official plan) you will be given a sign to indicate the intent and purpose of your development application. It is your responsibility to:

- 1. Post one sign per frontage in a conspicuous location on the subject lands;
- 2. Ensure one sign is posted at the front of the subject lands at least three feet above ground level, not on a tree;
- 3. Notify the Planner when the sign is in place in order to avoid processing delays; and
- 4. Maintain the sign until the development application is finalized and thereafter removed.

#### **Contact Us**

For additional information or assistance in completing this application, please contact a planner at 519.426.5870.

Please submit the completed application and fees to Norfolk County, Development and Cultural Services Department, 185 Robinson Street, Suite 200, Simcoe, ON N3Y 5L6 or 22 Albert Street Langton, ON N0E 1G0.

For Office Use Only:			
File Number	BNPL2017038	SPRT Meeting	
Related File Number	ZNPL 2016 287	Application Fee	184200
Pre-consultation Meeting		Conservation Authority Fee	
Application Submitted	Jan 2017	OSSD Form Provided	No
Complete Application		Planner	MAT
Public Notice Sign		PAC Meeting	
<del>-</del>		-	

This application must be typed or printed in ink and completed in full. An incomplete or improperly prepared application may not be accepted and could result in processing delays.

#### A. Applicant Information

Name of Owner	Karen Culver		
•	is the responsibility of the owner or applicant to notify the planner of any changes in vnership within 30 days of such a change.		
Address	69 Fourteenth Street East		
Town and Postal Code	Simcoe, Ontario N3Y 4K3		
Phone Number	519-426-0499		
Cell Number			
Email			
Name of Applicant	Same as Owner		



Note: If the applicant is a company.	numbered company provide the name of a principal of the
Address	
Town and Postal Code	·
Phone Number	
Cell Number	
Email	
Name of Agent	Thomas A. Cline; Cobb & Jones LLP
Address	23 Argyle Street
Town and Postal Code	Simcoe, Ontario N3Y 4N5
Phone Number	519-428-0170
Cell Number	
Email	tcline@cobbjones.ca
Name of Engineer	N/A
Address	
Town and Postal Code	
Phone Number	
Cell Number	
Email	
• •	all communications should be sent. Unless otherwise directed, ees, etc., in respect of this application will be forwarded to the
<ul><li>□ Applicant</li><li>■ Agent</li><li>□ Owner</li></ul>	
Names and addresses of encumbrances on the su	f any holder of any mortgagees, charges or other bject lands:
Mark College	



	•
<b>B.</b> 1.	Location, Legal Description and Property Information  Property Assessment Roll Number: 3310 - 403025124000000/403025123000000
	Legal Description (include Geographic Township, Concession Number, Lot Number, Block Number and Urban Area or Hamlet):
	Part Lot 1, Concession 13, Geographic Township of Windham, Norfolk County
	•
	Municipal Civic Address (911 Number): 854 Norfolk Street North Simcoe, Ontario
	Present Official Plan Designation(s): Urban Residential
	Present Zoning: Urban Residential Type 1 (R1-B)
2.	Is there a special provision or site specific zone on the subject lands?  14.711: Minimum service requirement for connection to public water supply and public sanitary sewer system shall not apply.
	Additionally, any requirement for hydrological studies be waived, provided that that the lot sizes in the zoning application
	are adhered to.
3.	The date the subject lands was acquired by the current owner:  Portion in 1976 and portion in 1991.
4.	Present use of the subject lands:
	Land proposed for severance - Vacant.
5.	Please describe <b>all existing</b> buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings or structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, height, etc. on your attached sketch which must be included with your application:  Existing barn located on land to be retained.



6.	If known, the date existing buildings or structures were constructed on the subject lands: Unknown
7.	If an addition to an existing building is being proposed, please explain what will it be used for (e.g. bedroom, kitchen, bathroom, etc.). If new fixtures are proposed, please describe.  N/A
8.	Please describe <b>all proposed</b> buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, height, etc. on your attached sketch which must be included with your application:  Two single family dwellings fronting on Glendale Crescent to be constructed
	in accordance with the existing zoning bylaw.
9.	If known, the date the proposed buildings or structures will be constructed on the subject lands:  As soon as possible.
40	
10	.Are any existing buildings on the subject lands designated under the Ontario Heritage Act as being architecturally and/or historically significant? Yes □ No ■
	If yes, identify and provide details of the building:
	•



11. If known, the length of time the existing uses have continued on the subject lands: Since acquisition.
12. Existing use of abutting properties:
To North: vacant; To West; residential.
13. Are there any easements or restrictive covenants affecting the subject lands?
☐ Yes ■ No If yes, describe the easement or restrictive covenant and its effect:  N/A
14. Does the requested amendment alter all or any part of the boundary of an area of settlement in the municipality or implement a new area of settlement in the municipality? ☐ Yes ☐ No If yes, describe its effect:  N/A
15. Does the requested amendment remove the subject land from an area of
employment? ☐ Yes ■ No If yes, describe its effect:
'

C. Purpose of Development Application

Note: Please complete all that apply.



on the severe	d parcel, with each to contain a single family dwelling.
•	nd intended to be severed in metric units:
Frontage: Depth:	45.72 metres
Width:	23.5 metres
Lot Area:	+/- 1074.42 metres
Present Use:	Vacant
Proposed Use:	Residential
N/A	
: List all properties	o in Norfolk County, which are owned and farmed by the applicant
List all properties	o in Norfolk County, which are owned and farmed by the applicant he farm operation:
List all properties and involved in to wners Name:	he farm operation:
List all properties and involved in to owners Name:	he farm operation:
List all properties and involved in the second seco	he farm operation:
List all properties and involved in the wners Name: coll Number: otal Acreage:	he farm operation:
List all properties and involved in the wners Name: coll Number: otal Acreage: Vorkable Acreage: xisting Farm Type:	he farm operation: N/A
List all properties and involved in the second seco	he farm operation: N/A  (i.e., corn, orchard etc.)
List all properties and involved in the Dwners Name: Roll Number: Total Acreage: Vorkable Acreage: Existing Farm Type: Dwelling Present?:	he farm operation: N/A  (i.e., corn, orchard etc.)
List all properties and involved in the Dwners Name: Roll Number: Fotal Acreage: Workable Acreage: Existing Farm Type:	he farm operation: N/A  (i.e., corn, orchard etc.)



Dwelling Present?:   Yes  No If yes, year dwelling built
Owners Name:
Roll Number:
Total Acreage:
Workable Acreage:
Existing Farm Type: (i.e., corn, orchard etc.)
Dwelling Present?: ☐ Yes ☐ No If yes, year dwelling built
Owners Name:
Roll Number:
Total Acreage:
Workable Acreage:
Existing Farm Type: (i.e., corn, orchard etc.)
Dwelling Present?: ☐ Yes ☐ No If yes, year dwelling built
Owners Name:
Roll Number:
Total Acreage:
Workable Agreage:
Existing Farm Type: (i.e., corn, orchard etc.)
Dwelling Present?: ☐ Yes ☐ No If yes, year dwelling built
/ Note: If additional space is needed please attach a separate sheet.
5. Please explain why it is not possible to comply with the provision(s) of the Zoning By-law/and or Official Plan: N/A
6. Does the requested amendment delete a policy of the Official Plan? ☐ Yes ■ No



If yes identify the policy to be d	eleted:	
IV/A		
		**************************************
7. Does the requested amendment ☐ Yes ☐ No If yes, identify proposed text of the policy ame a separate sheet): N/A	the policy to be changed	d or replaced, also include the
		***************************************
8. Site Information	Existing	Proposed
Please indicate unit of measurement	ent i.e. m, m <sup>2</sup> or % etc.	
Lot frontage		
Lot depth		
Lot width	/	<u> </u>
Lot area		
Lot coverage		
Front yard		NATIONAL STREET, CONTRACTOR CONTR
Rear yard		APTER PROPERTY AT A PLACE AND ADDRESS AND
Left Interior side yard	***************************************	
Right Interior side yard	***************************************	
Exterior side yard (corner lot)	A	
Landscaped open space		



Entrance access width		
Exit access width	•	
Size of fencing or screening		/
Type of fencing		
9. Building Size		
Number of storeys		
Building height		
Total ground floor area		
Total gross floor area		
Total useable floor area	White the same and	
10.Off Street Parking and Loadi	ing Facilities	
Number of off street parking space	es/	
Number of visitor parking spaces		
Number of accessible parking spa	aces	
Number of off street loading facilit	ies	
11. Multiple Family Residential		
Number of buildings existing:	N/A	
Number of buildings proposed:	N/Á	
Is this a conversion or addition to	an existing building? □	] Yes □ No
If yes, describe: N/A		
Type Number	er of Units	Floor Area per Unit in m <sup>2</sup>
Bachelor		
One bedroom		
Two bedroom		
Three bedroom		
Group townhouse		
Stacked townhouse		
Street townhouse		
other facilities provided (e.g. play	facilities, underground	parking, games room,
-swimming pool etc.):		



12. Commercial/Industrial Use	N/A
Number of buildings existing:	N/A
Number of buildings proposed:	N/A
Is this a conversion or addition to	o an existing building? ☐ Yes ☐ No
If yes, describe: N/A	
Indicate the gross floor area by to N/A	the type of use (e.g. office, retail, storage, etc.):
Seating Capacity (for assembly	halls, etc.):
Total number of fixed seats:	/
Describe the type of business(es	s) proposed:
Total number of staff proposed i	nitially.
Total number of staff proposed i	n five years:
Maximum number of staff on the	e largest shift:
Is open storage required: Ye	es 🗆 No
Is a residential use proposed as Yes □ No If yes please descril	part of, or accessory to commercial/industrial use?   be:
13. Institutional	
Describe the type of use propos	ed:
Seating capacity (if applicable):	





	·
	If you answered yes to any of the above questions in Section D, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached? $\square$ Yes $\square$ No
	Provincial Policy
	Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the Planning Act, R.S.O. 1990, c. P. 13? ■ Yes □ No
	If no, please explain:
•	Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7? $\square$ Yes $\square$ No
	If no, please explain:
	,
	Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? ☐ Yes ☐ No



information and approved in Are any of the following us	ce water WHPA A, B or C please a mitigation measures from the Risk es or features on the subject land therwise specified? Please check	Manager Official. s or within 500 metres of
Livestock facility or stoc	kyard (submit MDS Calculation w	ith application)
$\hfill\square$ On the subject lands or	☐ within 500 meters – distance	***************************************
Wooded area  ☐ On the subject lands or	☐ within 500 meters – distance	
Municipal Landfill ☐ On the subject lands or	☐ within 500 meters – distance	
	or waste stabilization plant ☐ within 500 meters – distance	
	retland (class 1, 2 or 3) or other ☐ within 500 meters – distance	
Floodplain □ On the subject lands or	☐ within 500 meters – distance	
Rehabilitated mine site  ☐ On the subject lands or	☐ within 500 meters – distance	Portronous Control Con
Non-operating mine site v  ☐ On the subject lands or	within one kilometre ☐ within 500 meters – distance	
Active mine site within or □ On the subject lands or	ne kilometre □ within 500 meters – distance	
Industrial or commercial  ☐ On the subject lands or	use (specify the use(s))  ☐ within 500 meters – distance	
Active railway line ☐ On the subject lands or	☐ within 500 meters – distance	



☐ On the subject lands or ☐ within 500 meters – distance				
	Erosion ☐ On the subject lands or ☐ within 500 meters – distance			
	Abandoned gas wells  ☐ On the subject lands or ☐ within 500 meters – distance			
F.	Servicing and Access			
1.	Indicate what services are available or proposed:			
	Water Supply			
	☐ Municipal piped water			
	☐ Communal wells			
	■ Individual wells			
	☐ Other (describe below)			
	Sewage Treatment			
	☐ Municipal sewers			
	☐ Communal system			
	■ Septic tank and tile bed			
	☐ Other (describe below)			
	Storm Drainage			
	☐ Storm sewers			
	☐ Open ditches			
	☐ Other (describe below)			
2.	Have you consulted with Public Works & Environmental Services concerning storm water management?			
	■ Yes □ No Public Works & Environmental Services were consulted through the prior zoning application.			



3.	3. Has the existing drainage on the subject lands been altered?		
	☐ Yes ■ No		
4.	Does a legal and adequate outlet for storm drainage exist?		
	☐ Yes ☐ No		
5. 6.	How many water meters are required? Unknown.  Existing or proposed access to subject lands:		
	■ Municipal road		
	☐ Provincial highway		
	☐ Unopened road		
	☐ Other (describe below)		
7.	Name of road/street: Glendale Crescent		
G.	Other Information		
1.	Does the application involve a local business? ☐ Yes ■ No		
	If yes, how many people are employed on the subject lands?		
2.	Is there any other information that you think may be useful in the review of this application? If so, explain below or attach on a separate page.		
	Related zoning Application 2NPL201267 was approved on December 13, 2016,		
	wherein the issue of hydrological studies was addressed. The zoning Application		
	was approved including a provision that any requirement for hydrological		



studies be waived so long that the lot sizes outlined in the zoning application D.C.S16-108 were adhered to, precisely to provide direction to the committee of adjustments. The lot sizes set out in the said report are the same proposed in this application.

#### H. Supporting Material to be submitted by Applicant

In order for your application to be considered complete, folded hard copies (number of paper copies as directed by the planner) and an electronic version (PDF) of the site plan drawings, additional plans, studies and reports will be required, including but not limited to the following details:

- 1. Concept/Layout Plan
- 2. All measurements in metric
- 3. Key map
- 4. Scale, legend and north arrow
- 5. Legal description and municipal address
- 6. Development name
- 7. Drawing title, number, original date and revision dates
- 8. Owner's name, address and telephone number
- 9. Engineer's name, address and telephone number
- 10. Existing and proposed easements and right of ways
- 11. Zoning compliance table required versus proposed
- 12. Parking space totals required and proposed
- 13. Loading spaces, facilities and routes
- 14. All dimensions of the subject lands
- 15. Dimensions and setbacks of all buildings and structures
- 16. Gross, ground and useable floor area
- 17. Lot coverage
- 18. Floor area ratio
- 19. Building entrances and grades
- 20. Names of adjacent streets
- 21. Driveways, curbs, drop curbs, pavement markings, widths, radii and traffic directional signs
- 22. Fire access and routes
- 23. Location, dimensions and number of parking spaces (including visitor and accessible) and aisles
- 24. Location of mechanical room
- 25. Refuse disposal and storage areas including any related screening
- 26. Winter snow storage location
- 27. Landscape areas with dimensions



28 29 30 31 32 33 34 35 36 37	<ul> <li>Fire hydrants and utilities location</li> <li>Fencing, screening and buffering – size, type and location</li> <li>All hard surface materials</li> <li>Light standards and wall mounted lights</li> <li>Signs</li> <li>Sidewalks and walkways with dimensions</li> <li>Pedestrian access routes into site and around site</li> </ul>
ln :	addition, the following additional plans, studies and reports, including but not limited may also be required as part of the complete application submission:
	Zoning Deficiency Form
	On-Site Sewage Disposal System Evaluation Form
	Architectural Plan
	Buildings Elevation Plan
	Cut and Fill Plan
	Erosion and Sediment Control Plan
	Grading and Drainage Control Plan (around perimeter and within site) (existing and proposed)
	Landscape Plan
	Photometric (Lighting) Plan
	Plan and Profile Drawings
	Site Servicing Plan
	Storm water Management Plan
	Street Sign and Traffic Plan
	Street Tree Planting Plan
	Tree Preservation Plan
	Archaeological Assessment
	Environmental Impact Study
	Functional Servicing Report
	Geotechnical Study / Hydrogeological Review
	Minimum Distance Separation Schedule



□ Noise or Vibration Study		
☐ Record of Site Condition		
□ Storm water Management Report		
☐ Traffic Impact Study – please contact the Planner to verify the scope of the study required		
Your development approval might also be dependent on Ministry of Environment and Climate Change, Ministry of Transportation or other relevant federal or provincial legislation, municipal by-laws or other agency approvals.		
All final plans must include the owner's signature as well as the engineer's signature and seal.		
I. Development Agreements		
A development agreement may be required prior to approval for site plan, subdivision and condominium applications. Should this be necessary for your development, you will be contacted by the agreement administrator with further details of the requirements including but not limited to insurance coverage, professional liability for your engineer, additional fees and securities.		
J. Transfers, Easements and Postponement of Interest		
The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.		
Owner/Applicant Signature: Knew P. Culver Date: 1/18/17		
K. Permission to Enter Subject Lands		
Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.		
Owner/Applicant Signature: Karen P. Culver Date: 1/18/17		
L. Freedom of Information		
For the purposes of the Municipal Freedom of Information and Protection of Privacy Act I authorize and consent to the use by or the disclosure to any person or public body any information that is collected under the authority of the Planning Act, R.S.O. 1990, c. P. 13 for the purposes of processing this application.		
Owner/Applicant Signature: Karen P. Culner Date: 1/8/17		



#### M. Endangered Species Act, 2007

Endangered and threatened species and their habitat are protected under the provinces Endangered Species Act, 2007. The Act prohibits development or site alteration within areas of significant habitat for endangered or threatened species without demonstrating that no negative impacts will occur. The Ministry of Natural Resources (MNR), Aylmer District provides the service of responding to species at risk information requests and project screenings. The applicant has been directed to discuss the proposed activity and have their project screened with MNR. Please be advised that it is owner's responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals.

Owner/Applicant Signature:	Date:
N. Owner's Authorization	
	gistered owner of the lands that is the subject of this ete the authorization set out below.
I/Welands that is the subject of this app	am/are the registered owner(s) of the olication for site plan approval.
my/our behalf and to provide any o	to make this application on of my/our personal information necessary for the reover, this shall be your good and sufficient
Owner:	Date:
Owner:	Date:
O. Declaration of Applicant and	Agent
and the statements contained in al true. I understand that site plan ap	proval and declare that all of the above statements I of the exhibits transmitted herewith are accurate and proval is required before a building permit can be
Applicant Signature: Karen P	2. Culver Date: 1/18/17
Agent Signature :	Date:
P. Declaration  I, RREN CULV	ER of Northel Cont
solemnly declare that:	-

all of the above statements and the statements contained in all of the exhibits transmitted herewith are true and I make this solemn declaration conscientiously









Willy

## PUBLIC MEETING AND COMPLETE APPLICATION

TAKE NOTICE THAT PURSUANT TO THE PLANNING ACT, R.S.O. 1990, C. P. 13, THE CORPORATION OF NORFOLK COUNTY RECEIVED AN APPLICATION FOR A ZONING BY-LAW AMENDMENT ON AUGUST 18, 2016 AND DEEMED SAID APPLICATION TO BE COMPLETE ON SEPTEMBER 9, 2016.

IN ADDITION, TAKE NOTICE THAT PURSUANT TO THE PLANNING ACT, R.S.O. 1990, C. P. 13, A PUBLIC MEETING CONSIDERING A ZONING BY-LAW AMENDMENT WILL BE HELD BY THE COUNCIL OF THE CORPORATION OF NORFOLK COUNTY TO PROVIDE INFORMATION AND RECEIVE COMMENTS FROM THE PUBLIC ON:

Date	DECEMBER 13, 2016	Time	5:00 P.M.
Place	Council Chambers, Norfolk Administration Building, 50	Colborne St S, Si	mcoe (Talbot St Entrance)
File Number ZNPL2016267		Related File Number	
	Part Lot 1, Concession 13, Geographic Township of		3310403025123000000,
Location	Windham	Roll Number	3310403025124000000
Civic 854 Norfolk Street North, Simcoe			
Applicant	Applicant KAREN CULVER RR4 STATION MAIN SIMCOE, ONTARIO N3Y 4K3  THOMAS A. CLINE 25 NORFOLK ST. NORTH SIMCOE, ON N3Y 3N6		
Agent			

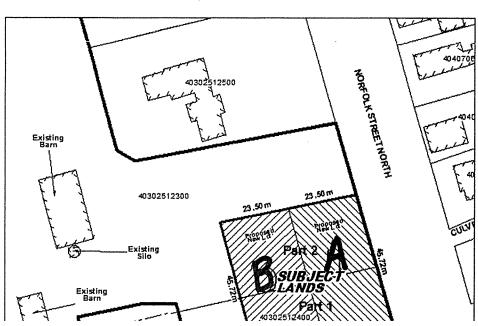
#### PURPOSE AND EFFECT OF PROPOSED ZONING BY-LAW AMENDMENT

An application has been received to amend the Norfolk County Zoning By-law 1-Z-2014 to rezone Part 1 of the subject lands to Urban Residential R1-B Zone and to permit private water and sanitary services on the subject lands. The lands are located within the urban boundary of Simcoe and have frontage on Norfolk Street North and Glendale Crescent. Two consent applications will be forthcoming, pending the Zoning Amendment application.

#### NOTICE INTENT AND ADDITIONAL INFORMATION

This notice is intended to make you aware of the proposed application and to invite your comments and questions. Additional information regarding the proposed Zoning By-Law Amendment is available to the public for inspection at Community Planning Division, Norfolk County, 185 Robinson St., Suite 200, Simcoe N3Y 5L6 between 8:30 a.m. and 4:30 p.m., Monday to Friday or by calling 519.426.5870 or 519.875.4485 or 519.582.2100 ext 1828 or by emailing kayla.rell@norfolkcounty.ca. The Planning Report regarding the proposed Zoning By-Law Amendment is available online the Friday prior to the above noted public meeting by following the path and selecting Agendas, Public Meeting and select the date of the meeting: <a href="https://norfolk.civicweb.net/Documents/DocumentList.aspx?ID=0">https://norfolk.civicweb.net/Documents/DocumentList.aspx?ID=0</a>. Accessible formats and communications supports are available upon request, please notify the Planner in advance of the hearing.

If a person or public body does not make oral submissions at a public meeting or make written submissions to Norfolk County before the By-Law is passed, the person or public body is not entitled to appeal the decision of Norfolk County to the Ontario Municipal Board. If a person or public body does not make oral submissions at a public meeting, or make written submissions to Norfolk County before the By-Law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so. If you wish to be notified of the decision of Norfolk County in respect to the proposed zoning By-Law amendment, you must make a written request to the Clerk, Norfolk County, 50 Colborne Street South, Simcoe ON N3Y

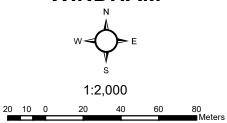


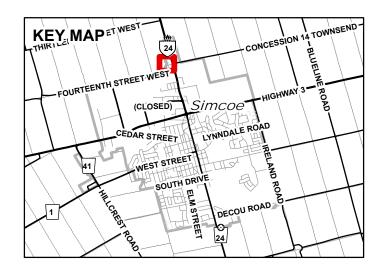
## MAP 1

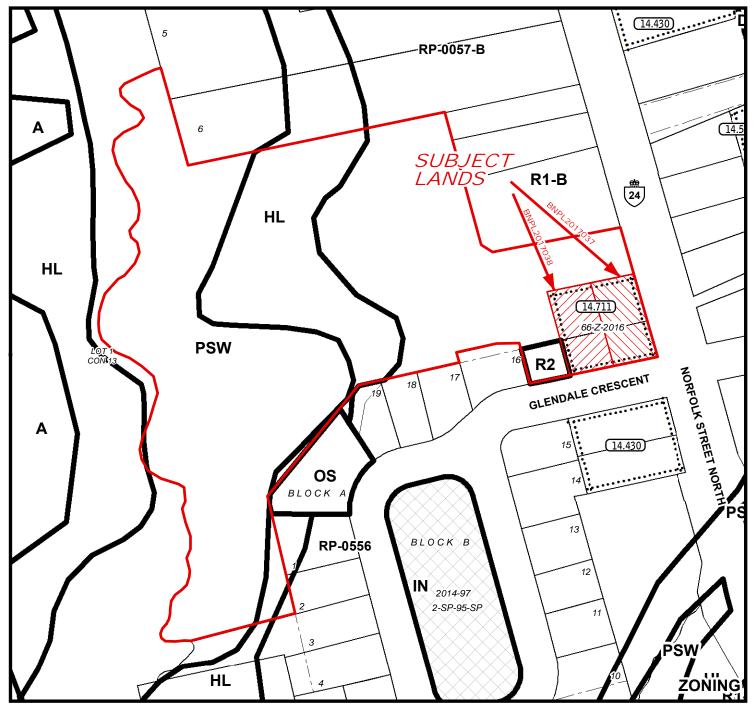
# File Number: BNPL2017037 & BNPL2017038

Geographic Township of

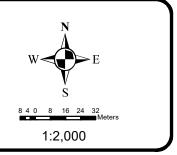
### **WINDHAM**

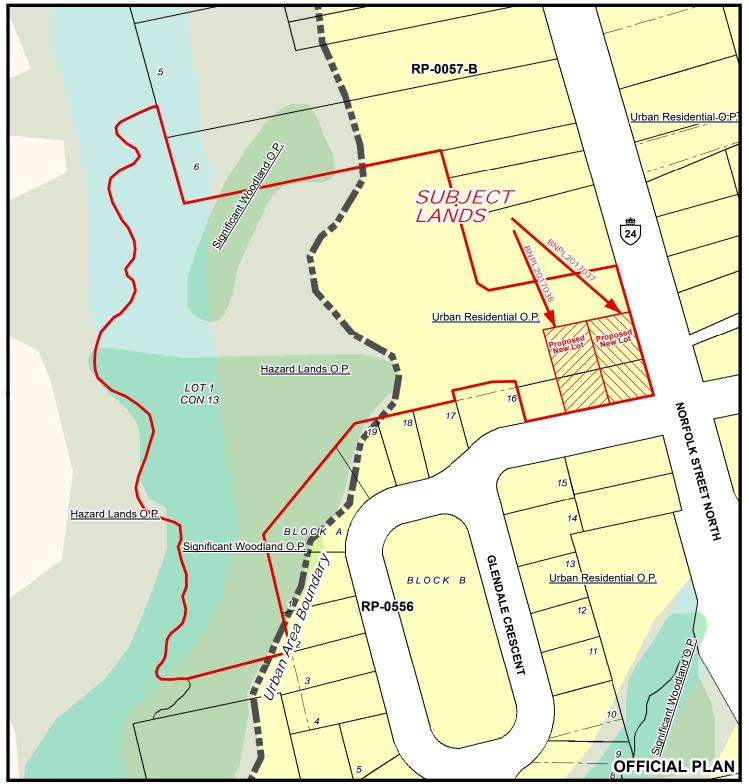




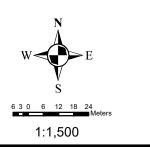


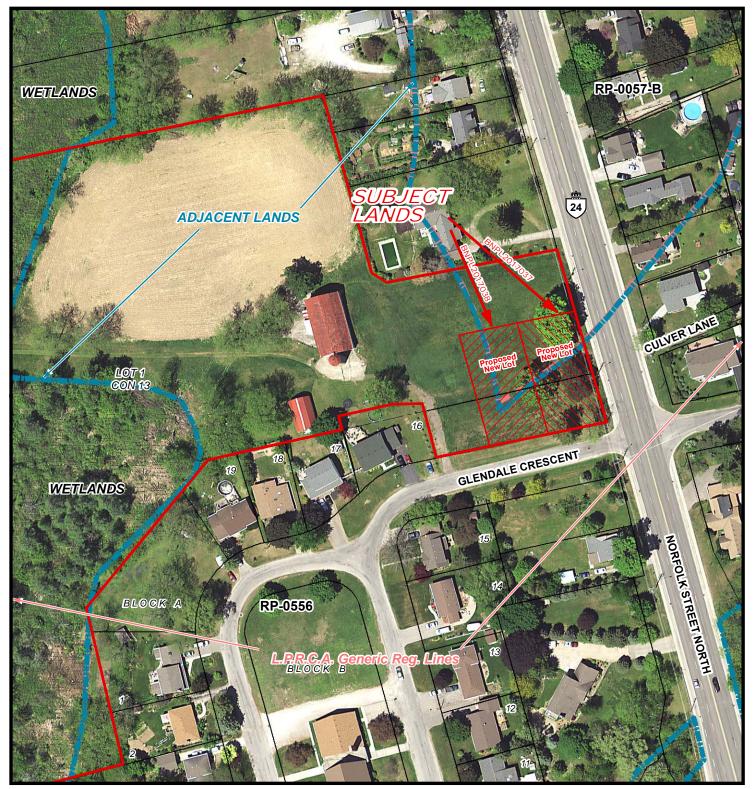
MAP 2
File Number: BNPL2017037 & BNPL2017038
Geographic Township of WINDHAM



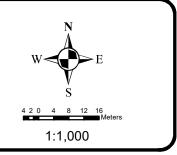


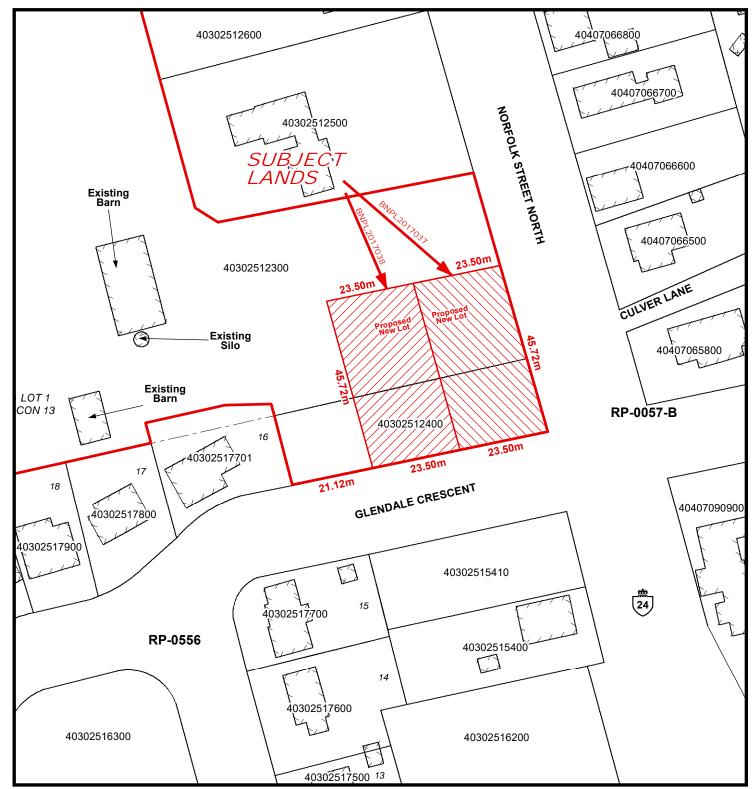
MAP 3
File Number: BNPL2017037 & BNPL2017038
Geographic Township of WINDHAM





MAP 4
File Number: BNPL2017037 & BNPL2017038
Geographic Township of WINDHAM





## **LOCATION OF LANDS AFFECTED**

File Number: BNPL2017037 & BNPL2017038

**Geographic Township of WINDHAM** 

