

## File Number

**Check the type of planning application(s) you are submitting.**

- Property Assessment Roll Number:** 3310491028015000000

**Name of Owner** P & B Van Heugten Farms Ltd. and Derek Van Heugten Farm

Name of Applicant	same as owner
Address	
Town and Postal Code	
Phone Number	
Cell Number	
Email	



**Name of Agent** Civic Planning Solutions Inc.  
**Address** 599 Larch Street  
**Town and Postal Code** Delhi, ON N4B 3A7  
**Phone Number** 519-582-1174  
**Cell Number** 519-983-8154  
**Email** dfrfez@me.com

Please specify to whom all communications should be sent. Unless otherwise directed, all correspondence, notices, etc., in respect of this application will be forwarded to the agent noted above.

☒ Owner

☒ Agent

☐ Applicant

Names and addresses of any holder of any mortgagees, charges or other encumbrances on the subject lands:

None

## B. Location, Legal Description and Property Information

1. Legal Description (include Geographic Township, Concession Number, Lot Number, Block Number and Urban Area or Hamlet):

Municipal Civic Address: 172 Wilson Ave.  
 Present Official Plan Designation(s): Agricultural/ Hazard Lands/ PSW  
 Present Zoning: A/HL/PSW

2. Is there a special provision or site specific zone on the subject lands?

☒ Yes ☐ No If yes, please specify:  
 14.31 permits a second single detached dwelling

3. Present use of the subject lands:

Agricultural - farm growing tobacco, rye and ginseng

4. Please describe **all existing** buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings or structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, height, etc. on your attached sketch which must be included with your application:

dwelling, greenhouse, 12 bulk kilns, shed and 2 barns (non-livestock)

*L> to be altered to comply*

5. If an addition to an existing building is being proposed, please explain what will it be used for (e.g. bedroom, kitchen, bathroom, etc.). If new fixtures are proposed, please describe.

n/a

6. Please describe **all proposed** buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, height, etc. on your attached sketch which must be included with your application:

no new buildings proposed

7. Are any existing buildings on the subject lands designated under the *Ontario Heritage Act* as being architecturally and/or historically significant? Yes ☐ No ☒

If yes, identify and provide details of the building:

8. If known, the length of time the existing uses have continued on the subject lands:

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9. Existing use of abutting properties:

Agricultural - farms and non-farm residential dwellings

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10. Are there any easements or restrictive covenants affecting the subject lands?

☐ Yes ☒ No If yes, describe the easement or restrictive covenant and its effect:

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If a boundary adjustment, identify the assessment roll number and property owner of the lands to which the parcel will be added:

Description of land intended to be retained in metric units:

Frontage: 308m  
Depth: 1120m  
Width: 581m  
Lot Area: 62ha  
Present Use: Agricultural farm use  
Proposed Use: Agricultural farm use

5. Description of proposed right-of-way/easement in metric units:

Frontage: \_\_\_\_\_  
Depth: \_\_\_\_\_  
Width: \_\_\_\_\_  
Area: \_\_\_\_\_  
Proposed use: \_\_\_\_\_

6. List all properties in Norfolk County, which are owned and farmed by the applicant and involved in the farm operation:

Owners Name: P & B Van Heugten Farms Ltd, Derek Van Heugten Farms Ltd.  
Roll Number: 491-028-01500  
Total Acreage: 155.86ac  
Workable Acreage: 105ac  
Existing Farm Type: (i.e., corn, orchard etc) Tobacco, rye, ginseng  
Dwelling Present?: ☒ Yes ☐ No If yes, year dwelling built 2015

Owners Name: Derek Van Heugten Farms Ltd.  
Roll Number: 493-010-20900  
Total Acreage: 98.6ac



Workable Acreage: 80ac

Existing Farm Type: (i.e., corn, orchard etc) Tobacco, rye and ginseng

Dwelling Present?: ☒ Yes ☐ No If yes, year dwelling built 2009

Owners Name: Derek Van Heugten Farms Ltd.

Roll Number: 541-040-22500

Total Acreage: 49ac

Workable Acreage: 45ac

Existing Farm Type: (i.e., corn, orchard etc) Tobacco, rye

Dwelling Present?: ☒ Yes ☐ No If yes, year dwelling built 1947

Owners Name: \_\_\_\_\_

Roll Number: \_\_\_\_\_

Total Acreage: \_\_\_\_\_

Workable Acreage: \_\_\_\_\_

Existing Farm Type: (i.e., corn, orchard etc) \_\_\_\_\_

Dwelling Present?: ☐ Yes ☐ No If yes, year dwelling built \_\_\_\_\_

**Note: If additional space is needed please attach a separate sheet.**

#### **D. Previous Use of the Property**

1. Has there been an industrial or commercial use on the subject lands or adjacent lands? ☐ Yes ☒ No ☐ Unknown  
If yes, specify the uses (example: gas station, petroleum storage, etc.):
2. Is there reason to believe the subject lands may have been contaminated by former uses on the site or adjacent sites? ☐ Yes ☒ No ☐ Unknown
3. Provide the information you used to determine the answers to the above questions:  
Knowledge of owner
4. If you answered yes to any of the above questions in Section D, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached? ☐ Yes ☒ No

## E. Provincial Policy

1. Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the *Planning Act, R.S.O. 1990, c. P. 13*? ☒ Yes ☐ No

If no, please explain:

no new development proposed

2. It is owner's responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals, including the Endangered Species Act, 2007. Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7? ☐ Yes ☒ No

If no, please explain:

no new development proposed

3. Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? ☐ Yes ☒ No

If no, please explain:

no new development proposed

Note: If in an area of source water WHPA A, B or C please attach relevant information and approved mitigation measures from the Risk Manager Official.

4. Are any of the following uses or features on the subject lands or within 500 metres of the subject lands, unless otherwise specified? Please check boxes, if applicable.

**Livestock facility or stockyard** (submit MDS Calculation with application)

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Wooded area**

☒ On the subject lands or ☒ within 500 meters – distance \_\_\_\_\_

**Municipal Landfill**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Sewage treatment plant or waste stabilization plant**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Provincially significant wetland (class 1, 2 or 3) or other environmental feature**

☒ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Floodplain**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Rehabilitated mine site**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Non-operating mine site within one kilometre**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Active mine site within one kilometre**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Industrial or commercial use (specify the use(s))**

☐ On the subject lands or ☒ within 500 meters – distance 450m

**Active railway line**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Seasonal wetness of lands**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Erosion**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Abandoned gas wells**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_



## F. Servicing and Access

1. Indicate what services are available or proposed:

Water Supply

- |                                                   |                                              |
|---------------------------------------------------|----------------------------------------------|
| <input type="radio"/> Municipal piped water       | <input type="radio"/> Communal wells         |
| <input checked="" type="radio"/> Individual wells | <input type="radio"/> Other (describe below) |
- 

Sewage Treatment

- |                                                           |                                              |
|-----------------------------------------------------------|----------------------------------------------|
| <input type="radio"/> Municipal sewers                    | <input type="radio"/> Communal system        |
| <input checked="" type="radio"/> Septic tank and tile bed | <input type="radio"/> Other (describe below) |
- 

Storm Drainage

- |                                              |                                               |
|----------------------------------------------|-----------------------------------------------|
| <input type="radio"/> Storm sewers           | <input checked="" type="radio"/> Open ditches |
| <input type="radio"/> Other (describe below) | <input type="radio"/>                         |
- 

2. Existing or proposed access to subject lands:

- |                                                 |                                              |
|-------------------------------------------------|----------------------------------------------|
| <input checked="" type="radio"/> Municipal road | <input type="radio"/> Provincial highway     |
| <input type="radio"/> Unopened road             | <input type="radio"/> Other (describe below) |

Name of road/street:

Wilson Ave.

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## G. Other Information

1. Does the application involve a local business? ☐ Yes ☒ No

If yes, how many people are employed on the subject lands?

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2. Is there any other information that you think may be useful in the review of this application? If so, explain below or attach on a separate page.

## **H. Supporting Material to be submitted by Applicant**

In order for your application to be considered complete, folded hard copies (number of paper copies as directed by the planner) and an **electronic version (PDF) of the site plan drawings, additional plans, studies and reports** will be required, including but not limited to the following details:

1. Concept/Layout Plan
2. All measurements in metric
3. Existing and proposed easements and right of ways
4. Parking space totals – required and proposed
5. All dimensions of the subject lands
6. Dimensions and setbacks of all buildings and structures
7. Names of adjacent streets
8. Natural features, watercourses and trees

In addition, the following additional plans, studies and reports, including but not limited to, **may** also be required as part of the complete application submission:

- ☐ Zoning Deficiency Form
- ☐ On-Site Sewage Disposal System Evaluation Form
- ☐ Environmental Impact Study
- ☐ Geotechnical Study / Hydrogeological Review
- ☐ Minimum Distance Separation Schedule
- ☐ Record of Site Condition
- ☐ Agricultural Impact Assessment

Your development approval might also be dependent on Ministry of Environment and Climate Change, Ministry of Transportation or other relevant federal or provincial legislation, municipal by-laws or other agency approvals.

**All final plans must include the owner's signature as well as the engineer's signature and seal.**

## I. Transfers, Easements and Postponement of Interest

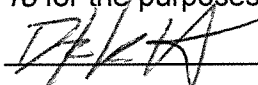

The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.

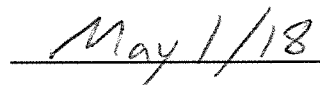
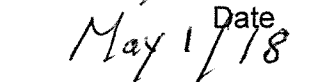
## Permission to Enter Subject Lands

Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.

## Freedom of Information

For the purposes of the *Municipal Freedom of Information and Protection of Privacy Act*, I authorize and consent to the use by or the disclosure to any person or public body any information that is collected under the authority of the *Planning Act, R.S.O. 1990, c. P. 13* for the purposes of processing this application.

  
\_\_\_\_\_  
Owner/Applicant/Agent Signature  


  
\_\_\_\_\_  
Date  


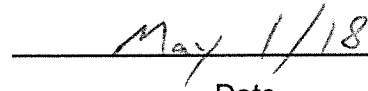
## J. Owner's Authorization

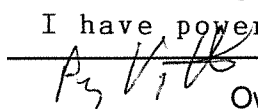
If the applicant/agent is not the registered owner of the lands that is the subject of this application, the owner must complete the authorization set out below.

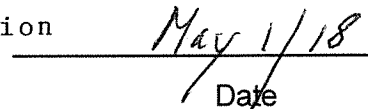
~~P & B Van Heugten Farms Ltd.~~  
I/We ~~Derek Van Heugten Farms Ltd~~ am/are the registered owner(s) of the lands that is the subject of this application for site plan approval.

I/We authorize Civic Planning Solutions Inc./David Roe to make this application on my/our behalf and to provide any of my/our personal information necessary for the processing of this application. Moreover, this shall be your good and sufficient authorization, for so doing.

  
\_\_\_\_\_  
Owner

  
\_\_\_\_\_  
Date

I have power to bind the corporation  
  
\_\_\_\_\_  
Owner

  
\_\_\_\_\_  
Date

I have power to bind the corporation

**K. Declaration**

I, David Roe of Norfolk County

solemnly declare that:

all of the above statements and the statements contained in all of the exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of *The Canada Evidence Act*.

Declared before me at:

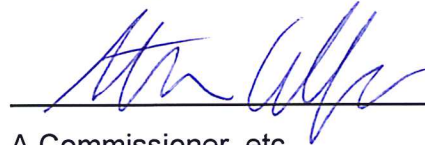
Langton

  
Owner/Applicant/Agent Signature

In Norfolk County

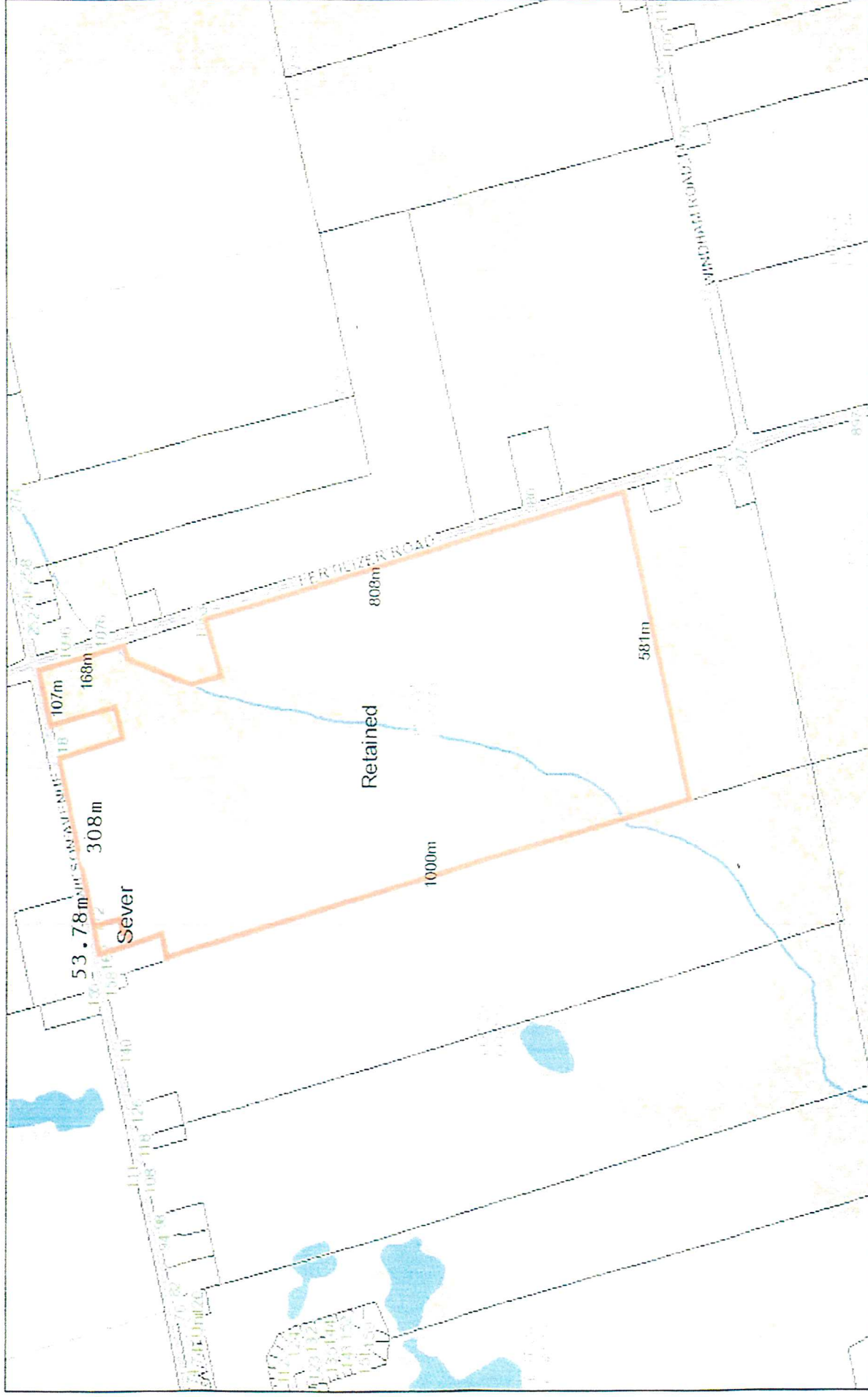
This 2<sup>nd</sup> day of May

A.D., 20 18

  
A Commissioner, etc.

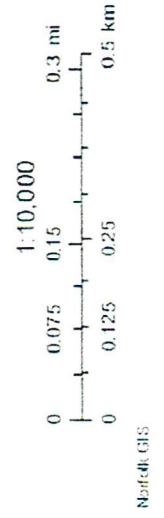
Steven James Collyer,  
a Commissioner, etc., Province of Ontario,  
for the Corporation of Norfolk County.  
Expires April 3, 2021

# MAP NORFOLK - Community Web Map



5/1/2018, 12:57:29 PM

- Land Parcels
- Plan Lines



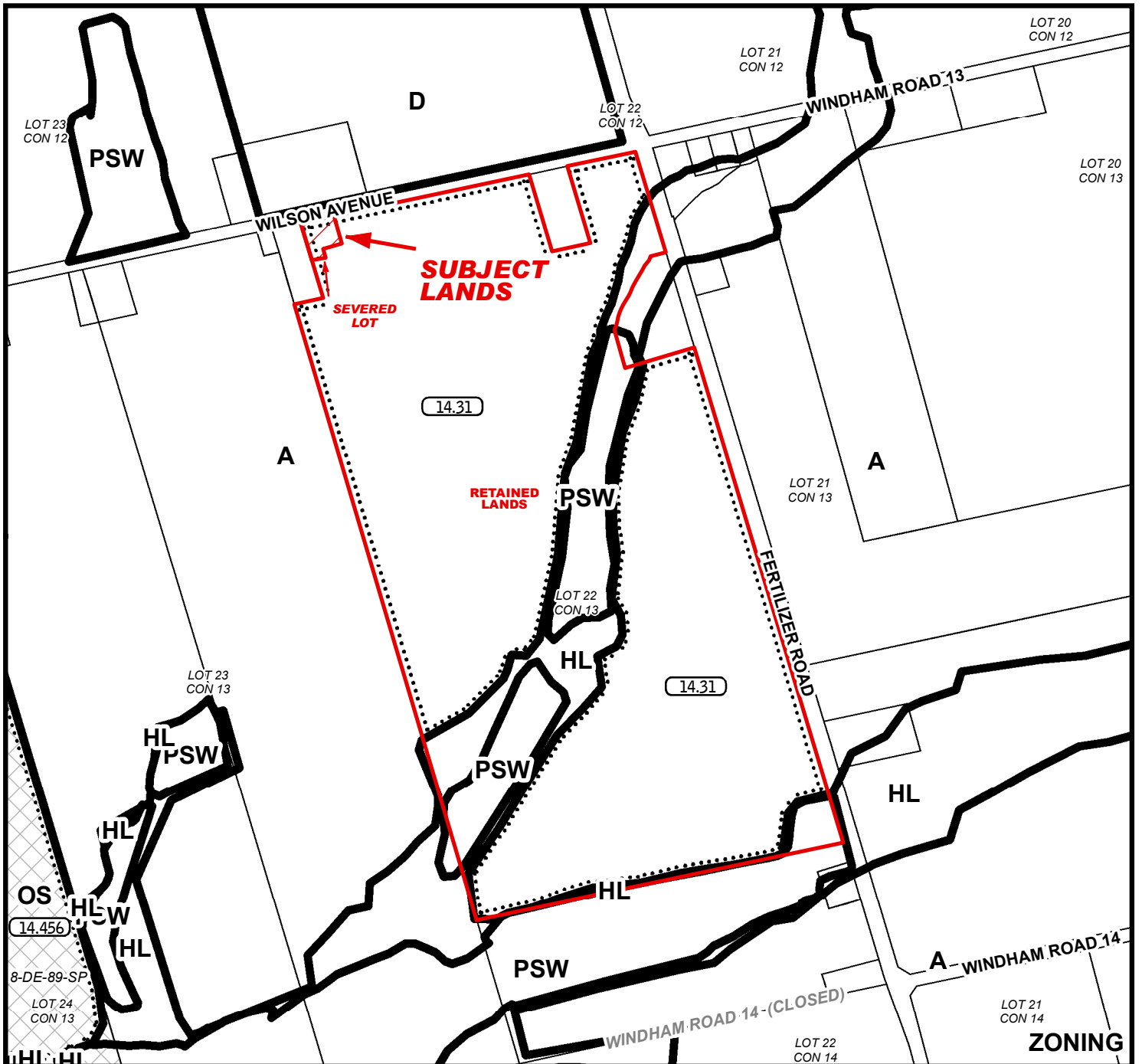
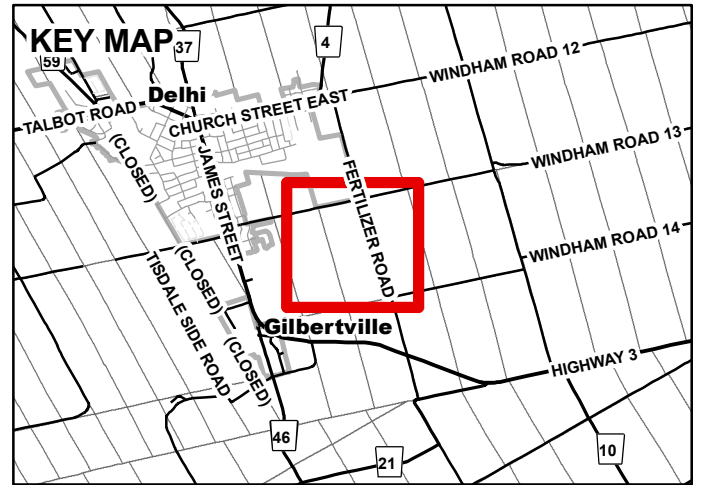
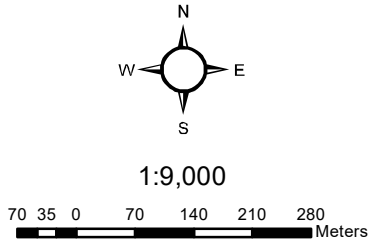
**PROJECT**

TO BE RETAINED  
AGRICULTURAL

# MAP 1

## File Number: BNPL2018097

Geographic Township of  
**WINDHAM**



# MAP 2

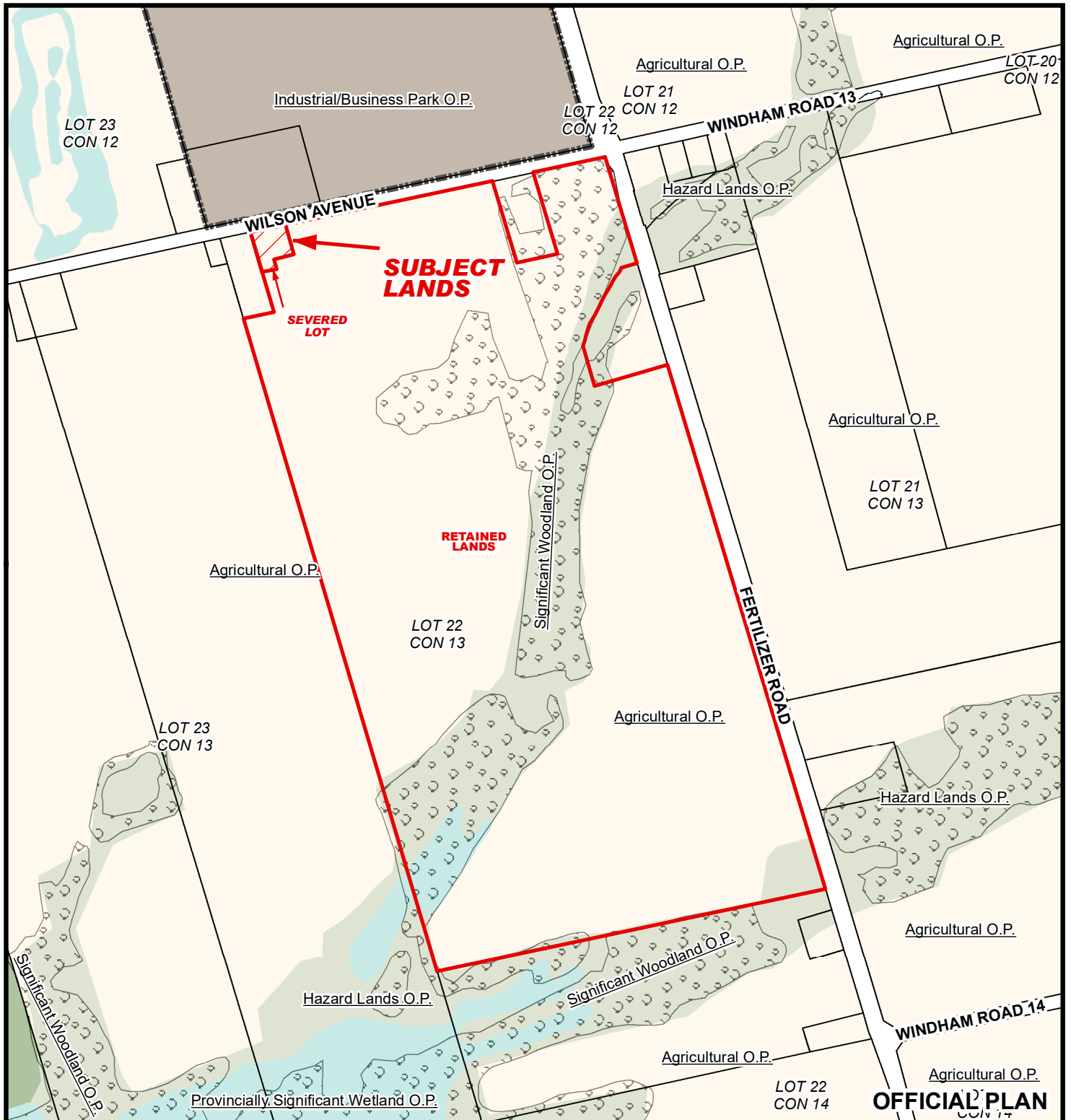
File Number: BNPL2018097

Geographic Township of WINDHAM



30 15 0 30 60 90 120 Meters

1:8,000



OFFICIAL PLAN

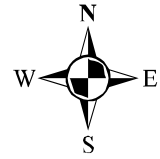
2018-05-09



# MAP 3

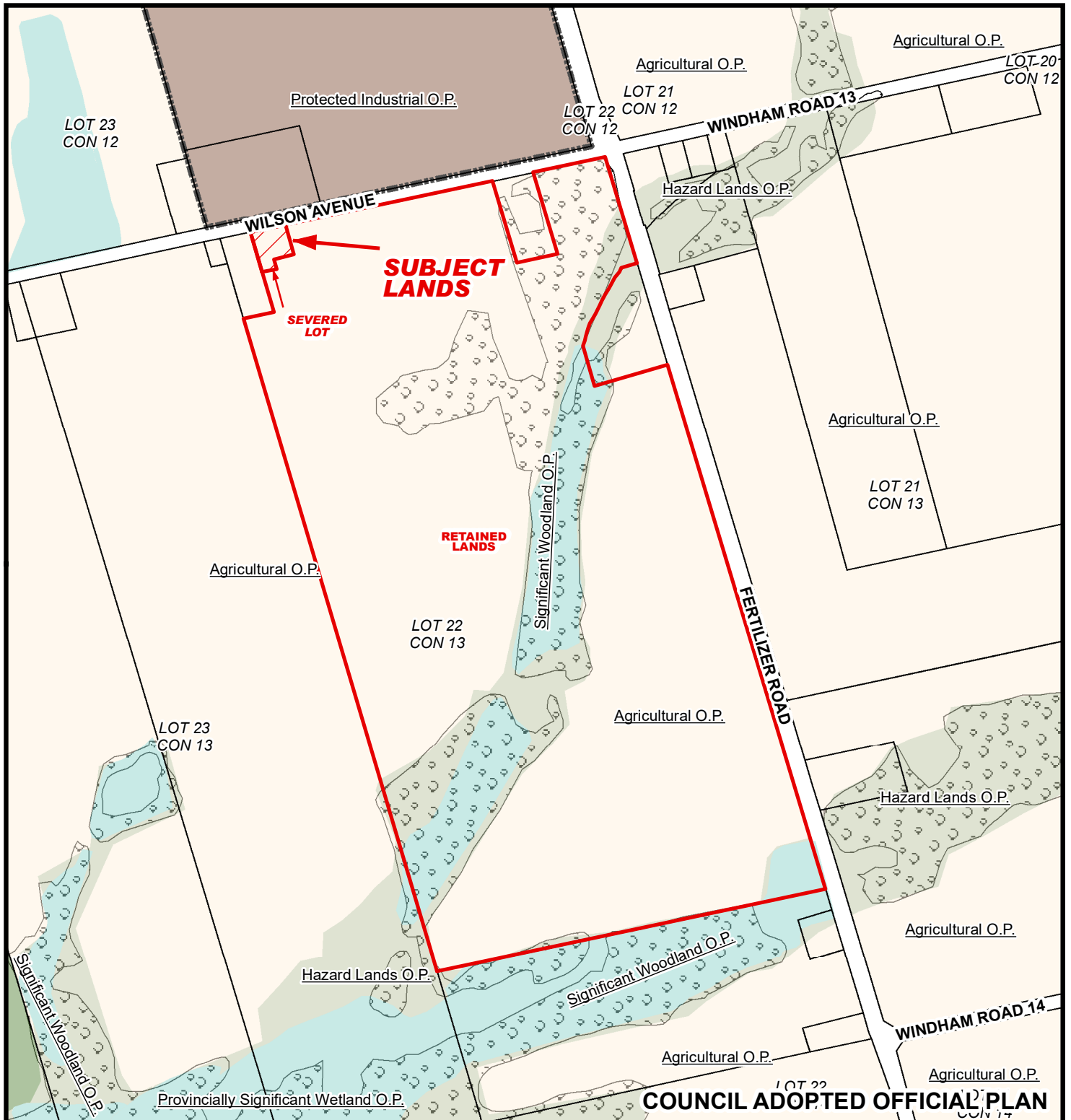
File Number: BNPL2018097

Geographic Township of WINDHAM



30 15 0 30 60 90 120 Meters

1:8,000

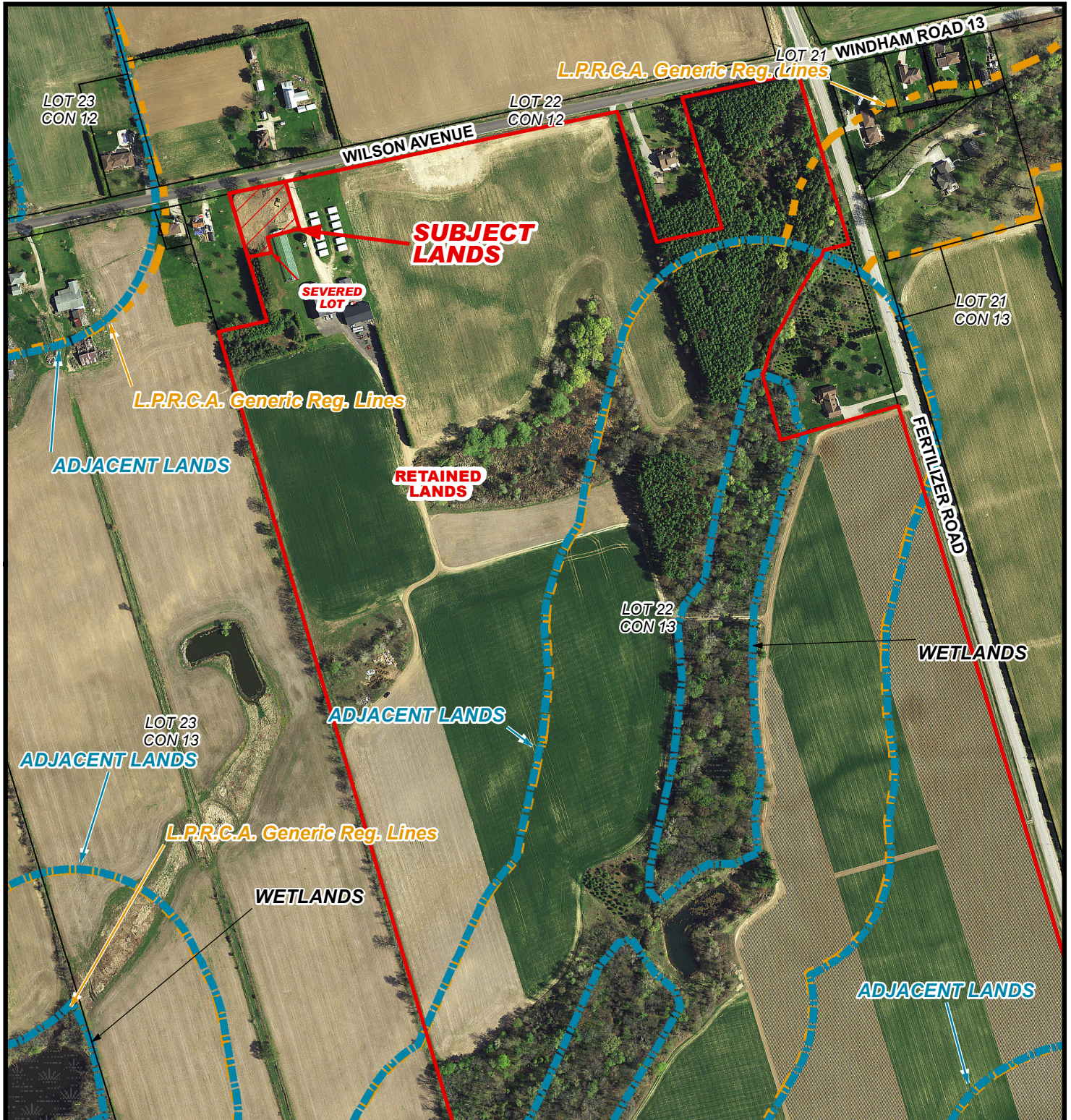




# MAP 4

File Number: BNPL2018097

Geographic Township of WINDHAM





# MAP 5

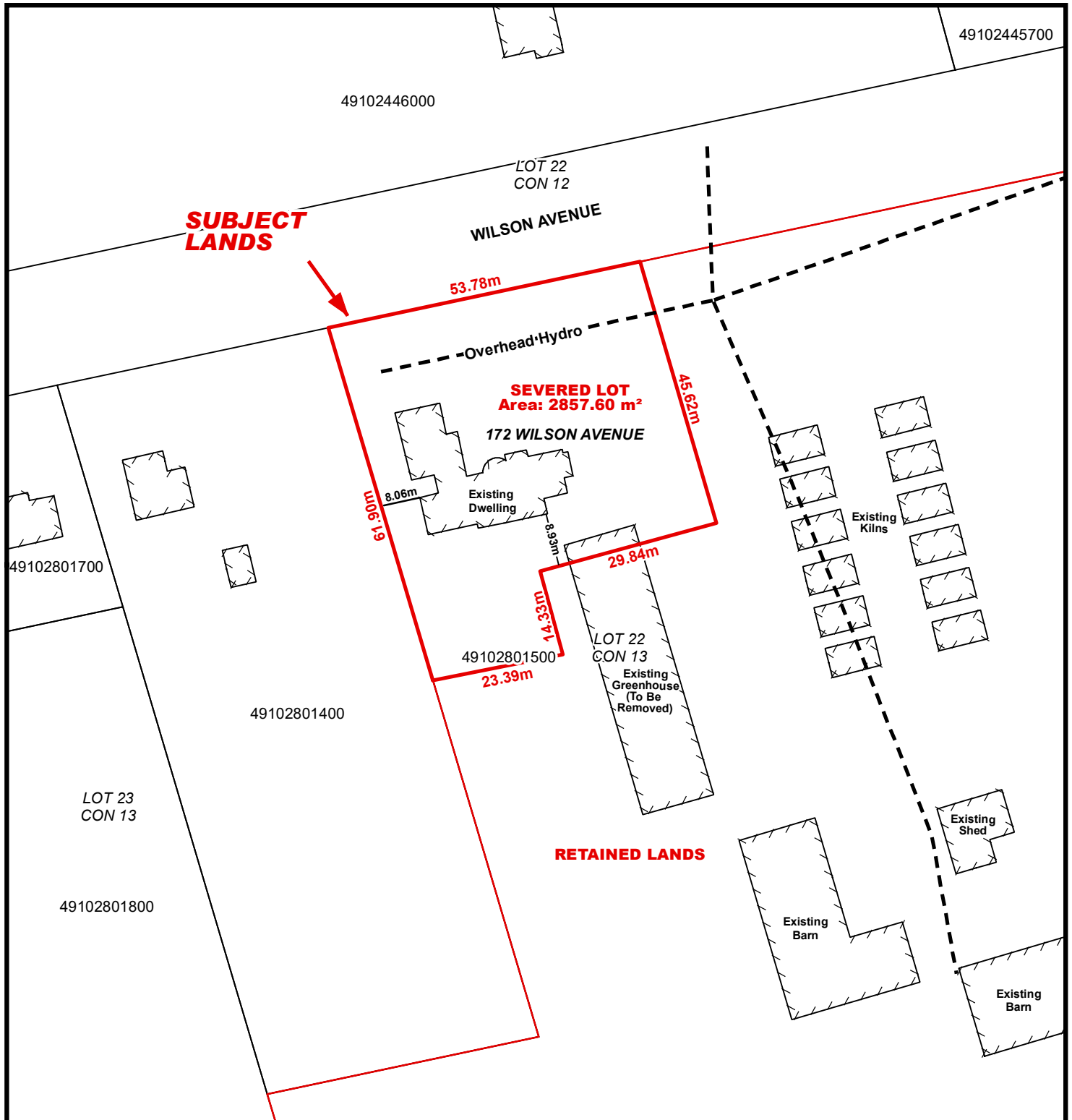
File Number: BNPL2018097

Geographic Township of WINDHAM



3.5 7.5 10.5 14 Meters

1:901



# LOCATION OF LANDS AFFECTED

File Number: BNPL2018097

Geographic Township of WINDHAM



3.5 7.0 10.5 14 Meters

1:901

