	BNPL2017078 BNPL2017 March 2017 Apr 21 2017 Apr 2017	SPRT Meeting Application Fee Conservation Authority Fee OSSD Form Provided Planner PAC Meeting	
This application must be typed or printed in ink and completed in full. An incomplete or improperly prepared application may not be accepted and could result in processing delays.			
A. Applicant Informa			
Name of Owner	KEN AND	WENDY HILL	
It is the responsibility of the owner or applicant to notify the planner of any changes in ownership within 30 days of such a change.			
Address	26-30 C	EDAR STREET	
Town and Postal Code	Panis, c	ON N3L C	oc2.
Phone Number			agrico de deservido en
Cell Number	319 770	7227	
Email	wendyhin	8 @ hotmail.	com
	~		
Name of Applicant	KEN AND	WENDY LINC	
Note: If the applicant is company.		ny provide the name of a	principal of the
Address	26-30 CE	DAN STREET	· · · · · · · · · · · · · · · · · · ·
Town and Postal Code	Janis, O.	N N3LOCA	?
Phone Number			
Cell Number	519-770-	7227	
Email	wendyhill	8 @ hotimust . c	0117



	MICHAEL HIGHINS
Name of Agent	You Douglas VALLEE LIMITED
Address	2 TALBOY STREET NORTH
Town and Postal Code	SINCOE, ON N3Y 3W4
Phone Number	519 426 6270
Cell Number	
Email	michaethiggins Egdvaller ca
Name of Engineer	
Address	
Town and Postal Code	
Phone Number	
Cell Number	
Email	
•	all communications should be sent. Unless otherwise directed, ces, etc., in respect of this application will be forwarded to the
☑ Applicant	
☑ Agent	
☐ Owner	
Names and addresses of encumbrances on the su	•
	_
1	
1.00.49500 (800.4950)	



В.	Location, Legal Description and Property Information		
1.	Property Assessment Roll Number: 3310 - 334030 H9600		
	Legal Description (include Geographic Township, Concession Number, Lot Number, Block Number and Urban Area or Hamlet):		
	Lors 90, 91 ano 92 REGISTENEO Plan 87-B		
	Pont Dover.		
	Municipal Civic Address (911 Number): 21 ONTANIO STREET		
	Present Official Plan Designation(s): <u>IMBAN RESIDENTIAL</u> .		
	Present Zoning: R1-A		
2.	Is there a special provision or site specific zone on the subject lands?		
	NONE		
3.	The date the subject lands was acquired by the current owner: 2016		
4.	Present use of the subject lands:		
	RESIDENTIAL.		
5.	Please describe all existing buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings or structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, height, etc. on your attached sketch which must be included with your application:		
	SMALL HOUSE AND SHED		
6.	If known, the date existing buildings or structures were constructed on the subject		
	lands: Not KNOWN		



8.	If an addition to an existing building is being proposed, please explain what will it be used for (e.g. bedroom, kitchen, bathroom, etc.). If new fixtures are proposed, please describe.		
	·		
	Please describe all proposed buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lo coverage, number of storeys, width, length, height, etc. on your attached sketch which must be included with your application:		
	PROPOSE ONE PWELCING MITH AN ATTACHED GARAGE		
9.	If known, the date the proposed buildings or structures will be constructed on the subject lands: 2017		
10	Are any existing buildings on the subject lands designated under the <i>Ontario</i> Heritage Act as being architecturally and/or historically significant? Yes No		
	If yes, identify and provide details of the building:		



11. If known, the length of time the existing uses have continued on the subject lands:
12. Existing use of abutting properties:
RESIDENTIAL
13. Are there any easements or restrictive covenants affecting the subject lands?
☐ Yes ☑ No If yes, describe the easement or restrictive covenant and its effect:
14. Does the requested amendment alter all or any part of the boundary of an area of settlement in the municipality or implement a new area of settlement in the municipality? ☐ Yes ☑ No If yes, describe its effect:
15. Does the requested amendment remove the subject land from an area of employment? ☐ Yes ☑ No If yes, describe its effect:



C. Purpose of Development Application

Note: Please complete all that apply.

1.	Please explain what you propose to do on the subject lands/premises which makes this development application necessary:		
	DADDOSE	TO SEVED A PARCEL OFLAND AND	
	ADD THE	PART TO BE SEVENED TO THE	
		ve hor.	
2.	Description of lan	nd intended to be severed in metric units:	
	Frontage:	PARCELA 6.99 m	
	Depth:	30 m	
	Width:	6.99m.	
	Lot Area:	211.45Qm.	
	Present Use:	RESIDENTIAL	
	Proposed Use:	RESIDENTIAL	
3.	Name of person(sleased or charge	s), if known, to whom lands or interest in lands to be transferred,	
	WEST TO THE TOTAL PROPERTY OF THE TOTAL PROP		
4.	• •	in Norfolk County, which are owned and farmed by the applicant ne farm operation:	
Ov	vners Name:		
Ro	oll Number:		
То	tal Acreage:		
W	orkable Acreage:		
Ex	isting Farm Type:	(i.e., corn, orchard etc)	
D۷	velling Present?:	☐ Yes ☐ No If yes, year dwelling built	



Owners Name:	
Roll Number:	
Total Acreage:	
Workable Acreage:	
Existing Farm Type:	(i.e., corn, orchard etc)
Dwelling Present?:	☐ Yes ☐ No If yes, year dwelling built
Owners Name:	
Roll Number:	
Total Acreage:	
Workable Acreage:	
Existing Farm Type:	(i.e., corn, orchard etc)
Dwelling Present?:	☐ Yes ☐ No If yes, year dwelling built
Owners Name:	
Roll Number:	
Total Acreage:	
Workable Acreage:	
Existing Farm Type:	(i.e., corn, orchard etc)
Dwelling Present?:	☐ Yes ☐ No If yes, year dwelling built
Owners Name:	
Roll Number:	
Total Acreage:	
Workable Acreage:	
Existing Farm Type:	(i.e., corn, orchard etc)
Dwelling Present?:	☐ Yes ☐ No If yes, year dwelling built
Note: If additional	space is needed please attach a separate sheet.



5.	Please explain why it is not possible to comply with the provision(s) of the Zoning By-law/and or Official Plan:
_	
 6.	Does the requested amendment delete a policy of the Official Plan? ☐ Yes ☐ No If yes identify the policy to be deleted:
7.	Does the requested amendment change or replace a policy in the Official Plan? ☐ Yes ☐ No If yes, identify the policy to be changed or replaced, also include the proposed text of the policy amendment (if additional space is required, please attach a separate sheet):



8. Site Information	Existing	Proposed ADDITION
Please indicate unit of measurement	ent i.e. m, m ² or % etc.	LOT 90 FINAL SIZ
Lot frontage	12.2 m	19.18m.
Lot depth	30.1 m.	_30.1n.
Lot width	12.2 m.	19.18m.
Lot area	367.2250m.	578.989m.
Lot coverage		
Front yard		
Rear yard		
Left Interior side yard		
Right Interior side yard		
Exterior side yard (corner lot)	6 m	3m.
Landscaped open space		
Entrance access width		
Exit access width		
Size of fencing or screening		
Type of fencing		
9. Building Size		
Number of storeys	4	
Building height		
Total ground floor area		426.22 SOM
Total gross floor area		
Total useable floor area		
10.Off Street Parking and Loading	ng Facilities	
Number of off street parking space	es	2
Number of visitor parking spaces		
Number of accessible parking spa-	ces	
Number of off street loading faciliti	es	



11. Multiple Family Residential Number of buildings existing: Number of buildings proposed: Is this a conversion or addition to an existing building? \Box Yes \Box No If yes, describe: Number of Units Floor Area per Unit in m² Type Bachelor One bedroom Two bedroom Three bedroom Group townhouse Stacked townhouse Street townhouse Other facilities provided (e.g. play facilities, underground parking, games room, swimming pool etc.): 12. Commercial/Industrial Uses Number of buildings existing: Number of buildings proposed: Is this a conversion or addition to an existing building? \square Yes \square No If yes, describe: Indicate the gross floor area by the type of use (e.g. office, retail, storage, etc.):



Seating Capacity (for assembly halls, etc.):
Total number of fixed seats:
Describe the type of business(es) proposed:
Total number of staff proposed initially:
Total number of staff proposed in five years:
Maximum number of staff on the largest shift:
s open storage required: ☐ Yes ☐ No
is a residential use proposed as part of, or accessory to commercial/industrial use? \square Yes \square No If yes please describe:
13.Institutional
Describe the type of use proposed:
Seating capacity (if applicable):
Number of beds (if applicable):
Total number of staff proposed initially:
Total number of staff proposed in five years:
Maximum number of staff on the largest shift:
Indicate the gross floor area by the type of use (e.g. office, retail, storage, etc.):
14. Describe Recreational or Other Use(s)



D.	Previous Use of the Property	
1.	Has there been an industrial or commercial use on the subject lands or adjacent lands? ☐ Yes ☑ No ☐ Unknown If yes, specify the uses (example: gas station, petroleum storage, etc.):	
2.	Has the grading of the subject lands been changed through excavation or the addition of earth or other material? ☐ Yes ☑ No ☐ Unknown	
3.	Is there reason to believe the subject lands may have been contaminated by former uses on the site or adjacent sites? \Box Yes $\ \Box$ No $\ \Box$ Unknown	
4.	Provide the information you used to determine the answers to the above questions:	
	OWNER.	
5.	If you answered yes to any of the above questions in Section D, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached? Yes No	



E.	Provincial Policy		
1.	Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the <i>Planning Act, R.S.O. 1990, c. P. 13</i> ? ☐ Yes ☑ No		
	If no, please explain:		
2.	Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7? ☐ Yes ☑ No		
	If no, please explain:		
	UNBAN SETTING.		
3.	Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? Yes No Your Water Supply		

4. Note: If in an area of source water WHPA A, B or C please attach relevant information and approved mitigation measures from the Risk Manager Official.



5.	Are any of the following uses or features on the subject lands or within 500 metres of the subject lands, unless otherwise specified? Please check boxes, if applicable.
	Livestock facility or stockyard (submit MDS Calculation with application)
	☐ On the subject lands or ☐ within 500 meters – distance
	Wooded area ☐ On the subject lands or ☐ within 500 meters – distance
	Municipal Landfill ☐ On the subject lands or ☐ within 500 meters – distance
	Sewage treatment plant or waste stabilization plant ☐ On the subject lands or ☐ within 500 meters – distance
	Provincially significant wetland (class 1, 2 or 3) or other environmental feature ☐ On the subject lands or ☐ within 500 meters — distance
	Floodplain □ On the subject lands or □ within 500 meters – distance
	Rehabilitated mine site ☐ On the subject lands or ☐ within 500 meters – distance
	Non-operating mine site within one kilometre ☐ On the subject lands or ☐ within 500 meters – distance
	Active mine site within one kilometre ☐ On the subject lands or ☐ within 500 meters – distance
	Industrial or commercial use (specify the use(s)) ☐ On the subject lands or ☐ within 500 meters — distance
	Active railway line ☐ On the subject lands or ☐ within 500 meters – distance
	Seasonal wetness of lands ☐ On the subject lands or ☐ within 500 meters – distance
	Erosion □ On the subject lands or □ within 500 meters – distance
	Abandoned gas wells



F.	Servicing and Access		
1.	Indicate what services are available or proposed:		
	Water Supply		
	Municipal piped water		
	☐ Communal wells		
	☐ Individual wells		
	☐ Other (describe below)		
	Sewage Treatment		
	☑ Municipal sewers		
	□ Communal system		
	□ Septic tank and tile bed		
	☐ Other (describe below)		
	Storm Drainage		
	Storm sewers		
	☐ Open ditches		
	☐ Other (describe below)		
2.	Have you consulted with Public Works & Environmental Services concerning storm water management?		
	☐ Yes ☑ No		
3.	Has the existing drainage on the subject lands been altered?		
	☐ Yes ☑ No		
4.	Does a legal and adequate outlet for storm drainage exist?		
	☑ Yes □ No		

5. How many water meters are required?



6.	Existing or proposed access to subject lands:		
	☑ Municipal road		
	☐ Provincial highway		
	☐ Unopened road		
	☐ Other (describe below)		
7.	Name of road/street:		
	ONTARIO STREET		
	Other Information		
1.	Does the application involve a local business? ☐ Yes ☑ No		
	If yes, how many people are employed on the subject lands?		
2.	Is there any other information that you think may be useful in the review of this application? If so, explain below or attach on a separate page.		



H. Supporting Material to be submitted by Applicant

In order for your application to be considered complete, folded hard copies (number of paper copies as directed by the planner) and an **electronic version (PDF) of the site plan drawings, additional plans, studies and reports** will be required, including but not limited to the following details:

- 1. Concept/Layout Plan
- 2. All measurements in metric
- 3. Key map
- 4. Scale, legend and north arrow
- 5. Legal description and municipal address
- 6. Development name
- 7. Drawing title, number, original date and revision dates
- 8. Owner's name, address and telephone number
- 9. Engineer's name, address and telephone number
- 10. Existing and proposed easements and right of ways
- 11. Zoning compliance table required versus proposed
- 12. Parking space totals required and proposed
- 13. Loading spaces, facilities and routes
- 14. All dimensions of the subject lands
- 15. Dimensions and setbacks of all buildings and structures
- 16. Gross, ground and useable floor area
- 17. Lot coverage
- 18. Floor area ratio
- 19. Building entrances and grades
- 20. Names of adjacent streets
- 21. Driveways, curbs, drop curbs, pavement markings, widths, radii and traffic directional signs
- 22. Fire access and routes
- 23. Location, dimensions and number of parking spaces (including visitor and accessible) and aisles
- 24. Location of mechanical room
- Refuse disposal and storage areas including any related screening
- 26. Winter snow storage location
- 27. Landscape areas with dimensions
- 28. Natural features, watercourses and trees
- 29. Fire hydrants and utilities location
- 30. Fencing, screening and buffering size, type and location
- 31. All hard surface materials
- 32. Light standards and wall mounted lights



33. 34. 35. 36. 37.	Sidewalks and walkways with dimensions Pedestrian access routes into site and around site Bicycle parking
	addition, the following additional plans, studies and reports, including but not limited may also be required as part of the complete application submission:
	Zoning Deficiency Form
	On-Site Sewage Disposal System Evaluation Form
	Architectural Plan
	Buildings Elevation Plan
	Cut and Fill Plan
	Erosion and Sediment Control Plan
	Grading and Drainage Control Plan (around perimeter and within site) (existing and proposed)
	Landscape Plan
	Photometric (Lighting) Plan
	Plan and Profile Drawings
	Site Servicing Plan
	Storm water Management Plan
	Street Sign and Traffic Plan
	Street Tree Planting Plan
	Tree Preservation Plan
	Archaeological Assessment
	Environmental Impact Study
	Functional Servicing Report
	Geotechnical Study / Hydrogeological Review
	Minimum Distance Separation Schedule
	Noise or Vibration Study
	Record of Site Condition
	Storm water Management Report



☐ Traffic Impact Study – please contact the Planner required	er to verify the scope of the study		
Your development approval might also be dependent on Ministry of Environment and Climate Change, Ministry of Transportation or other relevant federal or provincial legislation, municipal by-laws or other agency approvals.			
All final plans must include the owner's signatu signature and seal.	re as well as the engineer's		
I. Development Agreements			
A development agreement may be required prior to approval for site plan, subdivision and condominium applications. Should this be necessary for your development, you will be contacted by the agreement administrator with further details of the requirements including but not limited to insurance coverage, professional liability for your engineer, additional fees and securities.			
J. Transfers, Easements and Postponement of	Interest		
The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.			
Owner/Applicant Signature	Date		
K. Permission to Enter Subject Lands			
Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours. APRIL 18/17			
Owner/Applicant Signature	Date		
Owner/Applicant Signature	Date		



L. Freedom of information	
For the purposes of the <i>Municipal Freedom of Information</i> I authorize and consent to the use by or the disclosinformation that is collected under the authority of the sollected under the authority of the formation that is collected under the authority of the sollected under the authority of the sollected under the authority of the sollected under the sollected un	sure to any person or public body any
Owner/Applicant Signature	Date
M. Endangered Species Act, 2007	
Endangered and threatened species and their habi Endangered Species Act, 2007. The Act prohibits areas of significant habitat for endangered or threat that no negative impacts will occur. The Ministry of District provides the service of responding to species project screenings. The applicant has been directed and have their project screened with MNR. Please responsibility to be aware of and comply with all relementations.	development or site alteration within tened species without demonstrating f Natural Resources (MNR), Aylmer es at risk information requests and ed to discuss the proposed activity be advised that it is owner's
Owner/Applicant Signature	Date
N. Owner's Authorization	·
If the applicant/agent is not the registered owner of application, the owner must complete the authorization.	
I/We <u>Ken Ano WENDY MILL</u> am/a lands that is the subject of this application for development	opment approval.
I/We authorize G. Douglas Vacce Limits my/our behalf and to provide any of my/our personal processing of this application. Moreover, this shall authorization for so doing	al information necessary for the
Owner	Date



Owner

Date

O. Declaration of Applicant and Agent

I hereby apply for development approval and declare that all of the above statements and the statements contained in all of the exhibits transmitted herewith are accurate and true. I understand that development approval is required before a building permit can be issued.

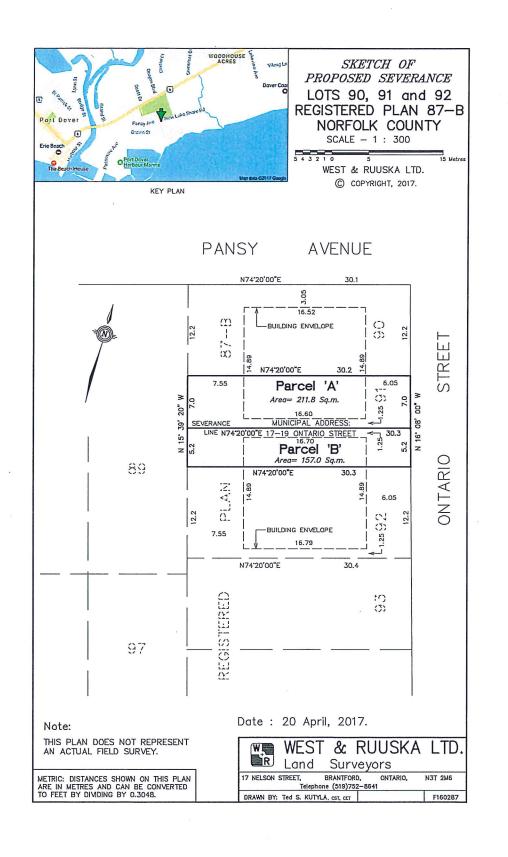
Applicant Signature	Date
Jane lelle.	APRIL 18/17
Agent Signature	Date
P. Declaration	
I, JOHN VALLEE OF Z	WE TOWN OF SINCE
solemnly declare that:	
all of the above statements and the statements transmitted herewith are true and I make this so believing it to be true and knowing that it is of the under oath and by virtue of <i>The Canada Eviden</i>	lemn declaration conscientiously e same force and effect as if made
Declared before me at:	
THE TOWN OF SIMCOR	Jeful Cle.
	Owner/Applicant Signature
In NONFOLK COUNTY	
This 25 day of April	
A.D., 20 <u>/7</u>	

A Commissioner, etc.

MICHAEL JOHN HIGGINS, a Commissioner, etc.,

Norfolk County, for G. Douglas Vallee Limited. Expires June 15, 2018.







G, DOUGLAS VALLEE LIMITED

Consulting Engineers, Architects & Planners



NORFOLK COUNTY

LANGTON ADMINISTRATION BUILDING

TRANSMITTAL RECORD

<u>To</u>	Planning Department	<u>Date</u>	April 21, 2017 Hill Severance
<u>Attention</u>	Mat Vaughan MCIP RPP	<u>Job #</u>	17-013
Completed a	pplications for severance and a mi	nor variance	
Application fe	ees		
Cover letter			·
		,	
FOR:			
Review Approval Clarification		r Information r ActionX	
Comments:			RECEIVED APR 2 5 2017

2 Talbot Street North, Simcoe, ON N3Y 3W4 Phone: 519 426-6270 Fax: 519 426-6277 www.gdvallee.ca



April 13, 2017

Corporation of Norfolk County Planning Department 22 Albert Street P.O. Box 128 Langton, ON N0E 1G0

Attention: Mat Vaughan MCIP RPP

Senior Planner

Reference: Proposed Severances

21 Ontario Street Port Dover

Job# 17-013

G. Douglas Vallee has been retained by Ken and Wendy Hill to apply for a boundary adjustment to create two residential lots and a minor variance for an exterior side yard reduction for the corner lot to be created in Port Dover.

Attached are;

- Completed applications, two severance applications and one minor variance application.
- Application fees for the two severance applications and one minor variance application.
- Completed County zoning deficiency form.
- Drawing of the proposed severances.

The site is located at 21 Ontario Street in Port Dover and consists of three lots which are part of an old registered plan of subdivision. According to the lawyer the lots are whole lots within a registered plan.

The lots are described as lots 90, 91, and 92 Registered Plan 87-B Port Dover which contain an existing dwelling and accessory building.

It is proposed to sever lot 91 into two parts and merge parcel A with lot 90 and parcel B with lot 92 thus creating two separate lots.

It is further proposed to apply for a minor variance for the exterior side yard on the newly created corner lot 90 plus parcel A from 6 m to 3 m.

The result are two residential lots for single detached dwellings with a reduced exterior side yard for the corner lot.

The lots are presently zoned R1-A zone according to Norfolk County Zoning By-law 1-Z-2014. The minimum lot frontage for an interior lot is 15 m and the minimum lot area is 450 sq. m. The minimum lot frontage for a corner lot is 18 m and the minimum lot area is 560 sq. m.

The proposed lot sizes after the severance are, the corner lot with a frontage of 19.18 m and a lot area of 578.9 sg, m and an interior lot with a frontage of 17.39 m and a lot area of 527.4 sg.

The proposed lot sizes meet the minimum requirements of R1-A zone.

The area is designated Urban Residential according to the Norfolk County Official Plan and the policies of the plan permit residential uses. The policies of the plan encourage the efficient use of the existing infrastructure and the proposed development is consistent with the policies.

The reduction of the exterior side yard is consistent with corner lots in existing subdivision in the urban areas of the County. Plans of subdivision have site specific by-laws reducing the exterior side yards in the subdivisions.

Attached is the proposed severance plan.

In accordance with Section H of the application the sketch also includes the following:

- 1. All measurements are in metric.
- 2. The key map is on the plan.
- 3. The scale, legend and north arrow are on the plan.
- 4. Legal description and municipal address is on the plan.
- 5. The public road name is shown on the plan.
- 6. Drawing title, number, date are on the plan.
- 7. All dimensions are shown on the plan.

If you require anything further please contact this office.

Yours Truly,

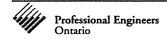
Michael J. Higgins, MCIP, RPP G. DOUGLAS VALLEE LIMITED

Consulting Engineers, Architects & Planners

H:\Projects\2017\17-013 Hill Severance\Agency\Cover letter Severance.docx

C: Ken and Wendy Hill

G. DOUGLAS VALLEE LIMITED Consulting Engineers, Architects & Planners

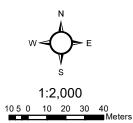


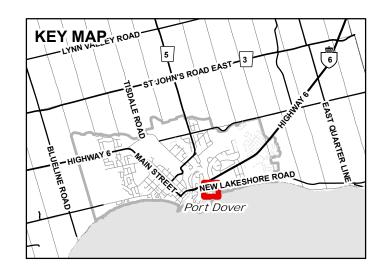
MAP 1

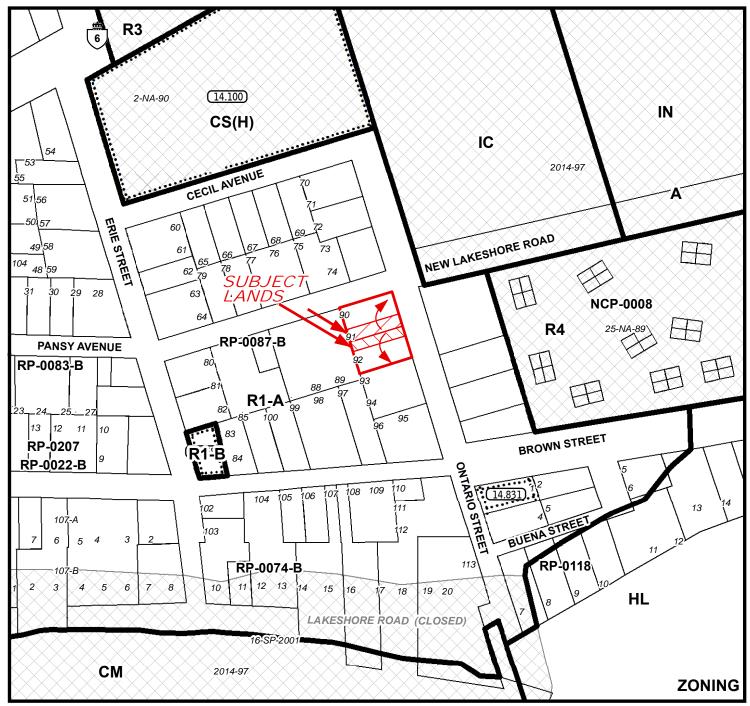
File Number: BNPL2017078, BNPL2017079 & ANPL2017080

Urban Area of

PORT DOVER

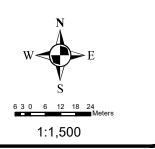


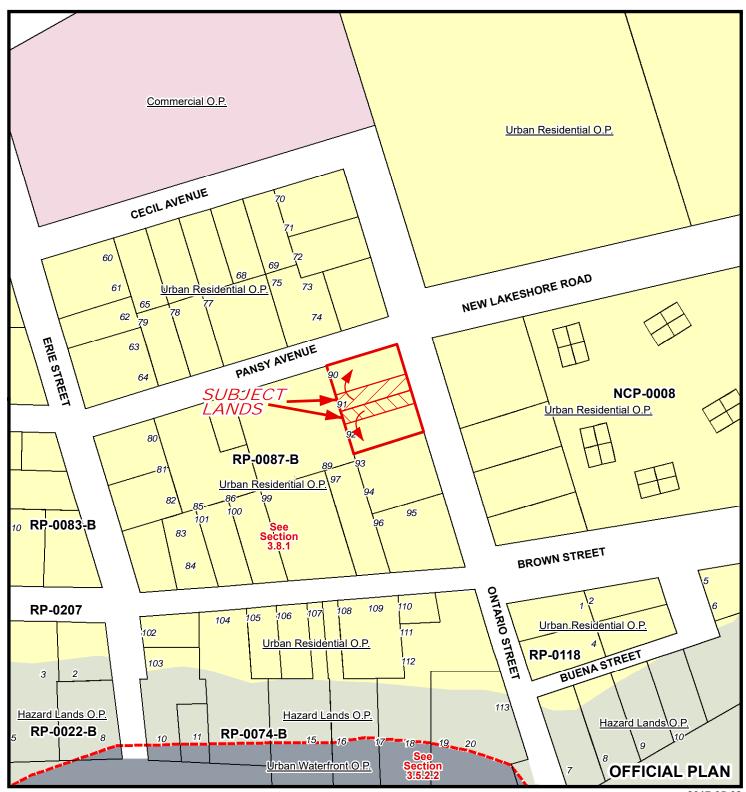




MAP 2 File Number: BNPL2017078, BNPL2017079 & ANPL2017080

Urban Area of PORT DOVER

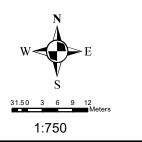


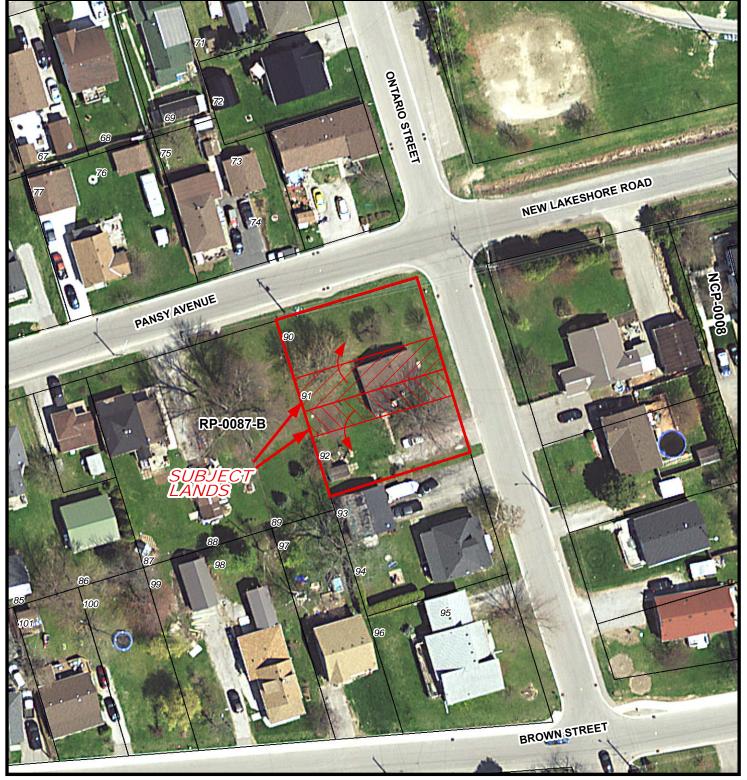


MAP 3

File Number: BNPL2017078, BNPL2017079 & ANPL2017080

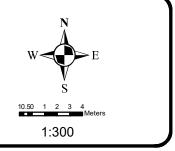
Urban Area of PORT DOVER

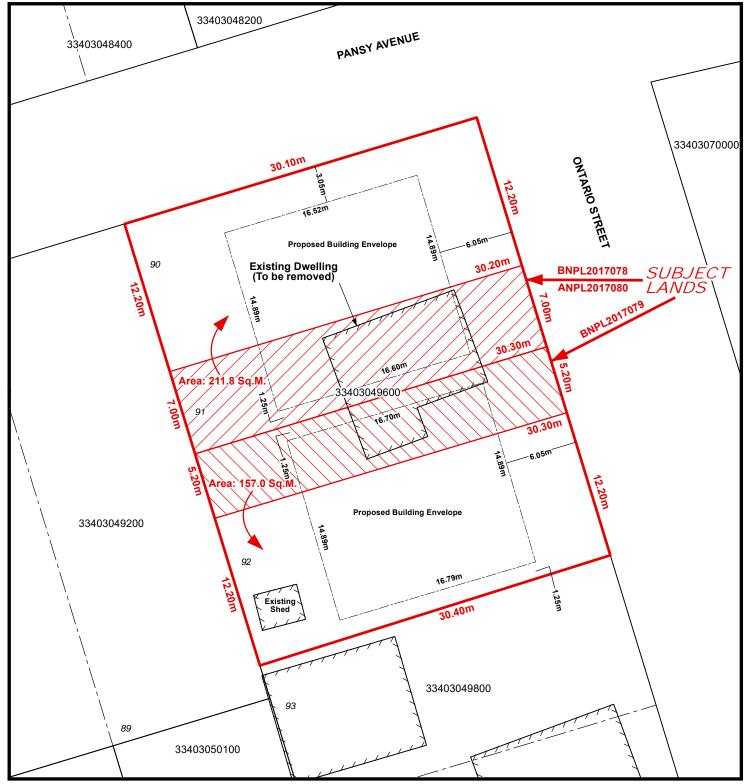




MAP 4
File Number: BNPL2017078, BNPL2017079 & ANPL2017080

Urban Area of PORT DOVER





LOCATION OF LANDS AFFECTED File Number: BNPL2017078, BNPL2017079 & ANPL2017080

ANPL2017080
Urban Area of PORT DOVER

