

#### Committee of Adjustment Application to Planning Department

#### **Complete Application**

A complete Committee of Adjustment application consists of the following:

- 1. A properly completed and signed application form (signature must on original version);
- 2. Supporting information adequate to illustrate your proposal as listed in **Section H** of this application form (plans are required in paper copy and digital PDF format);
- 3. Written authorization from all registered owners of the subject lands where the applicant is not the owner as per Section N; and,
- 4. Cash, debit or cheque payable to Norfolk County in the amount set out in the Norfolk County User Fees By-Law.
- 5. The completed application and fees are to be mailed to the attention of Secretary Treasurer Committee of Adjustment: 185 Robinson Street, Suite 200, Simcoe, ON N3Y 5L6 or email your application <a href="mailto:committee.of.adjustment@norfolkcounty.ca">committee.of.adjustment@norfolkcounty.ca</a>. Make sure submissions are clearly labelled including address, name, and application type. Failure to do so may impact the timing of your application.

The above listed items are required to ensure that your application is given full consideration. An incomplete or improperly prepared application will not be accepted and may result in delays during the processing of the application. This application must be typed or printed in ink and completed in full.

Please review all of the important information summarised below.

#### Before your Application is Submitted

A pre-consultation meeting is not usually required for Committee of Adjustment applications; however, discussion with Planning Department staff prior to the submission of an application is **strongly encouraged**. The purpose of communicating with a planner **before** you submit your application is: to review your proposal / application, to discuss potential issues; and to determine the required supporting information and materials to be submitted with your application before it can be considered complete by staff. You might find it helpful to retain the services of an independent professional (such as a registered professional planner) to help you with your application. Information about the Official Plan and Zoning By-law can be found on the County website: <a href="https://www.norfolkcounty.ca/planning">www.norfolkcounty.ca/planning</a>

#### After Your Application is Submitted

Once your payment has been received and the application submitted, in order for your application to be deemed complete all of the components noted above are required.



Incomplete applications will be identified and returned to the applicant. The *Planning Act* permits up to 30 days to review and deem an application complete.

Once your application has been deemed complete by the Planning Department, it is then circulated to public agencies and County departments for review and comment. A sign is also provided that is required to be posted on the subject lands that summarizes the application and identifies the committee meeting date. The comments received from members of the community will be included in the planning report and will inform any recommendations in relation to the application.

If the subject lands are located in an area that is regulated by either the Long Point Region Conservation Authority or by the Grand River Conservation Authority an additional fee will be required if review by the applicable agency is deemed necessary. A separate cheque payable to the Long Point Region Conservation Authority or the Grand River Conservation Authority is required in accordance with their fee schedule at the same time your application is submitted.

**Additional studies** required as part of the complete application shall be at the sole expense of the applicant. In some instances peer reviews may be necessary to review particular studies and that the cost shall be at the expense of the applicant. The company to complete the peer review shall be selected by the County.

If the application is withdrawn prior to the circulation to commenting agencies, the entire original fee will be refunded. If withdrawn after the circulation to agencies, half the original fee will be refunded. No refund is available after the public meeting and/or approval of application.

#### **Notification Sign Requirements**

Planning Department staff may post a notification sign on your property in advance of the public meeting on your behalf. Please keep this sign posted until you have received a notice in the mail indicating that the Secretary Treasurer received no appeals. However, it is the applicant's responsibly to ensure that the sign is correctly posted within the statutory timeframes, according to the *Planning Act*. Failure to post a sign in advance of the public meeting in accordance with statutory requirements will impact the timing of your application at the Committee of Adjustment meeting. Applicants are responsible for removal of the sign following the appeal period. The signs are recyclable and can be placed in your blue box.

#### **Contact Us**

For additional information or assistance in completing this application, please contact a planner at 519-426-5870 ext. 1842 or Committee.of.Adjustment@NorfolkCounty.ca



Application Cubmitted	Application Fee  Conservation Authority Fee  Well & Septic Info Provided  Planner  Public Notice Sign			
Check the type of plan	ning application(s) you are submitting.			
	Boundary Adjustment			
<ul><li>✓ Surplus Farm Dwellin</li><li>✓ Minor Variance</li></ul>	ng Severance and Zoning By-law Amendment			
☐ Easement/Right-of-V	Vay			
Property Assessment F	Roll Number:33105 45010 142000000			
A. Applicant Information				
Name of Owner	Sandy town Farms Inc.			
	he owner or applicant to notify the planner of any changes in			
Address	10019 Plank Rd			
Town and Postal Code	Eden, NOJ 140			
Phone Number	(519/871-4813			
Cell Number				
Email	Sandy town farms @gmail.com			
Name of Applicant	Sandytown Farms Inc.			
Address	10019 Plank Rd			
Town and Postal Code	Eden, NOJ 140			
Phone Number	(519) 871-4813			
Cell Number				
Email	sandy town farms egmail. com			



Name of Agent	Jesse Froese	
Address	55248 Maple	Grove Line
Town and Postal Code	Eden, ON	
Phone Number	226-268-376	8
Cell Number		
Email	ifroeseforms 6	loutlook.com
	otices in respect of	should be sent. Unless otherwise directed, this application will be forwarded to the
☐ Owner		☐ Applicant
Block Number and Ur	lude Geographic To	ownship, Concession Number, Lot Number, t):
Urban Area	1	
•		Concession BD ENR
	^	Agricultural / Provincially Significant Vetlano
Present Zoning:		
<ol><li>Is there a special prov</li></ol>	vision or site specific	c zone on the subject lands?
☐ Yes ☑ No If yes,	please specify:	
3. Present use of the sul	oject lands: ((orn / soybeans	
· · · · · · · · · · · · · · · · · · ·		



4.	Please describe all existing buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings or structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application:  1/2 Story Sided duelling - to be retained Red Barn - to be retained  Orive Shed - to be retained Pole Barn - to be retained  Creen house - to be removed (Please see attached sketch for dimensions)
5.	If an addition to an existing building is being proposed, please explain what it will be used for (for example a bedroom, kitchen, or bathroom). If new fixtures are proposed, please describe.
6.	Please describe <b>all proposed</b> buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application:  U/A
7.	Are any existing buildings on the subject lands designated under the <i>Ontario Heritage Act</i> as being architecturally and/or historically significant? Yes \( \Bar{\text{No}} \) No \( \Bar{\text{M}} \)
8.	If known, the length of time the existing uses have continued on the subject lands:
9.	Existing use of abutting properties:  South (North / East / West properties are all used for agriculture.
10	Are there any easements or restrictive covenants affecting the subject lands?
	☐ Yes ☐ No If yes, describe the easement or restrictive covenant and its effect:



#### C. Purpose of Development Application

Note: Please complete all that apply. Failure to complete this section will result in an incomplete application.

1. Site Information (Please refer to Zoning By-law to confirm permitted dimensions)

	Existing	Permitted	Provision	Proposed	Deficiency
Lot frontage	606 m	30 m		59 m	none
Lot depth	692 m	67 m		68.6m	None
Lot width	606 m	30 m	-	59 m	none
Lot area	40 hectares	7000 mz		4000mb	3000 more
Lot coverage					
Front yard	23.23m	13 m		23.23 m	none
Rear yard	35.18 m	9m		35.18m	none
Height	6.71 m	11 n		6.71 m	none
Left Interior side yard	18,84 m	3m		18.84 m	none
Right Interior side yard	2594 m	3~		25.94 ~	1018
Exterior side yard (corner lot)					
Parking Spaces (number)		,			
Aisle width					
Stall size					
Loading Spaces					
Other					



2.	Please explain why	y it is not possible to comply with the provision(s) of the Zoning
	By-law:	I die 11000 it to accompass the well and
	Cotic Custer	n and parking spot.
	sure spiri	
3.	Consent/Severan severed in metric u	ce/Boundary Adjustment: Description of land intended to be
	Frontage:	59 m
	Depth:	68.6 m
	Width:	59 m
	Lot Area:	4000 m²
	Present Use:	Rental Itouse
	18. CELORIMENTO CONTROL DE CONTRO	Rental House/potentially sell
		size (if boundary adjustment):
		stment, identify the assessment roll number and property owner of
	-	the parcel will be added:
	the fames to miss.	
	And the second s	
	Description of land	d intended to be retained in metric units:
	Frontage:	547 m
	Depth:	692 m
	Width:	606 m (irregular)
	Lot Area:	39.6 hectores
	Present Use:	Agricultural Land (Com/Beans)
	Proposed Use:	Agricaltural Land ((on/Beans)
	Buildings on retain	ned land: Pole Born/Red Born / Orive Shed (see Sketch)
4.	Easement/Right-	of-Way: Description of proposed right-of-way/easement in metric
	units:	h , , , o
	Frontage:	
	Depth:	N/A



Width:	NA
Area:	N/A
Proposed Use:	N/A
	welling Severances Only: List all properties in Norfolk County, and farmed by the applicant and involved in the farm operation
Owners Name:	Nathan Froese (Owner of Sandy town Farms Ins)
	541-050-07400-0000
Total Acreage:	51 total acres
Workable Acreage:	40 workable acres
Existing Farm Type:	(for example: corn, orchard, livestock)
Dwelling Present?:	☑ Yes ☐ No If yes, year dwelling built <u>\ १৭৯০ '</u> ৢ
Date of Land Purcha	ase: April 2023
Owners Name:	
Roll Number:	
Total Acreage:	
Workable Acreage:	
Existing Farm Type:	(for example: corn, orchard, livestock)
Dwelling Present?:	☐ Yes ☐ No If yes, year dwelling built
Date of Land Purcha	ase:
Owners Name:	
Roll Number:	
Total Acreage:	
Workable Acreage:	
Existing Farm Type:	(for example: corn, orchard, livestock)
Dwelling Present?:	☐ Yes ☐ No If yes, year dwelling built
Date of Land Purcha	ase:



Owners Name:	
Roll Number:	
Total Acreage:	
Workable Acreage:	
Existing Farm Type:	(for example: corn, orchard, livestock)
Dwelling Present?:	☐ Yes ☐ No If yes, year dwelling built
Date of Land Purcha	se:
Owners Name:	
Roll Number:	
Total Acreage:	
Workable Acreage:	
Existing Farm Type:	(for example: corn, orchard, livestock)
Dwelling Present?:	☐ Yes ☐ No If yes, year dwelling built
Date of Land Purcha	se:
Note: If additional	space is needed please attach a separate sheet.
D. All Applications	: Previous Use of the Property
	n industrial or commercial use on the subject lands or adjacent  ☐ No ☐ Unknown
If yes, specify the	e uses (for example: gas station, or petroleum storage):
- And the state of	
	o believe the subject lands may have been contaminated by former or adjacent sites?□ Yes ☑ No □ Unknown
3. Provide the inform	mation you used to determine the answers to the above questions:
area	



4.	If you answered yes to any of the above questions in Section D, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached? $\square$ Yes $\square$ No
Ε.	All Applications: Provincial Policy
1.	Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the <i>Planning Act, R.S.O. 1990, c. P. 13</i> ?   ☐ Yes ☐ No
	If no, please explain:
2.	It is owner's responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals, including the Endangered Species Act, 2007. Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7? ☑ Yes ☐ No
	If no, please explain:
3.	Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? ☒ Yes ☐ No
	If no, please explain:
	Note: If in an area of source water Wellhead Protection Area (WHPA) A, B or C please attach relevant information and approved mitigation measures from the Risk Manager Official



4.	All Applications: Are any of the following uses or features on the subject lands or within 500 metres of the subject lands, unless otherwise specified? Please check boxes, if applicable.
	Livestock facility or stockyard (submit MDS Calculation with application)
	☐ On the subject lands or ☐ within 500 meters – distance
	Wooded area  ☑ On the subject lands or ☐ within 500 meters – distance
	Municipal Landfill  ☐ On the subject lands or ☐ within 500 meters – distance
	Sewage treatment plant or waste stabilization plant  ☐ On the subject lands or ☐ within 500 meters – distance
	Provincially significant wetland (class 1, 2 or 3) or other environmental feature   ☑ On the subject lands or ☐ within 500 meters – distance
	Floodplain  ☐ On the subject lands or ☐ within 500 meters – distance
	Rehabilitated mine site  ☐ On the subject lands or ☐ within 500 meters – distance
	Non-operating mine site within one kilometre  ☐ On the subject lands or ☐ within 500 meters — distance
	Active mine site within one kilometre  ☐ On the subject lands or ☐ within 500 meters – distance
	Industrial or commercial use (specify the use(s))  ☐ On the subject lands or ☐ within 500 meters – distance
	Active railway line □ On the subject lands or □ within 500 meters – distance
	Seasonal wetness of lands  ☑ On the subject lands or ☐ within 500 meters – distance
	<b>Erosion</b> □ On the subject lands or □ within 500 meters – distance
	Abandoned gas wells  ☐ On the subject lands or ☐ within 500 meters – distance



#### F. All Applications: Servicing and Access

1.	Indicate what services are available or proposed:		
	Water Supply		
	☐ Municipal piped water		Communal wells
			Other (describe below)
	Sewage Treatment		
	☐ Municipal sewers		Communal system
	⊠ Septic tank and tile bed in good working order		Other (describe below)
	Storm Drainage		
	☐ Storm sewers	X	Open ditches
	☐ Other (describe below)		
		,	
2.	Existing or proposed access to subject lands:		
	☑ Municipal road		Provincial highway
	☐ Unopened road		Other (describe below)
	Name of road/street:		
G.	All Applications: Other Information		
	Does the application involve a local business?	Yes	s ⊠ No
	If yes, how many people are employed on the subj		,
	if yes, now many people are employed on the subj	CCI	ialius:
2.	Is there any other information that you think may be	e us	seful in the review of this
	application? If so, explain below or attach on a sep	oara	ate page.



#### H. Supporting Material to be submitted by Applicant

In order for your application to be considered complete, folded hard copies (number of paper copies as directed by the planner) and an **electronic version (PDF) of the site plan drawings, additional plans, studies and reports** will be required, including but not limited to the following details:

- 1. Concept/Layout Plan
- 2. All measurements in metric
- Existing and proposed easements and right of ways
- 4. Parking space totals required and proposed
- 5. All dimensions of the subject lands
- 6. Dimensions and setbacks of all buildings and structures
- 7. Location and setbacks of septic system and well from all existing and proposed lot lines, and all existing and proposed structures
- 8. Names of adjacent streets
- 9. Natural features, watercourses and trees

In addition, the following additional plans, studies and reports, including but not limited to, may also be required as part of the complete application submission:

On-Site Sewage Disposal System Evaluation Form (to verify location and condition)

Environmental Impact Study

Geotechnical Study / Hydrogeological Review

Minimum Distance Separation Schedule

Record of Site Condition

Your development approval might also be dependent on Ministry of Environment Conservation and Parks, Ministry of Transportation or other relevant federal or provincial legislation, municipal by-laws or other agency approvals.

All final plans must include the owner's signature as well as the engineer's signature and seal.



#### I. Transfers, Easements and Postponement of Interest

The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.

#### **Permission to Enter Subject Lands**

Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.

#### Freedom of Information

recaom of imormation	
For the purposes of the <i>Municipal Freedom o</i> I authorize and consent to the use by or the dinformation that is collected under the authorial for the purposes of processing this application.	isclosure to any person or public body any ty of the <i>Planning Act, R.S.O. 1990, c. P</i> .
Owner/Applicant/Agent Signature	Date
J. Owner's Authorization	
If the applicant/agent is not the registered ow application, the owner must complete the aut	
I/We Oscar heddecop lands that is the subject of this application.	_am/are the registered owner(s) of the
I/We authorize <u>Jesse Freese</u> my/our behalf and to provide any of my/our performance of this application. Moreover, this authorization for so doing.	ersonal information necessary for the
Owner	Date
	And the second s

\*Note: If property is owned by an Ontario Ltd. Corporation, Articles of Incorporation are required to be attached to the application.



Owner

Date

K. Declaration
, Jesse Froese of Eden, ON
solemnly declare that:
all of the above statements and the statements contained in all of the exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of <i>The Canada Evidence Act</i> .
Declared before me at:
Simcal India
In Mrfolk County
Thisday of <i>MmUk_</i>
A.D., 20 24  John Andrew Wallace, a  Commissioner, etc., Province of Ontario, Expires January 16, 2027
A Commissioner, etc.





#### 408 Plowmans Line Tillsonburg ON, N4G 4G9

John: 519-317-5261

Individual BCIN#38144

Firm BCIN#42201

To Jesse Froese,

Location of evaluation: 1076 Concession Rd. 2 Enr.

House size: 1400 sqft. 1 bathroom, 3 bedrooms. 1 ½ story. Built in the 1950s

Date of evaluation: February 29, 2024, at 10:30am

It appears the septic system is in good working order. No sign of any leaching, and drains are all working

properly.

Any questions feel free to call. John Froese: 519-317-5261

John Froese



Ministry of Government and Consumer Services

# Articles of Incorporation

**Business Corporations Act** 

1. Corporation Name SANDYTOWN FARMS INC.

2. Registered Office Address 10019 Plank Road, Eden, Ontario, Canada, NOJ 1H0

3. Number of Directors Minimum/Maximum

Min 1 / Max 10

4. The first director(s) is/are:

Full Name Resident Canadian Address for Service

Full Name Resident Canadian Address for Service

**Full Name** Resident Canadian Address for Service Nathan John FROESE

55121 Jackson Line, Straffordville, Ontario, Canada, NOJ 1Y0

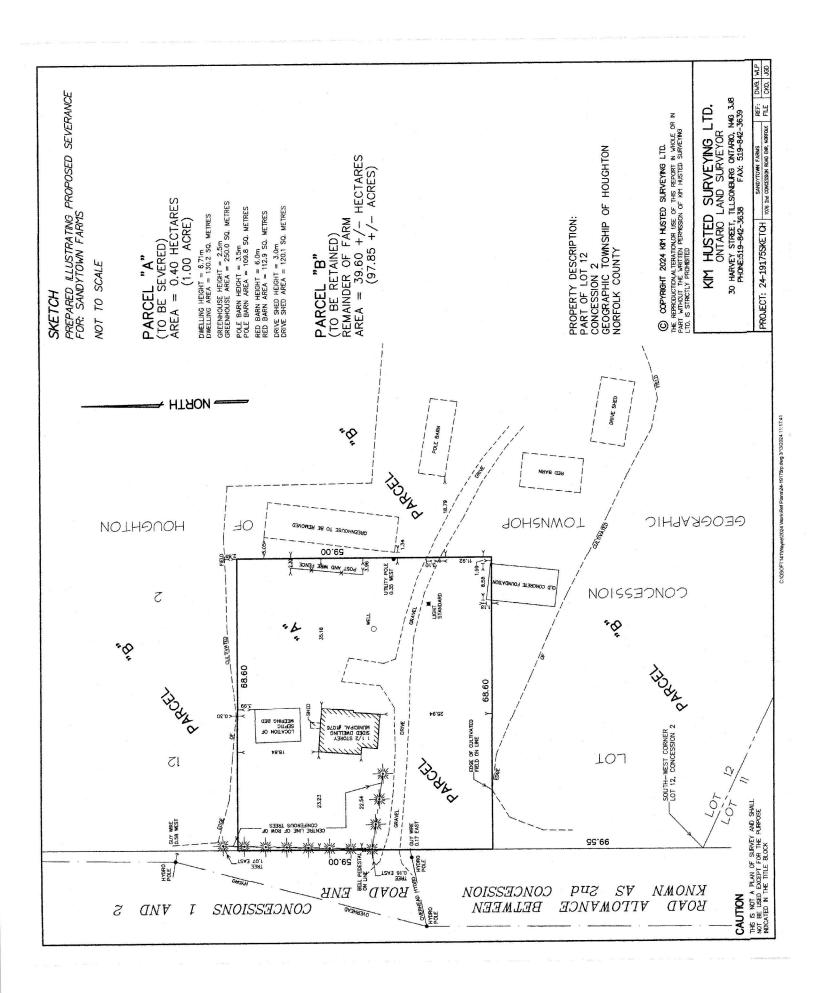
Timothy HARMS

Yes

8542 Plank Road, Straffordville, Ontario, Canada, NOJ 1Y0

Oscar Noel REDDECOP

10019 Plank Road, Eden, Ontario, Canada, NOJ 1H0



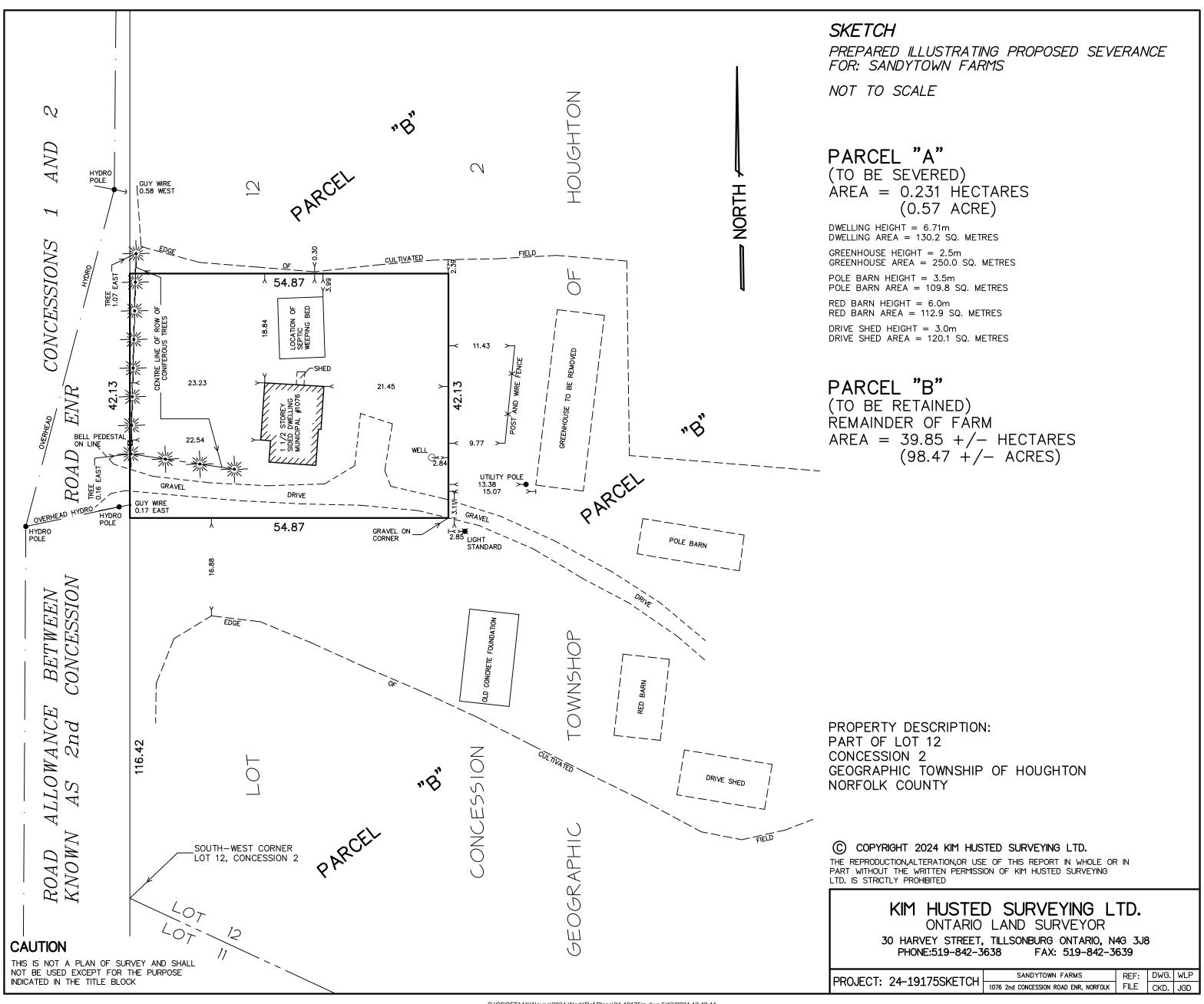
#### RECEIPT

# LONG POINT REGION CONSERVATION AUTHORITY

4 Elm St., Tillsonburg, Ontario N4G 0C4 519-842-4242 or 1-888-231-5408 • Fax 519-842-7123 Website: www.lprca.on.ca

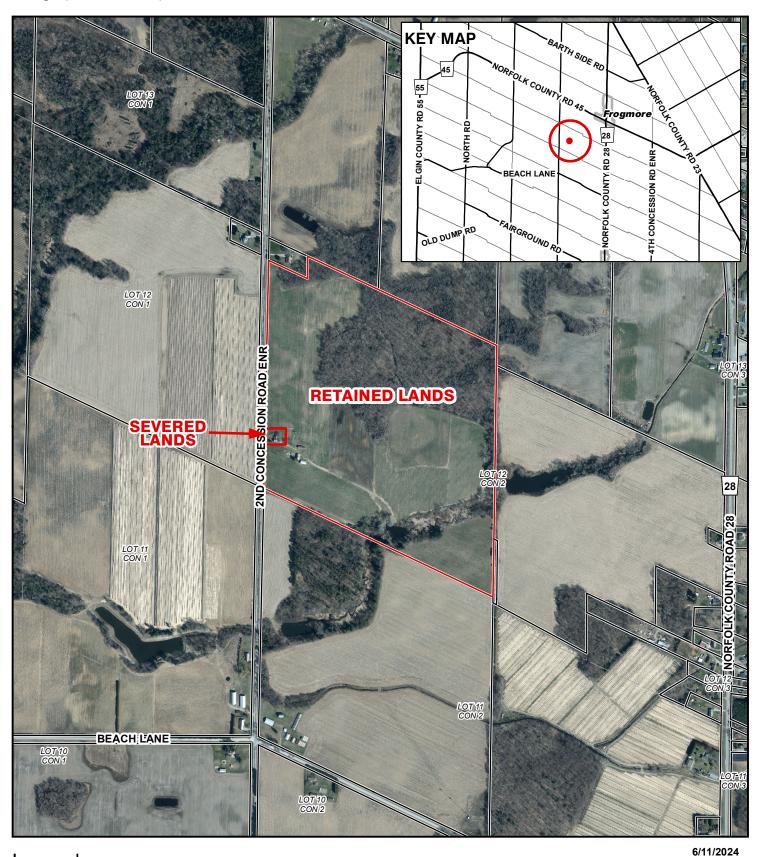
No. 11846

			Website: www	.lprca.on.ca	
	DATE Morch 5/2024				
RECEIVED F		ndytau	n turms		DOLLARS CENTS
ADDRESS 10019 Planta Rd, Ediph ON NUJ 1HO 514 5					
THE SUM INPUTATION TOUTHERN -				CPN -	
DESCRIPTIO	N 1076		nc. Plana	My Review	
HOW	PAID	AC	COUNT		
CASH	1	CLIENT#		CODE	
CHEQUE	0/71	INVOICE#			
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#### **CONTEXT MAP**

Geographic Township of HOUGHTON



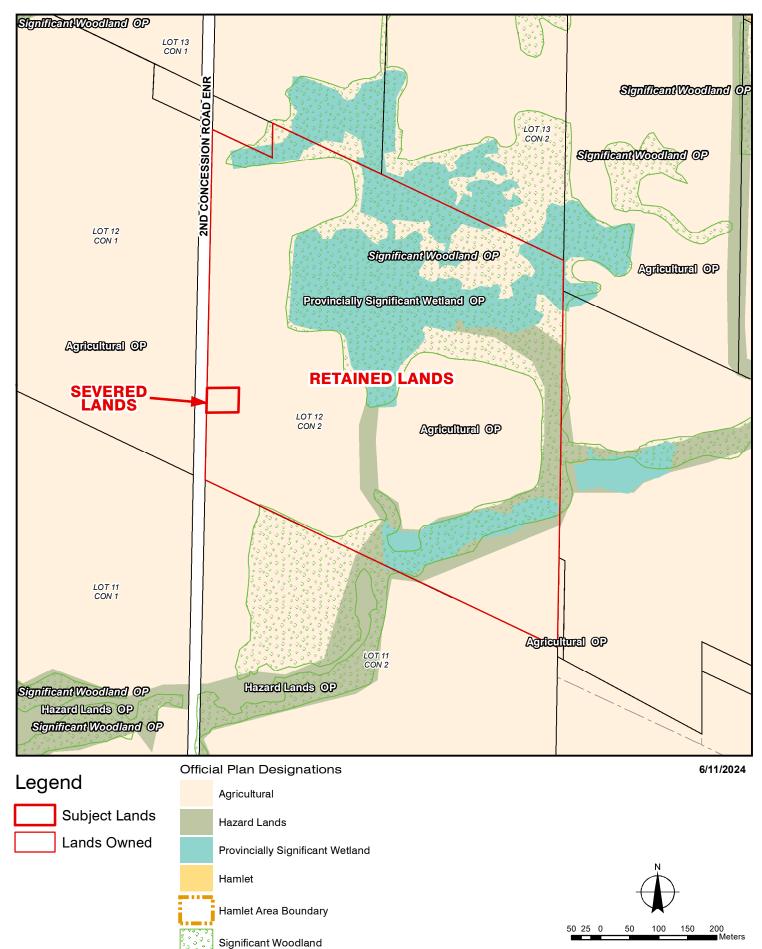
### Legend



80 40 0 80 160 240 320 Meters

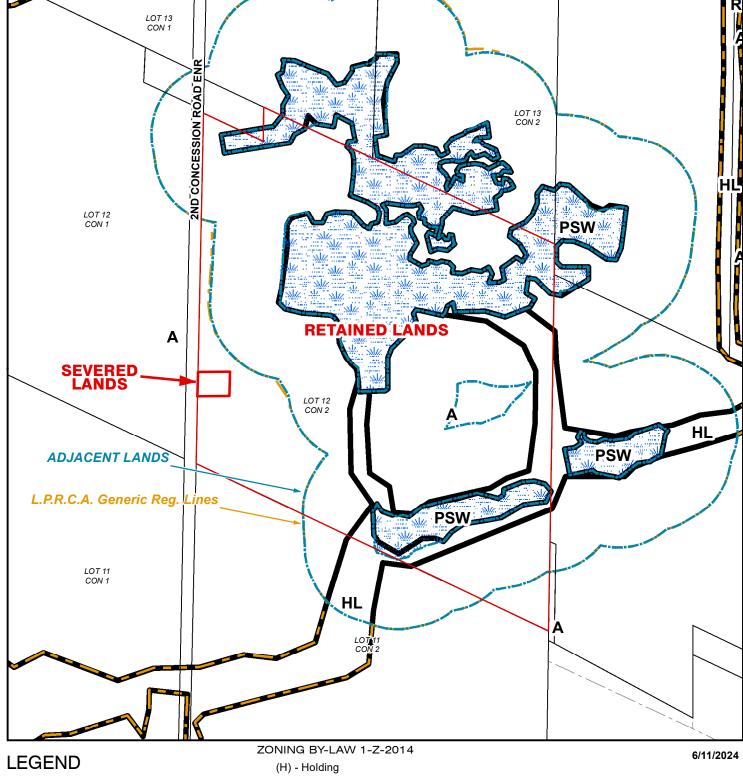
#### OFFICIAL PLAN MAP

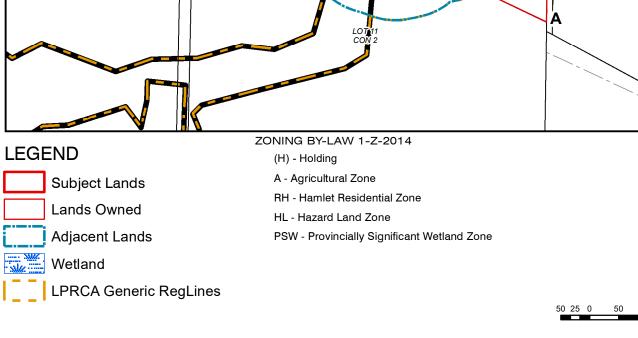
Geographic Township of HOUGHTON



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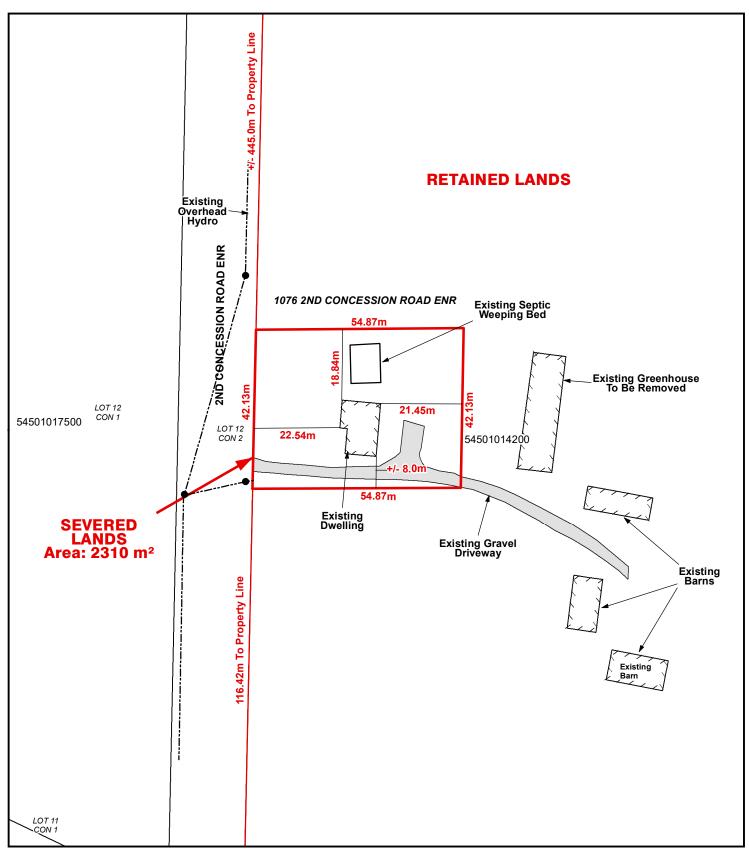
# MAP C ZONING BY-LAW MAP Geographic Township of HOUGHTON





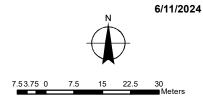
#### **CONCEPTUAL PLAN**

Geographic Township of HOUGHTON



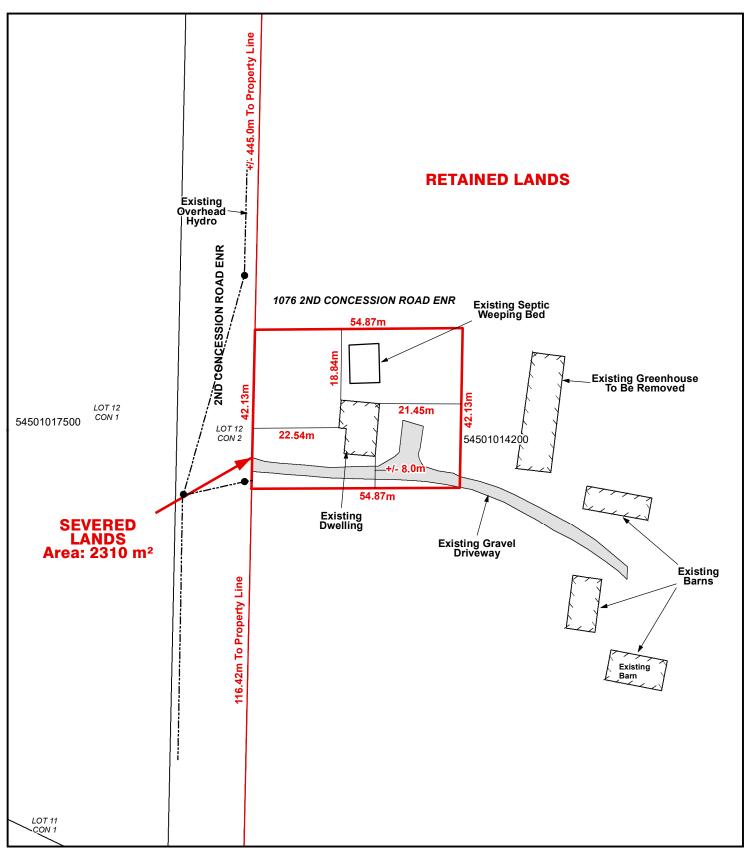






#### **CONCEPTUAL PLAN**

Geographic Township of HOUGHTON



## Legend



