

**For Office Use Only:**

File Number BNP2021038  
 Related File Number \_\_\_\_\_  
 Pre-consultation Meeting \_\_\_\_\_  
 Application Submitted \_\_\_\_\_  
 Complete Application February 3, 2021

Application Fee \$2816<sup>-</sup> pd  
 Conservation Authority Fee \_\_\_\_\_  
 Well & Septic Info Provided \_\_\_\_\_  
 Planner Fabian Serra  
 Public Notice Sign \_\_\_\_\_

**Check the type of planning application(s) you are submitting.**

- ☒ Consent/Severance/Boundary Adjustment  
☐ Surplus Farm Dwelling Severance and Zoning By-law Amendment  
☐ Minor Variance  
☐ Easement/Right-of-Way

**Property Assessment Roll Number:** 33402023600

**A. Applicant Information**

**Name of Owner** Timothy Rodger

It is the responsibility of the owner or applicant to notify the planner of any changes in ownership within 30 days of such a change.

Address 627 St. George St  
 Town and Postal Code Port Dover N0A 1N0  
 Phone Number 519-427-4875  
 Cell Number \_\_\_\_\_  
 Email timrodger@timrodger.com

**Name of Applicant** Timothy Rodger  
 Address 627 St. George St  
 Town and Postal Code Port Dover N0A 1N0  
 Phone Number 519-427-4875  
 Cell Number \_\_\_\_\_  
 Email timrodger@timrodger.com



**Name of Agent** Caroline Jager  
**Address** 524 St. Johns Rd E  
**Town and Postal Code** Port Dover ON N0A 1N2  
**Phone Number** \_\_\_\_\_  
**Cell Number** 519-909-9851  
**Email** cjagerdesign@gmail.com

Please specify to whom all communications should be sent. Unless otherwise directed, all correspondence and notices in respect of this application will be forwarded to the agent noted above.

☐ Owner
 ☒ Agent
 ☐ Applicant

Names and addresses of any holder of any mortgagees, charges or other encumbrances on the subject lands:

none

## B. Location, Legal Description and Property Information

1. Legal Description (include Geographic Township, Concession Number, Lot Number, Block Number and Urban Area or Hamlet):

PDOV PLAN 207 PT LANE BLK 15  
 LOT 44 AND RP 37R8832 PART 4

Municipal Civic Address: 616 St. George St

Present Official Plan Designation(s): Urban Residential

Present Zoning: Residential R2

2. Is there a special provision or site specific zone on the subject lands?

☒ Yes ☐ No If yes, please specify:

Lakeshore Secondary Plan

3. Present use of the subject lands:

Existing 2 unit, 2 story residential building and detached garage.

4. Please describe **all existing** buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings or structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application:

Existing 2 story, 2 unit home and detached garage to be demolished

5. If an addition to an existing building is being proposed, please explain what it will be used for (for example a bedroom, kitchen, or bathroom). If new fixtures are proposed, please describe.

6. Please describe **all proposed** buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application:

Refer to attached drawing for details

7. Are any existing buildings on the subject lands designated under the *Ontario Heritage Act* as being architecturally and/or historically significant? Yes ☐ No ☒

If yes, identify and provide details of the building:

8. If known, the length of time the existing uses have continued on the subject lands:  
90 years

9. Existing use of abutting properties:  
single family dwelling

10. Are there any easements or restrictive covenants affecting the subject lands?

☐ Yes ☒ No If yes, describe the easement or restrictive covenant and its effect:

**C. Purpose of Development Application**

Note: Please complete all that apply.

**1. Site Information****Existing****Proposed**

Please indicate unit of measurement, for example: m, m<sup>2</sup> or %

Lot frontage	<u>20.12m</u>	<u>10.6m / 10.6m</u>
Lot depth	<u>47.24m</u>	<u>47.24m / 47.24</u>
Lot width	<u>20.12m</u>	<u>10.6m / 10.6m</u>
Lot area	<u>950.4m<sup>2</sup></u>	<u>475.2m<sup>2</sup> / 475.2m<sup>2</sup></u>
Lot coverage	<u>25%</u>	<u>37% / 37%</u>
Front yard	<u>0.8m</u>	<u>6m / 6m</u>
Rear yard	<u>7.5m</u>	<u>7.5m / 7.5m</u>
Left Interior side yard	<u>1.2m</u>	<u>1.2m / 0</u>
Right Interior side yard	<u>1.2m</u>	<u>0 / 1.2m</u>
Exterior side yard (corner lot)	<u>n/a</u>	<u>n/a</u>

**2. Please outline the relief requested (assistance is available):**

Request a consent to sever existing property into two semi-detached lots. Existing zoning is R2

**3. Please explain why it is not possible to comply with the provision(s) of the Zoning By-law:****4. Description of land intended to be severed in metric units:**

Frontage:	<u>10.6m / 10.6m</u>
Depth:	<u>47.24m / 47.24</u>
Width:	<u>10.6m / 10.6m</u>
Lot Area:	<u>475.2m<sup>2</sup> / 475.2m<sup>2</sup></u>
Present Use:	<u>R2 Residential duplex</u>
Proposed Use:	<u>R2 Residential Semi-detached</u>

Proposed final lot size (if boundary adjustment): \_\_\_\_\_

If a boundary adjustment, identify the assessment roll number and property owner of the lands to which the parcel will be added: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Description of land intended to be retained in metric units:

Frontage: \_\_\_\_\_

Depth: \_\_\_\_\_

Width: \_\_\_\_\_

Lot Area: \_\_\_\_\_

Present Use: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

Buildings on retained land: \_\_\_\_\_

**5. Description of proposed right-of-way/easement in metric units:**

Frontage: \_\_\_\_\_

Depth: \_\_\_\_\_

Width: \_\_\_\_\_

Area: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

**6. List all properties in Norfolk County, which are owned and farmed by the applicant and involved in the farm operation:**

Owners Name: \_\_\_\_\_

Roll Number: \_\_\_\_\_

Total Acreage: \_\_\_\_\_

Workable Acreage: \_\_\_\_\_

Existing Farm Type: (for example: corn, orchard, livestock) \_\_\_\_\_

Dwelling Present?: ☐ Yes ☐ No If yes, year dwelling built \_\_\_\_\_

Owners Name: \_\_\_\_\_  
Roll Number: \_\_\_\_\_  
Total Acreage: \_\_\_\_\_  
Workable Acreage: \_\_\_\_\_  
Existing Farm Type: (for example: corn, orchard, livestock) \_\_\_\_\_  
Dwelling Present?: ☐ Yes ☐ No If yes, year dwelling built \_\_\_\_\_

Owners Name: \_\_\_\_\_  
Roll Number: \_\_\_\_\_  
Total Acreage: \_\_\_\_\_  
Workable Acreage: \_\_\_\_\_  
Existing Farm Type: (for example: corn, orchard, livestock) \_\_\_\_\_  
Dwelling Present?: ☐ Yes ☐ No If yes, year dwelling built \_\_\_\_\_

Owners Name: \_\_\_\_\_  
Roll Number: \_\_\_\_\_  
Total Acreage: \_\_\_\_\_  
Workable Acreage: \_\_\_\_\_  
Existing Farm Type: (for example: corn, orchard, livestock) \_\_\_\_\_  
Dwelling Present?: ☐ Yes ☐ No If yes, year dwelling built \_\_\_\_\_

**Note: If additional space is needed please attach a separate sheet.**

**D. Previous Use of the Property**

1. Has there been an industrial or commercial use on the subject lands or adjacent lands? ☐ Yes ☒ No ☐ Unknown  
If yes, specify the uses (for example: gas station, or petroleum storage):
  
2. Is there reason to believe the subject lands may have been contaminated by former uses on the site or adjacent sites? ☐ Yes ☒ No ☐ Unknown
  
3. Provide the information you used to determine the answers to the above questions:  
The property is in an old residential subdivision in Port Dover. Lot has been used residential.

4. If you answered yes to any of the above questions in Section D, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached? ☐ Yes ☐ No

**E. Provincial Policy**

1. Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the *Planning Act, R.S.O. 1990, c. P. 13*? ☒ Yes ☐ No

If no, please explain:

2. It is owner's responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals, including the Endangered Species Act, 2007. Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7? ☒ Yes ☐ No

If no, please explain:

3. Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? ☒ Yes ☐ No

If no, please explain:

Note: If in an area of source water Wellhead Protection Area (WHPA) A, B or C please attach relevant information and approved mitigation measures from the Risk Manager Official.

4. Are any of the following uses or features on the subject lands or within 500 metres of the subject lands, unless otherwise specified? Please check boxes, if applicable.

**Livestock facility or stockyard** (submit MDS Calculation with application)

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Wooded area**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Municipal Landfill**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Sewage treatment plant or waste stabilization plant**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Provincially significant wetland (class 1, 2 or 3) or other environmental feature**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Floodplain**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Rehabilitated mine site**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Non-operating mine site within one kilometre**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Active mine site within one kilometre**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Industrial or commercial use (specify the use(s))**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Active railway line**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Seasonal wetness of lands**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Erosion**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_

**Abandoned gas wells**

☐ On the subject lands or ☐ within 500 meters – distance \_\_\_\_\_



## F. Servicing and Access

1. Indicate what services are available or proposed:

Water Supply

- ☒ Municipal piped water  
☐ Individual wells

- ☐ Communal wells  
☐ Other (describe below)

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Sewage Treatment

- ☒ Municipal sewers

- ☐ Communal system

- ☐ Septic tank and tile bed in good working order ☐ Other (describe below)

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Storm Drainage

- ☒ Storm sewers  
☐ Other (describe below)

- ☐ Open ditches

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2. Existing or proposed access to subject lands

- ☒ Municipal road

- ☐ Provincial highway

- ☐ Unopened road

- ☐ Other (describe below)

Name of road/street:

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## G. Other Information

1. Does the application involve a local business? ☐ Yes ☒ No

If yes, how many people are employed on the subject lands?

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2. Is there any other information that you think may be useful in the review of this application? If so, explain below or attach on a separate page.

#### **H. Supporting Material to be submitted by Applicant**

In order for your application to be considered complete, folded hard copies (number of paper copies as directed by the planner) and an **electronic version (PDF) of the site plan drawings, additional plans, studies and reports** will be required, including but not limited to the following details:

1. Concept/Layout Plan
2. All measurements in metric
3. Existing and proposed easements and right of ways
4. Parking space totals – required and proposed
5. All dimensions of the subject lands
6. Dimensions and setbacks of all buildings and structures
7. Location and setbacks of septic system and well from all existing and proposed lot lines, and all existing and proposed structures
8. Names of adjacent streets
9. Natural features, watercourses and trees

In addition, the following additional plans, studies and reports, including but not limited to, **may** also be required as part of the complete application submission:

- ☐ Zoning Deficiency Form
- ☐ On-Site Sewage Disposal System Evaluation Form (to verify location and condition)
- ☐ Environmental Impact Study
- ☐ Geotechnical Study / Hydrogeological Review
- ☐ Minimum Distance Separation Schedule
- ☐ Record of Site Condition
- ☐ Agricultural Impact Assessment

Your development approval might also be dependent on Ministry of Environment Conservation and Parks, Ministry of Transportation or other relevant federal or provincial legislation, municipal by-laws or other agency approvals.

**All final plans must include the owner's signature as well as the engineer's signature and seal.**

### I. Transfers, Easements and Postponement of Interest

The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.

### Permission to Enter Subject Lands

Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.

### Freedom of Information

For the purposes of the *Municipal Freedom of Information and Protection of Privacy Act*, I authorize and consent to the use by or the disclosure to any person or public body any information that is collected under the authority of the *Planning Act, R.S.O. 1990, c. P. 13* for the purposes of processing this application.

Timothy Rodger  
7BE9281D802649B...

1/26/2021

Owner/Applicant/Agent Signature

Date

### J. Owner's Authorization

If the applicant/agent is not the registered owner of the lands that is the subject of this application, the owner must complete the authorization set out below.

I/We \_\_\_\_\_ am/are the registered owner(s) of the lands that is the subject of this application.

I/We authorize \_\_\_\_\_ to make this application on my/our behalf and to provide any of my/our personal information necessary for the processing of this application. Moreover, this shall be your good and sufficient authorization for so doing.

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Date



**K. Declaration**

I, Timothy Rodger of Norfolk County, Ontario

solemnly declare that:

all of the above statements and the statements contained in all of the exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of *The Canada Evidence Act*.

Declared remotely by Timothy Rodger  
at the Municipality of Norfolk County  
in the province of Ontario, before me at  
the municipality of Haldimand County  
in the province of Ontario

This 26th day of January

DocuSigned by:

Timothy Rodger

7BE9281D802649B...

Owner/Applicant/Agent Signature

A.D., 2021

DocuSigned by:

Matthew Harmes

14D9D6B69AB243C...

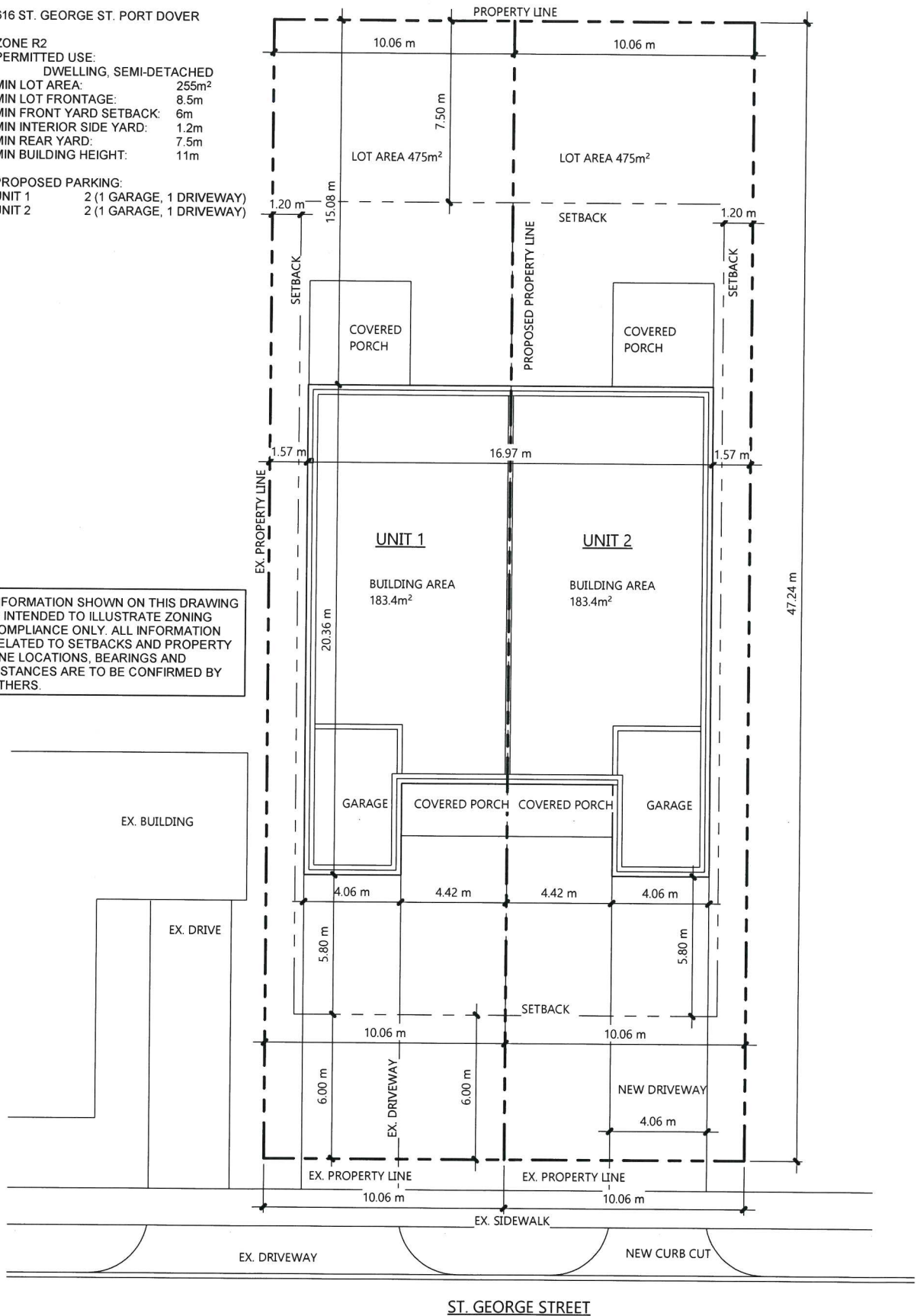
Matthew Harmes  
Barrister, Solicitor, Notary Public

**ZONE R2**  
**PERMITTED USE:**  
DWELLING, SEMI-DETACHED

<b>MIN LOT AREA:</b>	255m <sup>2</sup>
<b>MIN LOT FRONTAGE:</b>	8.5m
<b>MIN FRONT YARD SETBACK:</b>	6m
<b>MIN INTERIOR SIDE YARD:</b>	1.2m
<b>MIN REAR YARD:</b>	7.5m
<b>MIN BUILDING HEIGHT:</b>	11m

**PROPOSED PARKING:**  
UNIT 1            2 (1 GARAGE, 1 DRIVEWAY)  
UNIT 2            2 (1 GARAGE, 1 DRIVEWAY)

EX. BUILDING	
	EX. DRIVE



524 St. Johns Rd. E  
Port Dover ON N0A 1N2  
t: (519) 909-9851  
e: [cjagerdesign@gmail.com](mailto:cjagerdesign@gmail.com)

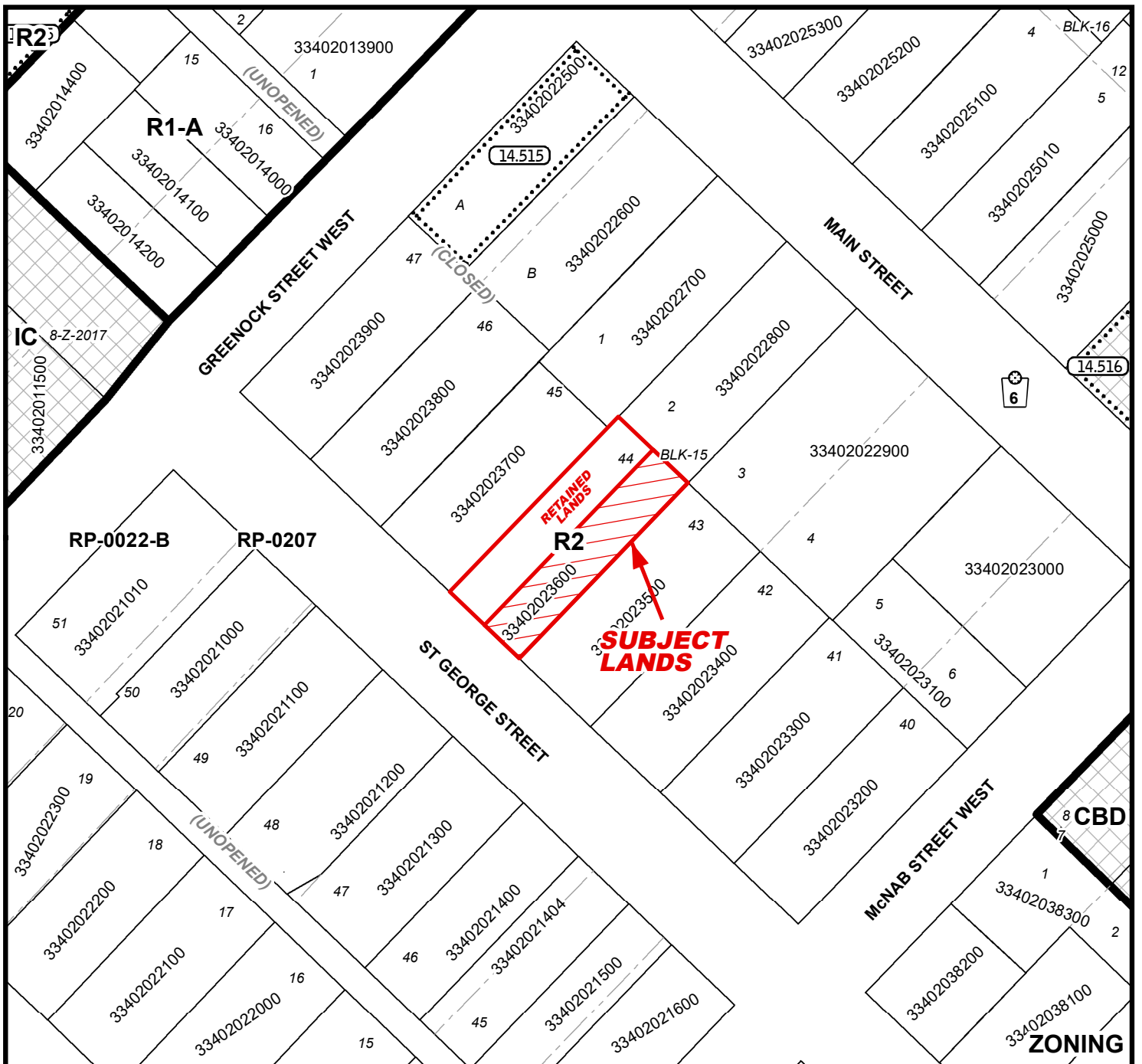
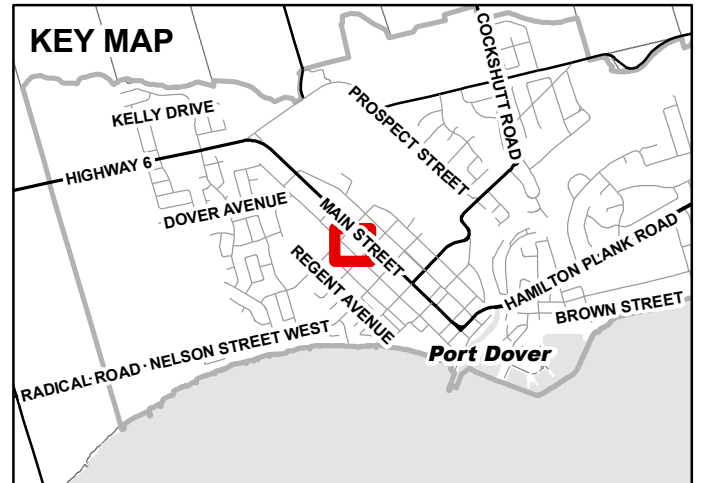
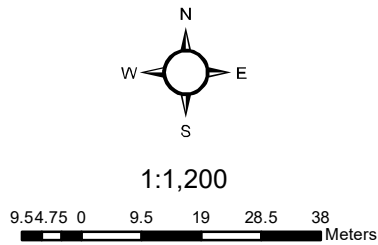
Drawing Title: PROPOSED SITE PLAN

Project Title / Client: SEMI DETACHED  
616 ST. GEORGE ST  
PORT DOVER ON

Date: JANUARY 25, 2021

Drawing No.  
**SITE 1**

**MAP 1**  
**File Number: BNPL2021038**  
Urban Area of  
**PORT DOVER**



# MAP 2

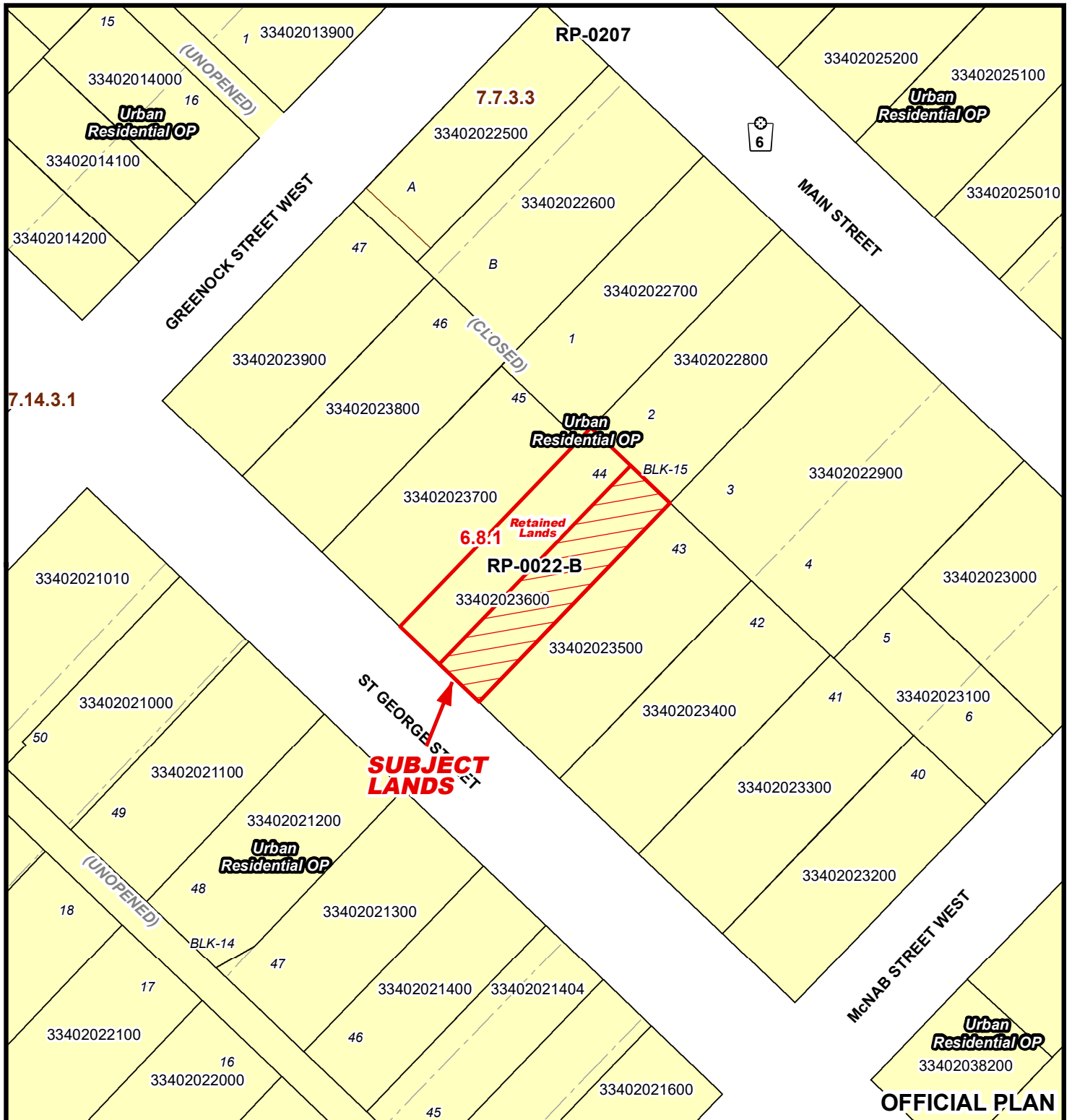
File Number: BNPL2021038

Urban Area of PORT DOVER



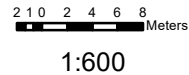
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## Urban Area of PORT DOVER

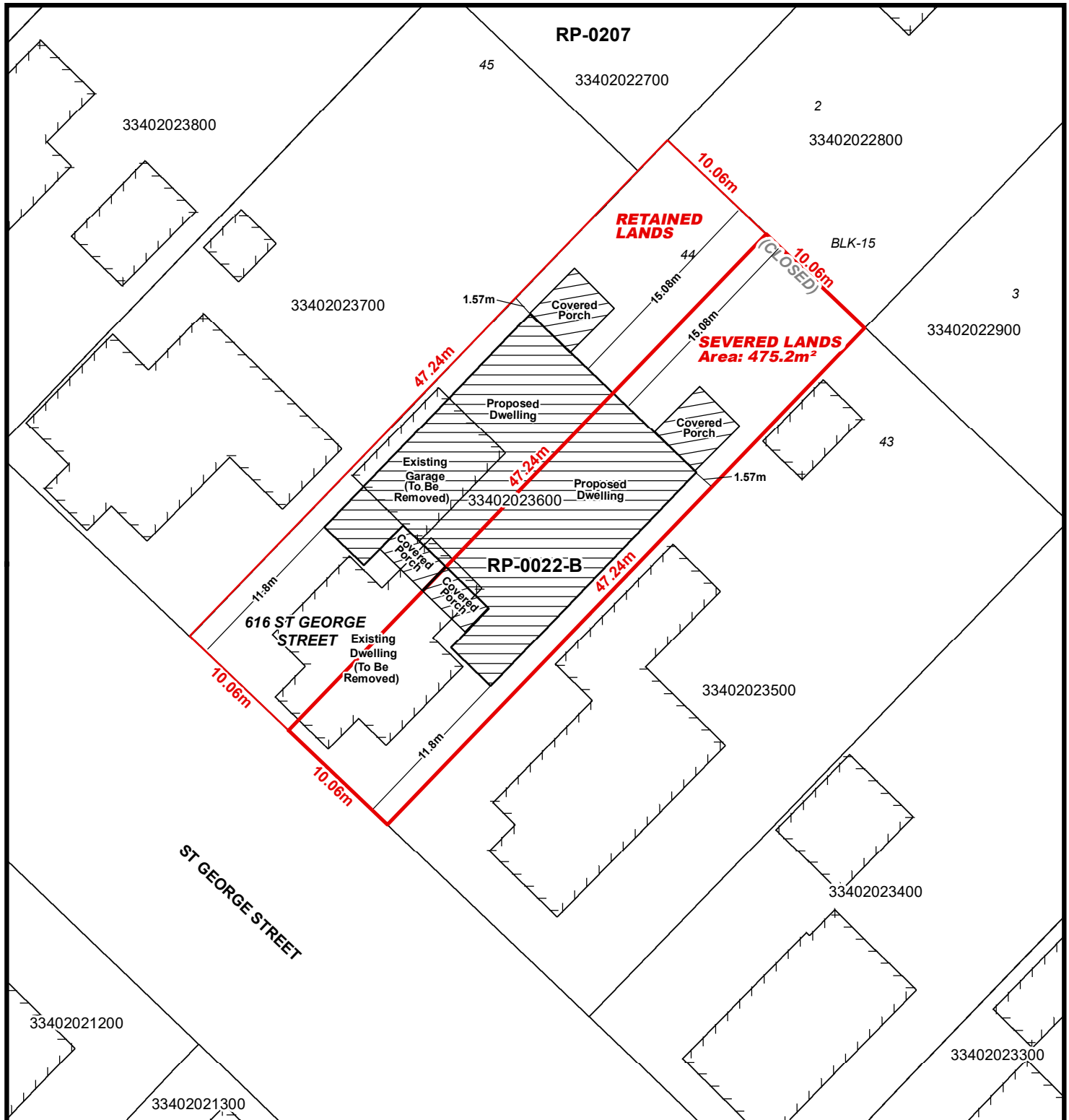
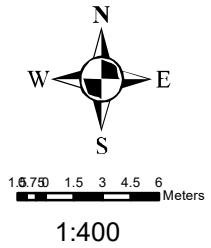




# MAP 4

File Number: BNPL2021038

Urban Area of PORT DOVER



# LOCATION OF LANDS AFFECTED

File Number: BNPL2021038

Urban Area of PORT DOVER

