

Committee of Adjustment Application to Planning Department

Complete Application

A complete development application consists of the following:

- 1. A properly completed and signed application form (signature must be original in planners file);
- Supporting information adequate to illustrate your proposal as indicated in Section H of this application form (plans are required in paper copy and digital PDF format);
- 3. Written authorization from all registered owners of the subject lands where the applicant is not the owner as per Section N; and,
- 4. Cash, debit or cheque payable to Norfolk County in the amount set out in the user fees By-Law.

The above information is required to ensure that your application is given full consideration. An incomplete or improperly prepared application will not be accepted and may result in delays during the processing of the application. This application must be typed or printed in ink and completed in full.

Pre-Consultation

A pre-consultation meeting is not required for Committee of Adjustment applications; however, discussion with Planning Department staff prior to the submission of an application is strongly encouraged. The purpose of a pre-consultation meeting is to provide the applicant with an opportunity to present the proposed application, to discuss potential issues and to determine the required information and materials to be submitted with the application in order for it to be considered complete by staff. The applicant has the opportunity to make revisions to the application prior to submission, without the additional costs of recirculation fees. It may be appropriate to seek the assistance of independent professional help (for example a planning consultant or engineer) for complex applications.

Processing the Development Application

Once an application has been deemed complete by a planner, it will be circulated to public agencies and County departments for review and comments. Notice of the application is also provided to adjacent land owners. The comments received assist the planner with the review and recommendation/approval of your application. The time involved in processing an application varies depending upon its complexity and its acceptability to the other agencies.



An additional fee will be required if a review by the Long Point Region Conservation Authority or by the Grand River Conservation Authority is deemed necessary by planning staff and/or by the Authority. A separate cheque payable to the Long Point Region Conservation Authority or the Grand River Conservation Authority is required in accordance with their fee schedule at the same time your application is submitted.

Additional studies required as part of the complete application shall be at the sole expense of the applicant. It should also be noted that in some instances peer reviews may be necessary to review particular studies and that the cost shall be at the expense of the applicant. The company to complete the peer review shall be selected by the County.

If the application is withdrawn prior to the circulation to commenting agencies, the entire original fee will be refunded. If withdrawn after the circulation to agencies, half the original fee will be refunded. No refund is available after the public meeting and/or approval of application.

Notification Sign Requirements

Planning Department staff will post a notification sign on your property in advance of the public meeting. Please keep this sign posted until you have received a notice in the mail indicating that no appeals were filed.

Contact Us

For additional information or assistance in completing this application, please contact a planner at 519-426-5870 or 519-875-4485 extension 1290 or planning@norfolkcounty.ca.

Please submit the completed application and fees to:

185 Robinson Street, Suite 200, Simcoe, ON N3Y 5L6

or

22 Albert Street, Langton, ON N0E 1G0



For Office Use Only: File Number Related File Number Pre-consultation Meeting Application Submitted Complete Application	ANPL2023175 May 29, 2023	Application Fee Conservation Authority Fee Well & Septic Info Provided Planner Public Notice Sign	\$1711.00 A. Wallace			
Check the type of pla	nning applicatio	n(s) you are submitting.				
Consent/Severance	e/Boundary Adjus	tment				
Surplus Farm Dwel	lling Severance a	g Severance and Zoning By-law Amendment				
✓ Minor Variance						
Easement/Right-of-	-Way					
Property Assessment	Roll Number: 49	9310005400				
A. Applicant Informat	tion					
Name of Owner	Warren Sheridar	1				
It is the responsibility of ownership within 30 da		olicant to notify the planner o	f any changes in			
Address	365 Cedar Drive	Cedar Drive				
Town and Postal Code	Vittoria, ON N0E	: 1W0				
Phone Number						
Cell Number	905-407-6119					
Email						
Name of Applicant						
Address						
Town and Postal Code						
Phone Number						
Cell Number						
Email						



Name of Agent	<u>iviegnan rayi</u>	or - KLS Engineering Ltd.	
Address	1333 Hwy #3, Dunnville, ON N1A 2W7		
Town and Postal Code			
Phone Number	905-774-430	7	
Cell Number	905-730-585	9	
Email	meghan@klsengineering.ca		
		should be sent. Unless otherwise directed, this application will be forwarded to the	
Owner	Agent	Applicant	
, •	scription and Properture Geographic To	wnship, Concession Number, Lot Number	
0.18AC 60.25FR D			
Municipal Civic Addre	ess: 365 Cedar	Drive, Vittoria, ON N0E 1W0	
Present Official Plan Present Zoning: RR	• • • • • • • • • • • • • • • • • • • •	 Resort	
		zone on the subject lands?	
Yes No If yes	-	Zone on the subject lands.	
3. Present use of the su Residential	bject lands:		



- 4. Please describe **all existing** buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings or structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application:

 Existing residence, covered deck and would like to build a boathouse.
- 5. If an addition to an existing building is being proposed, please explain what it will be used for (for example a bedroom, kitchen, or bathroom). If new fixtures are proposed, please describe.
- 6. Please describe **all proposed** buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application:

 Proposed boathouse Open Air Boat Storage
- 7. Are any existing buildings on the subject lands designated under the *Ontario Heritage Act* as being architecturally and/or historically significant? Yes No If yes, identify and provide details of the building:
- 8. If known, the length of time the existing uses have continued on the subject lands: Residence 1984
- 9. Existing use of abutting properties:
- 10. Are there any easements or restrictive covenants affecting the subject lands?

 Yes No If yes, describe the easement or restrictive covenant and its effect:



C. Purpose of Development Application

Note: Please complete all that apply.

1.	Site Information	Existing	Proposed
Ple	ease indicate unit of	measurement, for example: m, i	m ² or %
Lo	t frontage	<u>19.5m</u>	
Lo	t depth	<u>40m</u>	
Lo	t width		
Lo	t area		
Lo	t coverage		34%
Fro	ont yard		
Re	ar yard		
Le	ft Interior side yard		
Rig	ght Interior side yard	<u></u>	
Ex	terior side yard (cor	ner lot)	
3.	Please explain why	19% lot coverage for cottage. y it is not possible to comply with be a useful addition to their prope	
4.	Frontage: Depth: Width:	intended to be severed in metric 19.5 40 19.5 0.18AC	units:
	Lot Area:	Residencial	
	Present Use:	Residencial	
	Proposed Use:		/Λ
	Proposed final lot	size (if boundary adjustment): N	Project A. 11 0040



	, ,	istment, identify the assessment roll number and property owner of
		the parcel will be added:
	Description of land Frontage:	d intended to be retained in metric units:
	Depth:	
	Width:	
	Lot Area:	
	Present Use:	
	Proposed Use:	
	•	ned land:
	Buildings on retail	led land.
5.	Description of pro	posed right-of-way/easement in metric units:
	Depth:	
	Width:	
	Area:	
	Proposed Use:	
6.	List all properties and involved in th	in Norfolk County, which are owned and farmed by the applicant e farm operation:
Ov	vners Name:	
Ro	II Number:	
То	tal Acreage:	
W	orkable Acreage:	
Ex	isting Farm Type:	(for example: corn, orchard, livestock)
Dν	velling Present?: (Yes No If yes, year dwelling built



Ow	ners Name:				
Rol	Il Number:				
Tot	Total Acreage:				
Wo	orkable Acreage:				
Exi	sting Farm Type: (for example: corn, orchard, livestock)				
Dw	relling Present?: OYes ONo If yes, year dwelling built				
Ow	ners Name:				
Rol	Il Number:				
Tot	al Acreage:				
Wo	orkable Acreage:				
Exi	sting Farm Type: (for example: corn, orchard, livestock)				
Dw	elling Present?: Yes No If yes, year dwelling built				
Ow	ners Name:				
Rol	ll Number:				
Tot	al Acreage:				
Wo	orkable Acreage:				
Exi	sting Farm Type: (for example: corn, orchard, livestock)				
Dw	elling Present?: OYes ONo If yes, year dwelling built				
No	te: If additional space is needed please attach a separate sheet.				
D.	Previous Use of the Property				
	Has there been an industrial or commercial use on the subject lands or adjacent lands? Yes No Unknown If yes, specify the uses (for example: gas station, or petroleum storage):				
2.	Is there reason to believe the subject lands may have been contaminated by former uses on the site or adjacent sites? Yes No Unknown				
3.	Provide the information you used to determine the answers to the above questions:				



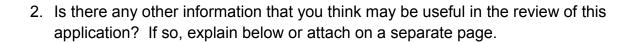
4.	If you answered yes to any of the above questions in Section D, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached? Yes No
Ε.	Provincial Policy
1.	Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the <i>Planning Act, R.S.O. 1990, c. P. 13</i> ? Yes No
	If no, please explain:
2.	It is owner's responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals, including the Endangered Species Act, 2007. Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7? Yes No
	If no, please explain:
3.	Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? Yes No If no, please explain:
	Note: If in an area of source water Wellhead Protection Area (WHPA) A, B or C please attach relevant information and approved mitigation measures from the Risk Manager Official.



١.	Are any of the following uses or features on the subject lands or within 500 metres of the subject lands, unless otherwise specified? Please check boxes, if applicable.
	Livestock facility or stockyard (submit MDS Calculation with application)
	On the subject lands orwithin 500 meters – distance
	Wooded area On the subject lands or within 500 meters – distance
	Municipal Landfill ☐ On the subject lands or ☐ within 500 meters – distance
	Sewage treatment plant or waste stabilization plant On the subject lands or within 500 meters – distance
	Provincially significant wetland (class 1, 2 or 3) or other environmental feature On the subject lands or within 500 meters – distance
	Floodplain On the subject lands or within 500 meters – distance
	Rehabilitated mine site On the subject lands or within 500 meters – distance
	Non-operating mine site within one kilometre On the subject lands or within 500 meters – distance
	Active mine site within one kilometre On the subject lands or within 500 meters – distance
	Industrial or commercial use (specify the use(s)) On the subject lands or within 500 meters – distance
	Active railway line On the subject lands or within 500 meters – distance
	Seasonal wetness of lands On the subject lands or within 500 meters – distance
	Erosion On the subject lands or within 500 meters – distance
	Abandoned gas wells On the subject lands or within 500 meters – distance



F.	Servicing and Access			
1.	Indicate what services are available or proposed:			
	Water Supply			
	Municipal piped water	Communal wells		
	Individual wells	Other (describe below)		
	Privately supplied - piped from a cer	ntral source		
	Sewage Treatment			
	Municipal sewers	Communal system		
	Septic tank and tile bed in good working order	Other (describe below)		
	Storm Drainage			
	Storm sewers	Open ditches		
	Other (describe below)			
2.	Existing or proposed access to subject lands			
	Municipal road	Provincial highway		
	Unopened road	Other (describe below)		
	Name of road/street:			
G.	Other Information			
1.	Does the application involve a local business? OYes No			
	If yes, how many people are employed on the subject lands?			





H. Supporting Material to be submitted by Applicant

In order for your application to be considered complete, folded hard copies (number of paper copies as directed by the planner) and an **electronic version (PDF) of the site plan drawings, additional plans, studies and reports** will be required, including but not limited to the following details:

- 1. Concept/Layout Plan
- 2. All measurements in metric
- Existing and proposed easements and right of ways
- 4. Parking space totals required and proposed
- 5. All dimensions of the subject lands
- 6. Dimensions and setbacks of all buildings and structures
- 7. Location and setbacks of septic system and well from all existing and proposed lot lines, and all existing and proposed structures

In addition, the following additional plans, studies and reports, including but not limited

- 8. Names of adjacent streets
- 9. Natural features, watercourses and trees

to, may also be required as part of the complete application submission:

Zoning Deficiency Form

On-Site Sewage Disposal System Evaluation Form (to verify location and condition)

Environmental Impact Study

Geotechnical Study / Hydrogeological Review

Minimum Distance Separation Schedule

Record of Site Condition

Agricultural Impact Assessment

Your development approval might also be dependent on Ministry of Environment Conservation and Parks, Ministry of Transportation or other relevant federal or provincial legislation, municipal by-laws or other agency approvals.

All final plans must include the owner's signature as well as the engineer's signature and seal.



I. Transfers, Easements and Postponement of Interest

The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.

Permission to Enter Subject Lands

Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.

Freedom of Information

For the purposes of the *Municipal Freedom of Information and Protection of Privacy Act*, I authorize and consent to the use by or the disclosure to any person or public body any information that is collected under the authority of the *Planning Act, R.S.O. 1990, c. P.*13 for the purposes of processing this application.

5-17-2023

They have the state of the stat	J-11-2025
Owner/Applicant/Agent Signature	Date
J. Owner's Authorization	
If the applicant/agent is not the registered ovapplication, the owner must complete the au	thorization set out below.
I/We Warren Sheridan lands that is the subject of this application.	am/are the registered owner(s) of the
I/We authorize Meghan Taylor	to make this application on
my/our behalf and to provide any of my/our processing of this application. Moreover, this	•
authorization for so doing.	5-17-2023
Owner	Date
Owner	 Date



K. Declaration I, Meghan Taylor	of KLS Engineering Ltd.
solemnly declare that:	
all of the above statements and the state transmitted herewith are true and I make believing it to be true and knowing that it under oath and by virtue of <i>The Canada</i>	this solemn declaration conscientiously is of the same force and effect as if made
Declared before me at:	m" ,
KI S Engineering I td	meghn Faylor
	Owner/Applicant/Agent Signature
InDunnville	-
This 17 day of May	
A.D., 20 <u>23</u>	
A Commissioner, etc.	-





Title Sheridan, Warren - C-of-A-Application - D29-22-433 - 1

File name Sheridan, Warren ...29-22-433 - 1.pdf

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Audit trail date format MM / DD / YYYY

Status • Signed

Document History

7 O5 / 17 / 2023 Sent for signature to Warren Sheridan

SENT 15:18:21 UTC (warren.sheridan77@gmail.com) from dave@klsengineering.ca

IP: 99.236.109.168

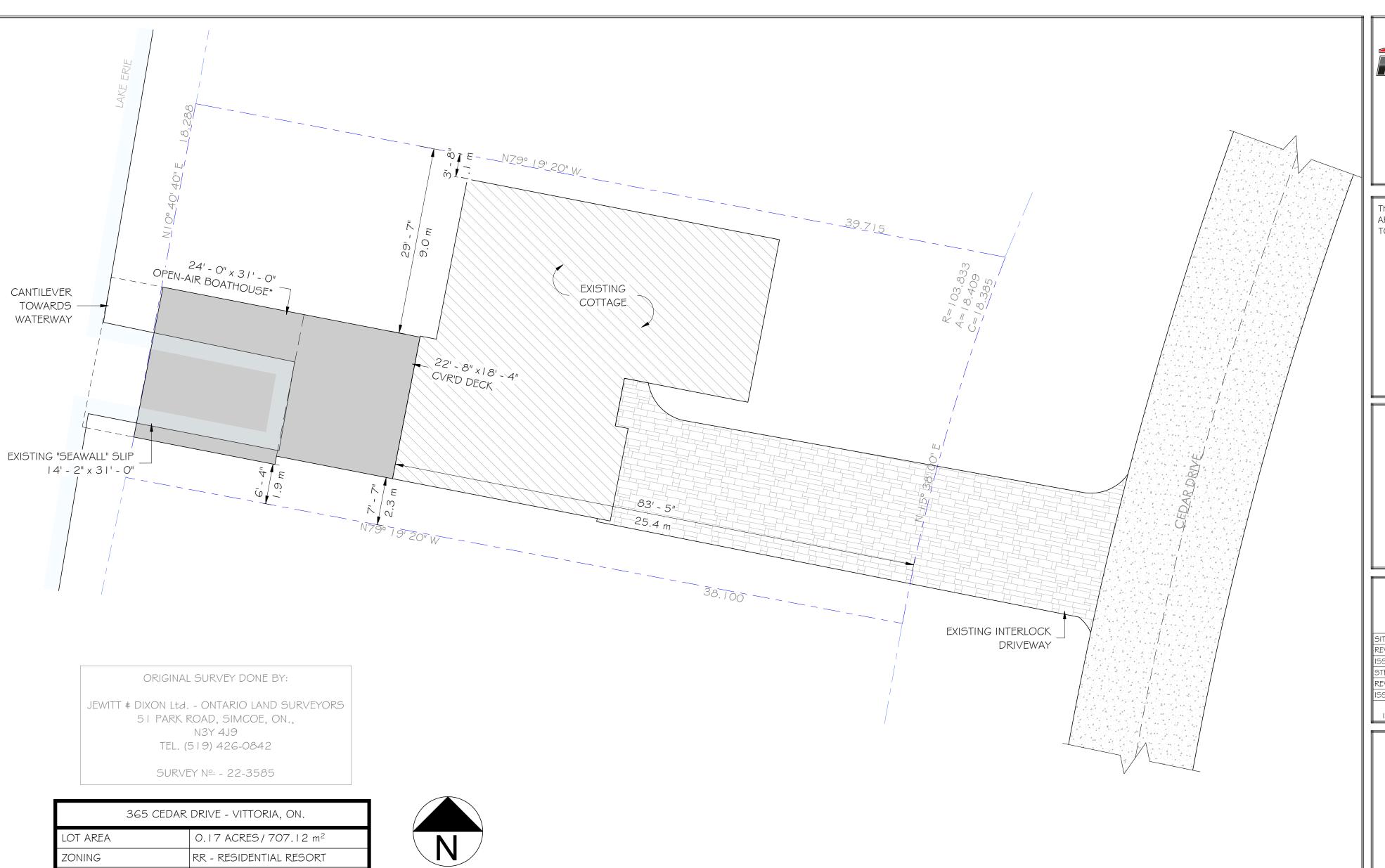
O5 / 17 / 2023 Viewed by Warren Sheridan (warren.sheridan77@gmail.com)

VIEWED 15:19:03 UTC IP: 209.183.142.242

SIGNED 15:19:27 UTC IP: 209.183.142.242

7 05 / 17 / 2023 The document has been completed.

COMPLETED 15:19:27 UTC





ROLL NUMBER 4931-000-5400 REQUIRMENTS PROPOSED ZONE PROVISIONS MIN. SIDE YARD 1.9 m 1.2 m MIN. FRONT YARD 6.0 m 25.4 m → 0.0 m 0.0 m 🚤 MIN. REAR YARD 5.0 m 4.6 m MAX. BUILDING HEIGHT CV'RD DECK 38.5 m^2 (415.3 ft²) BOATHOUSE (546.8 ft²)- 50.8 m² BLDG FOOTPRINT (TOTAL) 89.3 m² (961.2 ft²)

\$ ZONING BY-LAW No. 1-Z-2014

ROOF CANTILEVERS APROX. 7' - 10"

— AS PER 5.8.2 ZONE PROVISIONS (RR)

— AS PER 3.2.2 GENERAL PROVISIONS

IDENTIFIED USING NORFOLK COUNTY GIS MAPPING 3.2.2. GENERAL PROVISIONS: ALLOWABLE LOT COVERAGE BY ACCESSORY STRUCTURE = 10% PROPOSED COVERAGE BY ACCESSORY STRUCTURE = 12.6%

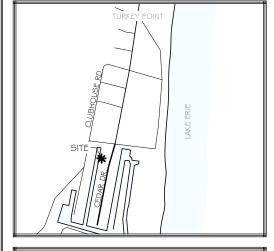


1333 HIGHWAY #3 DUNNVILLE, ONTARIO NIA 2W7 phone: (905) 774-4307 fax: (905) 774-1168

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SITE PLAN REV.	6	MAR. 31/23	ВЕ
REV'D AS PER OWNER	5	MAR. 21/23	BB
ISSUED FOR PERMIT	4	FEB. 9/23	BE
STEEL DETAIL REVIEW	3	JAN. 23/23	BB
REV'D AS PER MARKUP	2	NOV. 10/22	BB
ISSUED FOR REVIEW	1	OCT. 4/22	BB
PRINTS	NO.	DATE	B'
ISSUED/REVISIONS			

ANDREW DEVRIES

SHERIDAN BOAT HOUSE

365 CEDAR DRIVE, VITTORIA, ON., NOE I WO

DRAWING

SITE PLAN

As indicated

D29-22-433

DRAWING FILE:
C:UbersYKIS/Dropbool/D-GRAWING FILES/Drawings 2022/DEVRIES, ANDREW - BOATHOUSE - D29-22-433/REV
-4DEVRIES, ANDREW - SHERIDAN BOATHOUSE - D29-22-433.nt

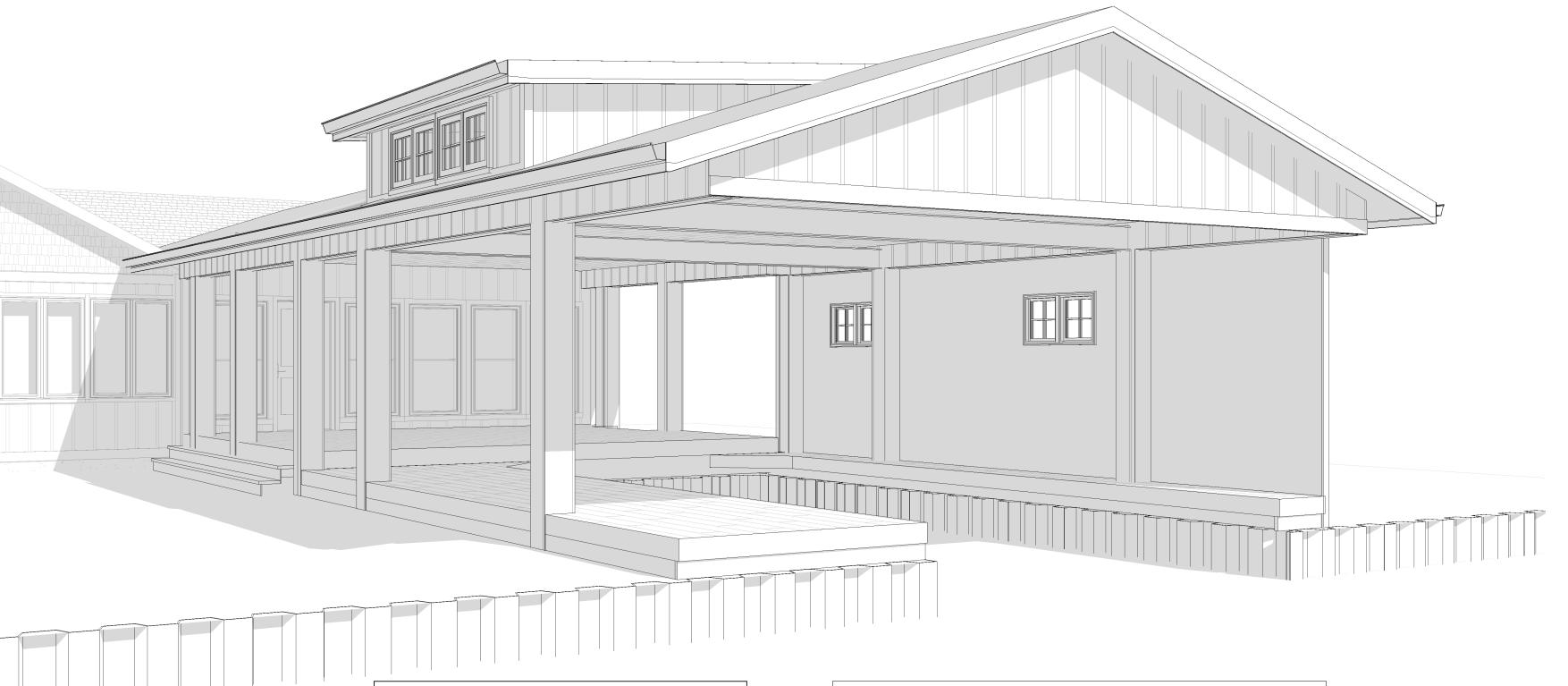
B. BENNETT MAR. 21, 2023

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C-1

ANDREW DEVRIES SHERIDAN BOAT HOUSE

365 CEDAR DRIVE, VITTORIA, ON., NOE I WO



SHEET LIST		
SHEET NUMBER	SHEET NAME	
1	TITLE	
2	ELEVATIONS	
3	FOUNDATION	
4	FLOOR PLAN	
5	SECTIONS	
6	SECTIONS CONT'D. \$ DETAILS	
C- I	SITE PLAN	

REQUIRED INSPECTIONS BY KLS ENGINEERING				
✓	HELICAL TORQUE REPORT (BY OTHERS)			
✓	STEEL SHOP DWGS TO BE REVIEWED BY ENGINEER			
✓	FRAMING / FINAL INSPECTION			
TO BOOK INSPECTIONS, CALL (905) 774-4307				
	ENSURE 48 HOURS MINIMUM IN ADVANCE FOR INSPECTION REQUEST, <u>COUNTY/REGION</u>			

INSPECTIONS STILL REQUIRED.



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DUNNVILLE, ONTARIO
N I A 2W7
phone: (905) 774-4307

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ANDREW DEVRIES

SHERIDAN BOAT HOUSE

365 CEDAR DRIVE, VITTORIA, ON., NOE I WO

DRAWIN

TITLE

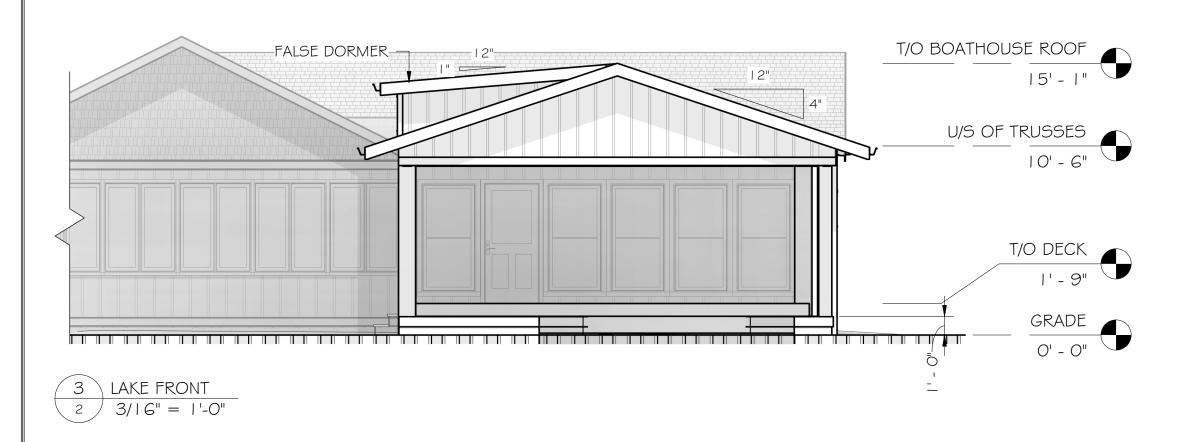
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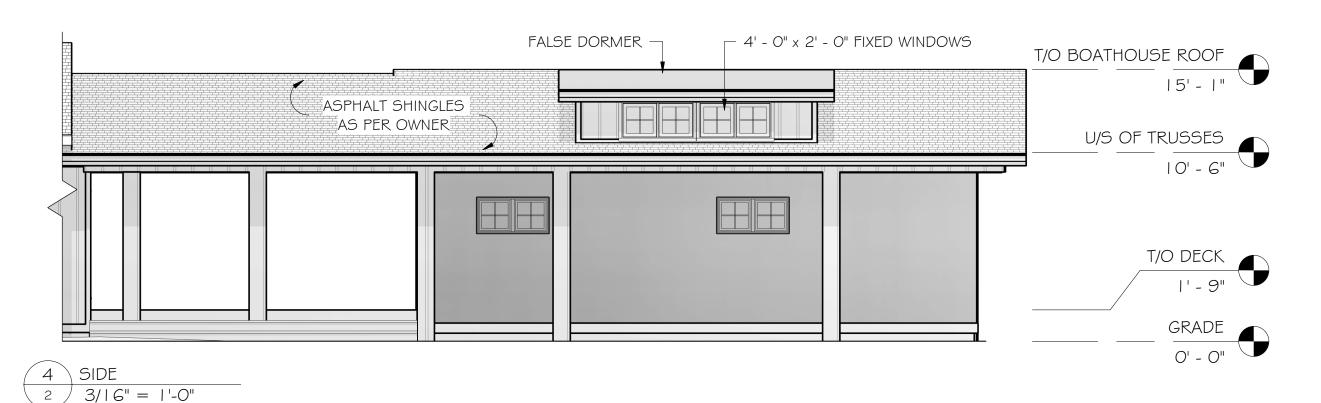
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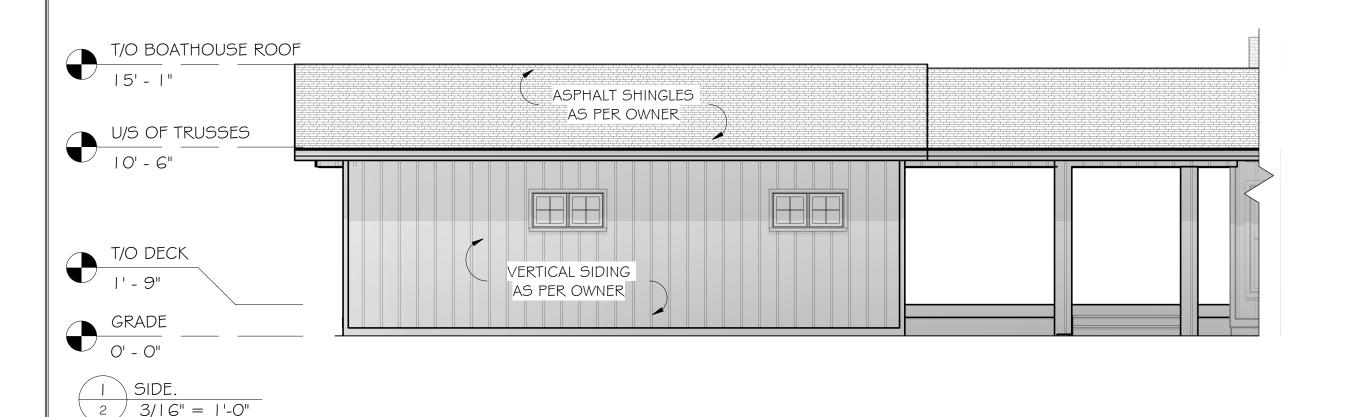
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B. BENNETT

DATE
SEPT. 28, 2022

1 OF 6







GENERAL NOTES:

- · DO NOT SCALE DRAWINGS.
- · ALL DIMENSIONS TO BE VERIFIED BY CONTRACTOR
- · ANY ERRORS / OMISSIONS TO BE REPORTED TO ENGINEER PRIOR TO CONSTRUCTION
- · ALL WORK TO CONFORM TO O.B.C. 2012
- · FIRE STOP IN CONCEALED ATTIC SPACE NOT TO EXCEED 98'-0" O.C.
- · NOTIFY ENGINEER 48 HRS. IN ADVANCE FOR INSPECTION OF FOOTING EXCAVATION AND FRAMING.
- · REMOVE ALL TOP-SOIL AND ORGANIC MATERIAL.
- · ALL FOOTINGS TO BE ON UNDISTURBED SOIL AND MIN. OF 4'-0" BELOW LINE OF FINISHED GRADE
- · SOIL BRG. CAPACITY TO SUSTAIN A MIN. 3000 P.S.F.

CONCRETE NOTES:

- · ULTIMATE COMPRESSIVE STRENGTH @ 28 DAYS
- 32 MPA FOR SLAB ON GRADE
- 25 MPA FOR WALLS AND FOOTINGS
- · SLUMP 3" +-1"
- · MAX WATER CEMENT RATIO .45 (USE WATER REDUCING AGENT TO IMPROVE WORKABILITY NO WATER TO BE ADDED ON SITE) USE VIBRATORY EQUIPMENT TO ACHIEVE UNIFORM DENSITY
- · AIR ENTRAINMENT 5% 8%
- · REINFORCING STEEL TO HAVE MIN. YIELD STRENGTH OF 400 MPA WITH MIN. 3" COVER
- · MINIMUM SPLICE LENGTH (IOM 18") (I5M 24")

LUMBER NOTES:

- · ALL LUMBER TO BE GRADE #2 OR BETTER
- \cdot LUMBER EXPOSED TO MOISTURE TO BE PRESSURE TREATED
- · ALL FASTENERS IN CONTACT WITH PRESSURE TREATED MATERIAL TO BE COMPATIBLE WITH PRESSURE TREATED CHEMICALS
- · ALL STEEL SIDING IN CONTACT WITH PRESSURE TREATED WOOD TO BE ISOLATED WITH A LAYER OF ICE & WATER SHIELD OR EQUAL.
- · SUBMIT ENGINEERED TRUSS DRAWINGS
- · TRUSS BRACING AND STRAPPING AS SPECIFIED BY ENGINEERED
- TRUSS DRAWING
- · TRUSS TIE DOWN TO SUSTAIN UPLIFT SHOWN ON TRUSS DESIGN AND TO BE CONTINUOUS ON FOUNDATION WALL
- · ALL LINTELS TO BE 2 2" x 10" UNLESS OTHERWISE SPECIFIED

STRUCTURAL STEEL NOTES:

- · STRUCTURAL STEEL TO BE INSPECTED BY THE ENGINEER PRIOR TO COVERING.
- · CONNECTION BOLTS TO BE HIGH STRENGTH ASTM A325
- · WELDING TO CONFORM TO CSA W59.
- · STRUCTURAL STEEL TO CONFORM TO G40.21 350W.
- · REINFORCING STEEL TO HAVE YIELD STRENGTH OF 400 MPA. CSA G30.18
- · MINIMUM SPLICE LENGTH (IOM 18") (I5M 24")

SPECIFIED ROOF TOP CHORD LOADS: VITTORIA

- \cdot SNOW LOAD = 1.5 kPa (31.3 psf)
- · RAIN LOAD = 0.4 kPa (8.4 psf)
- · HOURLY WIND PRESSURE (1/50) = 0.47 kPa · DEAD LOAD = 0.20 kPa (4.2 psf)

I 333 HIGHWAY #3

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DRAWING

ELEVATIONS

As indicated

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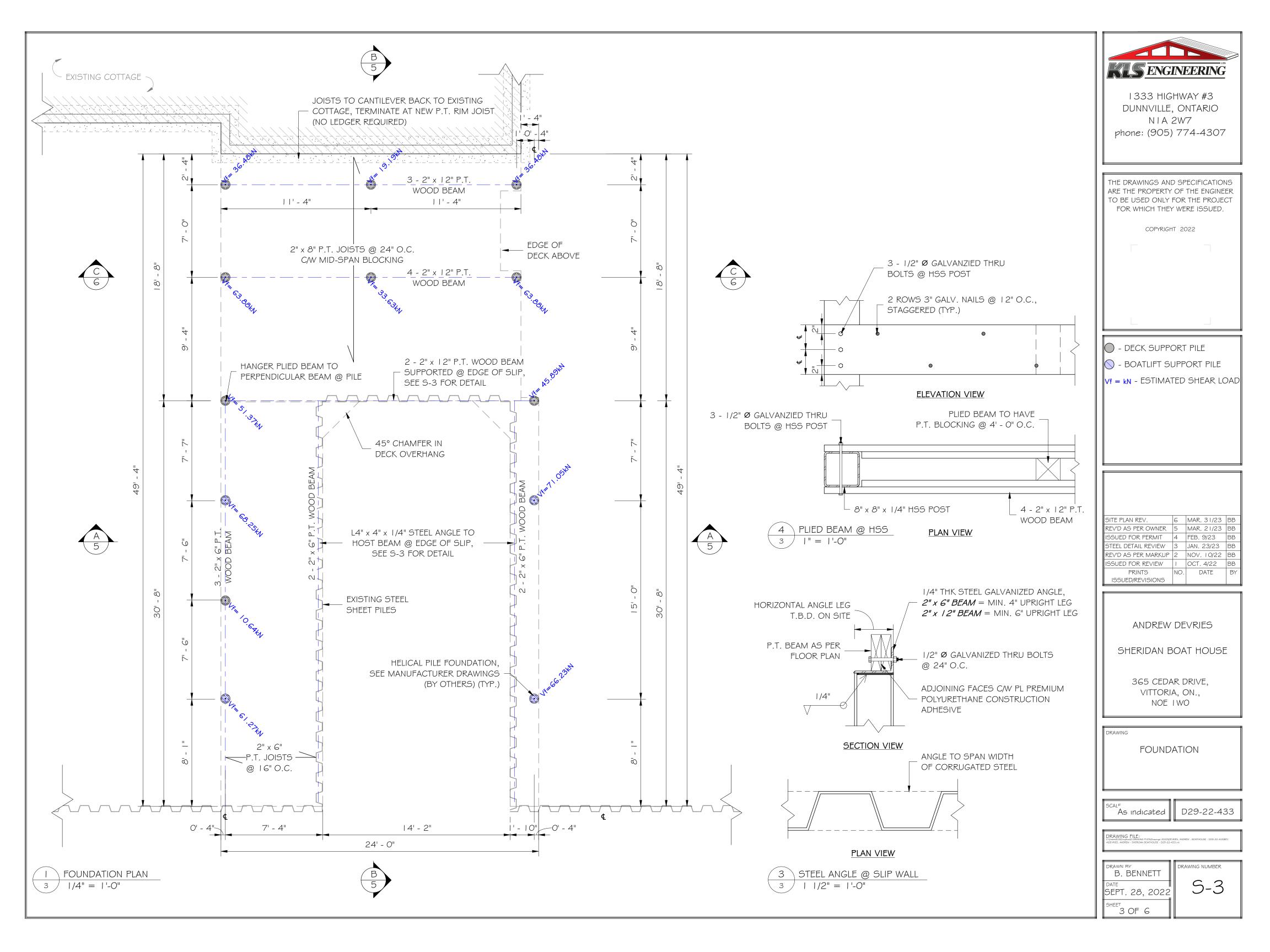
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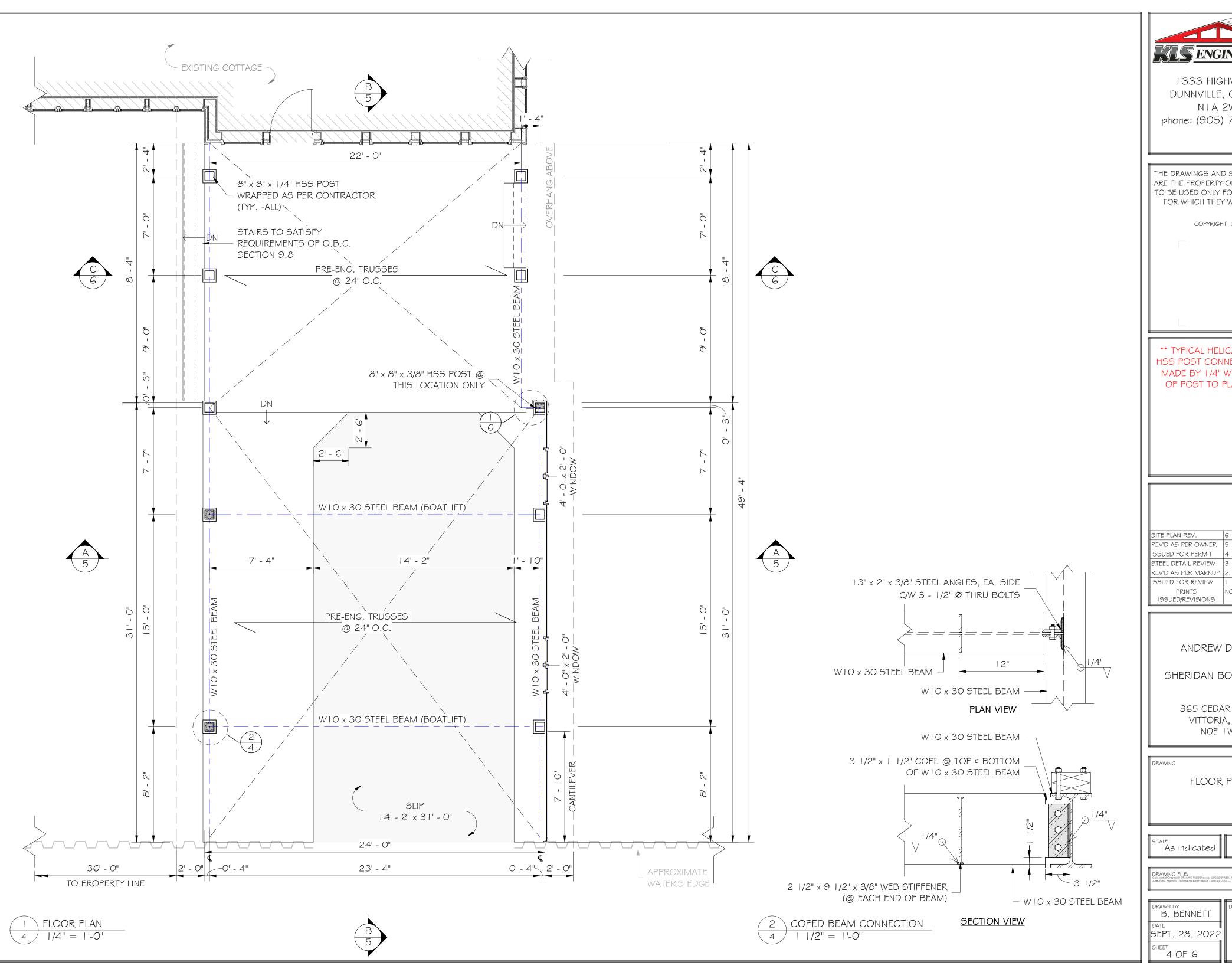
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B. BENNETT

DATE
SEPT. 28, 2022

2 OF 6

S-2







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** TYPICAL HELICAL PILE TO ** HSS POST CONNECTION TO BE MADE BY 1/4" WELD @ BASE OF POST TO PLATE OF PILE

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ISSUED FOR REVIEW	1	OCT. 4/22	ВВ
PRINTS ISSUED/REVISIONS	NO.	DATE	BY

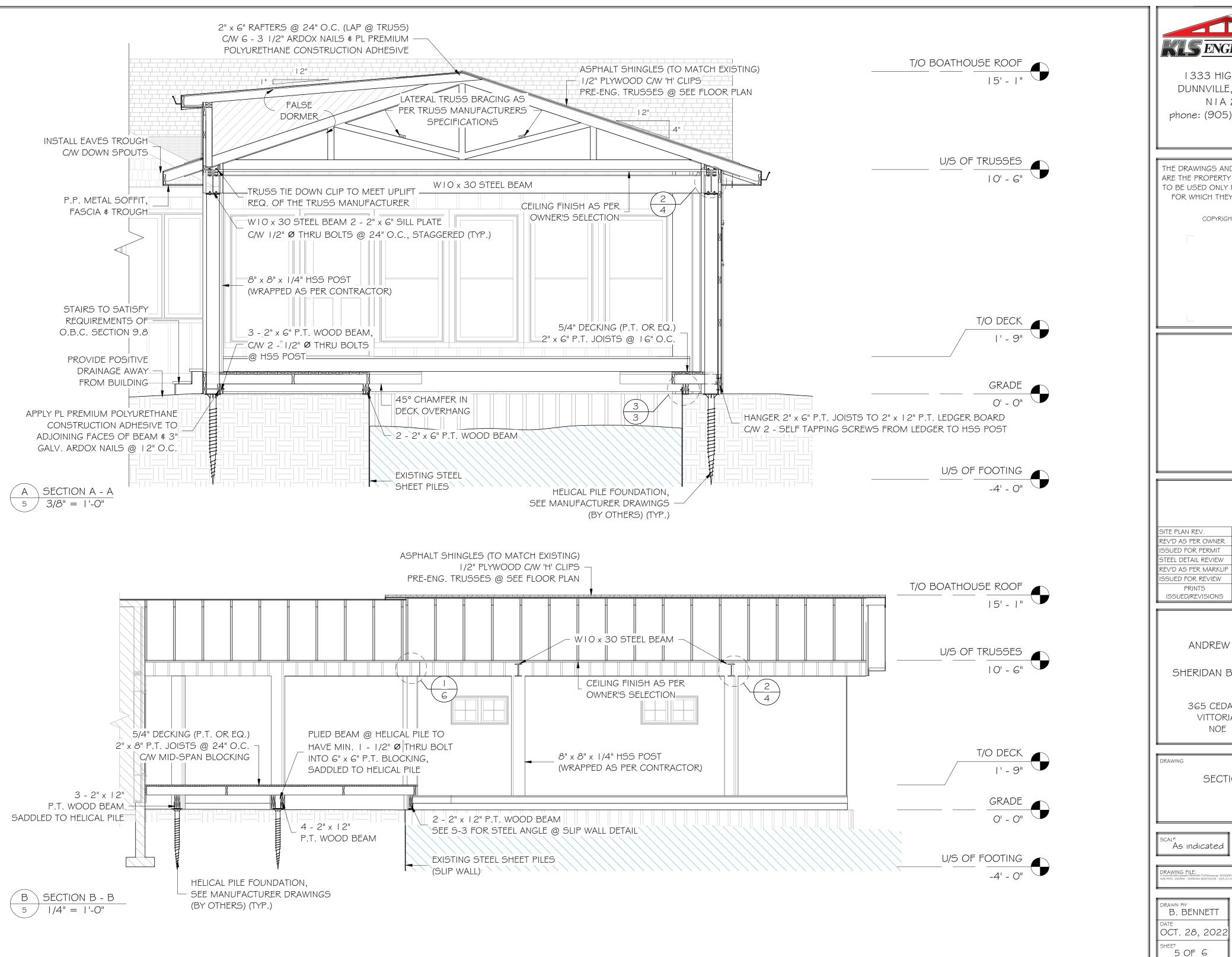
ANDREW DEVRIES

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FLOOR PLAN

D29-22-433





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STEEL DETAIL REVIEW	3	JAN. 23/23	ВВ
REV'D AS PER MARKUP	2	NOV. 10/22	ВВ
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PRINTS	NO.	DATE	BY
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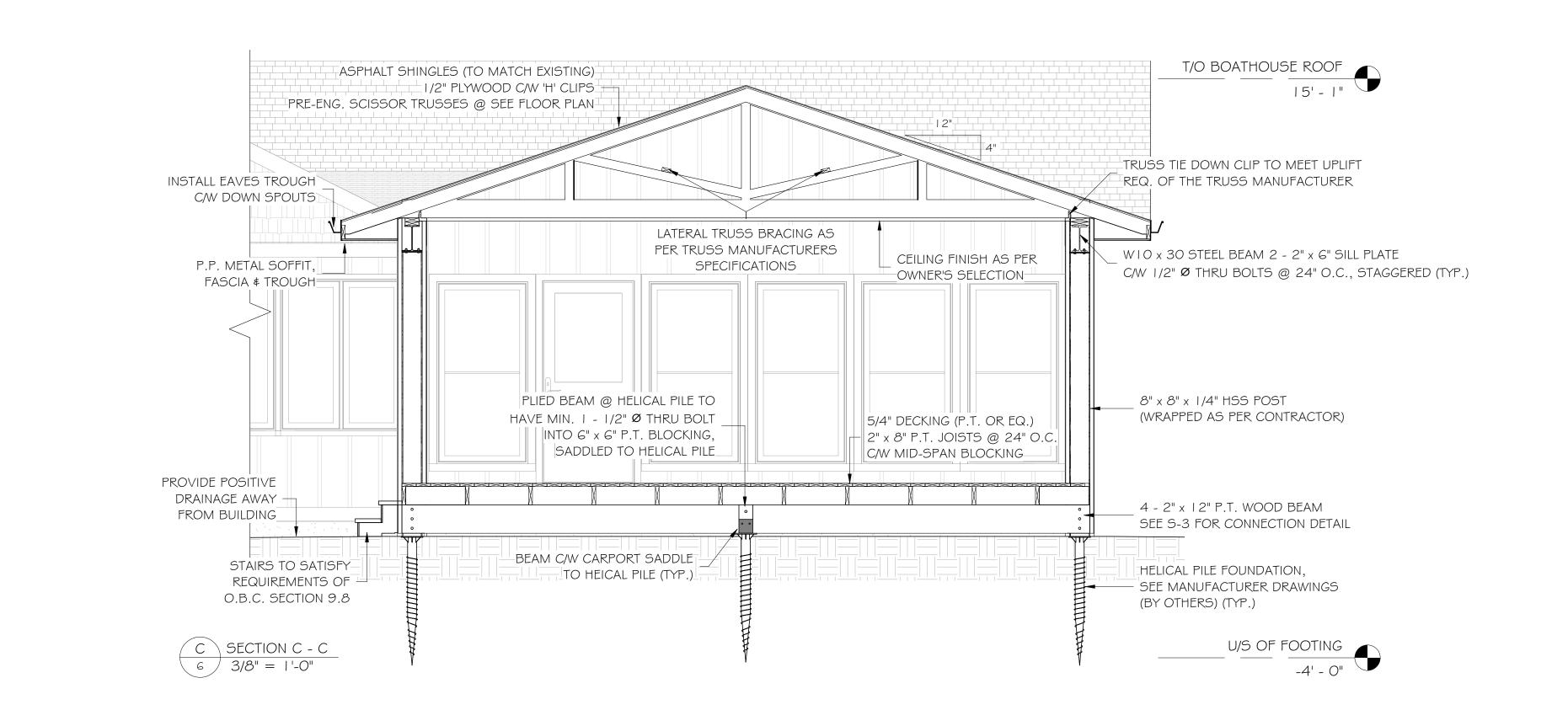
SHERIDAN BOAT HOUSE

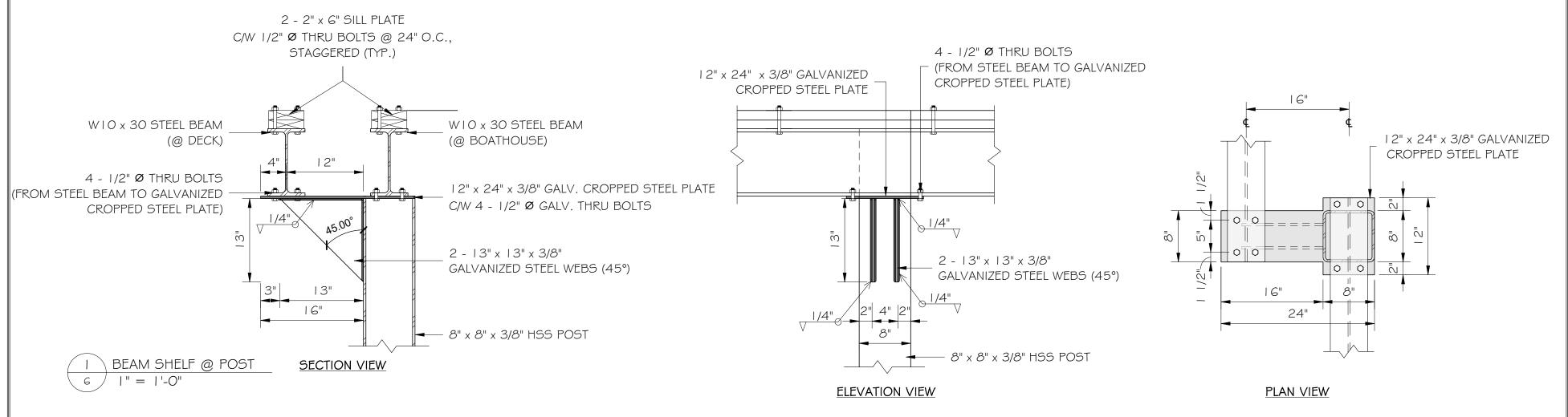
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SECTIONS

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PRINTS	NO.	DATE	BY
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DRAWIN

SECTIONS CONT'D. \$
DETAILS

As indicated

D29-22-433

DRAWING FILE:
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DRAWN BY
B. BENNETT

DATE
OCT. 28, 2023

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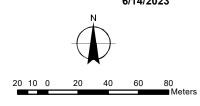
CONTEXT MAP

Geographic Township of CHARLOTTEVILLE



Legend

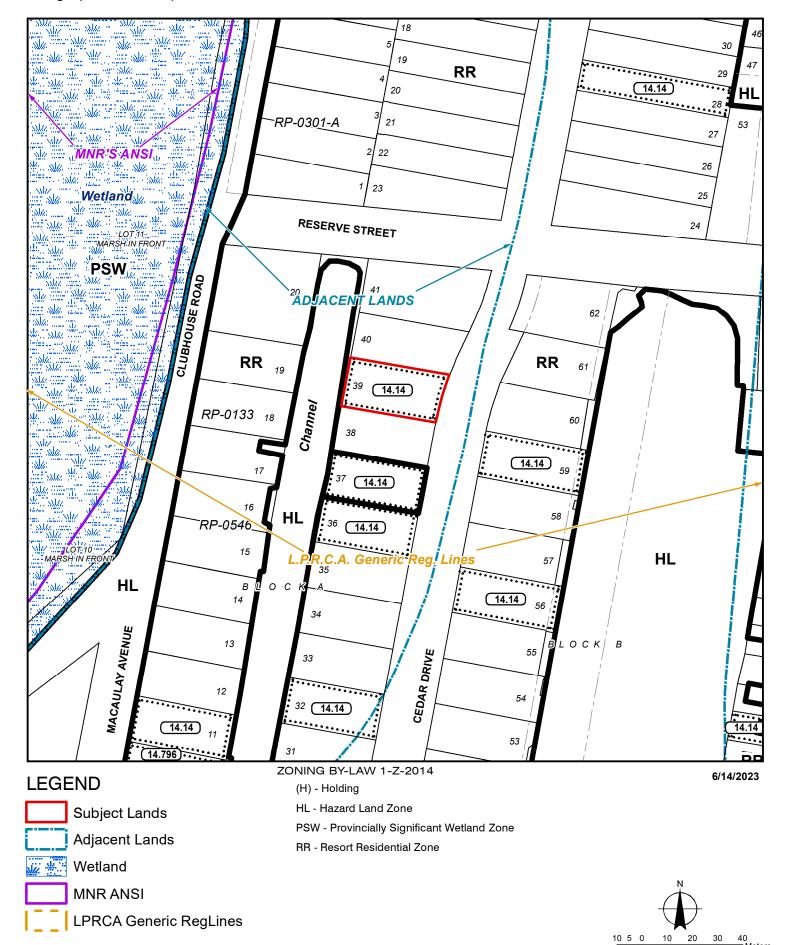




MAP B

ZONING BY-LAW MAP

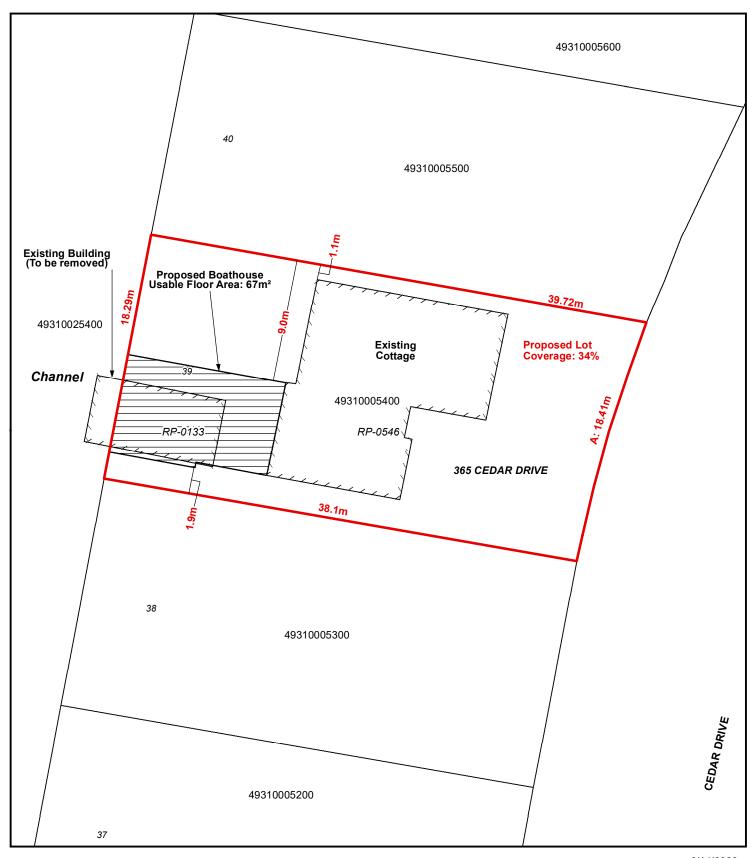
Geographic Township of CHARLOTTEVILLE



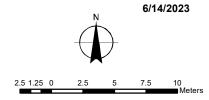
MAP C ANPL2023175

CONCEPTUAL PLAN

Geographic Township of CHARLOTTEVILLE

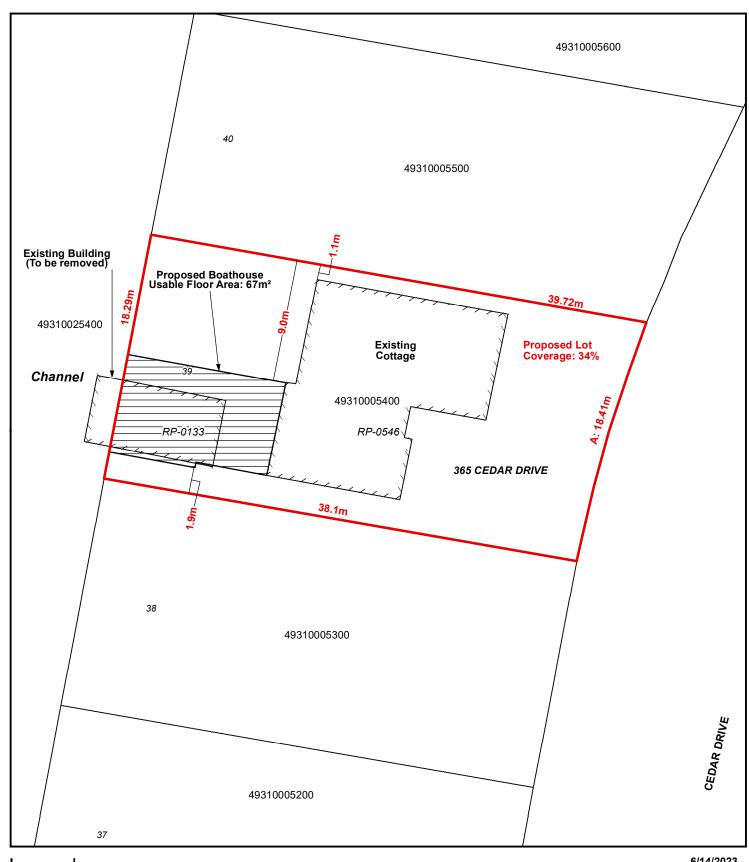






CONCEPTUAL PLAN

Geographic Township of CHARLOTTEVILLE



Legend



