

Committee of Adjustment Application to Planning Department

Complete Application

A complete development application consists of the following:

- 1. A properly completed and signed application form (signature must be original in planners file);
- 2. Supporting information adequate to illustrate your proposal as indicated in **Section**H of this application form (plans are required in paper copy and digital PDF format);
- 3. Written authorization from all registered owners of the subject lands where the applicant is not the owner as per Section N; and,
- 4. Cash, debit or cheque payable to Norfolk County in the amount set out in the user fees By-Law.

The above information is required to ensure that your application is given full consideration. An incomplete or improperly prepared application will not be accepted and may result in delays during the processing of the application. This application must be typed or printed in ink and completed in full.

Pre-Consultation

A pre-consultation meeting is not required for Committee of Adjustment applications; however, discussion with Planning Department staff prior to the submission of an application is strongly encouraged. The purpose of a pre-consultation meeting is to provide the applicant with an opportunity to present the proposed application, to discuss potential issues and to determine the required information and materials to be submitted with the application in order for it to be considered complete by staff. The applicant has the opportunity to make revisions to the application prior to submission, without the additional costs of recirculation fees. It may be appropriate to seek the assistance of independent professional help (for example a planning consultant or engineer) for complex applications.

Processing the Development Application

Once an application has been deemed complete by a planner, it will be circulated to public agencies and County departments for review and comments. Notice of the application is also provided to adjacent land owners. The comments received assist the planner with the review and recommendation/approval of your application. The time involved in processing an application varies depending upon its complexity and its acceptability to the other agencies.



An additional fee will be required if a review by the Long Point Region Conservation Authority or by the Grand River Conservation Authority is deemed necessary by planning staff and/or by the Authority. A separate cheque payable to the Long Point Region Conservation Authority or the Grand River Conservation Authority is required in accordance with their fee schedule at the same time your application is submitted.

Additional studies required as part of the complete application shall be at the sole expense of the applicant. It should also be noted that in some instances peer reviews may be necessary to review particular studies and that the cost shall be at the expense of the applicant. The company to complete the peer review shall be selected by the County.

If the application is withdrawn prior to the circulation to commenting agencies, the entire original fee will be refunded. If withdrawn after the circulation to agencies, half the original fee will be refunded. No refund is available after the public meeting and/or approval of application.

Notification Sign Requirements

Planning Department staff will post a notification sign on your property in advance of the public meeting. Please keep this sign posted until you have received a notice in the mail indicating that no appeals were filed.

Contact Us

For additional information or assistance in completing this application, please contact a planner at 519-426-5870 or 519-875-4485 extension 1290 or planning@norfolkcounty.ca.

Please submit the completed application and fees to:

185 Robinson Street, Suite 200, Simcoe, ON N3Y 5L6

or

22 Albert Street, Langton, ON N0E 1G0



For Office Use Only: File Number Related File Number Pre-consultation Meeting Application Submitted Complete Application	Application Fee Conservation Authority Fee Well & Septic Info Provided Planner Public Notice Sign		
Check the type of plan	ning application(s) you are submitting.		
Consent/Severance/	/Boundary Adjustment		
Surplus Farm Dwelli	ng Severance and Zoning By-law Amendment		
Minor Variance			
Easement/Right-of-V	Vay		
Property Assessment I	Roll Number: <u>33310333599209999999999</u>		
A. Applicant Informati	on		
Name of Owner	Benjanin Productive Common		
It is the responsibility of ownership within 30 days	the owner or applicant to notify the planner of any changes in so of such a change.		
Address	51 BIOWNASEWANSEWANSEWANSEWANSEWANSEWANSEWANSE		
Town and Postal Code	Waterfoody AD Frank Weedween were		
Phone Number	(519)) 7777 (F19)999 (H199071 (199071		
Cell Number	(519)) 7777 (£1990) (£1990) (£1990) (£1990)		
Email	Bengammon Bangilmikeom		
Name of Applicant	Benjanin Route Common		
Address	225 Stlagnestellessessessessessessessessessessessesse		
Town and Postal Code	Waterfood Protone we were		
Phone Number	(519)) 7777 (£1990) (£1990) (£1990) (£1990) (£1990) (£1990)		
Cell Number	(519)) 7777 (£1996) (£1996) (£1996) (£1996)		
Fmail	Bengamman@@@milecitocom		



Name of Agent			
Address			
Town and Postal Code			
Phone Number			
Cell Number			
Email			
		nould be sent. Unless otherwise on the control of the sent of the	
Owner	Agent	Applicant	
encumbrances on the sub B. Location, Legal Des	oject lands:	ortgagees, charges or other	
 Legal Description (incl Block Number and Urb WAT PLAN 19B BLK Municipal Civic Address 	oan Area or Hamlet): K PT LOT 25	vnship, Concession Number, Lot i	Number,
Present Official Plan D			
Present Zoning: RIR R			
	ision or site specific	zone on the subject lands?	
Present use of the sub None (vacant lot)	ject lands:		



- 4. Please describe all existing buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings or structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application:
 None
- If an addition to an existing building is being proposed, please explain what it will be used for (for example a bedroom, kitchen, or bathroom). If new fixtures are proposed, please describe.
- 6. Please describe all proposed buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application: Single Detached Dwelling- Single storey
- 7. Are any existing buildings on the subject lands designated under the Ontario Heritage Act as being architecturally and/or historically significant? Yes No If yes, identify and provide details of the building:
 8. If known, the length of time the existing uses have continued on the subject lands:
 9. Existing use of abutting properties: Significant and significant and

Yes ()No If yes, describe the easement or restrictive covenant and its effect:



C. Purpose of Development Application

Note: Please complete all that apply. Failure to complete this section will result in an incomplete application.

1. Site Information (Please refer to Zoning By-law to confirm permitted dimensions)

	Existing	Permitted	Provision	Proposed	Deficiency
Lot frontage	26.10m	15m			None
Lot depth	17.55m-17.82m	N/A			None
Lot width	24.93m	N/A			None
Lot area	450.845msq	450msq			None
Lot coverage		N/A		34%	None
Front yard		6m		4.5m	1.5m
Rear yard		7.5m		5.78m-5.97m	1.72m-1.53m
Height		11m		Single Story Building	None
Left Interior side yard		3m		3.49m	None
Right Interior side yard		1.2m		1.2m-1.68m	None
Exterior side yard (corner lot)					
Parking Spaces (number)					
Aisle width					
Stall size					
Loading Spaces					
Other					



C. Purpose of Development Application

Note: Please complete all that apply.

1.	Site Information		Existing		Proposed	
PΙ	ease indicate unit of	f measurement, f	or example: m,	m ² or %		
Lo	t frontage					
Lo	t depth					
Lo	t width					
Lo	t area					
Lo	t coverage			_		
Fro	ont yard			_		
Re	ear yard			_		
Le	ft Interior side yard			_		
Ri	ght Interior side yar	d		_		
Ex	terior side yard (co	ner lot)				
3.	Requesting a relie from 5.78m to 5.97 Requesting a relie allow a front yard of Please explain who By-law: The property (51 B provisions for the property is a relied allow a front yard of the provisions for the provisions f	rm. f of 1.5m spannir of 4.5m spanning y it is not possible frown St W) lacks	ng 15.94m and 15.94m and 5. e to comply with the sthe depth nec	a relief of .46i 44m spanning the provision essary to com	m spanning 4.68m g 4.68m n(s) of the Zoning	
4.	Description of land	intended to be s	severed in metr	ic units:		
	Depth:					
	Width:					
	Lot Area:					
	Present Use:					
	Proposed Use:					
	Proposed final lot	size (if boundary	adjustment): _			



	if a boundary adjustment, identify the assessment roll number and property owner of
	the lands to which the parcel will be added:
	Description of land intended to be retained in metric units:
	Frontage:
	Depth:
	Width:
	Lot Area:
	Present Use:
	Proposed Use:
	Buildings on retained land:
5.	Description of proposed right-of-way/easement in metric units: Frontage:
	Depth:
	Width:
	Area:
	Proposed Use:
6.	List all properties in Norfolk County, which are owned and farmed by the applicant and involved in the farm operation:
Οv	ners Name:
Ro	Number:
Го	al Acreage:
N	rkable Acreage:
Ξx	sting Farm Type: (for example: corn, orchard, livestock)
D۷	elling Present?: OYes ONo If yes, year dwelling built



Ow	ners Name:
Rol	Il Number:
Tot	al Acreage:
Wo	rkable Acreage:
Exi	sting Farm Type: (for example: corn, orchard, livestock)
Dw	relling Present?: OYes ONo If yes, year dwelling built
Ow	ners Name:
Ro	Il Number:
Tot	al Acreage:
Wo	orkable Acreage:
Exi	sting Farm Type: (for example: corn, orchard, livestock)
Dw	relling Present?: OYes ONo If yes, year dwelling built
Ow	ners Name:
Ro	Il Number:
Tot	al Acreage:
Wo	orkable Acreage:
Exi	sting Farm Type: (for example: corn, orchard, livestock)
Dw	relling Present?: OYes ONo If yes, year dwelling built
No	te: If additional space is needed please attach a separate sheet.
D.	Previous Use of the Property
	Has there been an industrial or commercial use on the subject lands or adjacent lands? Yes No Unknown
	If yes, specify the uses (for example: gas station, or petroleum storage):
	Is there reason to believe the subject lands may have been contaminated by former uses on the site or adjacent sites? Yes No Unknown
3.	Provide the information you used to determine the answers to the above questions: Adjacent sites and the site are zoned R1 and have only been used for single

detached dwellings. Not allowing for uses that could potentially contaminate.



4.	If you answered yes to any of the above questions in Section D, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached? OYes No
E.	Provincial Policy
1.	Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the <i>Planning Act, R.S.O. 1990, c. P. 13</i> ? Yes No
	If no, please explain:
2.	It is owner's responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals, including the Endangered Species Act, 2007. Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7? Yes No
	If no, please explain:
3.	Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? Yes No
	If no, please explain: The proposed development is very minor when considering the impact on water source protection and drainage and grading designs will also be provided taking this into consideration before a building permit is issued.
	Note: If in an area of source water Wellhead Protection Area (WHPA) A, B or C please attach relevant information and approved mitigation measures from the Risk Manager Official.



4.	Are any of the following uses or features on the subject lands or within 500 metres of the subject lands, unless otherwise specified? Please check boxes, if applicable.		
	Livestock facility or stockyard (submit MDS Calculation with application)		
	On the subject lands or within 500 meters – distance		
	Wooded area On the subject lands or within 500 meters – distance		
	Municipal Landfill On the subject lands or within 500 meters – distance		
	Sewage treatment plant or waste stabilization plant On the subject lands or within 500 meters – distance		
	Provincially significant wetland (class 1, 2 or 3) or other environmental feature On the subject lands or within 500 meters – distance		
	Floodplain On the subject lands or within 500 meters – distance		
	Rehabilitated mine site On the subject lands or within 500 meters – distance		
	Non-operating mine site within one kilometre On the subject lands or within 500 meters – distance		
	Active mine site within one kilometre On the subject lands or within 500 meters – distance		
	Industrial or commercial use (specify the use(s)) On the subject lands or within 500 meters – distance		
	Active railway line On the subject lands or within 500 meters – distance		
	Seasonal wetness of lands On the subject lands or within 500 meters – distance		
	Erosion On the subject lands orwithin 500 meters – distance		
	Abandoned gas wells On the subject lands orwithin 500 meters – distance		



F.	Servicing and Access				
1.	ndicate what services are available or proposed:				
	Water Supply				
	Municipal piped water	Communal wells			
	Individual wells	Other (describe below)			
	Sewage Treatment				
	Municipal sewers	Ocommunal system			
	Septic tank and tile bed in good working order	Other (describe below)			
	Storm Drainage				
	Storm sewers	Open ditches			
	Other (describe below)				
2.	Existing or proposed access to subject lands	_			
	Municipal road	Provincial highway			
	Unopened road Name of road/street:	Other (describe below)			
	Brown Straight Market St				
G.	Other Information				
1.	Does the application involve a local business? OYes ONo				

2. Is there any other information that you think may be useful in the review of this application? If so, explain below or attach on a separate page.

If yes, how many people are employed on the subject lands?



H. Supporting Material to be submitted by Applicant

In order for your application to be considered complete, folded hard copies (number of paper copies as directed by the planner) and an **electronic version (PDF) of the site plan drawings, additional plans, studies and reports** will be required, including but not limited to the following details:

- 1. Concept/Layout Plan
- 2. All measurements in metric
- Existing and proposed easements and right of ways
- Parking space totals required and proposed
- All dimensions of the subject lands
- 6. Dimensions and setbacks of all buildings and structures
- 7. Location and setbacks of septic system and well from all existing and proposed lot lines, and all existing and proposed structures
- 8. Names of adjacent streets
- 9. Natural features, watercourses and trees

In addition, the following additional plans, studies and reports, including but not limited to, may also be required as part of the complete application submission:

Zoning Deficiency Form

On-Site Sewage Disposal System Evaluation Form (to verify location and condition)

Environmental Impact Study

Geotechnical Study / Hydrogeological Review

Minimum Distance Separation Schedule

Record of Site Condition

Agricultural Impact Assessment

Your development approval might also be dependent on Ministry of Environment Conservation and Parks, Ministry of Transportation or other relevant federal or provincial legislation, municipal by-laws or other agency approvals.

All final plans must include the owner's signature as well as the engineer's signature and seal.



I. Transfers, Easements and Postponement of Interest

The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.

Permission to Enter Subject Lands

Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.

Freedom of Information

For the purposes of the *Municipal Freedom of Information and Protection of Privacy Act*, I authorize and consent to the use by or the disclosure to any person or public body any information that is collected under the authority of the *Planning Act*, *R.S.O. 1990, c. P.* 13 for the purposes of processing this application.

Union at 77th/2000M

Owner/Applic	cant/Agent Signature	Date
J. Owner's Auth	norization	
application, the o	gent is not the registered ow owner must complete the aut Rober t Cammon	
	subject of this application.	_ am/are the registered owner(s) of the
	Benjamin Robert Cammon	to make this application on
my/our behalf and to provide any of my/ou processing of this application. Moreover, authorization for so doing.		
		Jlume 117/tth/220224
	Owner	Date June 117/th/220224
	Owner	Date



K. Declaration

L.Benjamin Robert Gammon

of 225 St James St S, Waterford ON

solemnly declare that:

all of the above statements and the statements contained in all of the exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of The Canada Evidence Act.

Declared before me at:

Owner/Applicant/Agent Signature

In Norfolk County
This 17th day of June

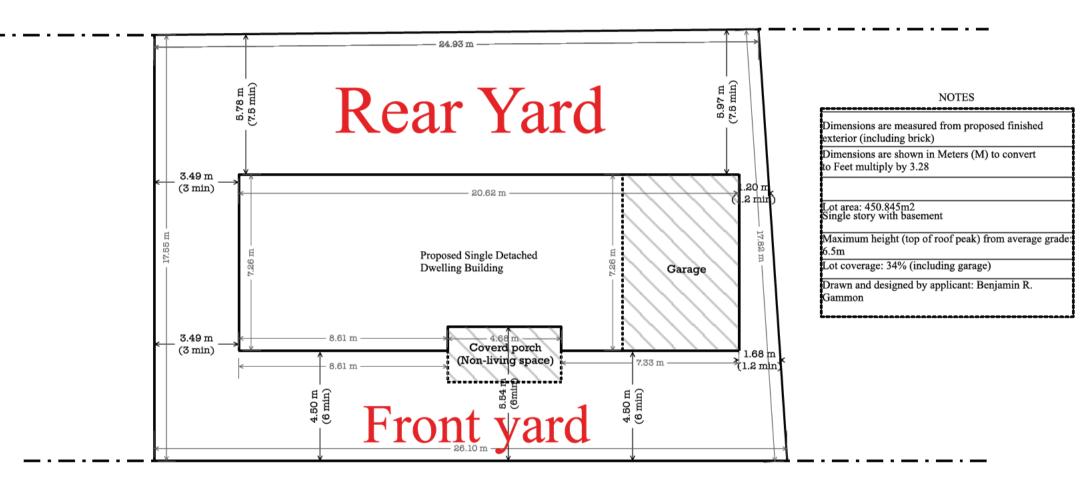
A.D., 20 2024

A Commissioner, etc.

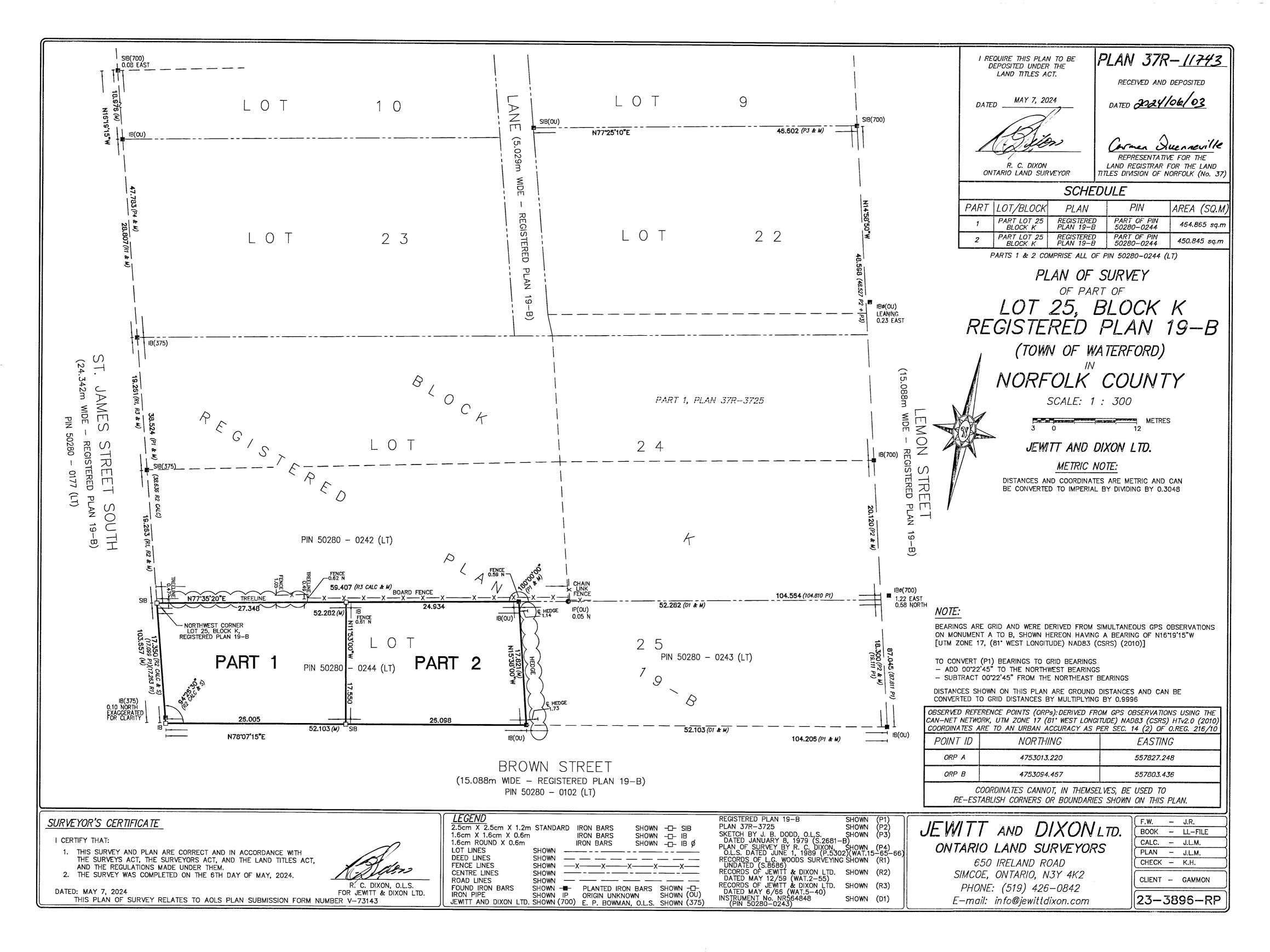
Kaittyn Anderson Poole, a Commissioner, etc., Province of Ontario. for the Corporation of Norfolk County. Expires September 2, 2024.



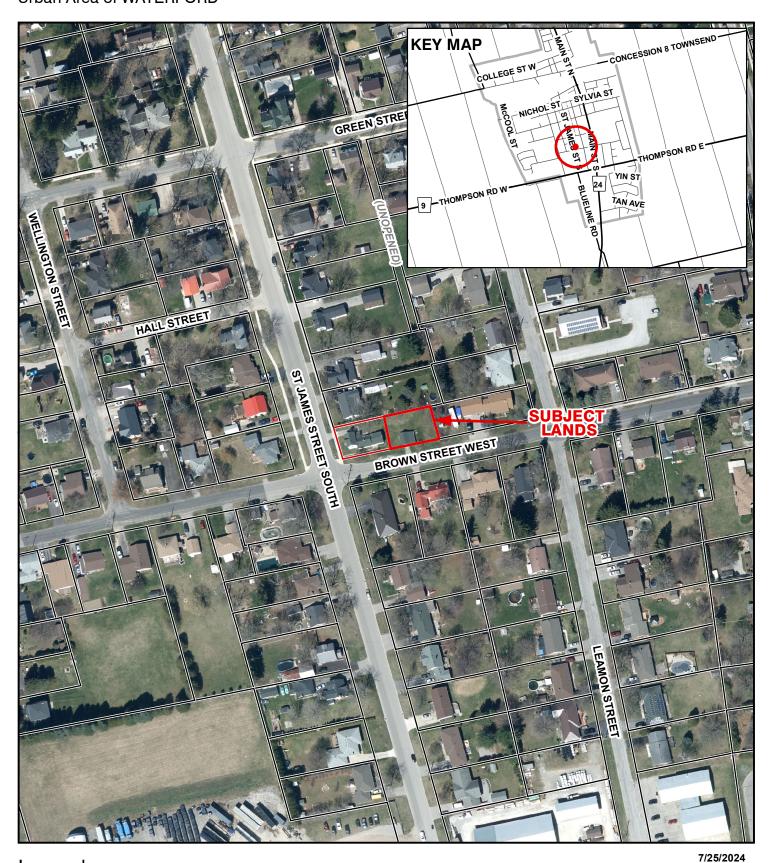
51 Brown St (Plotting)



Brown St W Brown St W Brown St W



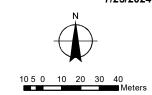
MAP A CONTEXT MAP Urban Area of WATERFORD



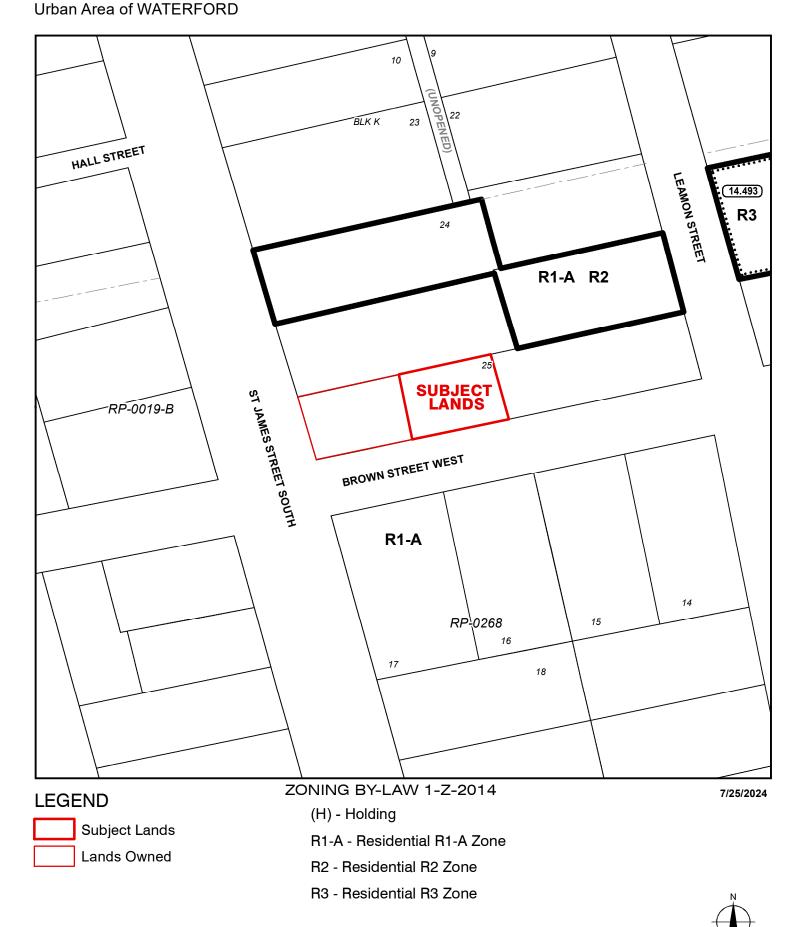




2020 Air Photo

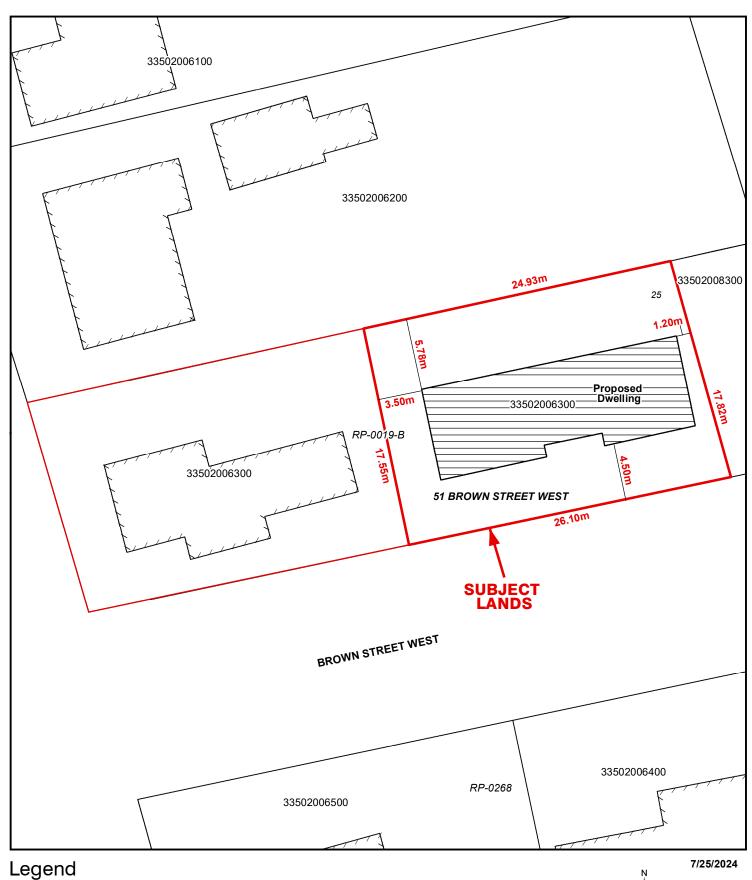


MAP B ZONING BY-LAW MAP

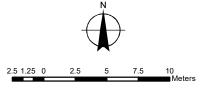


CONCEPTUAL PLAN

Urban Area of WATERFORD

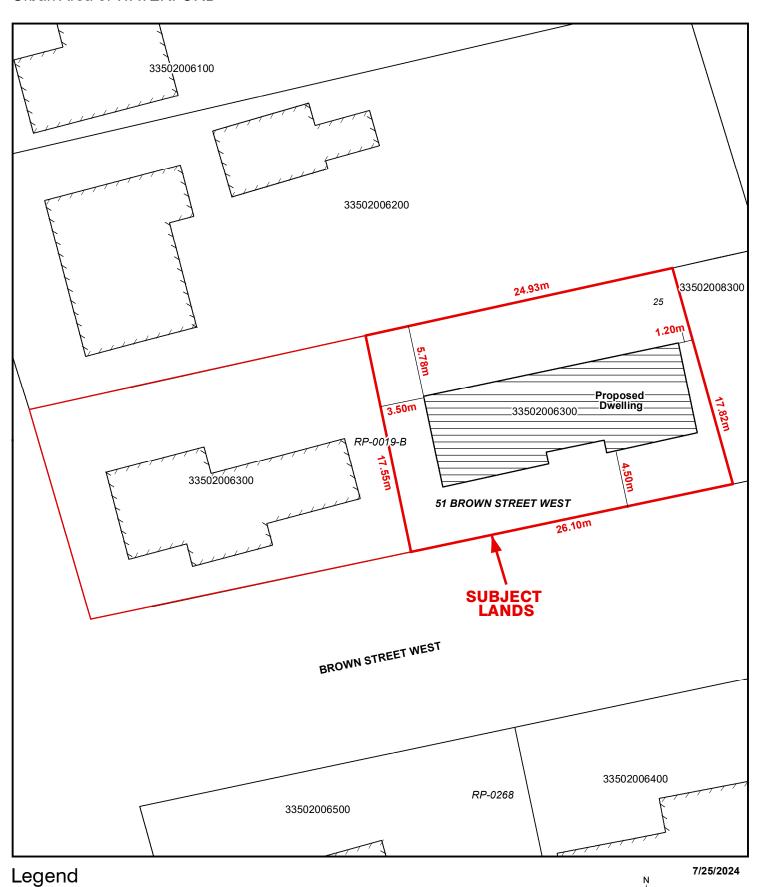






CONCEPTUAL PLAN

Urban Area of WATERFORD



2.5 1.25 0

