For Office Use Only: File Number Related File Number Pre-consultation Meeting Application Submitted Complete Application	Application Fee Conservation Authority Fee Well & Septic Info Provided Planner Public Notice Sign			
Check the type of plan	ning application(s) you are submitting.			
	Boundary Adjustment Ing Severance and Zoning By-law Amendment Vay			
Property Assessment I	Roll Number: 33605018000			
A. Applicant Information	on			
Name of Owner	Thomas and Caitlin Morkin			
It is the responsibility of to ownership within 30 days	the owner or applicant to notify the planner of any changes in soft such a change.			
Address	2157 Cockshutt Road			
Town and Postal Code	Waterford, Ontario, NOE 140			
Phone Number				
Cell Number	519-771-2656 (Thomas)			
Email	tj_morkin@msn.com			
Name of Applicant	Melissa Snodgrass			
Address	22 Terrace Hill Street			
Town and Postal Code	Brantford, N3R1E9			
Phone Number				
Cell Number	519-754-5700			
Email	mel.snodgrass.mrs@gmail.com			



Name of Agent	ivielissa Sriougrass
Address	22 Terrace Hill Street
Town and Postal Code	Brantford, N3R1E9
Phone Number	
Cell Number	519-754-5700
Email	mel.snodgrass.mrs@gmail.com
	all communications should be sent. Unless otherwise directed, notices in respect of this application will be forwarded to the bove.
■ Owner	■ Agent □ Applicant
Names and addresses of encumbrances on the sul	
Legal Description (inc Block Number and Ur Part 1 - PLAN OF SURVE	EY OF PART OF LOT 12, CONCESSION 8, IIP OF TOWNSEND, NORFOLK COUNTY
Municipal Civic Addre	
Present Official Plan I Present Zoning:	AGRICULTURAL AGRICULTURAL
2. Is there a special prov	ision or site specific zone on the subject lands?
☐ Yes ■ No If yes,	please specify:
Present use of the sub PERMITTED USE IN AGE ACCESSORY BUILDINGS	RICULTURAL ZONE IS SINGLE DETACHED DWELLING WITH



4.	Please describe all existing buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings or structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application: EXISTING DWELLING (D) - 2 1/2 storey single detached dwelling with front covered porch to remain. EXISTING ACCESSORY BUILDING (AB) - 1 1/2 storey detached brick garage to be relocated and attached sunroom (to be demoish). Refer to A1.0 Site Plan for setbacks, areas, coverage, sizes and height.
5.	If an addition to an existing building is being proposed, please explain what it will be used for (for example a bedroom, kitchen, or bathroom). If new fixtures are proposed, please describe. N/A
6.	Please describe all proposed buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application: Proposed Accessory Building # 1 (AB#1) is the relocation of the existing 1 1/2 storey garage with brick removed/ the sunroom demolished. Proposed Accessory building #2 (AB#2) is a 2 storey detached garage (1st level: stairs, office, rough in bath, mudroom with sink, 3 vehicular bays) (2nd level: recreational games room and storage area)
7.	Are any existing buildings on the subject lands designated under the <i>Ontario Heritage Act</i> as being architecturally and/or historically significant? Yes No If yes, identify and provide details of the building: The Heritage Committee has identified the Property as cultural heritage. The existing buildings are not designated under the Ontario heritage act.
3.	If known, the length of time the existing uses have continued on the subject lands: Existing Residential use with accessory garage has existed since approx. 1920.
€.	Existing use of abutting properties: 2173 Cockshutt Rd (North/west/south) property is agricultural and 2162 Cockshutt Rd (East) is zoned agricultural.
10.	Are there any easements or restrictive covenants affecting the subject lands?
	☐ Yes ■ No If yes, describe the easement or restrictive covenant and its effect: No easements or rights of way registered on title.



C. Purpose of Development Application

Note: Please complete all that apply. Failure to complete this section will result in an incomplete application.

1. Site Information (Please refer to Zoning By-law to confirm permitted dimensions)

	Existing	Permitted	Provision	Proposed	Deficiency
Lot frontage	160.02 m	Min. 30 M	12.1.2.b)	Existing conditions	Conforming
Lot depth	95.79 m	N/A	N/A	Existing conditions	N/A
Lot width	160.02 m	N/A	N/A	Existing Conditions	N/A
Lot area	15289 sqm	40 hectares	12.1.2.a)	Existing Conditions	Legal non-conforming
Lot coverage	D: 181.91 sqm/1.18%, AB: 75.48 sqm/0.4	AB: max 10%, D: N/A	3.2.1.g), N/A	AB #1: 0.36%, AB #2: 0.9%	Conforming
Front yard	D:12.7 m, AB: 21.8 m	AB: Not permitted, min. 13.0 m	3.2.1.b)i., 12.1.2.c)	AB#1: 74.68 m, AB#2: 28.34 m	Legal non-conforming
Rear yard	D: 68.7 m, AB: 64.10 m	min. 9.0 m	12.1.2.f)	AB#1: 11.89 m, AB#2: 58.12 m	Conforming
Height	D: 8.5 m, AB: 6.9m	AB: max. 8.0 m, D: max. 11 m	12.1.2.h)	AB #1: Under 8m, AB#2: 7.73m	Conforming
Left Interior side yard	D: 95.23 m (South), AB: 122.29 m	AB: min. 1.2m, D: min. 3.0 m	3.2.1.d) e), 12.1.2.e)	AB#1:112.73m, AB #2: 118.29m	Conforming
Right Interior side yard	D: 50.87 m (north) AB: 27.98 m	AB: min. 1.2m, D: min. 3.0 m	3.2.1.d) e), 12.1.2.e)	Ab#1: 40.33m, Ab#2: 25.64m	Conforming Conforming
Exterior side yard (corner lot)	N/A	N/A	N/A	N/A	N/A
Parking Spaces (number)	3 + 1 car existing garage.	2 parking space is req.	4.9.a)	3 parking spaces in proposed garage (Ab#2)	Conforming
Aisle width	7.3 metres at parking spots	7.3 metres	4.1.4.	Existing to remain, Refer to SP.	Conforming
Stall size	(3) 3 m x 5.8 m, then garage	Parking: 3 m x 5.8 m	4.1.3.	(3) 3m x 5.8m and garage	Conforming
Loading Spaces	N/A	N/A	N/A	N/A	N/A
Other	Refer to proposed	UFA AB: max 200 sqm	3.2.1.g)	AB#1 & AB#2: 333.7 sqm	Minor variance req.



2. Please explain	why it is not possible to comply with the provision(s) of the Zoning			
By-law:				
	elief from the maximum useable floor area for accessory buildings of 200 sqm.			
	detached garage will be 249.7 sqm and to be relocated the existing 1 1/2 storey garage will be 84 sqm.			
l otal proposed use	eable floor area of 333.70 sqm, which is 133.7 sqm over the max 200 sqm.			
severed in metri Frontage: Depth: Width: Lot Area: Present Use: Proposed Use: Proposed final lo	ance/Boundary Adjustment: Description of land intended to be ic units: N/A N/A N/A N/A N/A N/A N/A N/			
Frontage: Depth: Width: Lot Area: Present Use: Proposed Use: Buildings on reta	nd intended to be retained in metric units: N/A N/A N/A N/A N/A N/A N/A N/			



Width:	N/A
Area:	N/A
Proposed Use:	N/A
•	welling Severances Only: List all properties in Norfolk County, and farmed by the applicant and involved in the farm operation
Owners Name:	N/A
Roll Number:	N/A
Total Acreage:	N/A
Workable Acreage:	N/A
Existing Farm Type:	(for example: corn, orchard, livestock) N/A
Dwelling Present?:	☐ Yes ☐ No If yes, year dwelling built N/A
Date of Land Purcha	
Owners Name:	N/A
Roll Number:	N/A
Total Acreage:	N/A
Workable Acreage:	N/A .
Existing Farm Type:	(for example: corn, orchard, livestock) N/A
Owelling Present?:	☐ Yes ☐ No If yes, year dwelling built N/A
Date of Land Purcha	ise: N/A
Owners Name:	N/A
Roll Number:	N/A
Гotal Acreage:	N/A
Norkable Acreage:	N/A
Existing Farm Type:	(for example: corn, orchard, livestock) N/A
Owelling Present?:	☐ Yes ☐ No If yes, year dwelling built N/A
Date of Land Purcha	se: N/A



Owners Name:	N/A
Roll Number:	N/A
Total Acreage:	N/A
Workable Acreage:	N/A
Existing Farm Type:	(for example: corn, orchard, livestock) N/A
Dwelling Present?:	☐ Yes ☐ No If yes, year dwelling built N/A
Date of Land Purchas	se: N/A
Owners Name:	N/A
Roll Number:	N/A
Total Acreage:	N/A
Workable Acreage:	N/A
Existing Farm Type: ((for example: corn, orchard, livestock) N/A
Dwelling Present?:	☐ Yes ☐ No If yes, year dwelling built N/A
Date of Land Purchas	e: <u>N/A</u>
Note: If additional s	pace is needed please attach a separate sheet.
D. All Applications:	Previous Use of the Property
 Has there been an lands? ☐ Yes ■ 	industrial or commercial use on the subject lands or adjacent No. □ Unknown
If yes, specify the i	uses (for example: gas station, or petroleum storage): nercial on the subject lands or adjacent lands.
	believe the subject lands may have been contaminated by former adjacent sites?□ Yes ■ No □ Unknown
	ation you used to determine the answers to the above questions: g neighbours of their knowledge of the property and adjacent lands.



4. If you answered yes to any of the above questions in Section D, a previous us inventory showing all known former uses of the subject lands, or if appropriate adjacent lands, is needed. Is the previous use inventory attached? ☐ Yes ■			
E.	All Applications: Provincial Policy		
1.	Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the <i>Planning Act, R.S.O. 1990, c. P. 13</i> ? ■ Yes □ No		
	If no, please explain:		
2.	It is owner's responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals, including the Endangered Species Act, 2007. Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7? ■ Yes □ No		
	If no, please explain:		
3.	Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? ■ Yes □ No If no, please explain:		
	Note: If in an area of source water Wellhead Protection Area (WHPA) A, B or C please attach relevant information and approved mitigation measures from the Risk Manager Official.		



4.	All Applications: Are any of the following uses or features or within 500 metres of the subject lands, unless otherwise specific and its anglish land.		
	boxes, if applicable.		No MDS I shall not be
	Livestock facility or stockyard (submit MDS Calculation w ☐ On the subject lands or ☐ within 500 meters – distance		required for Accessory Structures of the garages as per guideline #13. Non- application of MDS to Accessory Structures of the
	Wooded area ■ On the subject lands or □ within 500 meters – distance	Inside Property lines	MDS document.
	Municipal Landfill ☐ On the subject lands or ☐ within 500 meters – distance	N/A	
	Sewage treatment plant or waste stabilization plant ☐ On the subject lands or ☐ within 500 meters – distance	N/A	
	Provincially significant wetland (class 1, 2 or 3) or other \Box On the subject lands or \Box within 500 meters – distance		ll feature
	Floodplain ☐ On the subject lands or ☐ within 500 meters – distance	N/A	
	Rehabilitated mine site ☐ On the subject lands or ☐ within 500 meters – distance	N/A	
	Non-operating mine site within one kilometre ☐ On the subject lands or ☐ within 500 meters – distance	N/A	
	Active mine site within one kilometre ☐ On the subject lands or ☐ within 500 meters – distance	N/A	
	Industrial or commercial use (specify the use(s)) ☐ On the subject lands or ☐ within 500 meters – distance	N/A	
	Active railway line ☐ On the subject lands or ☐ within 500 meters – distance	N/A	
	Seasonal wetness of lands ☐ On the subject lands or ☐ within 500 meters – distance	52.0 m west	
	Erosion □ On the subject lands or □ within 500 meters – distance	N/A	
	Abandoned gas wells ☐ On the subject lands or ☐ within 500 meters – distance	N/A	



F. All Applications: Servicing and Access Indicate what services are available or proposed: Water Supply □ Communal wells ☐ Municipal piped water Individual wells ☐ Other (describe below) Sewage Treatment ☐ Municipal sewers Communal system ■ Septic tank and tile bed in good working order □ Other (describe below) Storm Drainage ☐ Storm sewers Open ditches ☐ Other (describe below) 2. Existing or proposed access to subject lands: Municipal road ☐ Provincial highway ☐ Other (describe below) □ Unopened road Name of road/street: G. All Applications: Other Information Does the application involve a local business? ☐ Yes ■ No If yes, how many people are employed on the subject lands? 2. Is there any other information that you think may be useful in the review of this application? If so, explain below or attach on a separate page.

See attached septic system evaluation for the addition of a 3 piece bath and double sink will not exceed the limits of the existing system



H. Supporting Material to be submitted by Applicant

In order for your application to be considered complete, folded hard copies (number of paper copies as directed by the planner) and an **electronic version (PDF) of the site plan drawings, additional plans, studies and reports** will be required, including but not limited to the following details:

- 1. Concept/Layout Plan
- 2. All measurements in metric
- 3. Existing and proposed easements and right of ways
- 4. Parking space totals required and proposed
- 5. All dimensions of the subject lands
- 6. Dimensions and setbacks of all buildings and structures
- 7. Location and setbacks of septic system and well from all existing and proposed lot lines, and all existing and proposed structures
- 8. Names of adjacent streets
- 9. Natural features, watercourses and trees

In addition, the following additional plans, studies and reports, including but not limited to, may also be required as part of the complete application submission:

On-Site Sewage Disposal System Evaluation Form (to verify location and condition)

Environmental Impact Study

Geotechnical Study / Hydrogeological Review

Minimum Distance Separation Schedule

Record of Site Condition

Your development approval might also be dependent on Ministry of Environment

provincial legislation, municipal by-laws or other agency approvals.

All final plans must include the owner's signature as well as the engineer's signature and seal.

Conservation and Parks, Ministry of Transportation or other relevant federal or



I. Transfers, Easements and Postponement of Interest

The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.

Permission to Enter Subject Lands

Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.

Freedom of Information

m Johnson !

For the purposes of the Municipal Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body any information that is collected under the authority of the Planning Act, R.S.O. 1990, c. P. 13 for the purposes of processing this application. Digitally signed by Melissa Snodgrass Date: 2025.04.29 10:34:49 -04'00'

April 29, 2025

Owner/Applicant/Agent Signature	Date			
J. Owner's Authorization				
f the applicant/agent is not the registered owner of the lands that is the subject of this application, the owner must complete the authorization set out below.				
_{I/We} Thomas and Caitlin Morkin	am/are the registered owner(s) of the			
lands that is the subject of this application.	-			
I/We authorize Melissa Snodgrass of James Do	ouglas Architect to make this application on			
my/our behalf and to provide any of my/our	personal information necessary for the			
processing of this application. Moreover, th	is shall be your good and sufficient			
authorization for so doing.	105100			
Mallein	4/30/25			
Ayonus Marli	Date 4/30/25			
Owner	Date			

*Note: If property is owned by an Ontario Ltd. Corporation, Articles of Incorporation are required to be attached to the application.



K. Declaration

1/10	liana	Chad	~ * ~ ~ ~
ivie	แรรส	Snod	urass

of James Douglas Architect

solemnly declare that:

all of the above statements and the statements contained in all of the exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of *The Canada Evidence Act*.

Declared before me at:

SIMCOE

Owner/Applicant/Agent Signature

In NORFOLK COUNTY

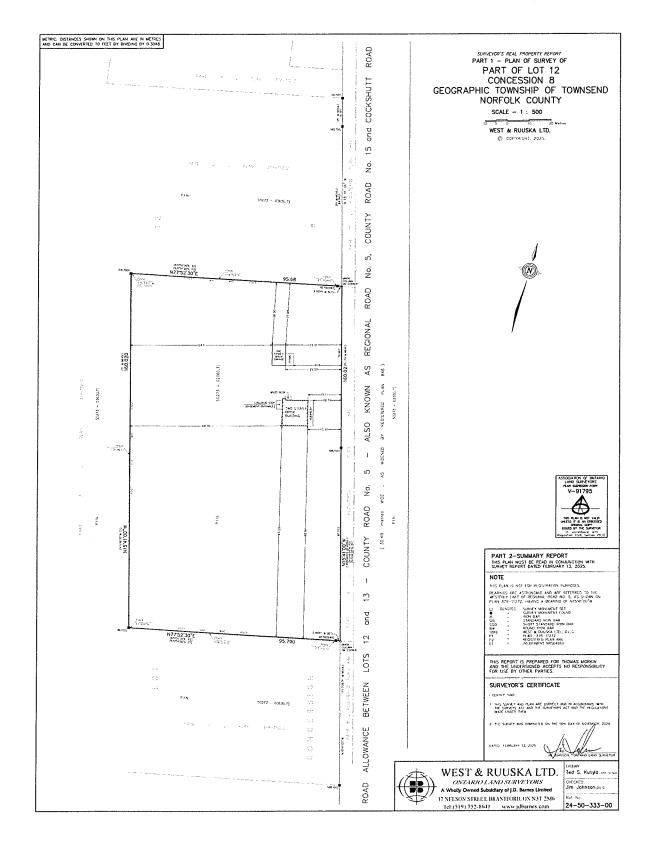
This _ l ST day of April May

A.D., 20_25

Sherry Ann Mott, a Commissioner, etc., Province of Ontario, for the Corporation of Norfolk County, Expires March 16, 2026.

A Commissioner, etc.







SURVEYOR'S REAL PROPERTY REPORT PART 2

DATE: February 13, 2025

TO: Thomas Morkin

OUR REFERENCE: 24-50-333-00

DESCRIPTION OF LAND

Part of Lot 12 Concession 8 Geographic Township of Townsend Norfolk County

PIN: 50262-0205(LT)

Known as Municipal: 2157 Cockshutt Road

BOUNDARY FEATURES

- The location of the post and wire fence in the vicinity of the north, west and south limits.
- Due to the location of brick columns at the north east and south east corners, existing witness survey bars were located 2.00 metres west of the true corners along the north and south limits.

REGISTERED EASEMENTS AND/OR RIGHT OF WAY

No easements or rights of way registered on title.

COMPLIANCE WITH MUNICIPAL ZONING BY-LAWS

Not certified by this report.

ADDITIONAL REMARKS

WEST & RUUSKA LTD.

Jim Johnson

Ontario Land Surveyor

2157 Cockshutt Road, Waterford, ON - Concept

Accessory Building (AB): Existing Garage with sunroom (Images below)

The proposed concept of Accessory Building #1 (AB#1): will be to move the 1.5 storey portion of the existing garage further to the west on the site with the one storey sunroom to be demolished. The proposed relocated garage dimensions will be 20'-0" / 6.10 m wide by 30'-0" / 9.15 m long by +/- 6.9 m in building height. Refer to A1.0 Site Plan. The relocation will be coordinated by Chuck Thompson and the existing bricks will be removed by the owners to be reinstalled on the proposed new garage. AB #1 will be resided with natural wood batten and board to resemble the look of a barn.

South Elevation (below):





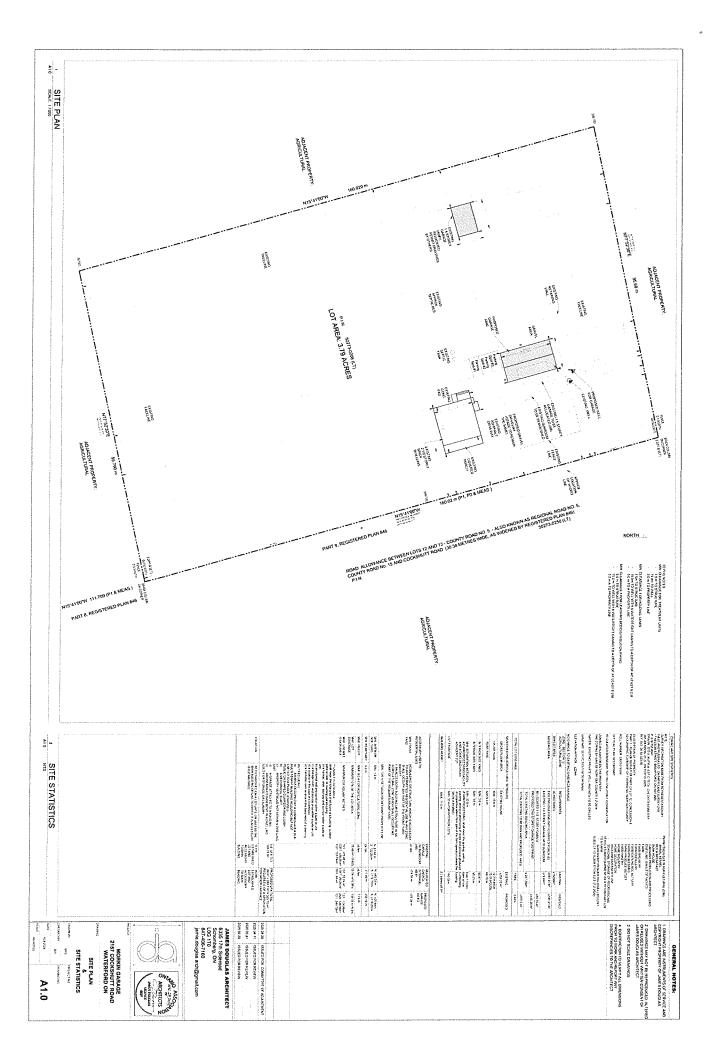


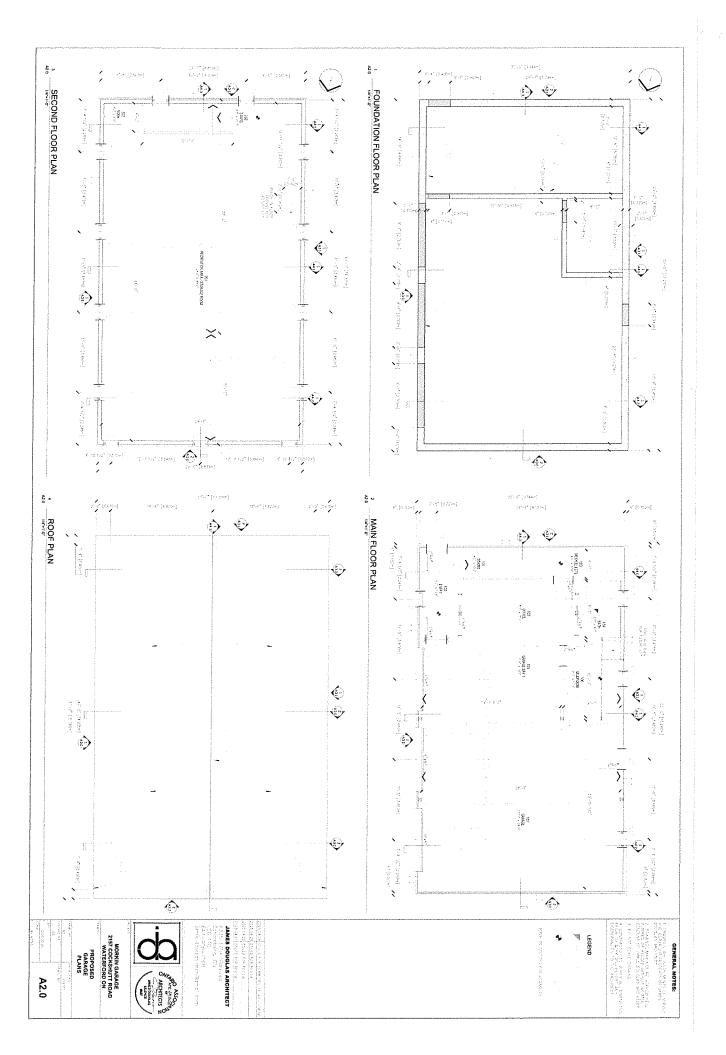


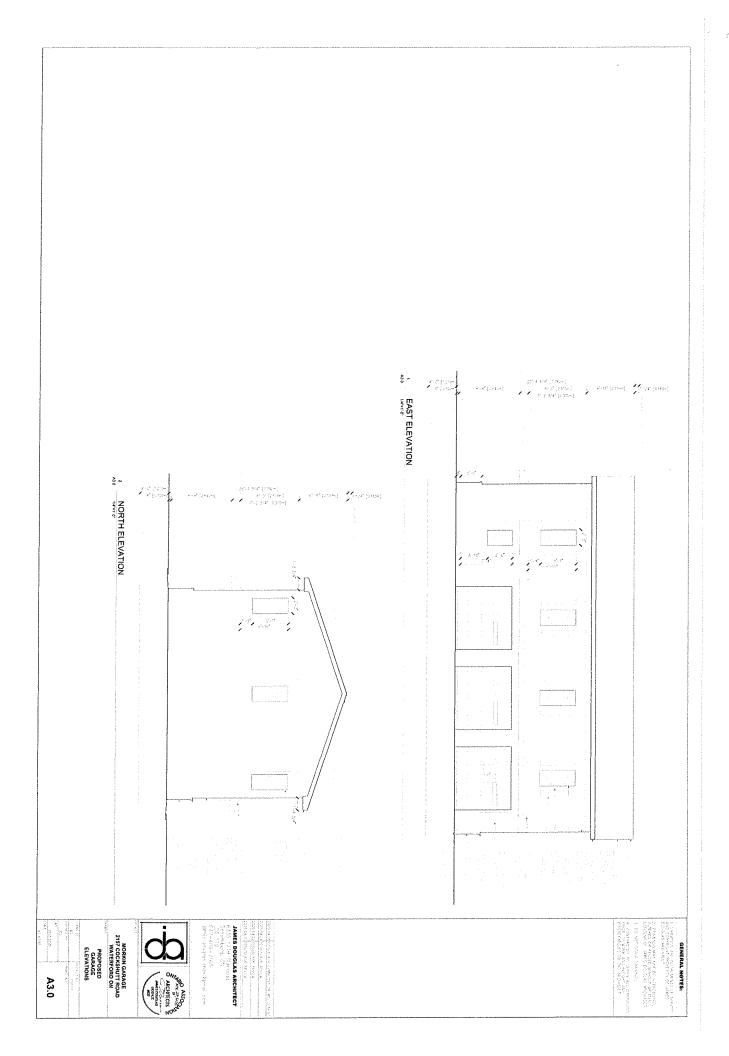


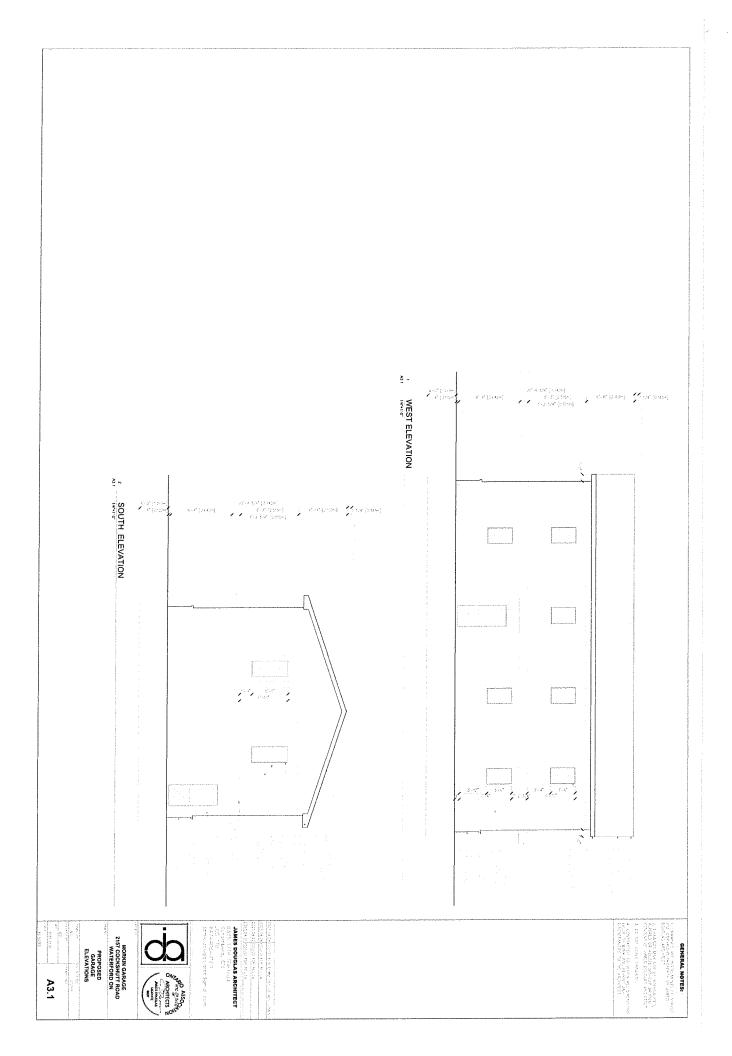
North Elevation (above):

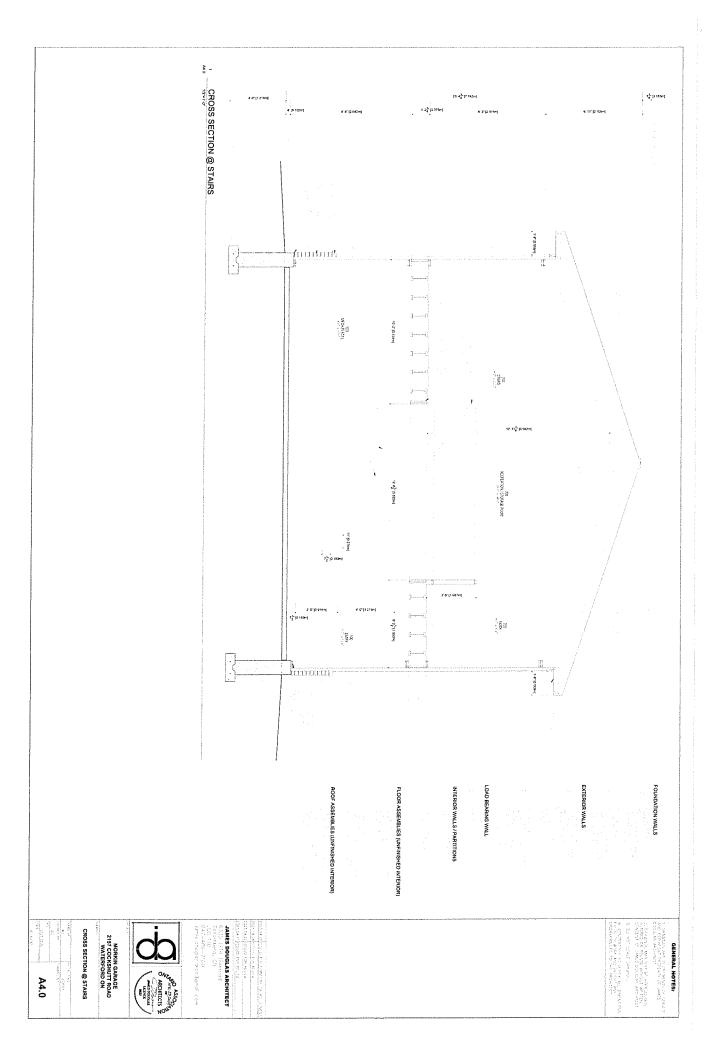
West Elevation (above):

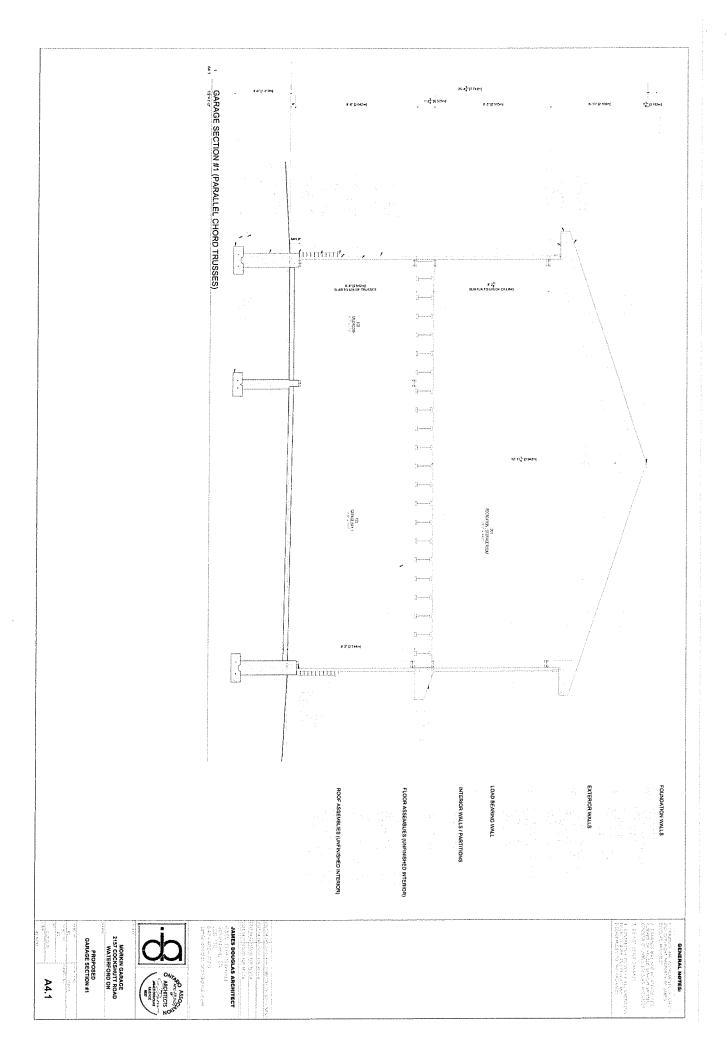


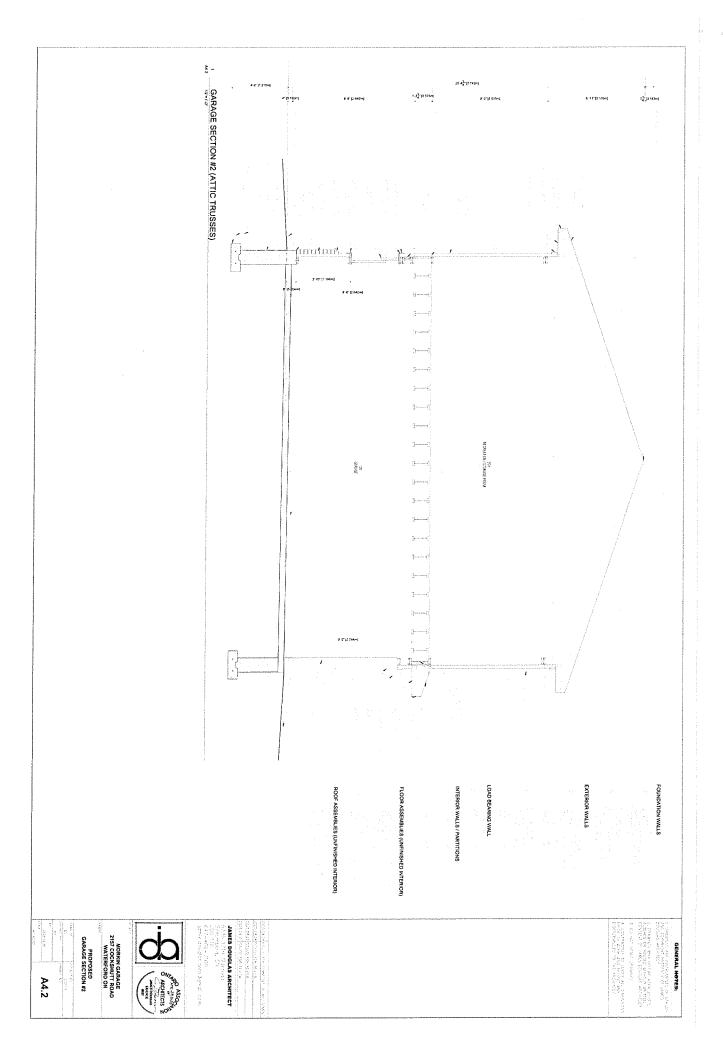


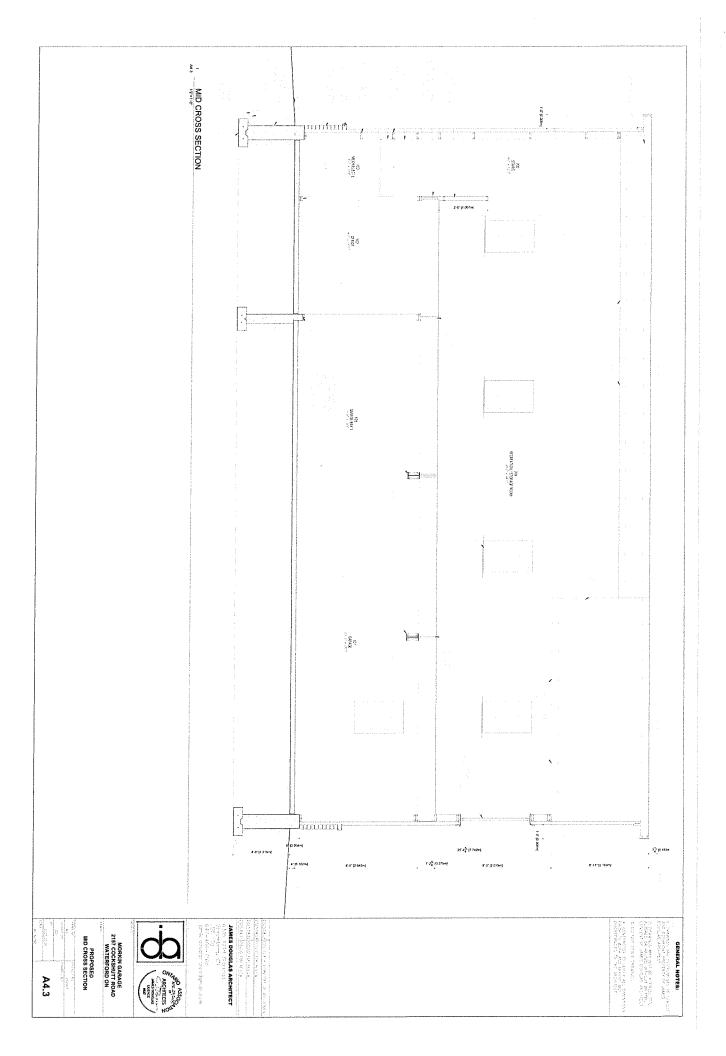












SECOLONY SECOND 9. Shotouradion 7 New Hill pages in JAMES DOUGLAS ARCHITECT 5435-1774-510menu Setundary, Cli 55-110 GENERAL NOTES A5.0

GENERAL NOTES:



April 21, 2025

Thomas Morkin 2157 Cockshutt Road Waterford, ON

RE: Septic System Evaluation

Dear Thomas Morkin:

With regard to the above – mentioned property and the present status of the septic system, the following was determined on April 7 2025:

The septic tank is in good working order. Both inlet and outlet areas appeared to be functioning normally.

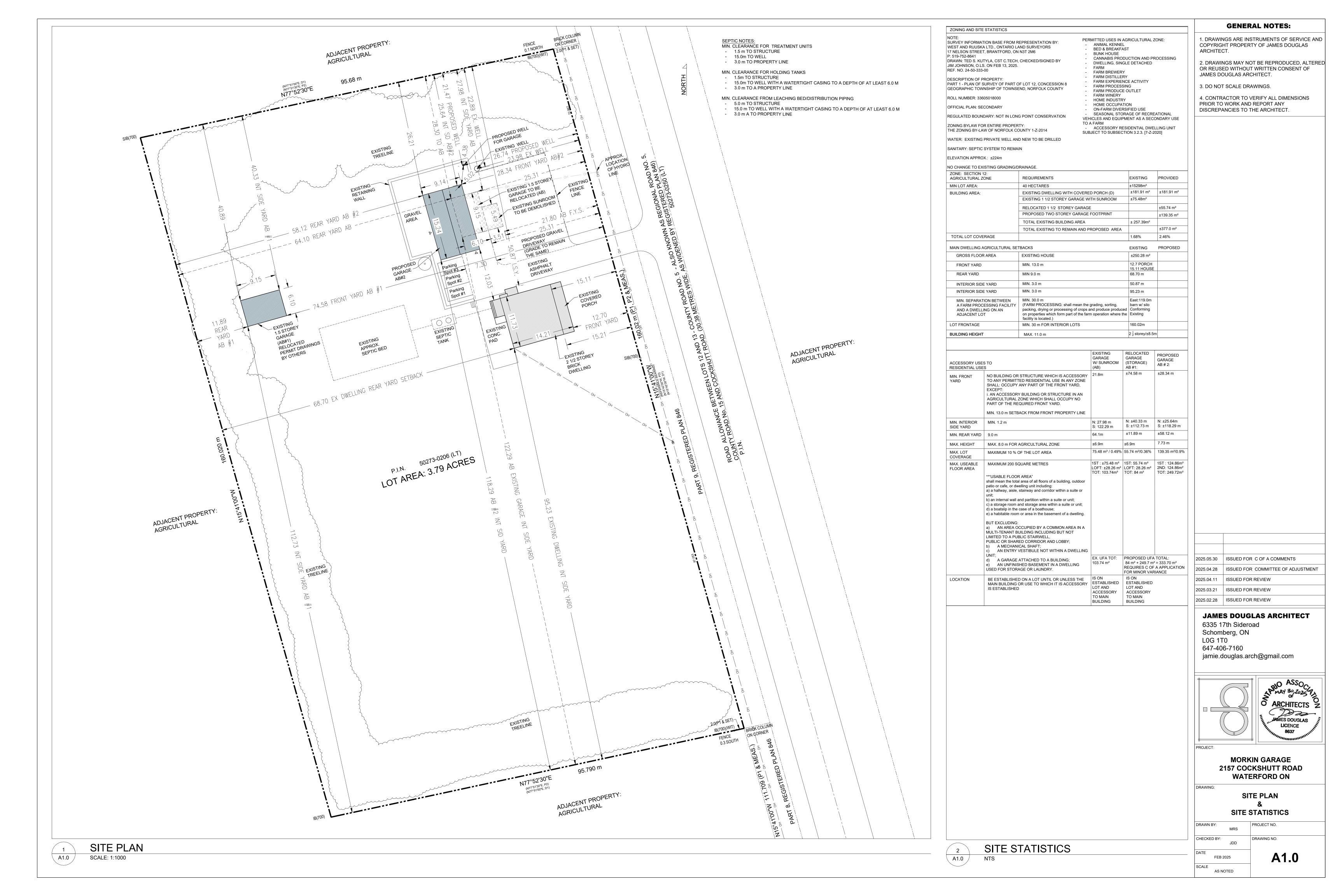
The weeping field is functioning normally for the size of the area. I am confident that the addition of a 3 piece bath and double sink will not exceed the limits of the existing system.

Sincerely,

Craig McMillan

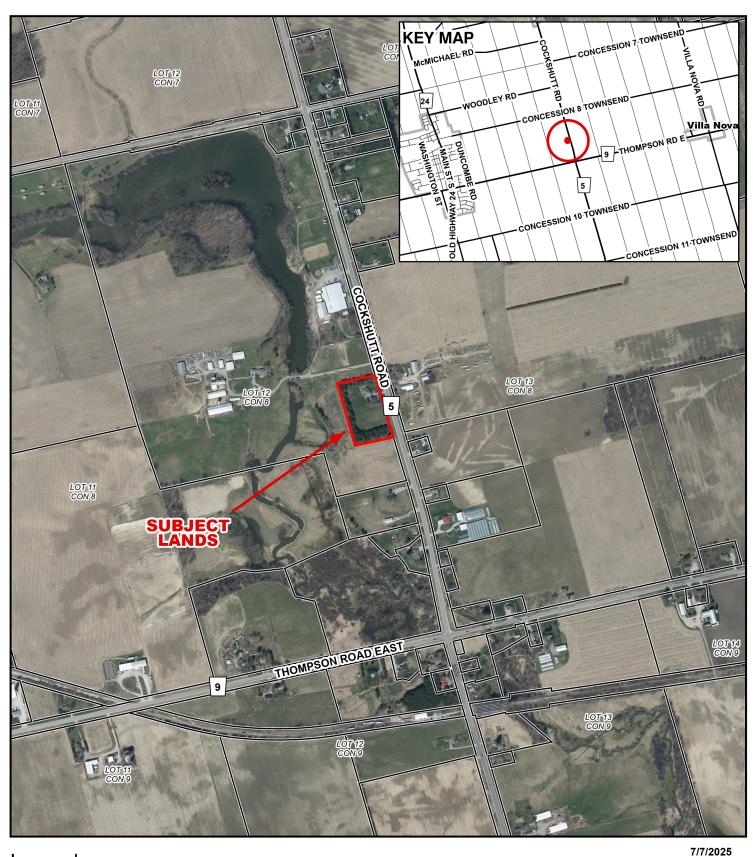
McMillan Excavating LTD

BCIN 13464



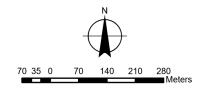
CONTEXT MAP

Geographic Township of TOWNSEND

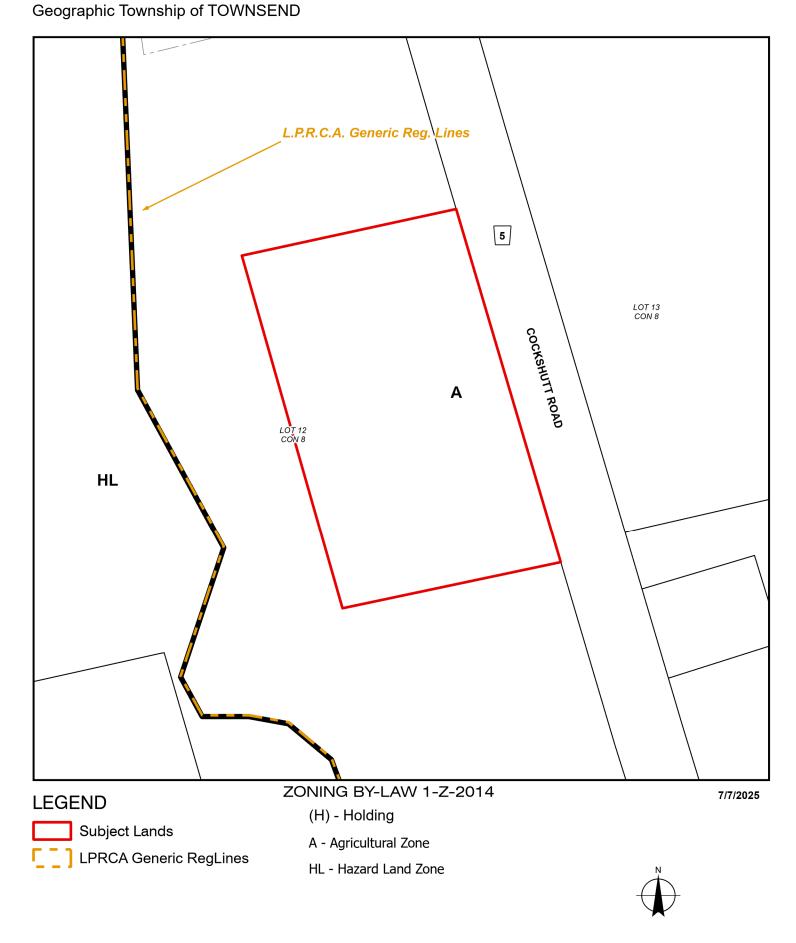


Legend





MAP B ZONING BY-LAW MAP



CONCEPTUAL PLAN

Geographic Township of TOWNSEND

