official plan) you will be given a sign to indicate the intent and purpose of your development application. It is your responsibility to:

- 1. Post one sign per frontage in a conspicuous location on the subject lands;
- 2. Ensure one sign is posted at the front of the subject lands at least three feet above ground level, not on a tree;
- 3. Notify the Planner when the sign is in place in order to avoid processing delays; and
- Maintain the sign until the development application is finalized and thereafter removed.

Contact Us

For additional information or assistance in completing this application, please contact a planner at 519.426.5870.

Please submit the completed application and fees to Norfolk County, Development and Cultural Services Department, 185 Robinson Street, Suite 200, Simcoe, ON N3Y 5L6 or 22 Albert Street Langton, ON N0E 1G0.

For Office Use Only:

File Number
Related File Number
Pre-consultation Meeting
Application Submitted
Complete Application
Public Notice Sign

ANPL2017028 OC+26/16 JOIN 27/17 Feb 2/17

SPRT Meeting
Application Fee
Conservation Authority Fee
OSSD Form Provided
Planner
PAC Meeting

\$1172 Alshq

This application must be typed or printed in ink and completed in full. An incomplete or improperly prepared application may not be accepted and could result in processing delays.

A. Applicant Information

Name of Owner

1562460 Ontario Inc

It is the responsibility of the owner or applicant to notify the planner of any changes in ownership within 30 days of such a change.

Address

Town and Postal Code

Scotland, Ontario, NoE 1R0

Phone Number

Cell Number

5197324900

Email

Querrylynnjames@hotmail.com

Mr. G. James



Note: If the applicant is a numbered company provide the name of a principal of the company.				
Address	Same as Owner			
Town and Postal Code				
Phone Number				
Cell Number				
Email				
Name of Agent	J H Cohoon Engineering Limited - R W Phillips			
Address	440 Hardy Road			
Town and Postal Code	Brantford, Ontario			
Phone Number	519 753 2656			
Cell Number				
Email	rphillips@cohooneng.com			
Name of Engineer	Same as Agent			
Address				
Town and Postal Code				
Phone Number				
Cell Number				
Email				
Please specify to whom all communications should be sent. Unless otherwise directed, all correspondence, notices, etc., in respect of this application will be forwarded to the applicant noted above.				
Applicant				
■ Agent				
Owner				
Names and addresses of any holder of any mortgagees, charges or other encumbrances on the subject lands:				



8	
8	
В.	Location, Legal Description and Property Information Property Assessment Roll Number: 3310 - 334.707.19500 and 334.010.19600
	Legal Description (include Geographic Township, Concession Number, Lot Number, Block Number and Urban Area or Hamlet): Port Dover Plan 207, Blk 32 Lot 17 and 18
	Municipal Civic Address (911 Number): 417-423 Marin Street
	Present Official Plan Designation(s): Commercial and Special Policy Are 3.8.1
	Present Zoning: Central Business District
2.	Is there a special provision or site specific zone on the subject lands? N/A
	The date the subject lands was acquired by the current owner: Present use of the subject lands: Vacant
5.	Please describe all existing buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings o structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, height, etc. on your attached sketch which must be included with your application: N/A



6. If known, the date existing buildings or structures were constructed on the subjection lands: Unknown				
	If an addition to an existing building is being proposed, please explain what will it be used for (e.g. bedroom, kitchen, bathroom, etc.). If new fixtures are proposed, please describe. N/A			
8.	Please describe all proposed buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, height, etc. on your attached sketch which must be included with your application:			
	The proposal is to construct a 224.9 sq.m. single storey Restaurant complete with a basement under			
	The attached site plan will illustrate the location of the building and the associated parking			
	for the proposed building. Preliminary architectural plans are included within this submission			
	for your information and use.			
9.	If known, the date the proposed buildings or structures will be constructed on the subject lands:			
	Spring of 2017 the desire is to commence construction of the building.			
10	Are any existing buildings on the subject lands designated under the Ontario Heritage Act as being architecturally and/or historically significant? Yes □ No ■ If yes, identify and provide details of the building:			



11. If known, the length of time the existing uses have continued on the subject lands: Unknown
,
12. Existing use of abutting properties: Adjacent uses on Main Street are Commercial in nature with Residential uses on the lands
behind the development
13. Are there any easements or restrictive covenants affecting the subject lands?
☐ Yes ■ No If yes, describe the easement or restrictive covenant and its effect:
14. Does the requested amendment alter all or any part of the boundary of an area of settlement in the municipality or implement a new area of settlement in the municipality? ☐ Yes ☐ No If yes, describe its effect:
15. Does the requested amendment remove the subject land from an area of employment? ☐ Yes ■ No If yes, describe its effect:

C. Purpose of Development Application

Note: Please complete all that apply.



1. Please explain what you propose to do on the subject lands/premises which this development application necessary:					
	We are requesting that the proposed development be allowed to be setback from the right-of-way				
	to allow for the con	struction of a patio in front of the building. In addition, although no parking is required			
	on-site, owner is p	proposing to construct parking which extends into the front yard (in front of building)			
2.	Description of la Frontage:	nd intended to be severed in metric units: 40.23m			
	Depth:	50.29m			
	Width:	50.29m			
	Lot Area:	2023.17 sq.m.			
	Present Use:	Vacant			
	Proposed Use:	Commercial (Restaurant)			
	and involved in the	s in Norfolk County, which are owned and farmed by the applicant he farm operation:			
	ners Name:	N/A			
	Il Number:				
	al Acreage:				
VVo _ ·	rkable Acreage:				
EXI:	sting Farm Type:	(i.e., corn, orchard etc.)			
		☐ Yes ☐ No If yes, year dwelling built			
	ners Name:				
	l Number:				
	al Acreage:				
	rkable Acreage:				
Exis	sting Farm Type:	(i.e., corn, orchard etc.)			



Dwelling Present?:	☐ Yes ☐ No If yes, year dwelling built
Owners Name:	
Roll Number:	
Total Acreage:	
Workable Acreage:	
Existing Farm Type:	(i.e., corn, orchard etc.)
	☐ Yes ☐ No If yes, year dwelling built
Owners Name:	
Roll Number:	
Total Acreage:	
Workable Acreage:	
Existing Farm Type:	(i.e., corn, orchard etc.)
Dwelling Present?:	
Owners Name:	
Roll Number:	
Total Acreage:	
Workable Acreage:	
Existing Farm Type:	(i.e., corn, orchard etc.)
	\square Yes \square No If yes, year dwelling built
	space is needed please attach a separate sheet.
5. Please explain when By-law/and or Off Refer to attached justing	
6. Does the requeste	ed amendment delete a policy of the Official Plan? ☐ Yes ■ No



If yes identify the policy to be deleted:			
	fy the policy to be chang	a policy in the Official Plan? ged or replaced, also include the space is required, please attach	
		1.00	
8. Site Information	Existing	Proposed	
Please indicate unit of measure	ment i.e. m, m ² or % etc	· >.	
Lot frontage	40.23m		
Lot depth	50.29m		
Lot width	40.23m		
Lot area	2023.17sq.m.		
Lot coverage	0%	11.1%	
Front yard	N/A	10.36m	
Rear yard	N/A	17.55m	
Left Interior side yard	N/A	5.5m	
Right Interior side yard	N/A	23.70m	
Exterior side yard (corner lot)	N/A	N/A	
Landscaped open space	N/A	31.87	



Entrance access width	N/A	7.5m and 4.5m
Exit access width	N/A	7.5m and 4.5m
Size of fencing or screen	ning N/A	To be Determined
Type of fencing	N/A	To be Determined
9. Building Size		
Number of storeys Building height Total ground floor area Total gross floor area	0 N/A N/A N/A N/A	
Total useable floor area		
10. Off Street Parking a	and Loading Facilities	
Number of off street parking Number of visitor parking Number of accessible parking Number of off street load	g spaces N/A arking spaces N/A	
11. Multiple Family Res	idential	
Number of buildings exis	sting: N/A	
Number of buildings pro	posed: N/A	
Is this a conversion or a	ddition to an existing building?	□ Yes ■ No
If yes, describe:		
Type Bachelor	Number of Units N/A	Floor Area per Unit in m ²
One bedroom	N/A	
Two bedroom	N/A	
Three bedroom	N/A	
Group townhouse	N/A	
Stacked townhouse	N/A	
Street townhouse	N/A	
Other facilities provided swimming pool etc.): N/	(e.g. play facilities, underground	d parking, games room,



12.Commercial/Industrial Uses						
Number of buildings existing: 0						
Number of buildings proposed: 1						
s this a conversion or addition to an existing building? ☐ Yes ■ No						
If yes, describe:						
Indicate the gross floor area by the type of use 224.9 sq.m. retail area (plus a basement w						
and storage						
Seating Capacity (for assembly halls, etc.):	N/A					
Total number of fixed seats:	N/A					
Describe the type of business(es) proposed:	N/A					
Total number of staff proposed initially:	10/12					
Total number of staff proposed in five years:	Unchanged					
Maximum number of staff on the largest shift:	10/12					
ls open storage required: ☐ Yes ■ No						
Is a residential use proposed as part of, or actives ■ No If yes please describe:	cessory to commercial/industrial use?					
13.Institutional						
Describe the type of use proposed:	N/A					
Seating capacity (if applicable):	N/A					



Number of beds (if applicable):		N/A		
То	otal number of staff proposed initially:	N/A N/A N/A		
То	otal number of staff proposed in five years:			
Ma	aximum number of staff on the largest shift:			
	dicate the gross floor area by the type of us	e (e.g. office, retail, storage, etc.):		
_				
_				
	P.Describe Recreational or Other Use(s)			
_				
_				
D.	Previous Use of the Property			
1.	Has there been an industrial or commercial use on the subject lands or adjacent lands? ☐ Yes ☐ No ☐ Unknown If yes, specify the uses (example: gas station, petroleum storage, etc.):			
2.	2. Has the grading of the subject lands been changed through excavation or the addition of earth or other material? ☐ Yes ☐ No ☐ Unknown			
3. Is there reason to believe the subject lands may have been contaminated uses on the site or adjacent sites? ☐ Yes ☐ No				
4.	Provide the information you used to determine the answers to the above questions: Personal Knowledge			



5.	If you answered yes to any of the above questions in Section D, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached? Yes No
E.	Provincial Policy
1.	Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the Planning Act, R.S.O. 1990, c. P. 13? ■ Yes □ No
	If no, please explain:
2.	Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7? ■ Yes □ No
	If no, please explain:
3.	Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? ☐ Yes ■ No



information a Are any of the	nd approved e following us	mitigation mea ses or features	A A, B or C please asures from the Ris on the subject lan ified? Please chec	sk Manager O ds or within 50	fficial. 00 metres of
			MDS Calculation		
☐ On the sub	oject lands or	□ within 500	meters – distance	N/A	-
Wooded are ☐ On the sub		□ within 500	meters – distance	N/A	-
Municipal La ☐ On the sub		□ within 500	meters – distance	N/A	-
Sewage tream	tment plant o ject lands or	or waste stabi □ within 500	i lization plant meters – distance	N/A	
Provincially : ☐ On the sub	significant v oject lands or	vetland (class □ within 500	1, 2 or 3) or other meters – distance	r environmer	ntal feature
Floodplain ☐ On the sub	ject lands or	□ within 500	meters – distance	N/A	
Rehabilitated On the sub		☐ within 500	meters – distance	N/A	
		within one kile □ within 500	ometre meters – distance	N/A	
Active mine s ☐ On the sub			meters – distance	N/A	
Industrial or ☐ On the sub	commercial ject lands or	use (specify t	he use(s)) meters – distance	Adjacent	
Active railwa □ On the sub		☐ within 500 i	meters – distance	N/A	



	Seasonal wetness of lands $\hfill\Box$ On the subject lands or $\hfill\Box$ within 500 meters – distance	N/A
	Erosion □ On the subject lands or □ within 500 meters – distance	N/A
	Abandoned gas wells ☐ On the subject lands or ☐ within 500 meters – distance	N/A
F.	Servicing and Access	
1.	Indicate what services are available or proposed:	
	Water Supply	
	■ Municipal piped water	
	☐ Communal wells	
	☐ Individual wells	
	☐ Other (describe below)	
	Sewage Treatment	
	Municipal sewers	
	☐ Communal system	
	☐ Septic tank and tile bed	
	☐ Other (describe below)	
	Storm Drainage	
	■ Storm sewers	
	□ Open ditches	
	☐ Other (describe below)	
2.	Have you consulted with Public Works & Environmental Serwater management?	vices concerning storm
	■ Yes □ No	



3.	Has the existing drainage on the subject lands been altered?
	☐ Yes ■ No
4.	Does a legal and adequate outlet for storm drainage exist?
	■ Yes □ No
5. 6.	How many water meters are required? Single Existing or proposed access to subject lands:
	■ Municipal road
	☐ Provincial highway
	☐ Unopened road
	☐ Other (describe below)
7.	Name of road/street: Main Street
G.	Other Information
1.	Does the application involve a local business? ☐ Yes ■ No
	If yes, how many people are employed on the subject lands?
	If yes, how many people are employed on the subject lands?
	If yes, how many people are employed on the subject lands?
	If yes, how many people are employed on the subject lands?
	If yes, how many people are employed on the subject lands?
2.	
2.	Is there any other information that you think may be useful in the review of this
2.	Is there any other information that you think may be useful in the review of this application? If so, explain below or attach on a separate page.



H. Supporting Material to be submitted by Applicant

In order for your application to be considered complete, folded hard copies (number of paper copies as directed by the planner) and an **electronic version (PDF) of the site plan drawings, additional plans, studies and reports** will be required, including but not limited to the following details:

- 1. Concept/Layout Plan
- 2. All measurements in metric
- 3. Key map
- 4. Scale, legend and north arrow
- 5. Legal description and municipal address
- 6. Development name
- 7. Drawing title, number, original date and revision dates
- 8. Owner's name, address and telephone number
- 9. Engineer's name, address and telephone number
- 10. Existing and proposed easements and right of ways
- 11. Zoning compliance table required versus proposed
- 12. Parking space totals required and proposed
- 13. Loading spaces, facilities and routes
- 14. All dimensions of the subject lands
- 15. Dimensions and setbacks of all buildings and structures
- 16. Gross, ground and useable floor area
- Lot coverage
- 18. Floor area ratio
- 19. Building entrances and grades
- 20. Names of adjacent streets
- 21. Driveways, curbs, drop curbs, pavement markings, widths, radii and traffic directional signs
- 22. Fire access and routes
- 23. Location, dimensions and number of parking spaces (including visitor and accessible) and aisles
- 24. Location of mechanical room
- 25. Refuse disposal and storage areas including any related screening
- 26. Winter snow storage location
- 27. Landscape areas with dimensions



28. 29. 30. 31. 32. 33. 34. 35. 36. 37.	Fire hydrants and utilities location Fencing, screening and buffering – size, type and location All hard surface materials Light standards and wall mounted lights Signs Sidewalks and walkways with dimensions Pedestrian access routes into site and around site
	addition, the following additional plans, studies and reports, including but not limited may also be required as part of the complete application submission:
	Zoning Deficiency Form
	On-Site Sewage Disposal System Evaluation Form
	Architectural Plan
	Buildings Elevation Plan
	Cut and Fill Plan
	Erosion and Sediment Control Plan
	Grading and Drainage Control Plan (around perimeter and within site) (existing and proposed)
	Landscape Plan
	Photometric (Lighting) Plan
	Plan and Profile Drawings
	Site Servicing Plan
	Storm water Management Plan
	Street Sign and Traffic Plan
	Street Tree Planting Plan
	Tree Preservation Plan
	Archaeological Assessment
	Environmental Impact Study
	Functional Servicing Report
	Geotechnical Study / Hydrogeological Review
	Minimum Distance Separation Schedule



□ Noise or Vibration Study
☐ Record of Site Condition
☐ Storm water Management Report
☐ Traffic Impact Study – please contact the Planner to verify the scope of the study required
Your development approval might also be dependent on Ministry of Environment and Climate Change, Ministry of Transportation or other relevant federal or provincial legislation, municipal by-laws or other agency approvals.
All final plans must include the owner's signature as well as the engineer's signature and seal.
I. Development Agreements
A development agreement may be required prior to approval for site plan, subdivision and condominium applications. Should this be necessary for your development, you will be contacted by the agreement administrator with further details of the requirements including but not limited to insurance coverage, professional liability for your engineer, additional fees and securities.
J. Transfers, Easements and Postponement of Interest
The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.
Owner/Applicant Signature:
K. Permission to Enter Subject Lands
Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.
Owner/Applicant Signature: Date: JAN 20/17
L. Freedom of Information
For the purposes of the Municipal Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body any information that is collected under the authority of the Planning Act, R.S.O. 1990, c. P. 13 for the purposes of processing this application. Owner/Applicant Signature: Date:
Owner/Applicant Signature:Date:Date:



M. Endangered Species Act, 2007

Endangered and threatened species and their habitat are protected under the provinces Endangered Species Act, 2007. The Act prohibits development or site alteration within areas of significant habitat for endangered or threatened species without demonstrating that no negative impacts will occur. The Ministry of Natural Resources (MNR), Aylmer District provides the service of responding to species at risk information requests and project screenings. The applicant has been directed to discuss the proposed activity and have their project screened with MNR. Please be advised that it is owner's responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals.

The state of other agency approvals.
Owner/Applicant Signature: Date: Date: Date:
N. Owner's Authorization
If the applicant/agent is not the registered owner of the lands that is the subject of this application, the owner must complete the authorization set out below. I/We 1562460 Ontario Inc, G. Jamesam/are the registered owner(s) of the lands that is the subject of this application for site plan approved.
and that is the subject of this application for site plan approval.
I/We authorize J H Cohoon Engineering Limited to make this application on
my/our behalf and to provide any of my/our personal information necessary for the processing of this application. Moreover, this shall be your good and sufficient authorization for so doing.
Owner: Date: Al 10 17 Owner: Date: A 10 17
Owner:Date:Date:Date:Date:
O. Declaration of Applicant and Agent
I hereby apply for development approval and declare that all of the above statements and the statements contained in all of the exhibits transmitted herewith are accurate and true. I understand that site plan approval is required before a building permit can be issued.
Applicant Signature:Date:Date:Date:Date:Date:Date:Date:Date:Date:Date:Date:Date:
Applicant Signature:Date:
P. Declaration I, R W Phillips of Brantford
solemnly doctors that:

solemnly declare that:

all of the above statements and the statements contained in all of the exhibits transmitted herewith are true and I make this solemn declaration conscientiously



believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of The Canada Evidence Act.

Declared before me at: Brantford

Owner/Applicant Signature:_

In the County of Brant This 25day of Jan A.D., 2017

A Commissioner, etc.:

SUSAN LYNNE KOZEY,

a Commissioner, etc., Province of Ontario, for J. H. Cohoon Engineering Limited. Expires April 29, 2018.





Zoning Deficiency

Simcoe:

Langton:

185 Robinson St.

Simcoe, ON

N3Y 5L6

519-426-5870 22 Albert St.

Langton, On.

NOE 1G0 519-875-4485

PROPERTY INFORMATION

Address: 417 - 423 Main Street, Port Dover

Legal Decription:

Poll Number: 32/01019500/33/01019500

Application #

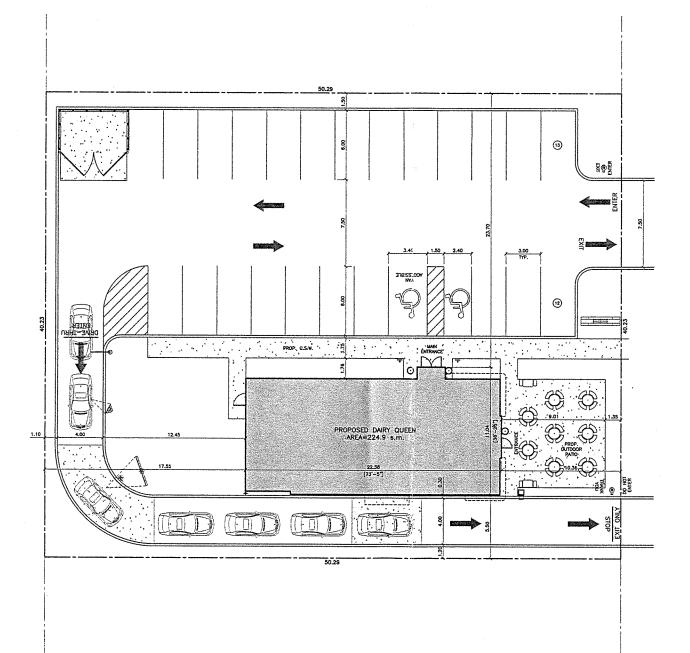
ntı	al Business District Zone (CBD)					
5.1.2	Main Building	REQUIRED	PROPOSED	DEFICIENCY	UNITS	
	a) minimum <i>front yard</i>	0.00		N/A	m	
	b) minimum <i>exterior side yard</i>	0.00		N/A	m	
	c) minimum interior side yard	0.00		N/A	m	
	i) abutting any residential Zone	1.20		N/A	m	
		1.20		N/A	m	
	d) minimum <i>rear yard</i>	0.00		N/A	m	
	i) abutting any residential Zone	6.00		N/A	m	
	e) maximum building height	6		N/A	storeys	
	f) Maximum front yard setback	3.00				
	(but does not permit parking)		10.36	7.36	m.	
	g) Maximum lot coverage	80		N/A	%	
.1.3	Zone Provisions for Dwellings					
.1.4	Location and Use of First Storey					
.1.5	Step Back of Upper Floors					
	The front wall of each floor located above	2.00		N/A	m	
	four(4) storeys shall be stepped back 2					
	metres from the front wall of the fourth					
	storey					
.1.6	Angular Plane					
.1.7						
	Maximum usable floor area of a	280.00		N/A	m.sq	
	convenience store					
	Comments					
	Accessory Use to Non-Residential Uses					
2	1 No building or structure, excluding a sign, w	hich is accessory to any	non-residential	use in any Zone sha	all:	
J.	a) contravene any Zone provisions for the Z					
	i) a building or structure used as a gatehouse or kiosk for parking attendants or security personnel which may					
	be	,		, ,	•	
	to a street line	3.00	u/A	3.00	m	
	maximum building area	20.00 /	1/A	20.00	m.sq	

SITE STATISTICS

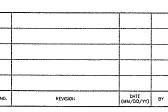
ITEM	PROPOSAL	ZONING BYLAW REQUIREMENTS
ZONING CATEGORY	CBD	CBD
MINIMUM FRONT YARD (m)	10.36	0.00 MINL
INTERIOR SIDE YARD (m)	5.50 & 23.70	0.00 MIN.
REAR YARD (m)	17.55	6.00 MIN.
BUILDING HEIGHT (m)	1 STOREY	5 STOREYS MAX.
MAXIMUM FRONT YARD SETBACK	10.36	3.00 MAX.
LOT AREA (eq. m.)	2,023	N/A
GROUND FLOOR AREA (eq. m.)	224.9	N/A
LOT COVERAGE	11.1%	80% MAX.
HUMBER OF PARKING SPACES	25	0 *
NUMBER OF HANDICAPPED PARKING SPACES	2	1
PARKING STALL DIMENSIONS (m)	3.00 x 6.00	3.00 x 5.80
HANDICAP PARKING STALL DIMENSIONS (m)	2.40/3.40 x 5.80	2.40/3.40 x 5.80

^{*} CALCULATION IS BASED ON NO PARKING SPACES REQUIRED IN THE CBD ZONE. ** REQUIRES A MINOR VARIANCE





MAIN STREET





J.H. COHOON ENGINEERING LIMITED CONSULTING ENGINEERS

PROPOSED DAIRY QUEEN MAIN STREET PORT DOVER

NORFOLK COUNTY

GERRY JAMES

CONCEPT PLAN No. 1

DESIGN:	R.W.P.	SCALE: 1:150	
DRAWN:	K.P.B.	JOB No:	
CHECKED:	R.W.P.	11979	
SHEET:	1 of 1	DWG. No:	
DATE:	JAN. 18/17	11979-C1	

MAP 1 File Number: ANPL2017028

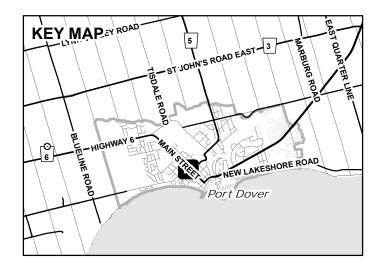
Urban Area of

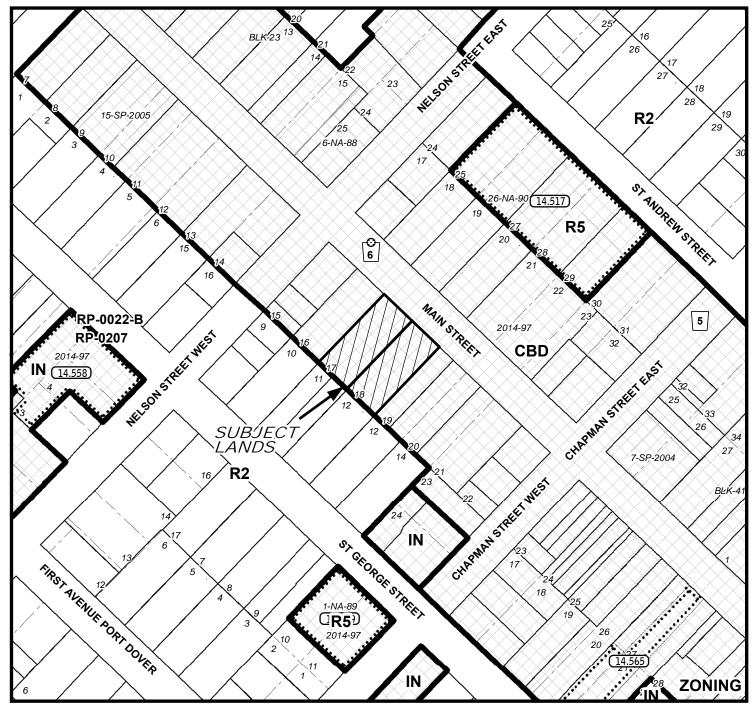
PORT DOVER



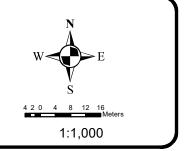
1:2,000

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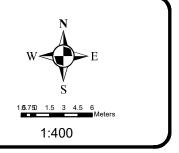


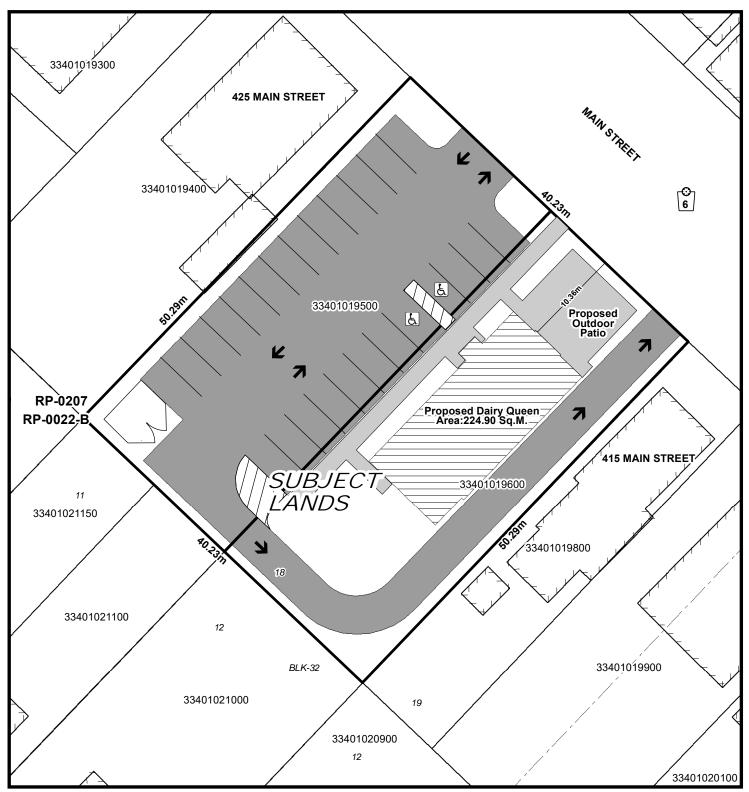
MAP 2
File Number: ANPL2017028
Urban Area of PORT DOVER





MAP 3 File Number: ANPL2017028 Urban Area of PORT DOVER





LOCATION OF LANDS AFFECTED

File Number: ANPL2017028
Urban Area of PORT DOVER

