

Committee of Adjustment Application to Planning Department

Complete Application

A complete Committee of Adjustment application consists of the following:

- A properly completed and signed application form (signature must on original version);
- 2. Supporting information adequate to illustrate your proposal as listed in **Section H** of this application form (plans are required in paper copy and digital PDF format);
- 3. Written authorization from all registered owners of the subject lands where the applicant is not the owner as per Section N; and,
- 4. Cash, debit or cheque payable to Norfolk County in the amount set out in the Norfolk County User Fees By-Law.
 - Planning application development fees are not required with the submission of your completed and signed development application. Your planning application fee will be determined by the planner when your application has been verified and deemed complete. Prepayments will not be accepted.
- 5. Completed applications are to be mailed to the attention of Secretary Treasurer Committee of Adjustment: 185 Robinson Street, Suite 200, Simcoe, ON N3Y 5L6 or email your application committee.of.adjustment@norfolkcounty.ca. Make sure submissions are clearly labelled including address, name, and application type. Failure to do so may impact the timing of your application.

The above listed items are required to ensure that your application is given full consideration. An incomplete or improperly prepared application will not be accepted and may result in delays during the processing of the application. This application must be typed or printed in ink and completed in full.

Please review all of the important information summarised below.

Before your Application is Submitted

A pre-consultation meeting is not usually required for Committee of Adjustment applications; however, discussion with Planning Department staff prior to the submission of an application is **strongly encouraged**. The purpose of communicating with a planner **before** you submit your application is: to review your proposal / application, to discuss potential issues; and to determine the required supporting information and materials to be submitted with your application before it can be considered complete by staff. You might find it helpful to retain the services of an independent professional (such as a registered professional planner) to help you with your application. Information about the Official Plan and Zoning By-law can be found on the County website: www.norfolkcounty.ca/planning



After Your Application is Submitted

Once your payment has been received and the application submitted, in order for your application to be deemed complete all of the components noted above are required.

Incomplete applications will be identified and returned to the applicant. The *Planning Act* permits up to 30 days to review and deem an application complete.

Once your application has been deemed complete by the Planning Department, it is then circulated to public agencies and County departments for review and comment. A sign is also provided that is required to be posted on the subject lands that summarizes the application and identifies the committee meeting date. The comments received from members of the community will be included in the planning report and will inform any recommendations in relation to the application.

If the subject lands are located in an area that is regulated by either the Long Point Region Conservation Authority or by the Grand River Conservation Authority an additional fee will be required if review by the applicable agency is deemed necessary. A separate cheque payable to the Long Point Region Conservation Authority or the Grand River Conservation Authority is required in accordance with their fee schedule at the same time your application is submitted.

Additional studies required as part of the complete application shall be at the sole expense of the applicant. In some instances peer reviews may be necessary to review particular studies and that the cost shall be at the expense of the applicant. The company to complete the peer review shall be selected by the County.

If the application is withdrawn prior to the circulation to commenting agencies, the entire original fee will be refunded. If withdrawn after the circulation to agencies, half the original fee will be refunded. No refund is available after the public meeting and/or approval of application.

Notification Sign Requirements

Planning Department staff may post a notification sign on your property in advance of the public meeting on your behalf. Please keep this sign posted until you have received a notice in the mail indicating that the Secretary Treasurer received no appeals. However, it is the applicant's responsibly to ensure that the sign is correctly posted within the statutory timeframes, according to the *Planning Act*. Failure to post a sign in advance of the public meeting in accordance with statutory requirements will impact the timing of your application at the Committee of Adjustment meeting. Applicants are responsible for removal of the sign following the appeal period. The signs are recyclable and can be placed in your blue box.

Contact Us

For additional information or assistance in completing this application, please contact a planner at 519-426-5870 ext. 1842 or Committee.of.Adjustment@NorfolkCounty.ca



For Office Use Only: File Number Related File Number Pre-consultation Meeting Application Submitted Complete Application	Application Fee Conservation Authority Fee Well & Septic Info Provided Planner Public Notice Sign
Check the type of plan	ning application(s) you are submitting.
	Boundary Adjustment
1.5	ng Severance and Zoning By-law Amendment
Minor Variance	Man.
☐ Easement/Right-of-V	54101030590
Property Assessment I	Roll Number: 54767636376
A. Applicant Information	on
Name of Owner	RICK TROYER
It is the responsibility of to	the owner or applicant to notify the planner of any changes in so of such a change.
Address	660 GOSHEN ROAD
Town and Postal Code	TILLSONBURG N46 467
Phone Number	519-842-6923
Cell Number	548-998-3130
Email	IAM RGT & YAHOO . COM
Name of Applicant	RICK TROYER
Address	660 GOSHEN ROAD
Town and Postal Code	TILLSONBURG NYG 4G7
Phone Number	TA-842-6923
Cell Number	548-998-3130
Email	IAM RGT @ VAHOO, COM



Name of Agent		·	
Address		1000-00-100-1	
Town and Postal Code			
Phone Number			
Cell Number			
Email	***************************************	With the region of the second	
Please specify to whom a all correspondence and nowner and agent noted at	otices in respect of th	ould be sent. Unless nis application will be t	otherwise directed, forwarded to the
☑ Owner	☐ Agent	☐ Applicar	nt
Names and addresses of encumbrances on the sub	oject lands:		Outo
B. Location, Legal Des1. Legal Description (included)Block Number and Urb	ude Geographic Towi pan Area or Hamlet):	nship, Concession Nu	·
PART OF LOT	12, CONCESSI	ON 2 NORTH	OF TALBOT
READ GEOGRAPH	he TOWNSHIP O	OF MIDDLETON	NORFOLK COUNT
Municipal Civic Addres			
Present Official Plan D Present Zoning:A			
2. Is there a special provi	sion or site specific z	one on the subject lar	ids?
☐ Yes ☑ No If yes, p	olease specify:		
3. Present use of the subj		i TURAZ	
	AAAA AAAA AAAA AAAA AAAA AAAA AAAA AAAA AAAA	***************************************	



4.	Please describe all existing buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings or structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application: 1 STOREY BRICK DWELLING (RETAINED) BARN (RETAINED) GREENHUSE (RETAINED) SHEDS (RETAINED)
5.	If an addition to an existing building is being proposed, please explain what it will be used for (for example a bedroom, kitchen, or bathroom). If new fixtures are proposed, please describe.
6.	Please describe all proposed buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application: NONE
7.	Are any existing buildings on the subject lands designated under the <i>Ontario</i> Heritage Act as being architecturally and/or historically significant? Yes No If yes, identify and provide details of the building:
8.	If known, the length of time the existing uses have continued on the subject lands:
9.	Existing use of abutting properties: RESIDENTIAL AND AGRICULTURAL
10.	Are there any easements or restrictive covenants affecting the subject lands? ☐ Yes ☐ No If yes, describe the easement or restrictive covenant and its effect:



C. Purpose of Development Application

Note: Please complete all that apply. Failure to complete this section will result in an incomplete application.

1. Site Information (Please refer to Zoning By-law to confirm permitted dimensions)

	Existing	Permitted	Provision	Proposed	Deficiency
Lot frontage	89,93	30		55.31	
Lot depth	142.93			71.96	
Lot width	89.93			55.31	
Lot area	Existing lot area of 1753 dwelling	40 ha		Lot area of retained after severance 354	Existing lot area of 39, 25 dwelling
Lot Out)	area of 1753 dwelling 1753 puildings 22.4 m	10% or 200 m2		22.4 m²	
Front yard	24, De	(3		24,56	
Rear yard	103.73	(3		33.66	
Height		i \			
Left Interior side yard	14.98	6		14.98	
Right Interior side yard					



	By-law:	ly it is not possible to comply with the provision(s) of the Zoning
3.	Consent/Severar	nce/Boundary Adjustment: Description of land intended to be
3′	severed in metric Frontage:	
	Depth:	70.07 m.
	Width:	42.62 (irregular)
	Lot Area:	5.216 has
	Present Use:	Raricultural
	Proposed Use:	Agricultural
	•	size (if boundary adjustment): $\frac{4}{21.5} ha$.
	the lands to which	istment, identify the assessment roll number and property owner of the parcel will be added: 54101030600
	Description of land Frontage: Depth: Width: Lot Area: Present Use: Proposed Use: Buildings on retain	d intended to be retained in metric units (existing dwelling after severance): 55.31 71.96 55.31 0.354 ha. Residential Residential Residential Residential
١.	Easement/Right- units: Frontage:	of-Way: Description of proposed right-of-way/easement in metric Not Applicable
	Depth:	
	•	



2.	Please explain w By-law:	hy it is not possible to comply with the provision(s) of the Zoning
	Existing	Non-conforming
2	Consont/Sovera	ance/Boundary Adjustment: Description of land intended to be
J.	severed in metric	·
arcel C'	Frontage:	34.92
	Depth:	48.6
	Width:	34.62 up to 40.21
	Lot Area:	0.183 h.
	Present Use:	Agricultural
	Proposed Use:	Apricultura)
	Proposed final lo	t size (if boundary adjustment): 1/2 11,5 Hectares
		ustment, identify the assessment roll number and property owner of
	the lands to which	h the parcel will be added: 5410(030600
	Macken	
	Description of lan	nd intended to be retained in metric units (existing dwelling after severance):
	Frontage:	55.31
	Depth:	71.96
	Width:	55, 31
	Lot Area:	0.354 ha.
	Present Use:	Residentia)
	Proposed Use:	Residentia)
	Buildings on retai	ned land: 1 storey brick dwelling, sheds
4.	Easement/Right-	-of-Way: Description of proposed right-of-way/easement in metric
	units: Frontage:	Not Applicable
	Depth:	



Width:	رج	77m	(IRREGO	(LAR)			
Area:		0.013	HELTAR	ES			
Proposed Use:	G ₁	RAVEL	BRIVE	ACCESS	04	u.S	Ē
5. Surplus Farm Dwo							
Owners Name:			W		·		
Roll Number:			· · · · · · · · · · · · · · · · · · ·				
Total Acreage:							
Workable Acreage: _			**************************************				
Existing Farm Type: (f	for exampl	e: corn, orc	hard, livestock)		··		
Dwelling Present?: □] Yes □ I	No If yes, y	ear dwelling bui	lt			
Date of Land Purchase							
Owners Name: Roll Number: Total Acreage: Workable Acreage: Existing Farm Type: (find Dwelling Present?:	or example	e: corn, orc					
Date of Land Purchase							
Owners Name: Roll Number: Total Acreage: Workable Acreage:							
Existing Farm Type: (for	or example	e: corn, orch	nard, livestock) _				
Dwelling Present?: □	Yes □ N	No If yes, ye	ear dwelling buil	t			
Date of Land Purchase) * -		THOUGH THE THE THE THE THE THE THE THE THE TH		***************************************		- -



0	wners Name:
R	oll Number:
To	otal Acreage:
	orkable Acreage:
Ex	kisting Farm Type: (for example: corn, orchard, livestock)
D۱	welling Present?: ☐ Yes ☐ No If yes, year dwelling built
	ate of Land Purchase:
Oı	wners Name:
Ro	oll Number:
To	otal Acreage:
W	orkable Acreage:
Ex	isting Farm Type: (for example: corn, orchard, livestock)
D۷	velling Present?: ☐ Yes ☐ No If yes, year dwelling built
Da	ite of Land Purchase:
No	te: If additional space is needed please attach a separate sheet.
D.	All Applications: Previous Use of the Property
1.	Has there been an industrial or commercial use on the subject lands or adjacent lands? ☐ Yes ☑ No ☐ Unknown
	If yes, specify the uses (for example: gas station, or petroleum storage):
2	
۷.	Is there reason to believe the subject lands may have been contaminated by former uses on the site or adjacent sites?□ Yes ☑ No □ Unknown
3.	Provide the information you used to determine the answers to the above questions:
	•



4.	If you answered yes to any of the above questions in Section D, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached? \square Yes \square No
E.	All Applications: Provincial Policy
1.	Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the <i>Planning Act, R.S.O. 1990, c. P. 13</i> ? ☑ Yes ☐ No
	If no, please explain:
2.	It is owner's responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals, including the Endangered Species Act, 2007. Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7? No
	If no, please explain:
	Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? ☑ Yes ☐ No
	If no, please explain:
	Note: If in an area of source water Wellhead Protection Area (WHPA) A, B or C please attach relevant information and approved mitigation measures from the Risk Manager Official.



4.	All Applications: Are any of the following uses or features on the subject lands or within 500 metres of the subject lands, unless otherwise specified? Please check boxes, if applicable.
	Livestock facility or stockyard (submit MDS Calculation with application)
,	☐ On the subject lands or ☐ within 500 meters – distance
	Wooded area ☐ On the subject lands or ☐ within 500 meters – distance
	Municipal Landfill ☐ On the subject lands or ☐ within 500 meters – distance
	Sewage treatment plant or waste stabilization plant ☐ On the subject lands or ☐ within 500 meters – distance
	Provincially significant wetland (class 1, 2 or 3) or other environmental feature ☐ On the subject lands or ☐ within 500 meters – distance
	Floodplain ☐ On the subject lands or ☐ within 500 meters – distance
	Rehabilitated mine site ☐ On the subject lands or ☐ within 500 meters – distance
	Non-operating mine site within one kilometre ☐ On the subject lands or ☐ within 500 meters – distance
	Active mine site within one kilometre ☐ On the subject lands or ☐ within 500 meters – distance
	Industrial or commercial use (specify the use(s)) ☐ On the subject lands or ☐ within 500 meters – distance
	Active railway line ☐ On the subject lands or ☐ within 500 meters – distance
	Seasonal wetness of lands ☐ On the subject lands or ☐ within 500 meters – distance
	Erosion ☐ On the subject lands or ☐ within 500 meters – distance
	Abandoned gas wells ☐ On the subject lands or ☐ within 500 meters – distance



г.	All Applications: Servicing and Access		
1.	Indicate what services are available or proposed:		
	Water Supply		
	☐ Municipal piped water		Communal wells
	☑ Individual wells		Other (describe below)
	Sewage Treatment		· · · · · · · · · · · · · · · · · · ·
	☐ Municipal sewers		Communal system
	Septic tank and tile bed in good working order		Other (describe below)
	Storm Drainage		
	☐ Storm sewers		Open ditches
	☐ Other (describe below)		
2.	Existing or proposed access to subject lands:		
	Municipal road		Provincial highway
	☐ Unopened road		Other (describe below)
	Name of road/street:		
G.	All Applications: Other Information		
1.	Does the application involve a local business? \Box	⁄es	☑ No
	If yes, how many people are employed on the subj	ect	lands?
2.	Is there any other information that you think may be application? If so, explain below or attach on a sep		



H. Supporting Material to be submitted by Applicant

In order for your application to be considered complete, folded hard copies (number of paper copies as directed by the planner) and an **electronic version (PDF) of the site plan drawings, additional plans, studies and reports** will be required, including but not limited to the following details:

- 1. Concept/Layout Plan
- 2. All measurements in metric
- 3. Existing and proposed easements and right of ways
- 4. Parking space totals required and proposed
- All dimensions of the subject lands
- 6. Dimensions and setbacks of all buildings and structures
- 7. Location and setbacks of septic system and well from all existing and proposed lot lines, and all existing and proposed structures
- 8. Names of adjacent streets
- 9. Natural features, watercourses and trees

In addition, the following additional plans, studies and reports, including but not limited to, may also be required as part of the complete application submission:

On-Site Sewage Disposal System Evaluation Form (to verify location and condition)

Environmental Impact Study

Geotechnical Study / Hydrogeological Review

Minimum Distance Separation Schedule

Record of Site Condition

Your development approval might also be dependent on Ministry of Environment

Conservation and Parks, Ministry of Transportation or other relevant federal or provincial legislation, municipal by-laws or other agency approvals.

All final plans must include the owner's signature as well as the engineer's signature and seal.



I. Transfers, Easements and Postponement of Interest

The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.

Permission to Enter Subject Lands

Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.

Freedom of Information

For the purposes of the Municipal Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body any information that is collected under the authority of the Planning Act, R.S.O. 1990, c. P. 13 for the purposes of processing this application. Owner/Apolicant/Agent Signature J. Owner's Authorization If the applicant/agent is not the registered owner of the lands that is the subject of this application, the owner must complete the authorization set out below. I/We _am/are the registered owner(s) of the lands that is the subject of this application. I/We authorize to make this application on my/our behalf and to provide any of my/our personal information necessary for the processing of this application. Moreover, this shall be your good and sufficient authorization for so doing. Owner Date

*Note: If property is owned by an Ontario Ltd. Corporation, Articles of Incorporation are required to be attached to the application.

Owner

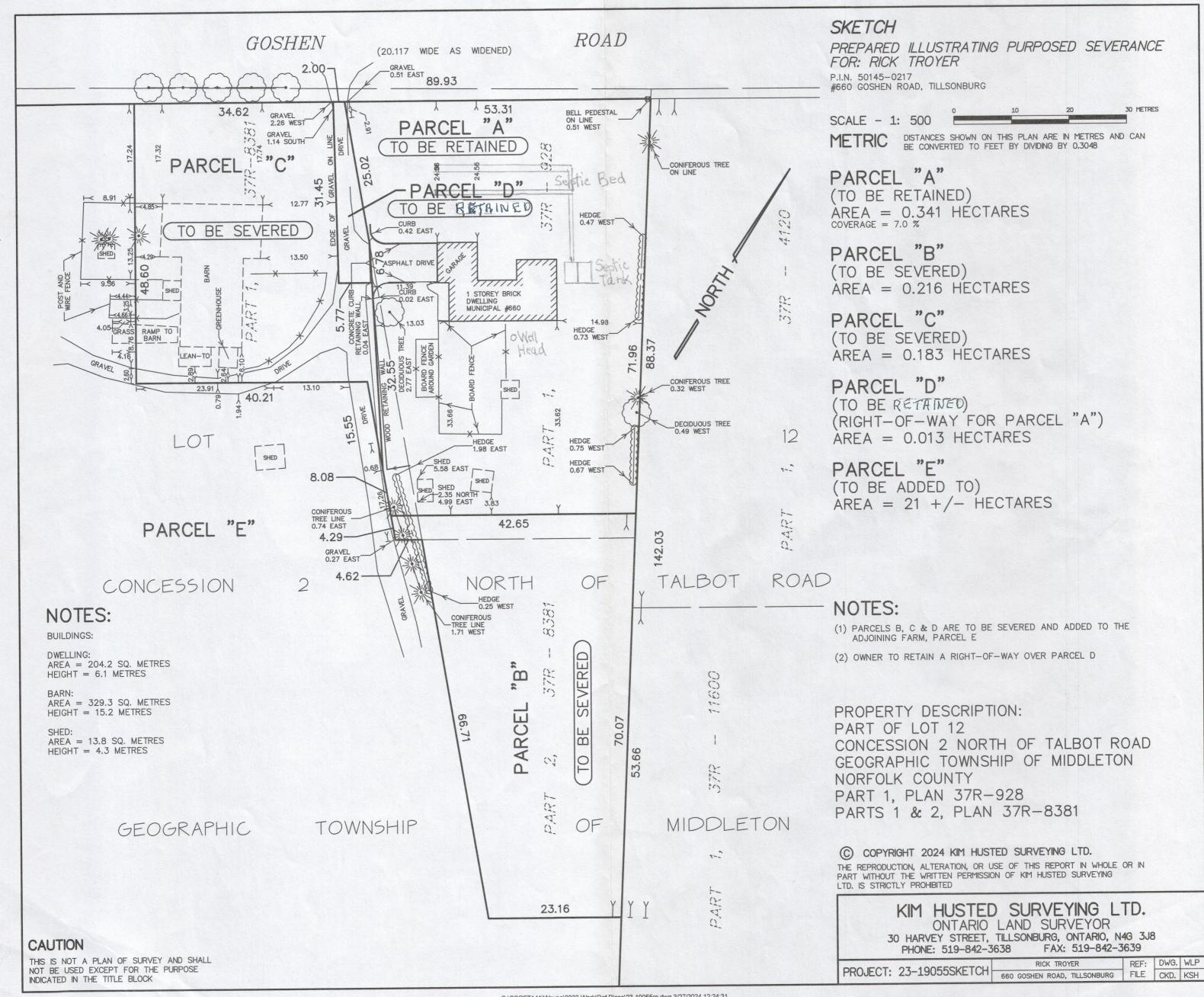


Date

K. Declaration I, RICK TROYER of MORTOURTY
solemnly declare that:
all of the above statements and the statements contained in all of the exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of <i>The Canada Evidence Act</i> .
Declared before me at: Hannelore Yager Thanklore Yager
In Norfolk County Owner/Applicant/Agent Signature
This 27 day of May
A.D., 20 <u>2부</u>
A Commissioner, etc.

Hannelore Tenley Yager, a Commissioner, etc., Province of Ontario, for the Corporation of Norfolk County. Expires November 21, 2025.





File #BNPL2024193 and ANPL20244192 660 Goshen Road

Attn. Andrew Wallace

Hello Andrew,

Find enclosed the corrected forms requested.

The sewage issue is another matter. In November of 2021 we had our septic tank pumped and visually inspected by septic people out of Norwich. I don't recall the company name – it's a father & son team. They said our tank looked great as it showed no signs of scaling and they reinstalled a special valve that keeps any solids out of the tile bed. They could not help me in certifying the system as they were not licensed for that aspect. I then called Bayside Septic Services in Port Rowan who I usually deal with. At present they won't certify the system and leave themselves open to any liabilities - however they are going to look into the requirements and get back to me. Our system was suitable and approved 46 years ago for a family of four. The only thing that has changed is our house is now occupied by two people. Less wear and tear so to speak on the system and we are returning the property back to it's original size.

I am concerned with the costs of home ownership. I feel this septic issue does not apply to this property.

Yours truly, Rick Troyer



DCS Planning General Email <planning@norfolkcounty.ca>

To: iamrqt@yahoo.com <iamrqt@yahoo.com>, lamrqt@yahoo.com <lamrqt@yahoo.com>

Nov 6 at 9:07 a.m.

Hello Rick,

I hope you are doing well. We received your voicemail regarding your Committee of Adjustment applications for 660 Goshen Road. I see that these may be file numbers BNPL2024193 and ANPL2024192. I see that Planner, Andrew Wallace, had sent an email to you in July stating that the application was incomplete. I have attached that email here for your reference. If you have any questions regarding your files, please contact Andrew directly at

Best Regards, Olivia Davies Planning Coordinator



Norfolk.

Providing valued public services that are responsive to our community's needs

Disclaimer: This e-mail and any attachments may contain personal information or information that is otherwise confidential and it's intended for the exclusive use of the intended recipient. If you are not the intended recipient, any use, disclosure or copying of any part of it is prohibited. Morfolk County accepts no liability for damage caused by any virus transmitted in this message. If this e-mail is received in error, please immediately reply and delete or destrey any copies of it. The transmission of e-mails between an employee or agent of Morfolk County and a third party does not constitute a binding contract without the express written consent of an authorized representative of The Corporation of Norfolk County.

Good morning,

The above files have been reviewed and are currently incomplete. There are a couple of issues which will need to be resolved in order to have a complete application:

- 1) You will need to submit a completed OSSD (On-Site Sewage) form to show that the boundary adjustments will not impact the septic system for the retained lands and that it is in good repair;
- 2) Section C.1 and C.3 seem to have different retained lot areas. These need to be the same. You would be seeking the minor variance for the retained lot area so this information must be correct.
- 3) You have submitted the application form that I marked up when we met at the office. This should be a new application form (We can copy the signature/commissioned pages across so those do not need to be redone) for at least Sections C.1, C.3 and removal of any information in C.4 as you are not applying for an easement.

#41Please clarify if there are any livestock farms/facilities near you. If they are within 500m, please let us know via email

Once you have made these amendments, please send these back to me and I will be able to deem the application and request the fees. I have attached the pages of the application form you will need to fill out. Please fill in Section C.1 for all remaining headings. For the 3rd page, please complete the highlighted sections. If not present on the land or within 500m, please put NA in the space provided at the end of the line. Thank you for your help.

Kind regards,

Andrew Wallace, MSc ArchCon, MScIP

Planner Planning Community Development Division 12 Gilberston Drive Simcoe, Ontario, N3Y 3N3 226-667-3655 x. 1059



Working together with our community

The property of the community of the

Mr Andrew Wallace, MScIP, MScArchCon (he/him)

Planner

Gilbertson Administrative Building



Legend

Subject Lands

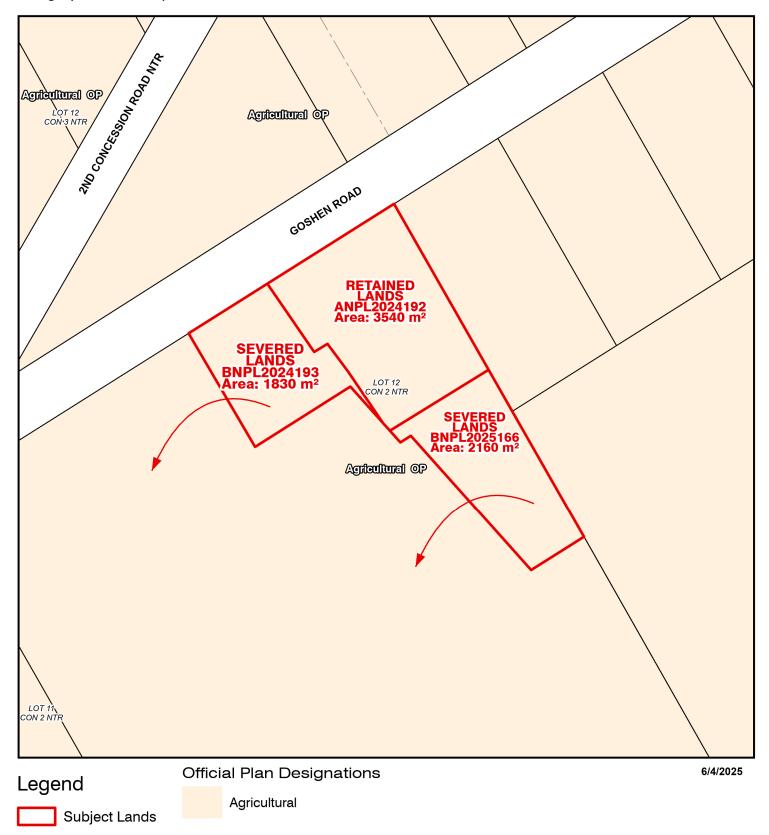
2020 Air Photo

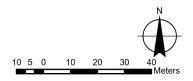




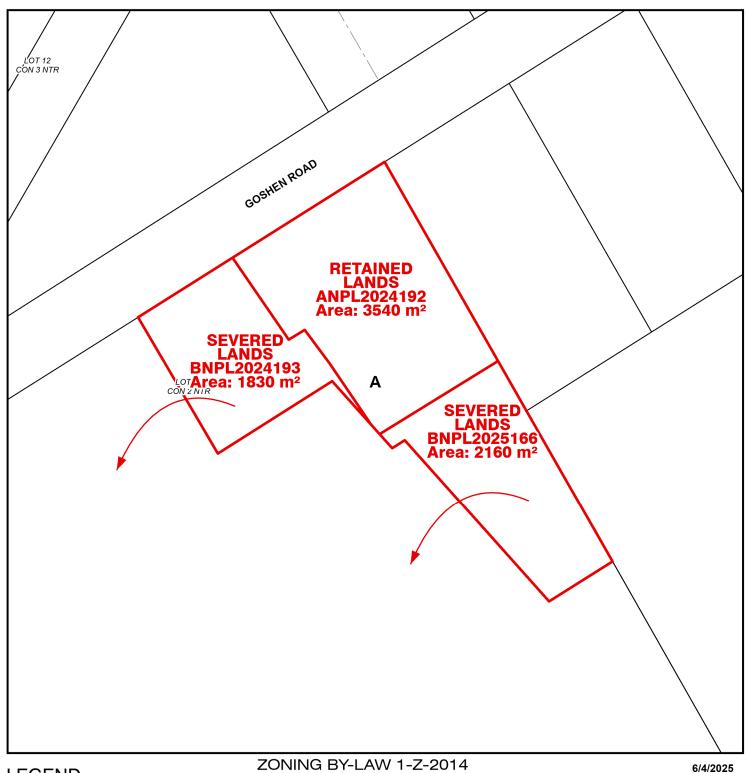
BNPL2025166 BNPL2025193 ANPL2024192

Geographic Township of MIDDLETON





BNPL2025166 BNPL2025193 ANPL2024192



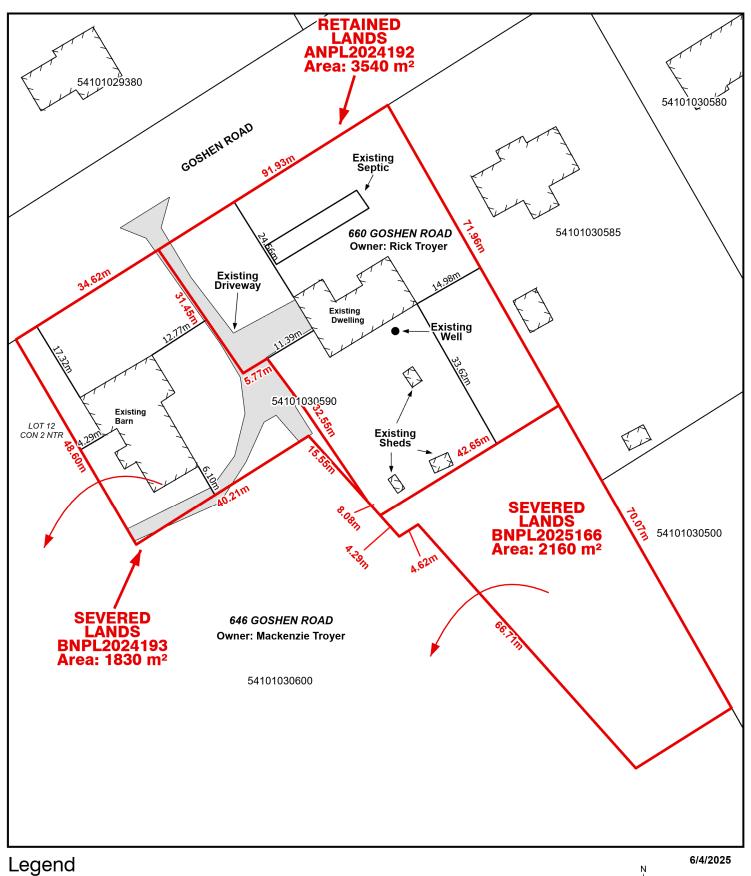


Subject Lands

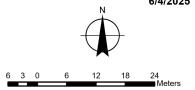
(H) - Holding

A - Agricultural Zone





Subject Lands

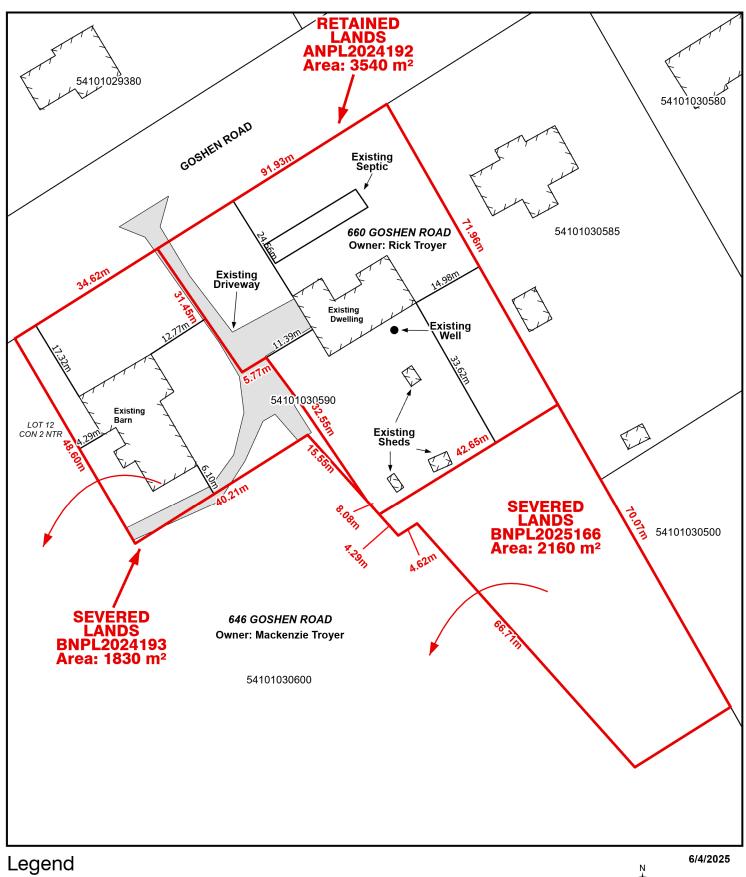


LOCATION OF LANDS AFFECTED

CONCEPTUAL PLAN

Geographic Township of MIDDLETON

BNPL2025166 BNPL2025193 ANPL2024192



Subject Lands

