For Office Use Only: File Number Related File Number Pre-consultation Meeting Application Submitted Complete Application	Application Fee Conservation Authority Fee New 2021 - With and Well & Septic Info Provided Planner Public Notice Sign			
Check the type of plant	ning application(s) you are submitting.			
✓ Consent/Severance/Boundary Adjustment Surplus Farm Dwelling Severance and Zoning By-law Amendment Minor Variance Easement/Right-of-Way				
	Roll Number: 33-10-493-060-24300-0000			
A. Applicant Information	on			
Name of Owner	Richard Edward Posavad			
It is the responsibility of the owner or applicant to notify the planner of any changes in ownership within 30 days of such a change.				
Address	1991 Old Highway 24			
Town and Postal Code	Wilsonville, Ontario N0E 1Z0			
Phone Number				
Cell Number	519-718-6596			
Email				
Name of Applicant	Same as Owner			
Address				
Town and Postal Code				
Phone Number				
Cell Number				
Fmail				



Name of Agent Mini Lawyers LLP. (Allention: W. Christopher N		.P. (Allention: vv. Christopher Nunn)	
Address	39 Colborne Street North		
Town and Postal Code	Simcoe, Ontario N3Y 3T8		
Phone Number	519-426-6763		
Cell Number			
nunn@mhnlawyers.com			
		nould be sent. Unless otherwise directed, his application will be forwarded to the	
Owner	Agent	Applicant	
encumbrances on the su See attached		ortgagees, charges or other	
B. Location, Legal De	scription and Prope	rty Information	
Legal Description (inc Block Number and Ur		vnship, Concession Number, Lot Number,	
Lot E and Part Lot F 50207-0155)	, Block 17, Plan 29B,	as in NR233719; Norfolk County (P.I.N.	
Municipal Civic Addre	ss: 13-15 Lampo	rt Street, Vittoria, Ontario	
Present Official Plan I	Designation(s): Ha	mlet	
Present Zoning: Com	munity Institutional	Zone (IC)	
2. Is there a special prov	vision or site specific	zone on the subject lands?	
Yes ONo If yes, Yes see 14.901	please specify:		
3. Present use of the sul	oject lands:		
Commercial bake sh Single detached dwe			



	Please describe all existing buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings of structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application: Single detached dwelling, commercial building functioning as bake shop (formerly a church) and garage- all to be retained If an addition to an existing building is being proposed, please explain what it will be used for (for example a bedroom, kitchen, or bathroom). If new fixtures are proposed, please describe.
	N/A
6.	Please describe all proposed buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application: N/A
7.	Are any existing buildings on the subject lands designated under the <i>Ontario</i> Heritage Act as being architecturally and/or historically significant? Yes No
	If yes, identify and provide details of the building:
	See attached copy of Bylaw registered as NR439879.
8.	If known, the length of time the existing uses have continued on the subject lands: Residential use: since the 1800's; Bake shop and cafe: after 2016
9.	Existing use of abutting properties: residential, with some churches adjoining the subject property
10	Are there any easements or restrictive covenants affecting the subject lands?
	Yes No. If we describe the easement or restrictive covenant and its effect:

See Heritage Bylaw (NR439879), no effect on proposed severance



C. Purpose of Development Application

Note: Please	complete	all that	apply.
--------------	----------	----------	--------

1.	Site Information		Existing		Proposed
Ple	ease indicate unit o	f measureme	nt, for example: m,	m² or %	
Lo	t frontage		SEE SKETCH		
Lo	t depth				
Lo	t width				
Lo	t area				
Lo	t coverage				
Fro	ont yard	·			
Re	ar yard				
Le	ft Interior side yard	-			
Rig	ht Interior side yar	d _			
Ex	terior side yard (co	rner lot)			
3.	Please explain who By-law: See 2. above. The	y it is not pos	num building height sible to comply with nt yard and maxim do not comply with	the provision	on(s) of the Zoning height of the brick
4.	Description of land Frontage:	12.90 metres		c units:	
	Depth:	54.18 metre		**************************************	
	Width:	11.30 metre			
	Lot Area:	678 square	metres 		
	Present Use:	Residential			
	Proposed Use:	Residential			
	Proposed final lot	size (if bound	ary adjustment): _		
_	T 044				Revised April 201



	If a boundary adjustment, identify the assessment roll number and property owner of the lands to which the parcel will be added:		
		Title parcer will be added.	
		d intended to be retained in metric units:	
	Frontage:	37.40 metres	
	Depth:	54.19 metres	
	Width:	37.40 metres	
	Lot Area:	2050 square metres	
	Present Use:	Bake shop and cafe with retail sales (see 14.901)	
	Proposed Use:	Same	
	Buildings on retai	ned land: Brick building and aluminum sided garage (see attached Sketch)	
	Frontage: Depth: Width: Area: Proposed Use:	posed right-of-way/easement in metric units:	
6.	List all properties and involved in the	in Norfolk County, which are owned and farmed by the applicant e farm operation:	
Ov	vners Name:		
Ro	oll Number:		
То	tal Acreage:		
W	orkable Acreage:		
Εx	isting Farm Type:	(for example: corn, orchard, livestock)	
		Yes No If yes, year dwelling built	



Owners Name:
Roll Number:
Total Acreage:
Workable Acreage:
Existing Farm Type: (for example: corn, orchard, livestock)
Dwelling Present?: OYes ONo If yes, year dwelling built
Owners Name:
Roll Number:
Total Acreage:
Workable Acreage:
Existing Farm Type: (for example: corn, orchard, livestock)
Dwelling Present?: OYes ONo If yes, year dwelling built
Owners Name:
Roll Number:
Total Acreage:
Workable Acreage:
Existing Farm Type: (for example: corn, orchard, livestock)
Dwelling Present?: OYes ONo If yes, year dwelling built
Note: If additional space is needed please attach a separate sheet.
D. Previous Use of the Property
1. Has there been an industrial or commercial use on the subject lands or adjacent lands? Yes No Unknown If yes, specify the uses (for example: gas station, or petroleum storage):
As stated above, the former church (brick building) on the subject property is currently used as a retail bake shop and cafe
2. Is there reason to believe the subject lands may have been contaminated by former uses on the site or adjacent sites? Yes No Unknown
3. Provide the information you used to determine the answers to the above questions: Applicant's personal knowledge.



4.	If you answered yes to any of the above questions in Section D, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached? OYes No
Ε.	Provincial Policy
1.	Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the <i>Planning Act, R.S.O. 1990, c. P. 13?</i> Yes No
	If no, please explain:
2.	It is owner's responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals, including the Endangered Species Act, 2007. Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7? Yes No
	If no, please explain: No new development is proposed. No habitat is affected by the proposed severance.
3.	Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? Yes No If no, please explain: No new development is proposed.
	Note: If in an area of source water Wellhead Protection Area (WHPA) A, B or C please attach relevant information and approved mitigation measures from the Risk Manager Official.



metres of cable.
l feature



F.	Servicing and Access				
1.	Indicate what services are available or proposed: Water Supply				
	Municipal piped water	Communal wells			
	Individual wells	Other (describe below)			
	Sewage Treatment				
	Municipal sewers	Communal system			
	Septic tank and tile bed in good working order Other (describe below)				
	Storm Drainage				
	Storm sewers	Open ditches			
	Other (describe below)				
2.	Existing or proposed access to subject lands				
	Municipal road	Provincial highway			
	Unopened road Name of road/street:	Other (describe below)			
	Lamport Street				
G.	Other Information				
1.	Does the application involve a local business?	Yes ONo			
	If yes, how many people are employed on the sub 3 full-time and 4 part-time employees of Ap	-			
2.	Is there any other information that you think may be useful in the review of this application? If so, explain below or attach on a separate page.				



H. Supporting Material to be submitted by Applicant

In order for your application to be considered complete, folded hard copies (number of paper copies as directed by the planner) and an **electronic version (PDF) of the site plan drawings, additional plans, studies and reports** will be required, including but not limited to the following details:

- 1. Concept/Layout Plan
- 2. All measurements in metric
- 3. Existing and proposed easements and right of ways
- 4. Parking space totals required and proposed
- 5. All dimensions of the subject lands
- 6. Dimensions and setbacks of all buildings and structures
- 7. Location and setbacks of septic system and well from all existing and proposed lot lines, and all existing and proposed structures
- 8. Names of adjacent streets
- 9. Natural features, watercourses and trees

In addition, the following additional plans, studies and reports, including but not limited to, may also be required as part of the complete application submission:

Zoning Deficiency Form

On-Site Sewage Disposal System Evaluation Form (to verify location and condition)

Environmental Impact Study

Geotechnical Study / Hydrogeological Review

Minimum Distance Separation Schedule

Record of Site Condition

Agricultural Impact Assessment

Your development approval might also be dependent on Ministry of Environment Conservation and Parks, Ministry of Transportation or other relevant federal or provincial legislation, municipal by-laws or other agency approvals.

All final plans must include the owner's signature as well as the engineer's signature and seal.



I. Transfers, Easements and Postponement of Interest

The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.

Permission to Enter Subject Lands

Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.

Freedom of Information

For the purposes of the <i>Municipal Freedom of Information and Protection of Privacy Act</i> authorize and consent to the use by or the disclosure to any person or public body any information that is collected under the authority of the <i>Planning Act, R.S.O. 1990, c. P.</i> 13 for the purposes of processing this application. June 1, 2021			
~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~			
Owner/Applicant/Agent Signature	Date		
J. Owner's Authorization			
If the applicant/agent is not the registered of application, the owner must complete the a	owner of the lands that is the subject of this authorization set out below.		
/Weands that is the subject of this application.	am/are the registered owner(s) of the		
/We authorize	to make this application on		
my/our behalf and to provide any of my/our processing of this application. Moreover, the authorization for so doing.	r personal information necessary for the		
Owner	Date		
Owner	Date		



K. Declaration

_{I,} Richard Edward Posavad	of Norfolk County			
solemnly declare that:				
all of the above statements and the statements contained in all of the exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of <i>The Canada Evidence Act</i> .				
Declared before me at:	RE Hamil			
In Province of enter	Owner/Applicant/Agent Signature			
Thisday of				
A.D., 20 <u>1</u>)				



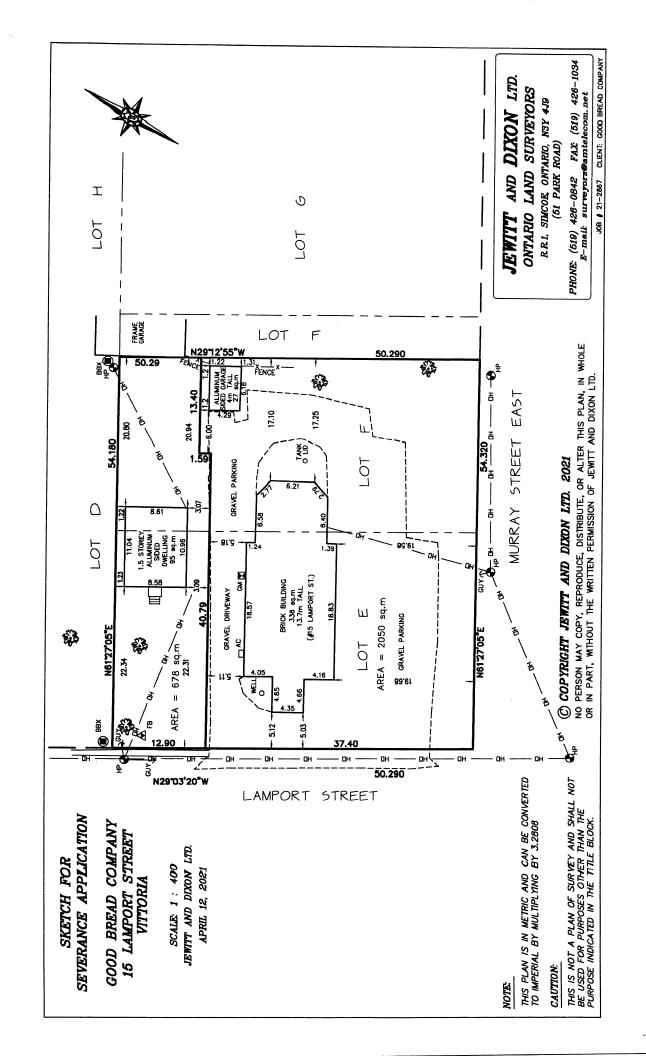
A Commissioner, etc.

Names and addresses of any holder of any mortgagees, charges or other encumbrances on the subject lands:

Russell and Loretta Freeman (NK85989)- P.O. Box 51, Vittoria, Ontario

Norfolk District Business Development Corporation (NK100244 and NK137367)- 4077 Highway 3 East, Simcoe, Ontario

Reid and Deleye Contractors Ltd. (NK136369)- 4926 Highway 59 South, Courtland, Ontario



Province of Ontario	Documer Form 4 — Land Regist	tation Metorm Act, 1954				_
400	(1) Registry	Land Title	(2) Ps	ge 1 of 4	pages	4
439 879	(S) Property Identifier(Block	Property			Additional: Bee
NUMBER	(4) Neture of	Document				Schedule
ERTIFICATE OF REGISTRA	TION	By-law	under The C	ntario H	er i tage	Act
PORFOLK 87 FEB -5 P		tion .				
10.37 Morrie J. Davidson	(8) Descriptio			Dollare \$		
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			·	Co	ntinued on	Schedule X
(8) This Document relates to instrument num	nber(a)		·		intinued on	Schedule X
	nber(a)	Signature(a)	THE MILE			Schedule 3
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THE CORPORATION OF THE TOY AS REPRESENTED BY THE CLES (11) Address 183 Main Street, (12) Perhyles) (Set out Status or Interest) Name(s)	(18) Document Prop. R. K. Gra	Ontario N4B 2W Signature(s)	9 ANO		Detail 191	of Signatur

Newsome and Gilbert, Limited Form LF1333 (1/85) **Total**

BY-LAW NO. 62-87

A BY-LAW TO DESIGNATE THE PROPERTY KNOWN MUNICIPALLY AS LOT E, BLOCK 17, PLAN 29B (VITTORIA) IN THE FORMER TOWNSHIP OF CHARLOTTEVILLE NOW IN THE TOWNSHIP OF DELHI.

WHEREAS Section 29 of The Ontario Heritage Act, 1980, Chapter 337 authorizes the Council of a municipality to enact by-laws to designate real property including all buildings and structures thereof to be of architectural or historic value or interest; and

WHEREAS the Council of the Corporation of the Township of Delhi has caused to be served on the owners of the lands and premises known as VITTORIA BAPTIST CHURCH, Lot E, Block 17, Plan 298 (Vittoria) in the former Township of Charlotteville, County of Norfolk now in the Township of Delhi in the Regional Municipality of Haldimand-Norfolk and upon The Ontario Heritage Foundation, notice of intention to so designate the aforesaid real property and has caused such notice of intention to be published in the same newspaper having general circulation in the municipality once for each of three consecutives weeks; and

WHEREAS the reasons for designation are set out in Schedule "B" hereto; and

WHEREAS no notice of objection to the proposed designation has been served on the Clerk of the Municipality;

NOW THEREFORE the Council of the Corporation of the Township of Delhi enacts as follows:

- There is designated as being of architectural and historical value or interest the real property known as the VITTORIA BAPTIST CHURCH, more particularly described in Schedule "A" hereto attached.
- 2) The Clerk is hereby authorized to cause a copy of this by-law to be registered against the property described in Schedule "A" hereto in the proper Land Registry Office at Simcoe, Ontario
- 3) The Clerk is hereby authorizes to cause a copy of this by-law to be served on the owner of the property described in Schedule "A" and on The Ontario Heritage Foundation and to cause notice of the passing of this by-law to be published in the same newspaper having general circulation in the municipality once for each of three consecutive

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED

THIS 12TH DAY OF JANUARY, 1987.

I. R. K. Granger, CLERK, THE AREA OF THE TOWNSHIP OF DELHI DO CH

s a true copy of duly in 62-87 duly in a constitution of the const

Y WOH ! OS.

SCHEDULE "A"

PROPERTY DESCRIPTION

VITTORIA BAPTIST CHURCH

ALL AND SINGULAR that certain parcel or tract of land and premises situated, lying and being in the Township of Delhi in the Regional Municipality of Haldimand-Norfolk (formerly in the Village of Vittoria in the Township of Charlotteville, County of Norfolk) composed of Lot lettered "E" in Block Number Seventeen (17) in the said Village of Vittoria according to a map or plan of said Village registered in the Registry Office of Norfolk as Number 298.

SCHEDULE "B"

REASON FOR DESIGNATION

VITTORIA BAPTIST CHURCH

The Vittoria Baptist Church is a good example of the Greek Doric Revival Style Period of architecture. The building dates from 1852 but the congregation goes back to 1803 and is the oldest congregation in Norfolk. The original members of the congregation were United Empire Loyalists. For these reasons, the Vittoria Baptist Church warrants designation and protection under The Ontario Heritage Act, 1980 and that the following features be specifically noted for their architectural significance:

- 1. The north, south and west elevations
- 2. The roof line with its belfry
- 3. The pilasters with their capitals
- 4. The entablature
- 5. The windows

Interior

- 6. The balustrade of the entrance stair
- 7. The double doors leading to the main part of the church
- 8. The dado

las.



Committee of Adjustment Application to Planning Department

Complete Application

A complete development application consists of the following:

- 1. A properly completed and signed application form (signature must be original in planners file);
- 2. Supporting information adequate to illustrate your proposal as indicated in **Section**H of this application form (plans are required in paper copy and digital PDF format);
- 3. Written authorization from all registered owners of the subject lands where the applicant is not the owner as per Section N; and,
- 4. Cash, debit or cheque payable to Norfolk County in the amount set out in the user fees By-Law.

The above information is required to ensure that your application is given full consideration. An incomplete or improperly prepared application will not be accepted and may result in delays during the processing of the application. This application must be typed or printed in ink and completed in full.

Pre-Consultation

A pre-consultation meeting is not required for Committee of Adjustment applications; however, discussion with Planning Department staff prior to the submission of an application is strongly encouraged. The purpose of a pre-consultation meeting is to provide the applicant with an opportunity to present the proposed application, to discuss potential issues and to determine the required information and materials to be submitted with the application in order for it to be considered complete by staff. The applicant has the opportunity to make revisions to the application prior to submission, without the additional costs of recirculation fees. It may be appropriate to seek the assistance of independent professional help (for example a planning consultant or engineer) for complex applications.

Processing the Development Application

Once an application has been deemed complete by a planner, it will be circulated to public agencies and County departments for review and comments. Notice of the application is also provided to adjacent land owners. The comments received assist the planner with the review and recommendation/approval of your application. The time involved in processing an application varies depending upon its complexity and its acceptability to the other agencies.



An additional fee will be required if a review by the Long Point Region Conservation Authority or by the Grand River Conservation Authority is deemed necessary by planning staff and/or by the Authority. A separate cheque payable to the Long Point Region Conservation Authority or the Grand River Conservation Authority is required in accordance with their fee schedule at the same time your application is submitted.

Additional studies required as part of the complete application shall be at the sole expense of the applicant. It should also be noted that in some instances peer reviews may be necessary to review particular studies and that the cost shall be at the expense of the applicant. The company to complete the peer review shall be selected by the County.

If the application is withdrawn prior to the circulation to commenting agencies, the entire original fee will be refunded. If withdrawn after the circulation to agencies, half the original fee will be refunded. No refund is available after the public meeting and/or approval of application.

Notification Sign Requirements

Planning Department staff will post a notification sign on your property in advance of the public meeting. Please keep this sign posted until you have received a notice in the mail indicating that no appeals were filed.

Contact Us

For additional information or assistance in completing this application, please contact a planner at 519-426-5870 or 519-875-4485 extension 1290 or planning@norfolkcounty.ca.

Please submit the completed application and fees to:

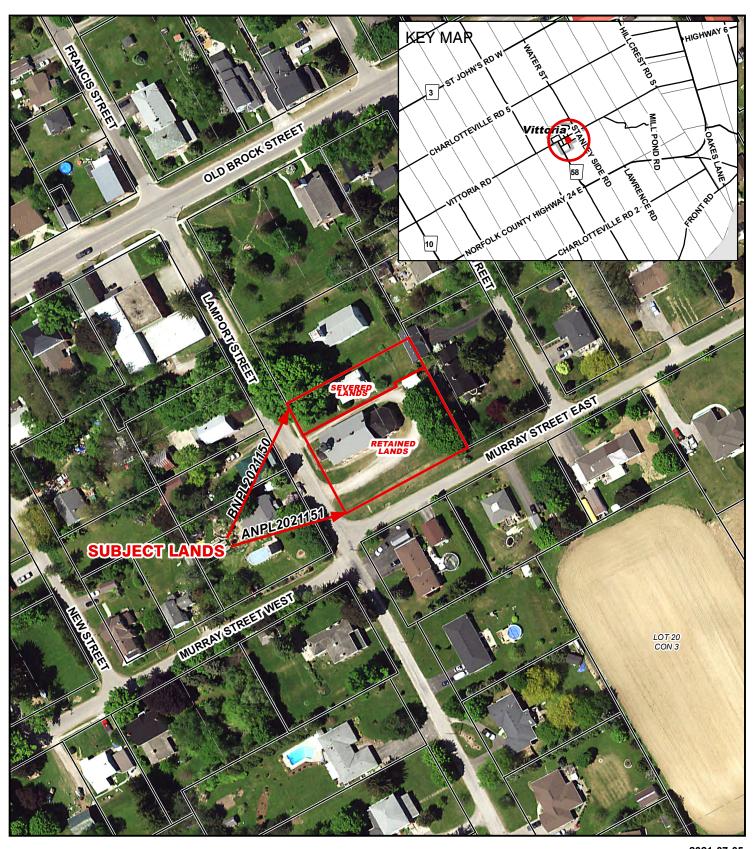
185 Robinson Street, Suite 200, Simcoe, ON N3Y 5L6

or

22 Albert Street, Langton, ON N0E 1G0

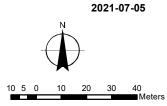


MAP ACONTEXT MAP

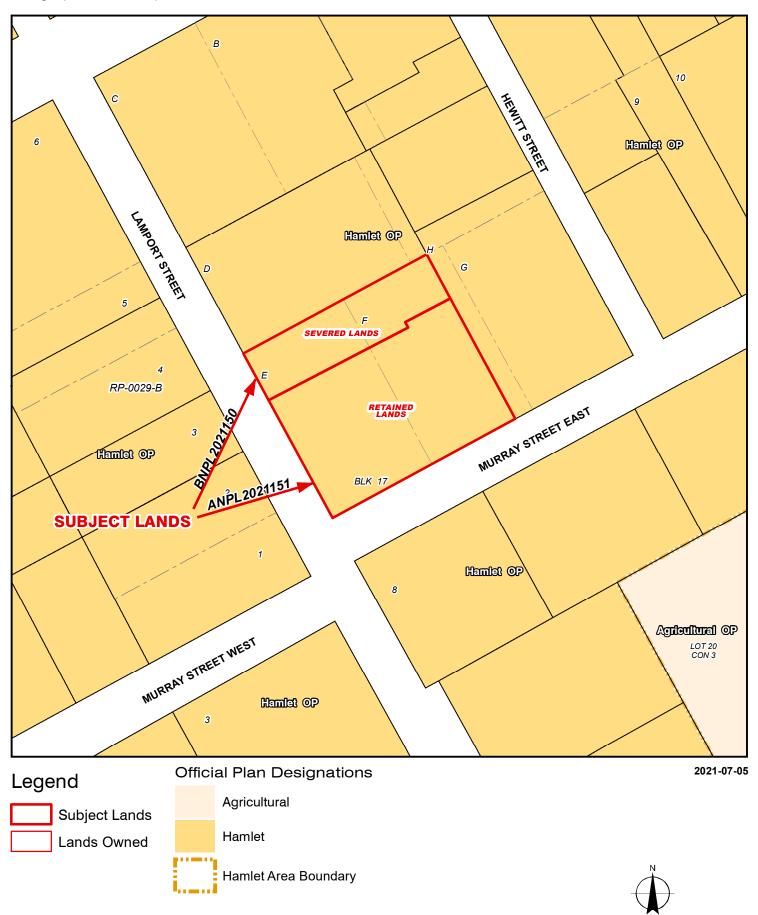


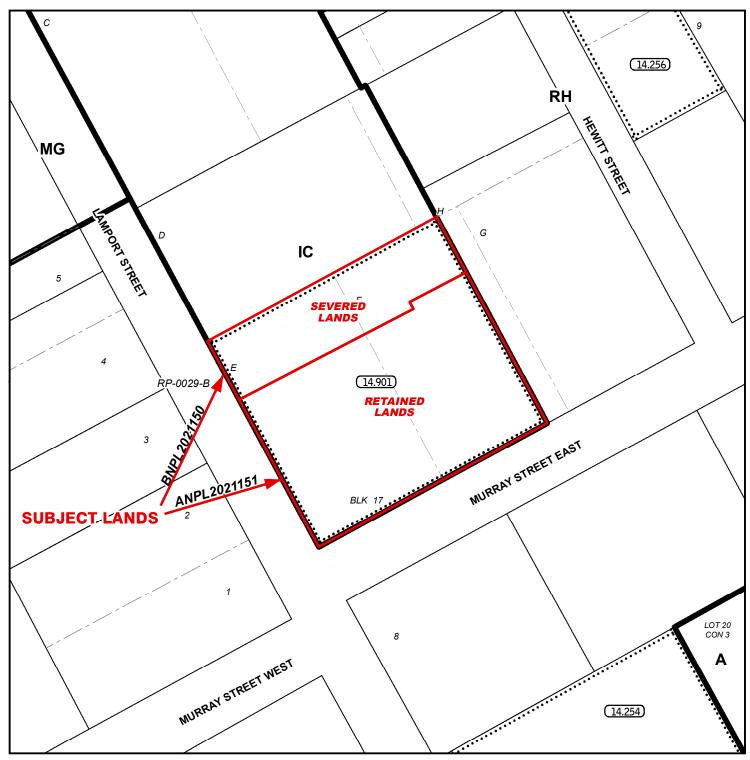






MAP BOFFICIAL PLAN MAP





2021-07-05

LEGEND

Subject Lands
Lands Owned

ZONING BY-LAW 1-Z-2014

(H) - Holding

A - Agricultural Zone

IC - Community Institutional Zone

MG - General Industrial Zone

RH - Hamlet Residential Zone

