

# J.H. COHOON ENGINEERING LIMITED

#### **CONSULTING ENGINEERS**

April 22, 2021

County of Norfolk Planning Development and Cultural Services Division 185 Robinson Street Simcoe, Ontario N3Y 5L6

Attention:

Mr. Mohammad Alam, MPL, MUD, RPP, MCIP

Senior Planner

Re:

**Proposed Land Consolidation** 

Delhi, Ontario

Bluegrass Estates Subdivision - Phase 3 and 4

Residential / Industrial Development

Delhi, Ontario Norfolk County

Severance Application – Proposed Right of Way

#### Dear Sir:

Further to our submission previously, and on behalf of our client, Mr. J. Jeles and David and Jennifer Van De Velde (Delhi), please find enclosed the following information regarding our application for consent to allow for the consolidation of the land for a proposed mixed use residential / industrial development in the Town of Delhi, Norfolk County.

- 1. Five (5) copies of the "Site Development Plan illustrating the proposed severances of the Van De Velde farms.
- 2. Three (3) copies of the Consent / development application relating to the severance of the lands to allow for the consolidation of the lands (and completion of the purchase and sale agreements) Severance No. 4,
- 3. A cheque in the amount of \$ 2,816.00 from the developer of this site being the fee relating to the severances.

The proposal is to construct to consolidate lands to facilitate the development of a plan of subdivision by Jeles Design and Construction (Bluegrass Estates Phase 3 & 4) for both residential and industrial development. The proposal is to provide the right-of-



way from the proposed development through to Fertilizer Rd to allow for the relocation of the existing Argyle Avenue right-of-way.

With the submission of this information, we would respectfully your prompt circulation of the application to the various departments.

If you require any further details please do not hesitate to contact this office, at your earliest convenience.

Yours truly,

J.H. COHOON ENGINEERING LIMITED

R.W. Phillips, P.Eng.

c.c. Mr. J. Jeles

Mr. D. Van De Velde (and Ms. J. Van De Velde)

W. Newton, Boddy Ryerson



## **Application to Planning Department**

### **Complete Application**

A complete development application consists of the following:

- 1. A properly completed and signed application form (signature must be original in planners file);
- 2. Supporting information adequate to illustrate your proposal as indicated in **Section**H of this application form (plans are required in paper copy and digital PDF format):
- 3. Written authorization from the registered owner of the subject lands where the applicant is not the owner as per Section N; and,
- 4. Cash, debit or cheque payable to Norfolk County in the amount set out in the user fees By-Law.

The above information is required to ensure that your application is given full consideration. An incomplete or improperly prepared application will not be accepted and may result in delays during the processing of the application. This application must be typed or printed in ink and completed in full.

#### **Pre-Consultation**

A pre-consultation meeting with staff is required for all applications; however, minor applications may be exempted depending on the nature of the proposal. The purpose of a pre-consultation meeting is to provide the applicant with an opportunity to present the proposed application, discuss potential issues, and identify the required information and materials to be submitted with the application in order for it to be considered complete by staff. The applicant has the opportunity to make revisions to the application prior to submission, without the additional costs of recirculation fees. It may be necessary to seek the assistance of independent professional help (for example, a planning consultant or engineer) for complex applications. If a pre-consultation meeting has been held to discuss your development, please provide a copy of the minutes that addressed the outcomes of the meeting with your completed application. It should be noted that pre-consultation minutes are valid for one year after the meeting date.

### **Processing the Development Application**

Once an application has been deemed complete by a planner, it will be circulated to public agencies and County departments for review and comments. Notice of the application is also provided to adjacent land owners. The comments received assist the planner with the review and recommendation/approval of your application. The time involved in processing an application varies depending upon its complexity and its acceptability to the other agencies.



An additional fee will be required if a review by the Long Point Region Conservation Authority or by the Grand River Conservation Authority is deemed necessary by planning staff and/or by the Authority. A separate cheque payable to the Long Point Region Conservation Authority or the Grand River Conservation Authority is required in accordance with their fee schedule at the same time your application is submitted.

Additional studies required as part of the complete application shall be at the sole expense of the applicant. It should also be noted that in some instances peer reviews may be necessary to review particular studies and that the cost shall be at the expense of the applicant. The company to complete the peer review shall be selected by the County.

If the application is withdrawn prior to the circulation to commenting agencies, the entire original fee will be refunded. If withdrawn after the circulation to agencies, half the original fee will be refunded. If your drawings are required to be recirculated there will be an additional fee. Also, please note that if your engineering drawings require more than three reviews due to revisions by the owner or failure to revise your engineering drawings as requested, an additional fee will be charged. No refund is available after the public meeting and/or after approval of application.

#### **Notification Sign Requirements**

For the purpose of public notification and in order for staff to locate your lands for appropriate applications (zoning, subdivision, condominium or official plan) you will be given a sign to indicate the intent and purpose of your development application. It is your responsibility to:

- 1. Post one sign per frontage in a conspicuous location on the subject lands;
- 2. Ensure one sign is posted at the front of the subject lands at least three feet above ground level, not on a tree;
- 3. Notify the Planner when the sign is in place in order to avoid processing delays; and
- 4. Maintain the sign until the development application is finalized and thereafter removed.

For consent and minor variance applications, Planning Department staff post the sign on the subject lands.

#### **Contact Us**

For additional information or assistance in completing this application, please contact a planner at 519-426-5870 or 519-875-4485 extension 1290 or <u>planning@norfolkcounty.ca</u>. Please submit the completed application and fees to:

185 Robinson Street, Suite 200, Simcoe, ON N3Y 5L6 or 22 Albert Street, Langton, ON N0E 1G0



For Office Use Only: File Number Related File Number Pre-consultation Meeting Application Submitted Complete Application	May 3, 2021 May 10, 2021	Public Notice Sign Application Fee Conservation Authority Fee Well & Septic Info Provided Planner	\$2,816.00 N. Goodbrand
Official Plan Ar Zoning By-Law Temporary Use Draft Plan of Si Condominium I Site Plan Applie Consent/Sever Minor Variance Easement/Righ Extension of a Part Lot Contro	nendment Amendment By-law ubdivision/Vacant La Exemption cation ance ut-of-Way Temporary Use By-l		
•	ect lands, changing tl g a certain number o	iis application (for example: he zone and/or official plan if lots, or similar)	



## A. Applicant Information

Name of Owner	David Joseph and Jennifer Paula Van De Velde	
It is the responsibility of to ownership within 30 days	the owner or applicant to notify the planner of any changes in s of such a change.	
Address	500 Church Street East	
Town and Postal Code	Delhi, Ontario N4B 1V3	
Phone Number	519 582 1114	
Cell Number	519 427 3508	
Email	jenewholesomepickens.ca	
Name of Applicant	1064928 Ontario Ltd	
Address	36 Paris Road	
Town and Postal Code	Paris, Ontario	
Phone Number	519 442 7214	
Cell Number		
Email	joe.jeles@rogers.com	
Name of Agent	J H Cohoon Engineering Limited	
Address	440 Hardy Road, Unit 1	
Town and Postal Code	Brantford, Ontario N3T 5L8	
Phone Number	519 753 2656	
Cell Number		
Email	rphillips@cohooneng.com	
	all communications should be sent. Unless otherwise directed, notices in respect of this application will be forwarded to the	
Owner	Agent Applicant	
Names and addresses of encumbrances on the sun N/A	f any holder of any mortgagees, charges or other ubject lands:	



## B. Location, Legal Description and Property Information

1. Legal Description (include Geographic Township, Concession Number, Lot Number, Block Number and Urban Area or Hamlet):

	Municipal Civic Address: 500 Churc	ch Street East
	Present Official Plan Designation(s):	Urban Residential
	Present Zoning: D-Development	
2.	Is there a special provision or site spe	ecific zone on the subject lands?
	Yes No If yes, please specify:	
3.	Present use of the subject lands:	

4. Please describe all existing buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings or structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application:

N/A - Farm related dwellings and buildings to be retained

5. If an addition to an existing building is being proposed, please explain what it will be used for (for example: bedroom, kitchen, or bathroom). If new fixtures are proposed, please describe.

Residential Plan of Subidivisions (Future Applications)

6. Please describe all proposed buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application:

Residential Plan of Subidivisions (Future Applications)



Farming / Agricultural

7.	Are any existing buildings on the subject lands designated under the <i>Ontario</i> Heritage Act as being architecturally and/or historically significant? Yes No
	If yes, identify and provide details of the building:
8.	If known, the length of time the existing uses have continued on the subject lands: > 20 Years
9.	Existing use of abutting properties:  Residential / Agricultural
10	. Are there any existing easements or restrictive covenants affecting the subject lands?
	Yes No If yes, describe the easement or restrictive covenant and its effect:
	Hydro Easement and Drainage Easement (Drainage outlet for existing stormwater management facility)
No	te: Please complete all that apply.
1.	Please explain what you propose to do on the subject lands/premises which makes this development application necessary:
	To consolidate lands for future plan of subdivision
2.	Please explain why it is not possible to comply with the provision(s) of the Zoning By-law/and or Official Plan:  N/A
3.	Does the requested amendment alter all or any part of the boundary of an area of settlement in the municipality or implement a new area of settlement in the municipality? Yes No If yes, describe its effect:
4.	Does the requested amendment remove the subject land from an area of employment? Yes No If yes, describe its effect:



5.	Yes No If yo	es, identify the policy, and al	, or delete a policy of the Official Plan? so include a proposed text of the red, please attach a separate sheet):
6.	Description of land Frontage:	d intended to be severed in r	netric units:
	Depth:	240m+/-	
	Width:	23m (Future R.O.W.)	
	Lot Area:	0.668ha	
	Present Use:	Agricultural	
	Proposed Use:	Right of Way	
	Proposed final lot	size (if boundary adjustment	t):
	**************************************		nent roll number and property owner of
	the lands to which	the parcel will be added:	
	Description of land Frontage:	d intended to be retained in I Parcel 1 253.51m Fertilizer Rd	metric units: Parcel 2 151.31m Fertilizer Rd
	Depth:	297.51 m	Varies
	Width:	Varies	Varies
	Lot Area:	7.151ha	3.181
	Present Use:	Agricultural	
	Proposed Use:	Agricultural	
	Buildings on retai	ned land: N/A	
7.		posed right-of-way/easemer	nt:
	Depth:		
	Width:		
	Area:		
	Proposed use:		
8.	Name of person(s leased or charged		or interest in lands to be transferred,



9. Site Information	Existing	Proposed
Please indicate unit of measure	ment, for example: m, m <sup>2</sup>	or %
Lot frontage	See attached Sketch	See attached Sketch
Lot depth		
Lot width		
Lot area		
Lot coverage	N/A	N/A
Front yard	N/A	N/A
Rear yard	N/A	N/A
Left Interior side yard	N/A	N/A
Right Interior side yard	N/A	N/A
Exterior side yard (corner lot)	N/A	N/A
Landscaped open space	N/A	N/A
Entrance access width	N/A	N/A
Exit access width	N/A	N/A
Size of fencing or screening	N/A	N/A
Type of fencing	N/A	N/A
10. Building Size		
Number of storeys	N/A	
Building height		
Total ground floor area		
Total gross floor area		
Total useable floor area		
11.Off Street Parking and Load	ing Facilities	
Number of off street parking spa	aces_N/A	
Number of visitor parking space	es	
Number of accessible parking s	paces	
Number of off street loading fac	ilities	



12. Residential (if applicable)				
Number of buildings existing	0			
Number of buildings propose	ed: N/A	N/A		
Is this a conversion or addition	on to an existing building?	Yes No		
If yes, describe:				
Туре	Number of Units	Floor Area per Unit in m <sup>2</sup>		
Single Detached	,			
Semi-Detached				
Duplex				
Triplex				
Four-plex				
Street Townhouse				
Stacked Townhouse				
Apartment - Bachelor				
Apartment - One bedroom				
Apartment - Two bedroom				
Apartment - Three bedroom				
	example: play facilities, und	derground parking, games room,		
13. Commercial/Industrial Us	es (if applicable)			
Number of buildings existing				
Number of buildings propose	ed:			
Is this a conversion or addition	on to an existing building?	OYes ONo		
If yes, describe:				
Indicate the gross floor area	by the type of use (for exa	mple: office, retail, storage):		



Seating Capacity (for assembly halls or similar)	):
Total number of fixed seats:	
Describe the type of business(es) proposed: _	
Total number of staff proposed initially:	
Total number of staff proposed in five years: _	
Maximum number of staff on the largest shift: _	
Is open storage required: OYes ONo	
Is a residential use proposed as part of, or acce	essory to commercial/industrial use?
OYes ONo If yes please describe:	
14. Institutional (if applicable)	
Describe the type of use proposed:	
Seating capacity (if applicable):	
Number of beds (if applicable):	
Total number of staff proposed initially:	
Total number of staff proposed in five years:	
Maximum number of staff on the largest shift: _	
Indicate the gross floor area by the type of use	(for example: office, retail, or storage):

15. Describe Recreational or Other Use(s) (if applicable)



D.	Previous Use of the Property
1.	Has there been an industrial or commercial use on the subject lands or adjacent lands? Yes No Unknown
	If yes, specify the uses (for example: gas station or petroleum storage):
2.	Is there reason to believe the subject lands may have been contaminated by former uses on the site or adjacent sites? Yes No Unknown
3.	Provide the information you used to determine the answers to the above questions:
	Personal Knowledge
4.	If you answered yes to any of the above questions in Section D, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached? Yes No
E.	Provincial Policy
1.	Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the <i>Planning Act, R.S.O. 1990, c. P. 13?</i> •Yes No
	If no, please explain:
<b>2.</b>	It is owner's responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals, including the Endangered Species Act, 2007. Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7?  Yes No
	If no, please explain:



3.	Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? Yes No
	If no, please explain:
	Note: If in an area of source water Wellhead Protection Area (WHPA) A, B or C
	please attach relevant information and approved mitigation measures from the Risk Manager Official.
4.	Are any of the following uses or features on the subject lands or within 500 metres of the subject lands, unless otherwise specified? Please check boxes, if applicable.
	Livestock facility or stockyard (submit MDS Calculation with application)
	On the subject lands orwithin 500 meters – distance  Wooded area On the subject lands orwithin 500 meters – distance  Municipal Landfill On the subject lands orwithin 500 meters – distance  Sewage treatment plant or waste stabilization plant On the subject lands orwithin 500 meters – distance  Provincially significant wetland (class 1, 2 or 3) or other environmental feature On the subject lands orwithin 500 meters – distance  Floodplain On the subject lands orwithin 500 meters – distance  Rehabilitated mine site On the subject lands orwithin 500 meters – distance  Non-operating mine site within one kilometre On the subject lands orwithin 500 meters – distance  Active mine site within one kilometre On the subject lands orwithin 500 meters – distance  Within 500 meters – distance  Active mine site within one kilometre  Within 500 meters – distance
	Industrial or commercial use (specify the use(s))  On the subject lands or ✓ within 500 meters – distance  Active railway line  On the subject lands or ─ within 500 meters – distance  Seasonal wetness of lands  On the subject lands or ─ within 500 meters – distance  Erosion  Adjacent  Adjacent  Adjacent  Adjacent  Adjacent  Seasonal wetness of lands  Within 500 meters – distance  Erosion
	On the subject lands orwithin 500 meters – distance  Abandoned gas wells  On the subject lands orwithin 500 meters – distance



Indicate what services are available or proposed:	
Water Supply	
Municipal piped water	Communal wells
Individual wells	Other (describe below)
Sewage Treatment	
Municipal sewers	Communal system
Septic tank and tile bed in good working order	Other (describe below)
Storm Drainage	
Storm sewers	Open ditches
Other (describe below)	
Existing or proposed access to subject lands:	
Existing or proposed access to subject lands:  Municipal road	Provincial highway
Municipal road Unopened road	Other (describe below)
Municipal road	
Municipal road Unopened road	
Municipal road Unopened road Name of road/street:	Other (describe below)



## H. Supporting Material to be submitted by Applicant

In order for your application to be considered complete, **folded** hard copies (number of paper copies as directed by the planner) and an **electronic version (PDF) of the properly named site plan drawings, additional plans, studies and reports** will be required, including but not limited to the following details:

- 1. Concept/Layout Plan
- 2. All measurements in metric
- 3. Key map
- 4. Scale, legend and north arrow
- 5. Legal description and municipal address
- 6. Development name
- 7. Drawing title, number, original date and revision dates
- 8. Owner's name, address and telephone number
- 9. Engineer's name, address and telephone number
- 10. Professional engineer's stamp
- 11. Existing and proposed easements and right of ways
- 12. Zoning compliance table required versus proposed
- 13. Parking space totals required and proposed
- 14. All entrances to parking areas marked with directional arrows
- 15. Loading spaces, facilities and routes (for commercial developments)
- 16. All dimensions of the subject lands
- 17. Dimensions and setbacks of all buildings and structures
- 18. Location and setbacks of septic system and well from all existing and proposed lot lines, and all existing and proposed structures
- 19. Gross, ground and useable floor area
- 20. Lot coverage
- 21. Floor area ratio
- 22. Building entrances, building type, height, grades and extent of overhangs
- 23. Names, dimensions and location of adjacent streets including daylighting triangles
- 24. Driveways, curbs, drop curbs, pavement markings, widths, radii and traffic directional signs
- 25. All exterior stairways and ramps with dimensions and setbacks
- 26. Retaining walls including materials proposed
- 27. Fire access and routes
- 28. Location, dimensions and number of parking spaces (including visitor and accessible) and drive aisles
- 29. Location of mechanical room, and other building services (e.g. A/C, HRV)
- 30. Refuse disposal and storage areas including any related screening (if indoors, need notation on site plan)
- 31. Winter snow storage location



- 32. Landscape areas with dimensions
- 33. Natural features, watercourses and trees
- 34. Fire hydrants and utilities location
- 35. Fencing, screening and buffering size, type and location
- 36. All hard surface materials
- 37. Light standards and wall mounted lights (plus a note on the site plan that all outdoor lighting is to be dark sky compliant)
- 38. Business signs (make sure they are not in sight lines)
- 39. Sidewalks and walkways with dimensions
- 40. Pedestrian access routes into site and around site
- 41. Bicycle parking
- 42. Architectural elevations of all building sides
- 43. All other requirements as per the pre-consultation meeting

may also be required as part of the complete application submission:
Zoning Deficiency Form
On-Site Sewage Disposal System Evaluation Form (to verify location and condition)
Architectural Plan
Buildings Elevation Plan
Cut and Fill Plan
Erosion and Sediment Control Plan
Grading and Drainage Control Plan (around perimeter and within site) (existing and proposed)
Landscape Plan
Photometric (Lighting) Plan
Plan and Profile Drawings
Site Servicing Plan
Storm water Management Plan
Street Sign and Traffic Plan
Street Tree Planting Plan
Tree Preservation Plan
Archaeological Assessment
Environmental Impact Study



☐ Geotechnical Study / Hydrogeological Review
☐ Minimum Distance Separation Schedule
□ Noise or Vibration Study
□ Record of Site Condition
□ Storm water Management Report
☐ Traffic Impact Study – please contact the Planner to verify the scope required
Site Plan applications will require the following supporting materials:
<ol> <li>Two (2) complete sets of the site plan drawings folded to 8½ x 11 and an electronic version in PDF format</li> <li>Letter requesting that the Holding be removed (if applicable)</li> <li>A cost estimate prepared by the applicant's engineer</li> <li>An estimate for Parkland dedication by a certified land appraiser</li> <li>Property Identification Number (PIN) printout</li> </ol>
Standard condominium exemptions will require the following supporting materials:
☐ Plan of standard condominium (2 paper copies and 1 electronic copy)
☐ Draft condominium declaration
☐ Property Identification Number (PIN) printout

Your development approval might also be dependent on Ministry of Environment and Climate Change, Ministry of Transportation or other relevant federal or provincial legislation, municipal by-laws or other agency approvals.

All final plans must include the owner's signature as well as the engineer's signature and seal.

#### I. Development Agreements

A development agreement may be required prior to approval for site plan, subdivision and condominium applications. Should this be necessary for your development, you will be contacted by the agreement administrator with further details of the requirements including but not limited to insurance coverage, professional liability for your engineer, additional fees and securities.



### J. Transfers, Easements and Postponement of Interest

The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.

## K. Permission to Enter Subject Lands

Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.

L. Freedom of Information		
For the purposes of the Municipal Freedom of authorize and consent to the use by or the cinformation that is collected under the authority of the Murposes of processing this application.	tisclosure to any person or public body any ty of the <i>Planning Act, R.S.O. 1990, c. P.</i>	
1/00/	April 22, 2021	
Owner/Applicant Signature	Date	
M. Owner's Authorization		
If the applicant/agent is not the registered ow application, the owner(s) must complete the a		
I/We David and Jennifer Van De Velde	_ am/are the registered owner(s) of the	
lands that is the subject of this application.		
I/We authorize J H Cohoon Engineering Limi my/our behalf and to provide any of my/our p		
processing of this application. Moreover, this		
authorization for so deing.	April 22, 2021	
Owner Owner	Date	
Mundeller	April 22, 2021	
Owner	Date	



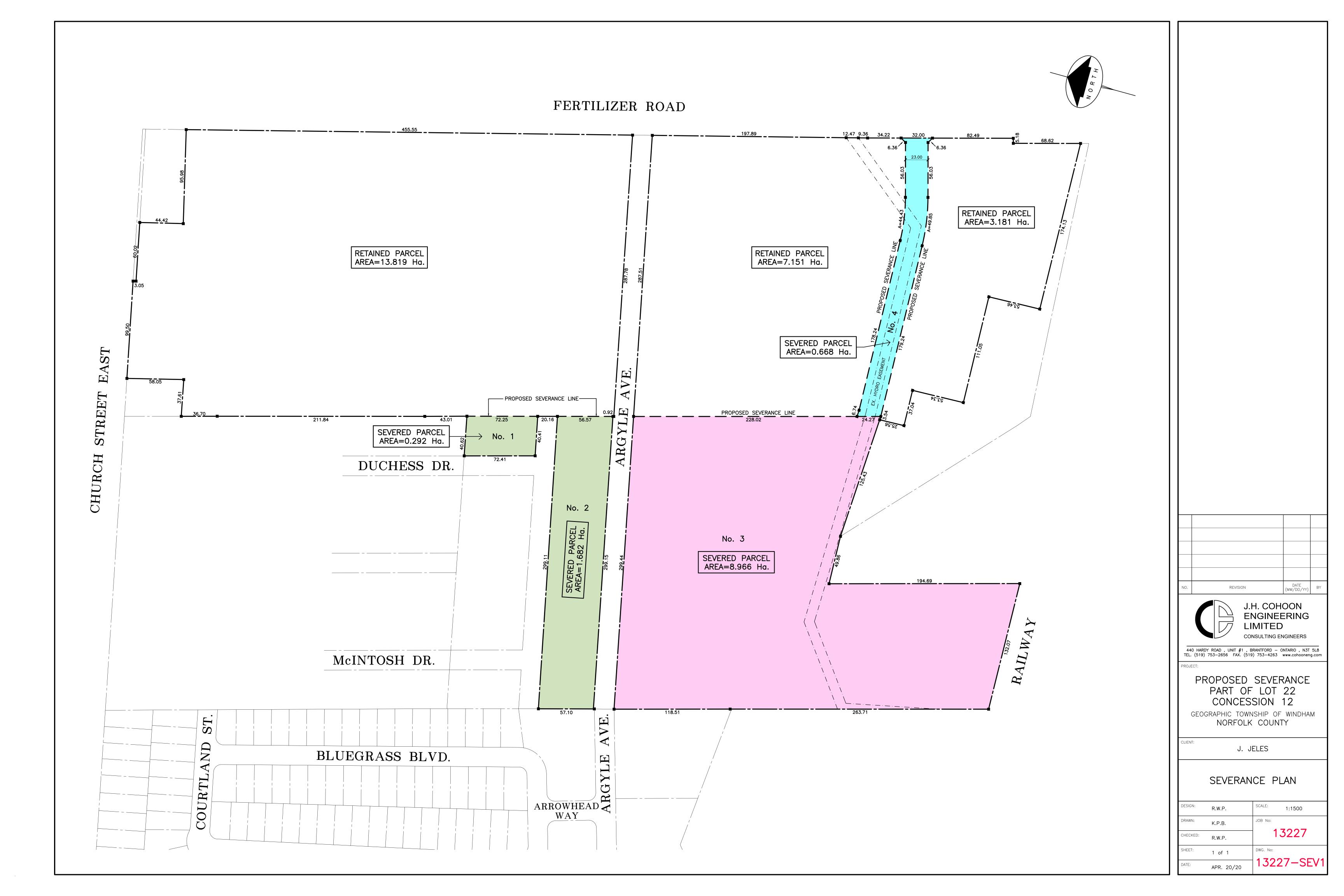
N. Declaration	
I, R W Phillips	<sub>of</sub> City of Brantford
solemnly declare that:	
transmitted herewith are true and I	e statements contained in all of the exhibits make this solemn declaration conscientiously that it is of the same force and effect as if made anada Evidence Act
Declared before me at:  Copy of BRAJIFORD	_ full
In CONSTY OF BRAST	∲wner/Applicant)Signature
This 26 <sup>711</sup> day of APRIC	
A.D., 20 <sup>7</sup>	
A Commissioner, etc.	

SUSAN LYNNE KOZEY, a Commissioner, etc., Province of Ontario, for J. H. Cohoon Engineering Limited. Expires April 29, 2021.



10	64928 ONTARIO LTD	000611
		DATE 2 021 April - 26
		Y Y Y Y M M D D
FAI to	EXK COUNTY	\$ 2,816.00
the order of	SUDERSET HONDRED SIXTEEN	DOLLARS Gacuity eatures
THE BANK OF NOVA SCOTIA www.scotlabank.com 1-800-4-SCOTIA	52282	100
LYNDEN ROAD & WAYNE GRETZKY 61 LYNDEN ROAD BRANTFORD, ONTARIO N3R 7J9		1064928 ONTAMIO LITO
RE BLUEGAASS PHASE 3	PER	109
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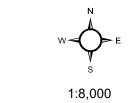


# MAP 1 File Number: BNPL2021119

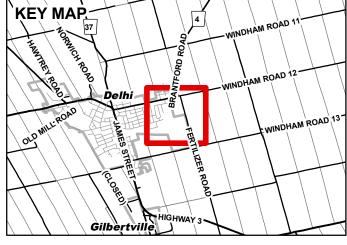
Geographic Township of

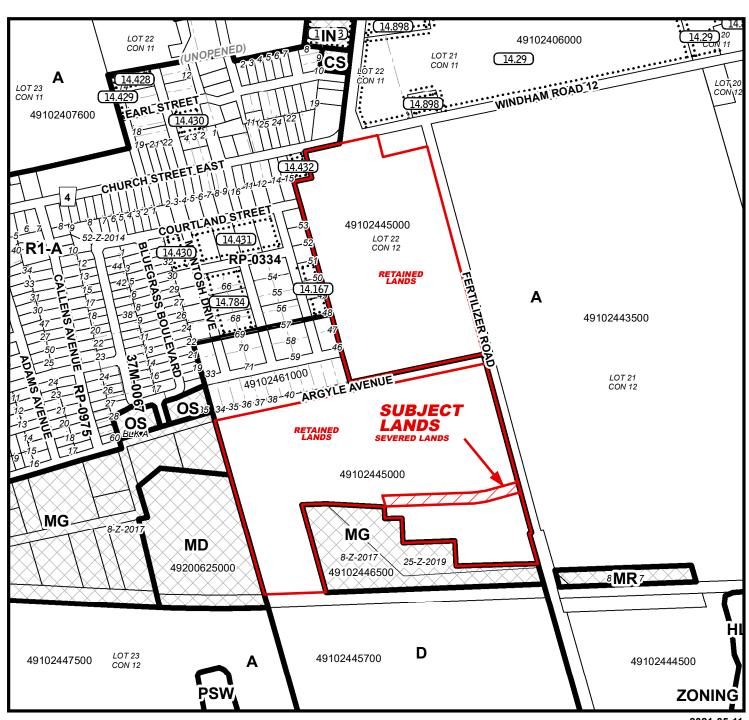
## **WINDHAM**

60 120 180 240

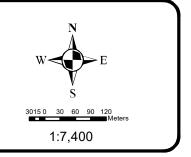


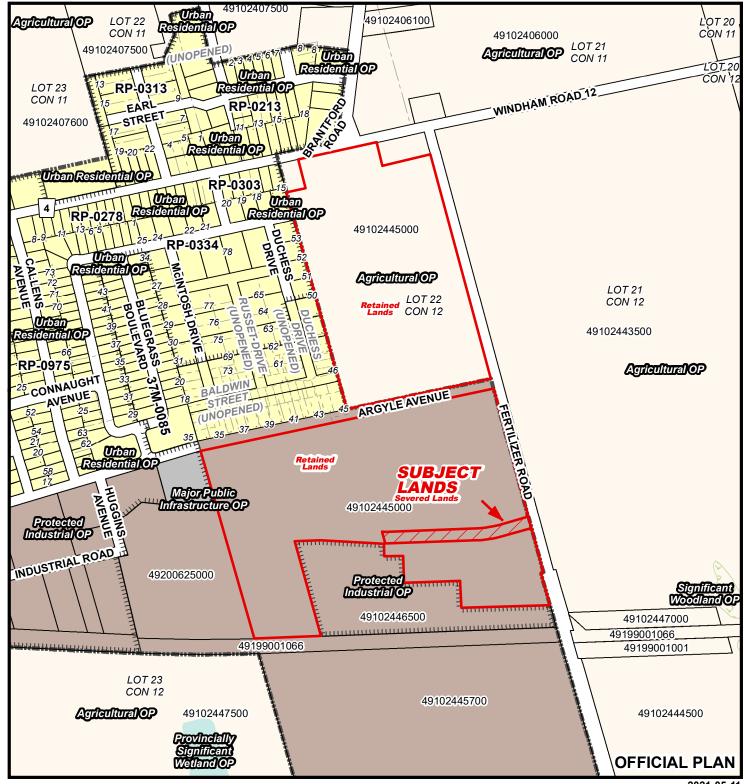
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MAP 2
File Number: BNPL2021119
Geographic Township of WINDHAM

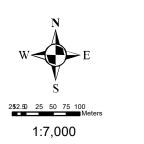


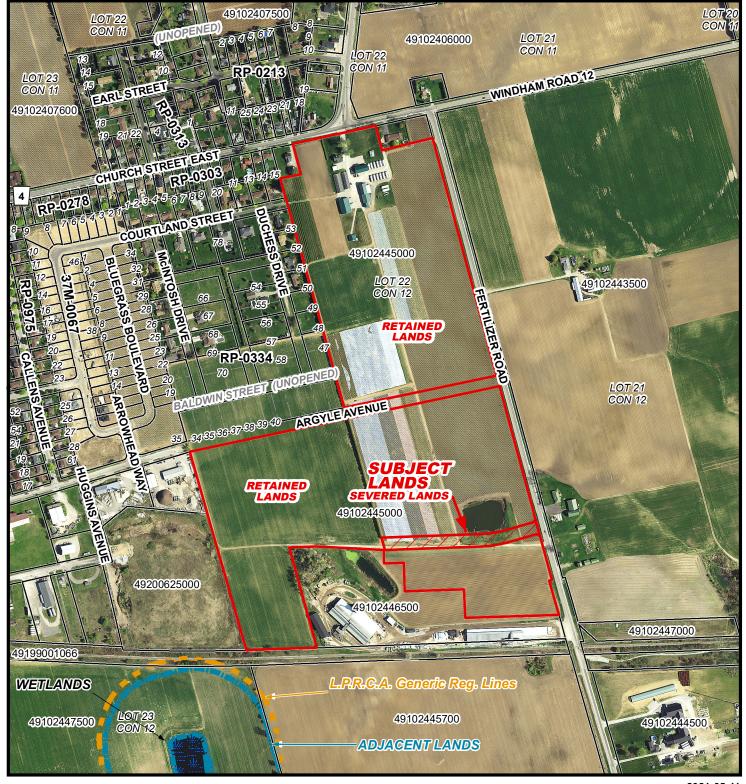


# **MAP 3**

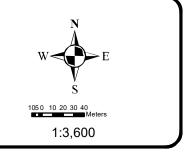
File Number: BNPL2021119

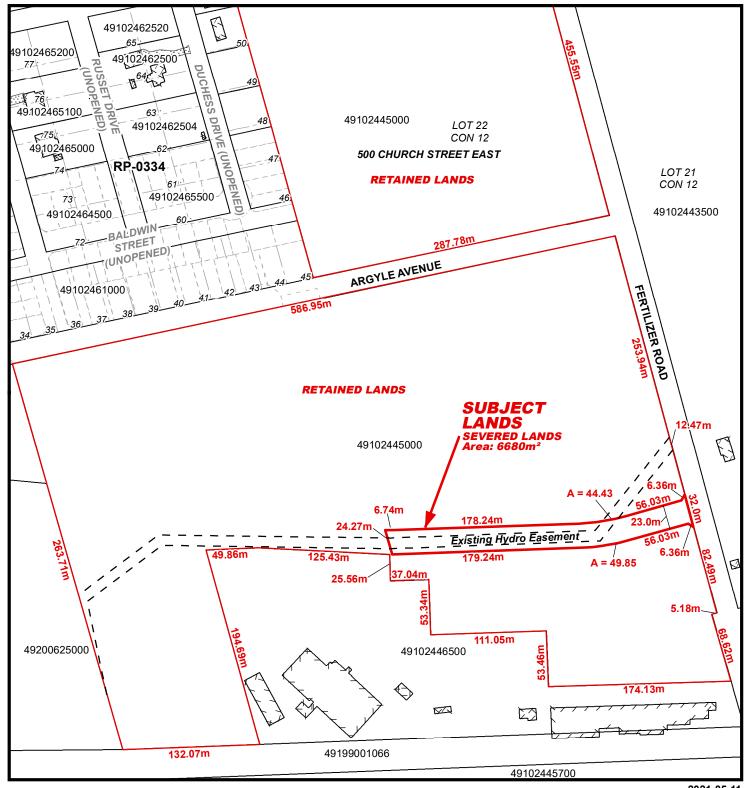
**Geographic Township of WINDHAM** 





MAP 4
File Number: BNPL2021119
Geographic Township of WINDHAM





# **LOCATION OF LANDS AFFECTED**

File Number: BNPL2021119

**Geographic Township of WINDHAM** 

