For Office Use Only: File Number Related File Number Pre-consultation Meeting Application Submitted Complete Application	Application Fee  Conservation Authority Fee  Well & Septic Info Provided  Planner  Public Notice Sign
Check the type of plan	ning application(s) you are submitting.
	Boundary Adjustment ng Severance and Zoning By-law Amendment Vay
Property Assessment	Roll Number: 33403032900
A. Applicant Information	on
Name of Owner	Mark Lefler
It is the responsibility of ownership within 30 day	the owner or applicant to notify the planner of any changes in s of such a change.
Address	35 Douglas Street
Town and Postal Code	Port Dover, N0A 1N7
Phone Number	519 770-7277
Cell Number	
Email	mark@thewatershedgroup.ca
Name of Applicant	Justin Massecar
Address	28 Colborne Street N
Town and Postal Code	Simcoe, N3Y 3T9
Phone Number	226 210-8708
Cell Number	
Email	justin.masssecar@mwdrafting.ca



Name of Agent	Justin Massecar
Address	28 Colborne Street N
Town and Postal Code	Simcoe, N3Y 3T9
Phone Number	226 210-8708
Cell Number	
Email	justin.masssecar@mwdrafting.ca
	Il communications should be sent. Unless otherwise directed, otices in respect of this application will be forwarded to the bove.
☑ Owner	☑ Agent ☑ Applicant
Names and addresses of encumbrances on the sub	any holder of any mortgagees, charges or other oject lands:
B. Location, Legal Des	scription and Property Information
	ude Geographic Township, Concession Number, Lot Number,
PDOV PLAN 286 LO	TS 19 & 20 PT DOUGHLAS ST & RP 37R11510 PART 1
was a second of the second of	
Municipal Civic Addres	ss: 35 Douglas Street, Port Dover, N0A 1N7
Present Official Plan D	Designation(s): Lakeshore Special Policy Area
Present Zoning: R1-A	VHL
2. Is there a special provi	sion or site specific zone on the subject lands?
∑ Yes □ No If yes, 14.534	please specify:
Present use of the sub Residential	ject lands:
And the state of t	



4.	Please describe <b>all existing</b> buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings or structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application:  Refer to site plan
5.	If an addition to an existing building is being proposed, please explain what it will be used for (for example a bedroom, kitchen, or bathroom). If new fixtures are proposed, please describe.  N/A
6.	Please describe all proposed buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application:  Detached garage/ADU (see site plan)
7.	Are any existing buildings on the subject lands designated under the <i>Ontario</i> Heritage Act as being architecturally and/or historically significant? Yes □ No ☒  If yes, identify and provide details of the building:
3.	If known, the length of time the existing uses have continued on the subject lands:
9.	Existing use of abutting properties: Residential
10.	Are there any easements or restrictive covenants affecting the subject lands?
	☐ Yes ☒ No If yes, describe the easement or restrictive covenant and its effect:



### C. Purpose of Development Application

Note: Please complete all that apply. Failure to complete this section will result in an incomplete application.

**1. Site Information** (Please refer to Zoning By-law to confirm permitted dimensions)

	Existing	Permitted	Provision	Proposed	Deficiency
Lot frontage	26.9m	5.0m	14.534	32.0m	N/A
Lot depth	31.85m	N/A	N/A	25.0m	N/A
Lot width	N/A	N/A	N/A	N/A	N/A
Lot area	846m	450.0m	5.1.2a)	846m	N/A
Lot coverage	2.29%	10%	3.2.1.(g)	17%	7%
Front yard	13.98m	2.4m	14.534	1.22m	1.18m
Rear yard	7.54m	7.5m	5.1.2a)	7.54m	N/A
Height	N/A	5.0m	3.2.1.(a)	7.14m	2.14m
Left Interior side yard	10.37m	1.2m	3.2.1.(d)	7.51m	N/A
Right Interior side yard	7.31m	3.0m	3.2.1.(d)	10.09m	N/A
Exterior side yard (corner lot)	N/A	N/A	N/A	N/A	N/A
Parking Spaces (number)	2	3	4.9a) and e)	2	N/A
Aisle width	N/A	N/A	N/A	N/A	N/A
Stall size	3.0m x 5.8m	3.0m x 5.8m	4.1.3	3.0m x 5.8m	N/A
Loading Spaces	N/A	N/A	N/A	N/A	N/A
Zone	HL	ADU not permitted in HL	11.1.1	Building ADU in HL	Building ADU in HL

Encroachments

N/A

ADU/Accessory building not permitted in front yard

3.2.1.(b)

Portion of Portion of building located in building located front yard Revised April 2023

in front yard Committee of Adjustment Development Application





2.	Please explain why it is not possible to comply with the provision(s) of the Zoning
	By-law:  The space constraints of the property do not allow both a detached garage and an ADU. This creates the need for a variance by default, as an ADU above a
	garage cannot fit within the restrictions of the zoning by-law.
3.	Consent/Severance/Boundary Adjustment: Description of land intended to be severed in metric units:
	Frontage:
	Depth:
	Width:
	Lot Area:
	Present Use:
	Proposed Use:
	Proposed final lot size (if boundary adjustment):
	If a boundary adjustment, identify the assessment roll number and property owner of
	the lands to which the parcel will be added:
	Description of land intended to be retained in metric units:  Frontage:
	Depth:
	Width:
	Lot Area:
	Present Use:
	Proposed Use:
	Buildings on retained land:
4.	Easement/Right-of-Way: Description of proposed right-of-way/easement in metric units:
	Frontage:  Depth:



	Width:
	Area:
	Proposed Use:
5.	Surplus Farm Dwelling Severances Only: List all properties in Norfolk County, which are owned and farmed by the applicant and involved in the farm operation
Ov	ners Name:
Ro	Number:
To	al Acreage:
Wo	rkable Acreage:
Ex	sting Farm Type: (for example: corn, orchard, livestock)
Dw	elling Present?:   Yes   No If yes, year dwelling built
Da	e of Land Purchase:
Ov	ners Name:
Ro	l Number:
То	al Acreage:
W	rkable Acreage:
Ex	sting Farm Type: (for example: corn, orchard, livestock)
Dv	elling Present?:   Yes  No If yes, year dwelling built
Da	te of Land Purchase:
O۱	vners Name:
Ro	Il Number:
То	al Acreage:
W	rkable Acreage:
Ex	sting Farm Type: (for example: corn, orchard, livestock)
Dv	elling Present?:   Yes  No If yes, year dwelling built
Da	te of Land Purchase:



Owners Name:
Roll Number:
Total Acreage:
Workable Acreage:
Existing Farm Type: (for example: corn, orchard, livestock)
Dwelling Present?: ☐ Yes ☐ No If yes, year dwelling built
Date of Land Purchase:
Owners Name:
Roll Number:
Total Acreage:
Workable Acreage:
Existing Farm Type: (for example: corn, orchard, livestock)
Dwelling Present?: ☐ Yes ☐ No If yes, year dwelling built
Date of Land Purchase:
Note: If additional space is needed please attach a separate sheet.
D. All Applications: Previous Use of the Property
1. Has there been an industrial or commercial use on the subject lands or adjacent
lands? ☐ Yes ☒ No ☐ Unknown
If yes, specify the uses (for example: gas station, or petroleum storage):
2. Is there reason to believe the subject lands may have been contaminated by former uses on the site or adjacent sites?□ Yes ☒ No □ Unknown
3. Provide the information you used to determine the answers to the above questions:  GIS and maps provide no data that the land has had a use other than for residential zoning. Owner provided confirmation.



4.	If you answered yes to any of the above questions in Section D, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached? $\square$ Yes $\square$ No
E.	All Applications: Provincial Policy
1.	Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the <i>Planning Act, R.S.O.</i> 1990, c. P. 13? ☒ Yes ☐ No
	If no, please explain:
2.	It is owner's responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals, including the Endangered Species Act, 2007. Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7?   Yes  No
	If no, please explain:
	Subject land is not subject to screening.
3.	Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? $\square$ Yes $\boxtimes$ No
	If no, please explain:
	N/A, land not subject to Source Water Protection
	Note: If in an area of source water Wellhead Protection Area (WHPA) A, B or C please attach relevant information and approved mitigation measures from the Risk Manager Official.



4.	All Applications: Are any of the following uses or features on the subject lands or within 500 metres of the subject lands, unless otherwise specified? Please check boxes, if applicable.
	Livestock facility or stockyard (submit MDS Calculation with application)
	☐ On the subject lands or ☐ within 500 meters – distance
	Wooded area  ☐ On the subject lands or ☐ within 500 meters – distance
	Municipal Landfill  ☐ On the subject lands or ☐ within 500 meters – distance
	Sewage treatment plant or waste stabilization plant  ☐ On the subject lands or ☐ within 500 meters – distance
	Provincially significant wetland (class 1, 2 or 3) or other environmental feature  ☐ On the subject lands or ☐ within 500 meters – distance
	Floodplain  ☑ On the subject lands or □ within 500 meters – distance
	Rehabilitated mine site  ☐ On the subject lands or ☐ within 500 meters – distance
	Non-operating mine site within one kilometre  ☐ On the subject lands or ☐ within 500 meters – distance
	Active mine site within one kilometre  ☐ On the subject lands or ☐ within 500 meters – distance
	Industrial or commercial use (specify the use(s))  ☐ On the subject lands or ☐ within 500 meters – distance
	Active railway line ☐ On the subject lands or ☐ within 500 meters – distance
	Seasonal wetness of lands  ☐ On the subject lands or ☐ within 500 meters – distance
	Erosion □ On the subject lands or □ within 500 meters – distance
	Abandoned gas wells  ☐ On the subject lands or ☐ within 500 meters – distance



### F. All Applications: Servicing and Access 1. Indicate what services are available or proposed: Water Supply □ Communal wells Municipal piped water Individual wells ☐ Other (describe below) Sewage Treatment □ Communal system Municipal sewers ☐ Septic tank and tile bed in good working order ☐ Other (describe below) Storm Drainage Open ditches ☐ Storm sewers ☐ Other (describe below) See lot grading plan 2. Existing or proposed access to subject lands: Municipal road ☐ Provincial highway ☐ Other (describe below) Unopened road Name of road/street: **Douglas Street** G. All Applications: Other Information 1. Does the application involve a local business? ☐ Yes ☑ No If yes, how many people are employed on the subject lands? 2. Is there any other information that you think may be useful in the review of this

application? If so, explain below or attach on a separate page.

This development will provide more affordable housing options.



### H. Supporting Material to be submitted by Applicant

In order for your application to be considered complete, folded hard copies (number of paper copies as directed by the planner) and an **electronic version (PDF) of the site plan drawings, additional plans, studies and reports** will be required, including but not limited to the following details:

- 1. Concept/Layout Plan
- 2. All measurements in metric
- Existing and proposed easements and right of ways
- 4. Parking space totals required and proposed
- 5. All dimensions of the subject lands
- 6. Dimensions and setbacks of all buildings and structures
- Location and setbacks of septic system and well from all existing and proposed lot lines, and all existing and proposed structures
- 8. Names of adjacent streets
- 9. Natural features, watercourses and trees

In addition, the following additional plans, studies and reports, including but not limited to, may also be required as part of the complete application submission:

On-Site Sewage Disposal System Evaluation Form (to verify location and condition)

Environmental Impact Study

Geotechnical Study / Hydrogeological Review

Minimum Distance Separation Schedule

Record of Site Condition

Your development approval might also be dependent on Ministry of Environment

Conservation and Parks, Ministry of Transportation or other relevant federal or provincial legislation, municipal by-laws or other agency approvals.

All final plans must include the owner's signature as well as the engineer's signature and seal.



### I. Transfers, Easements and Postponement of Interest

The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.

### **Permission to Enter Subject Lands**

Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.

For the purposes of the Municipal Freedom of Information and Protection of Privacy Act,

#### Freedom of Information

	e disclosure to any person or public body any ority of the <i>Planning Act, R.S.O. 1990, c. P.</i>
13 for the purposes of processing this appli	
AR	March 1, 2024
Owner/Applicant/Agent Signature	Date
J. Owner's Authorization	
If the applicant/agent is not the registered of application, the owner must complete the a	
I/We Mark Lefler lands that is the subject of this application.	am/are the registered owner(s) of the
I/We authorize	personal information necessary for the
authorization for so doing.	March 1, 2024
Owner	Date

\*Note: If property is owned by an Ontario Ltd. Corporation, Articles of Incorporation are required to be attached to the application.

Owner

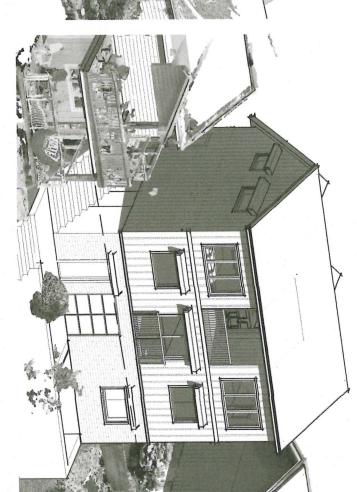


Date

K. Declaration				
1, JUSTIN	MASSECHE	of	NOLFOLK	county
solemnly declar	e that:			1
transmitted here believing it to be	statements and the state ewith are true and I make e true and knowing that it by virtue of <i>The Canada</i>	this sole is of the	mn declaration cons same force and effe	scientiously
Declared before			· \ M	
Simcoi	= ONT.	_	X / Whose	
In NorFa	OLK COUNTY	_	Owner/Applicant/A	lgent Signature
This 14 th	day of MARCH	_		
A.D., 20 <u>14</u>	Sherry Ann Mott, a Commissioner, etc., Province for the Corporation of Non Expires March 16, 2026.	ee of Ontario. folk County.		
A Commission	er, etc.			







2 REAR PERSPECTIVE

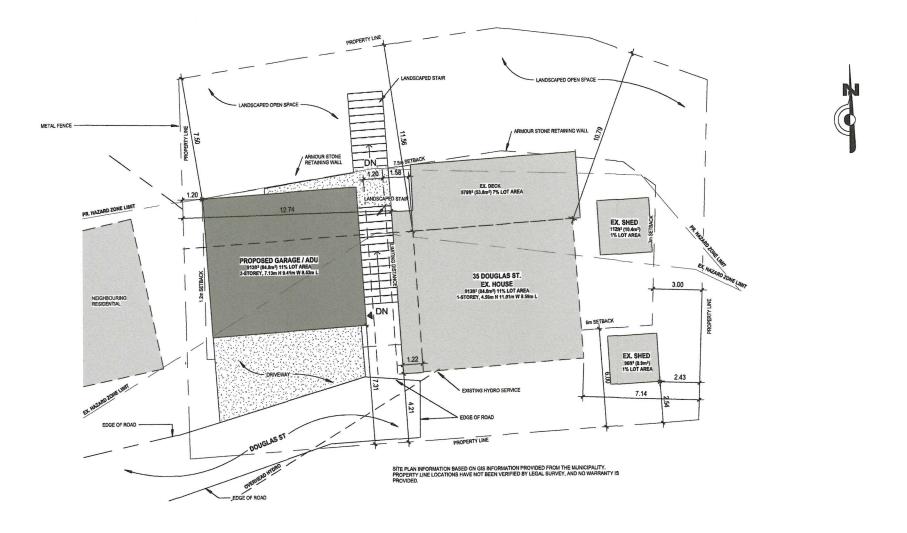
1 FRONT PERSPECTIVE

All work shall conform to the Onlaino Building Code 2012 local bylavas and regulations for the geographical location of the prior to start of the wark, Any discrepencies between the drawings and site conditions shall be brought to the attention of the designer. The use of these pairs shall be restricted to the original start of the wark, Any discrepencies between architectural, mechanical, structural, etc. drawings shall be restricted to the original shall be reproduced by any method, in configuration of the produced by any method, in configuration the start or the produced by any method, in configuration that shall be restricted that so defining shall be restricted to the original shall be restricted to

ner	No.	Description	Date
rey			
5			
tten		and the second s	
lall	-		

<u> </u>	ω	
GARAGE/ADU	35 DOUGLAS ST, PORT DOVER	MARK LEFLER

Scale	JM	Checked by
	WW	Drawn by
A1.1	ω	Date 10/20/23
<u></u>	r 23054	Project number 23054





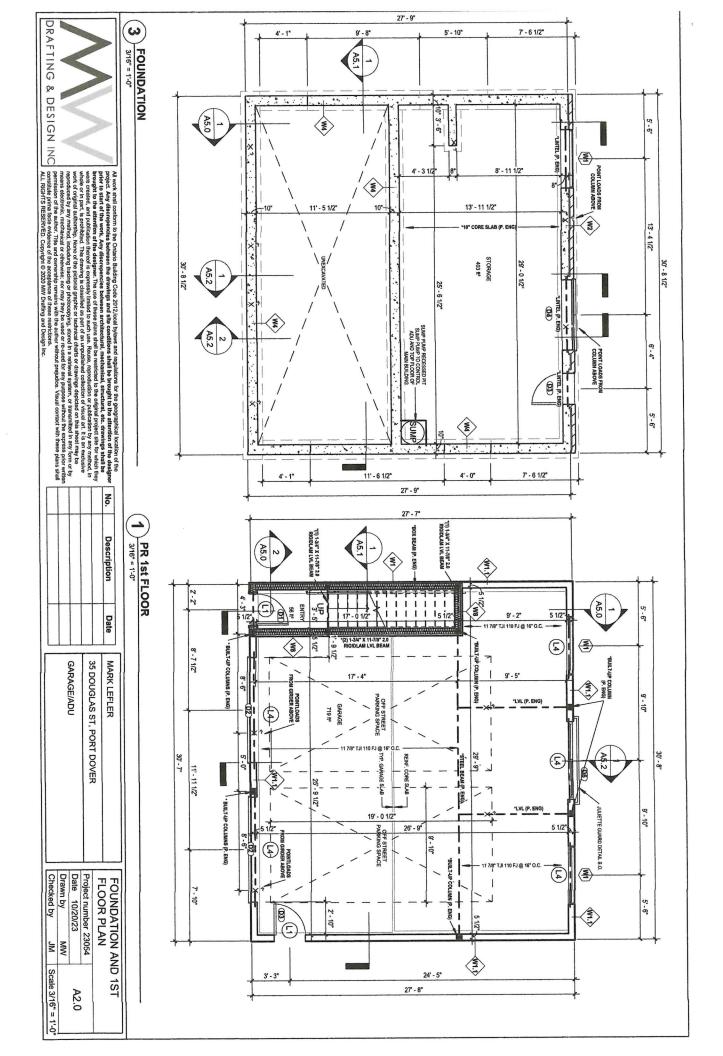
All work shall conform to the Ontario Building Code 2012.local bytaws and regulations for the geographical location of the project. Any discrepancies between the drawings and site conditions shall be brought to the attention of the designer prior to start of the work. Any discrepancies between architectural, mechanical, structural, etc. drawings shall be brought to the attention of the designer. The use of these plans shall be restricted to the original project site for which they were created, and publication hereof is expressly limited to such use. Reuse, reproduction or publication by any method, in whole or in part, is prohibited. This drawing is classified as part of an unpublished collection of visual art. It is an exclusive work of original authorship. None of the pictorial graphic or technical charts or drawings depicted on this sheet may be reproduced by any method, including tracing or photocopying, stored in a retrieval system, or transmitted in any form or by means electroin, mechanical or orbenvise; nor may they be used or re-used for any purpose without the express prior writter permission of the author. Title and ownership remains with the author without prejudice. Visual contact with these plans shall constitute prima facie evidence of these certaince of these restrictions.

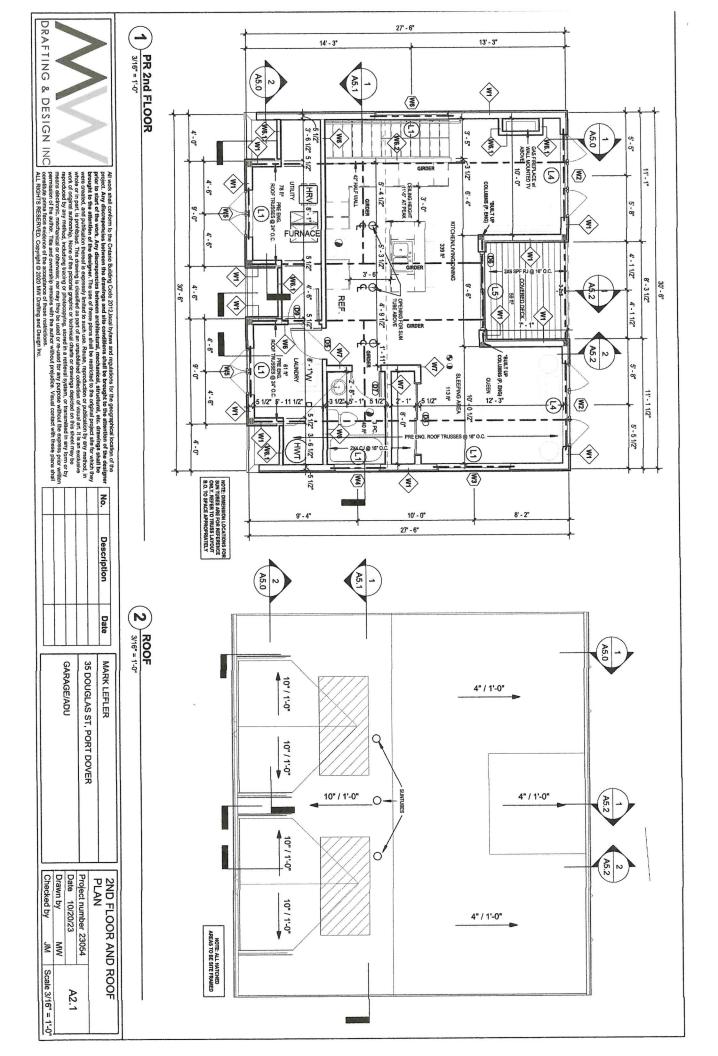
ALL RIGHTS RESERVED. Copyright © 2020 MW Drafting and Design Inc.

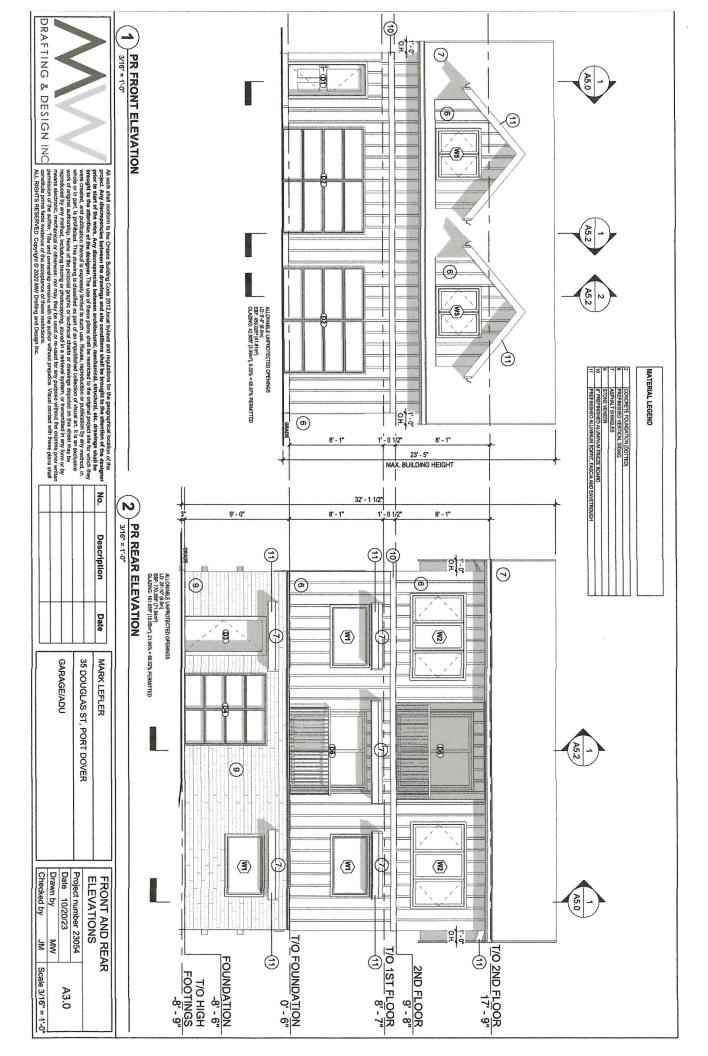
)F	No.	Description	Date
. [			
I			
Ī			
١			
t			

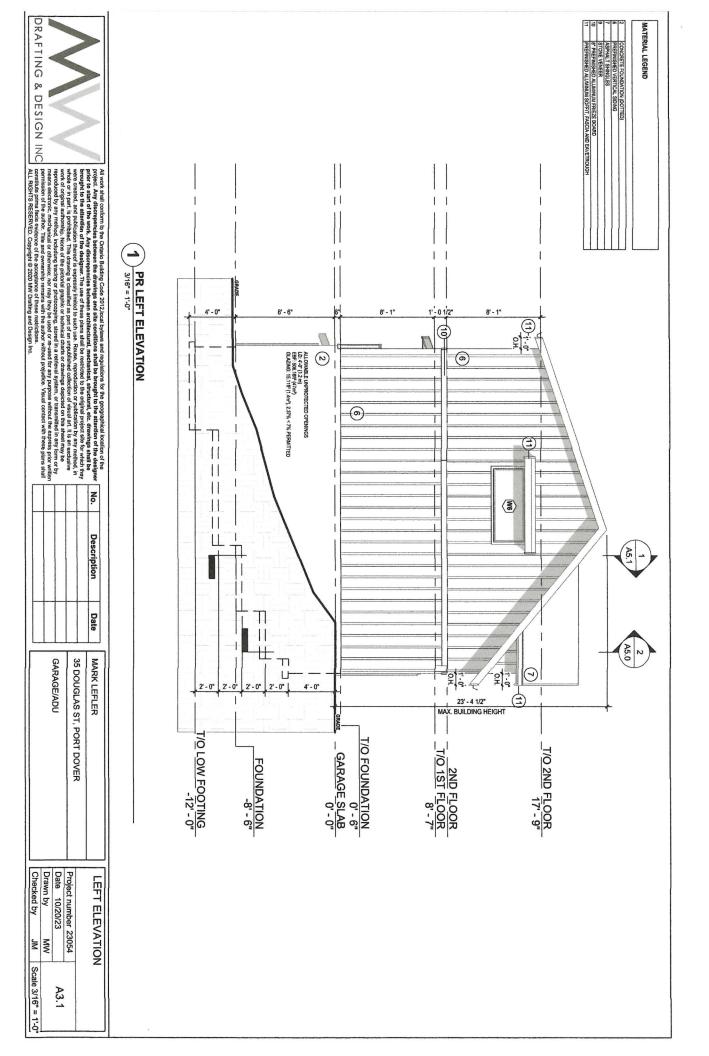
MARK LEFLER
35 DOUGLAS ST, PORT DOVER
GARAGE/ADU

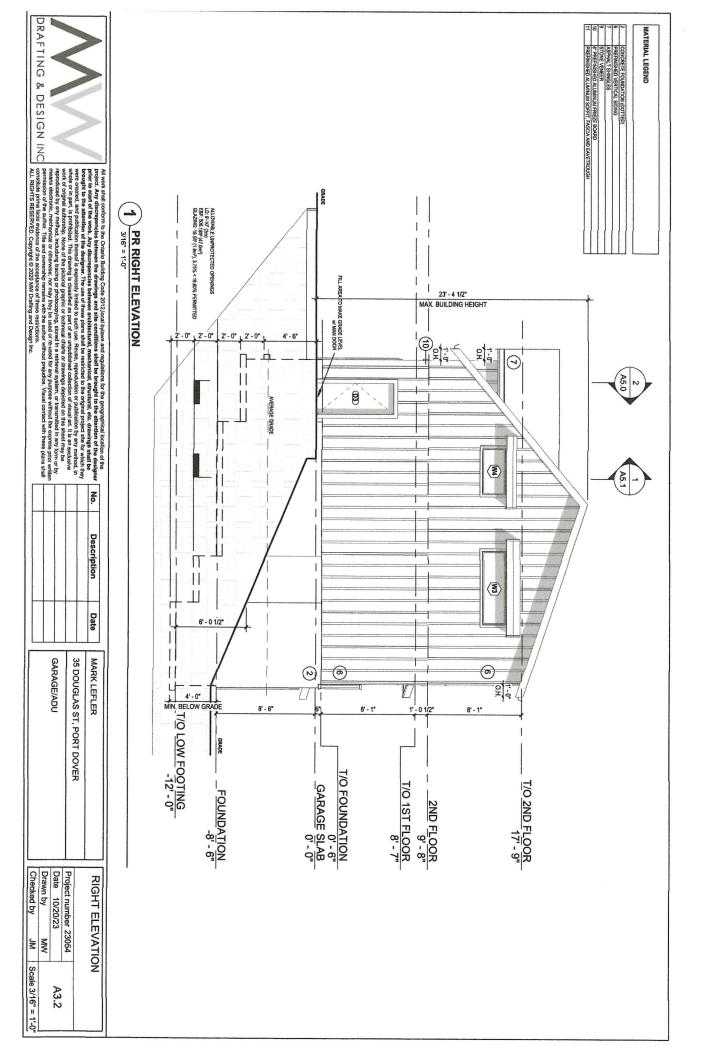
SITE PLAN		
Project number 2	23054	T
Date 10/20/23		A1.2
Drawn by	MW	
Checked by	JM	Scale1: 150

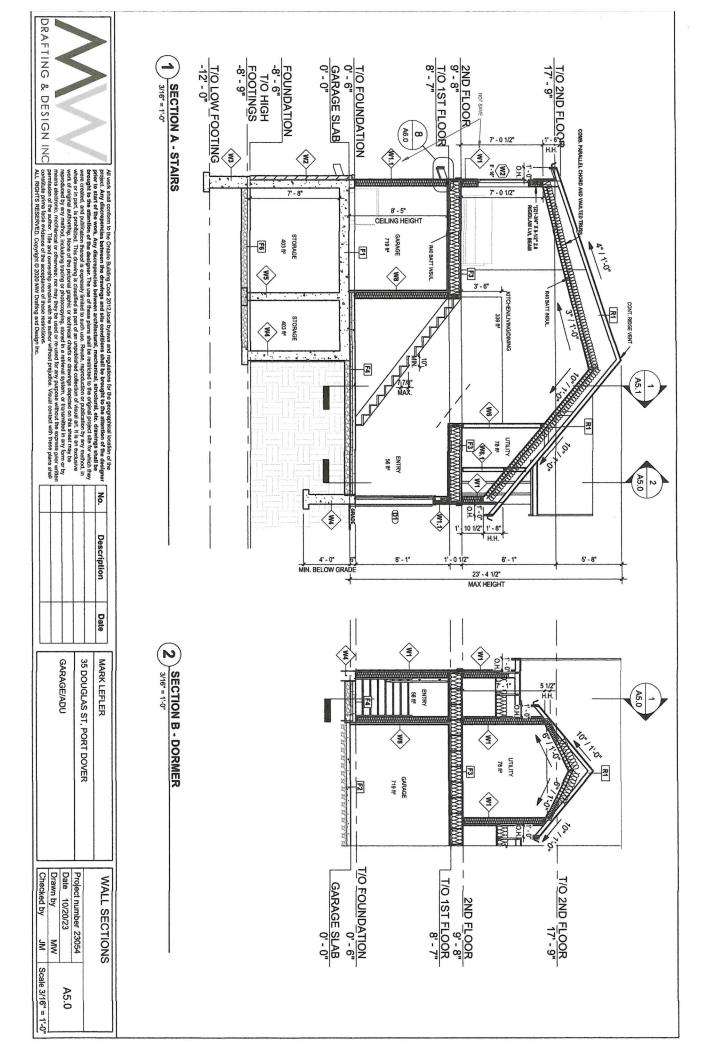


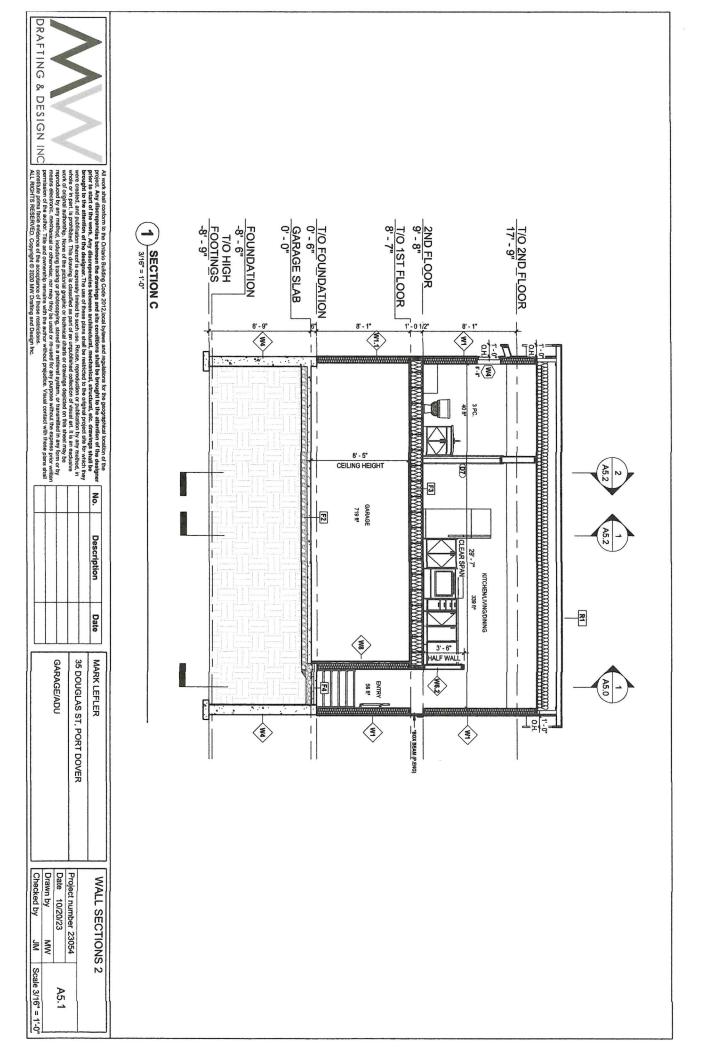


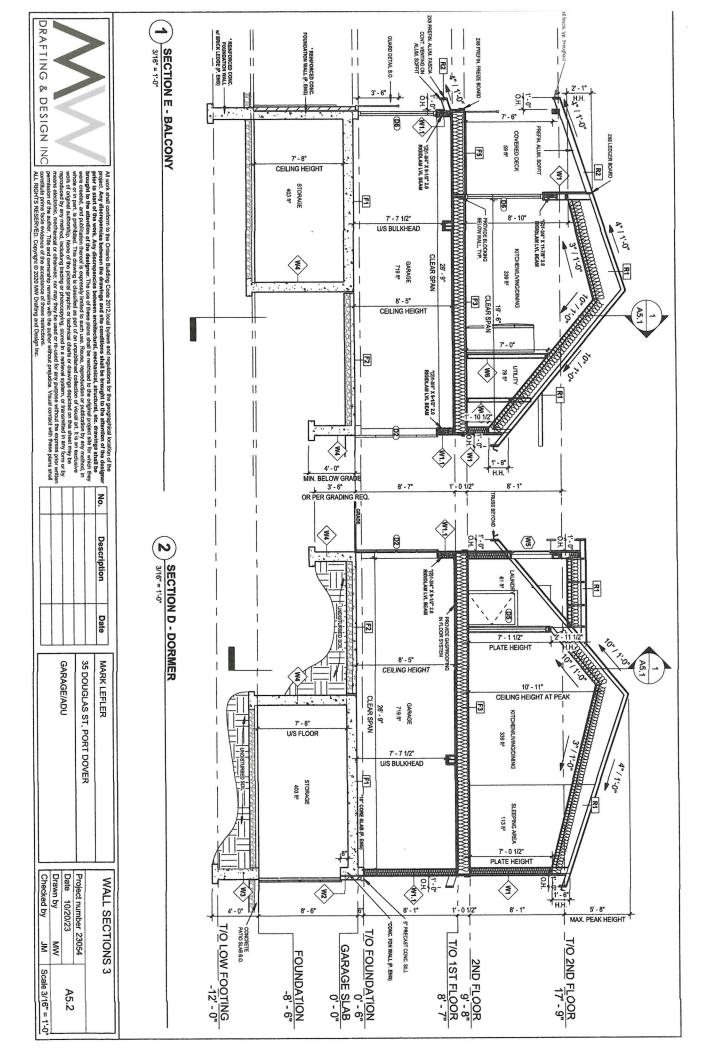


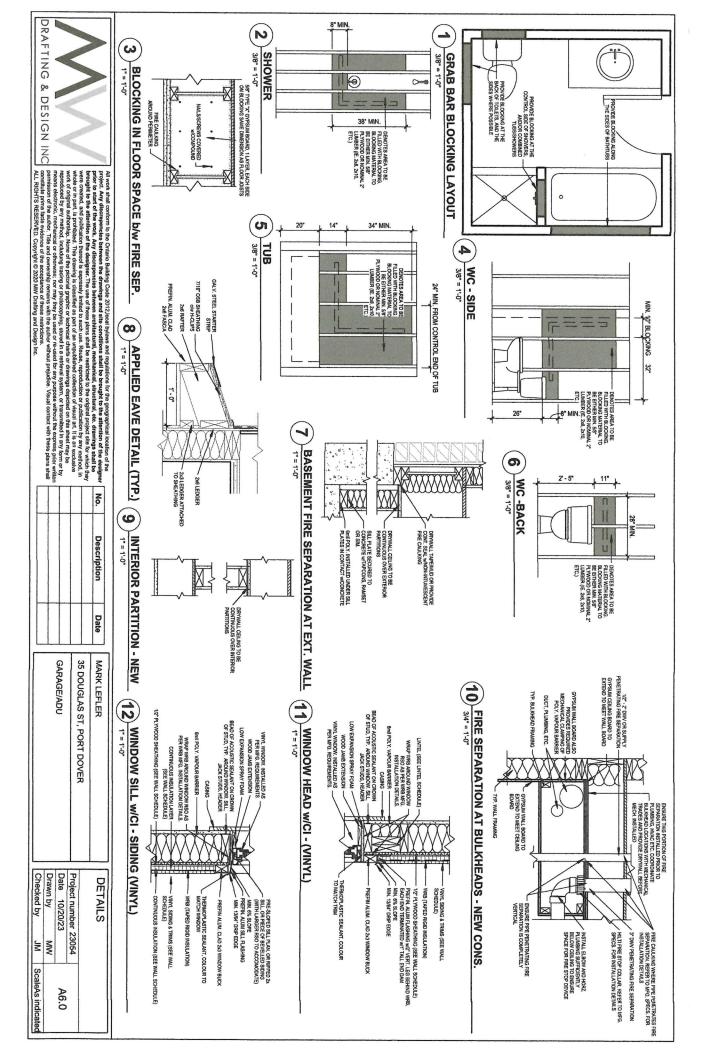














# The Corporation of Norfolk County

## By-Law 2017-04

## Lot Grading and Drainage

THIS FORM IS TO BE SUBMITTED WITH EVERY LOT GRADING PLAN Municipal Address: 35 Douglas Orive, Port Dover And/or
PIN: 50250-0011, 50250-0309
SELECT THE ONE PURPOSE FOR SUBMITTING THIS FORM:
Proposed Grading Plan for Infill Lot:
I, Kim Husted O.C.S., a Qualified Person, submit the attached Proposed Grading Plan, under my seal to confirm that the Plan provides drainage in accordance with the Ontario Building Code and applicable Municipal regulations for the works to be constructed that are the subject of the Building Permit Application to which this is attached.
□ Proposed Grading Plan within a Plan of Subdivision:
I,, a Qualified Person, submit the attached Proposed Grading Plan, under my seal to confirm that the Plan conforms in all respects with the Master Grading Plan in the Plan of Subdivision Master Grading Plan, registered as:
name of the Plan of Subdivision and Registration Number).

IN ANY INSTANCE ABOVE NOTING "UNDER MY SEAL", AFFIX SEAL BELOW:

SEAL (Qualified Revson)

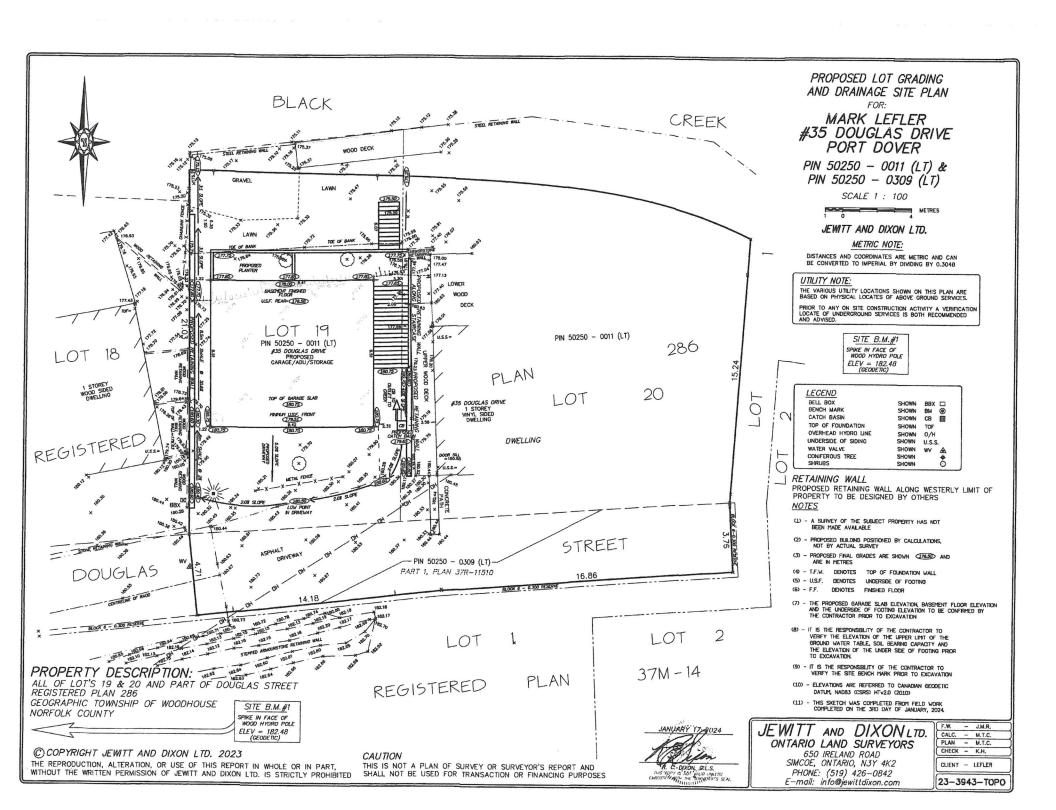
Sign and date over the seal)

Name:

Kim S. Husted, O.L.S.

License Number: 1582

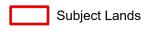
This form approved by the County Official under delegated authority under Norfolk County By-Law 2016-04



# MAP A CONTEXT MAP Urban Area of PORT DOVER

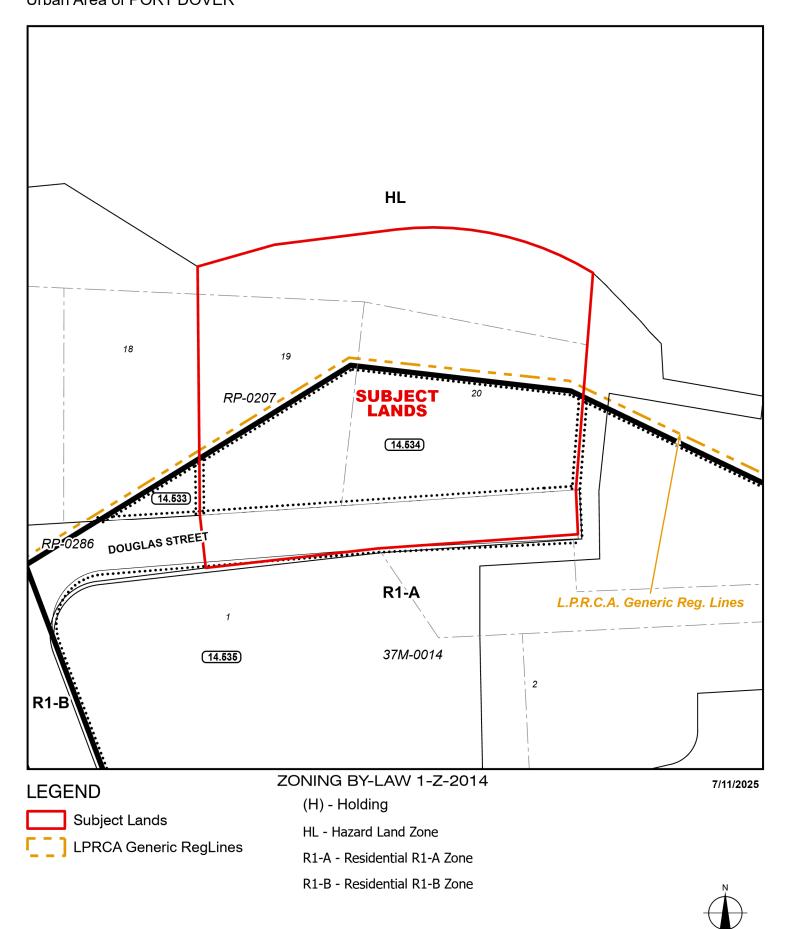


Legend



2020 Air Photo

3 1.5 0 3 6 9 12 Meters



### CONCEPTUAL PLAN

Urban Area of PORT DOVER

