

IBI GROUP

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Socalized 27, 2019.

May 24, 2019

Ms. Shannon Van Dalen | MCIP, RPP Senior Planner Planning and Economic Development Services, Norfolk County Simcoe Planning Office 185 Robinson Street. Simcoe, Ontario, N3Y 5L6

Dear Ms. Van Dalen:

HALDIMAND-NORFOLK HEALTH UNIT - 12 GILBERTSON DRIVE, SIMCOE

IBI Group is pleased to submit an Official Plan Amendment (OPA) and Zoning By-law Amendment (ZBLA) Application for the property known as 12 Gilbertson Drive in Simcoe. The OPA is required to permit "government offices" as a permitted use within the Protected Industrial designation. The ZBLA is required to bring the existing uses into conformity with the Norfolk County ZBL by permitting a government office with no limit to GFA.

In support of the above application, please find enclosed the following:

- Ten (10) copies of the completed OPA & ZBLA application forms with signatures;
- Ten (10) copies, of the Plan of Survey prepared by McDowell & Jewitt;
- Ten (10) full size copies, folded to 8.5 x 11, of the Plan of Survey (Plan 37R-3120 and 37R-9777) prepared by Jewitt and Dixon LTD.;
- Ten (10) full size copies, folded to 8.5 x 11, of the Supplementary Sketch prepared by IBI Group;
- Five (5) copies of the Planning Justification Report prepared by IBI Group which includes; Draft Official Plan Amendment and Draft Zoning By-law Amendment; and,
- One (1) USB containing a digital copy of the above listed information.

It is our understanding that an Internal Journal Entry has been created to transfer funds for the application fee in the amount of \$3,878.00, which represents the fee for an Official Plan and Zoning By-law Amendments Combined – Regular, from the Public Works Division project account into the Planning Department Revenue account.

Regards,

Brianne Comley | CPT Intermediate Planning Technician

Cc: Chris Baird, General Manager Nick Rizzo, Owner

For Office Use Only: File Number Related File Number Pre-consultation Meeting Application Submitted Complete Application	2NPL2019221 2NPL2019222 Liay 27/19 June 19/19	Public Notice Sign Application Fee Conservation Authority Fee OSSD Form Provided Planner	\$3878 = Aligna
Check the type of pla Official Plan Am Zoning By-Law	nendment	you are submitting.	
Condominium E Site Plan Applic Consent/Severa Minor Variance Easement/Right Extension of a T Part Lot Control Cash-in-Lieu of	By-law ubdivision/Vacant Land Exemption cation ance t-of-Way Femporary Use By-law	!	
	ct lands, changing the	application (for example: zone and/or official plan ots, or similar)	
General Industrial Specimes "MG-14.XX" Zone. Not	cial Provision "MG-14. twithstanding Special	the zoning of the subject 653" Zone to General Ind Provision 14.653, in addi ce and parking lot shall a	dustrial Special tion to the uses
Property Assessment	t Roll Number: <u>40</u> \	.001 31500	



A. Applicant Information

Name of Owner	Nick Rizzo
It is the responsibility of to ownership within 30 days	the owner or applicant to notify the planner of any changes in s of such a change.
Address	545 German School Road
Town and Postal Code	Paris, N3L 3E1
Phone Number	519-442-7124
Cell Number	
Email	nickrizzo545@yahoo.ca
Name of Applicant	John Ariens
Address	200 East Wing - 360 James St. N.
Town and Postal Code	Hamilton, ON L8L 1H5
Phone Number	905-546-1010
Cell Number	
Email	john.ariens@ibigroup.com
Name of Agent	John Ariens
Address	200 East Wing - 360 James St. N.
Town and Postal Code	Hamilton, ON L8L 1H5
Phone Number	905-546-1010
Cell Number	
Email	john.ariens@ibigroup.com
	all communications should be sent. Unless otherwise directed, notices in respect of this application will be forwarded to the
Owner	Agent • Applicant
Names and addresses of encumbrances on the sul	any holder of any mortgagees, charges or other bject lands:



B. Location, Legal Description and Property Information

1. Legal Description (include Geographic Township, Concession Number, Lot Number, Block Number and Urban Area or Hamlet):

The property is Part of Lot 1, Concession 14 in the Town of Simcoe in Norfolk County

	Municipal Civic Address:	12 Gilbert	son Drive
	Present Official Plan Desi		Protected Industrial
	Present Zoning: Genera	al Industria	
2.	Is there a special provisio	n or site spe	cific zone on the subject lands?
	Yes No If yes, pleas Special Provisions 14.653: "A gove	ase specify: rnment office wit	th a maximum usable floor area of 1,913 squared meters and a
	parking lot shall be permitted."		

3. Present use of the subject lands:

The subject land is currently home to the Haldimand-Norfolk Health Unit and a trucking warehouse facility.

4. Please describe all existing buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings or structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application:

*See Existing Conditions Sketch

Buildings currently existing on the site include: a trucking warehouse facility and a medical clinic, all of which are to be retained. For further information on the structures of the existing building along with their respective setbacks, please refer attached drawing.

5. If an addition to an existing building is being proposed, please explain what it will be used for (for example: bedroom, kitchen, or bathroom). If new fixtures are proposed, please describe.

A ZBLA is required to bring the existing use into conformity with Norfolk County ZBL by permitting a government office and associated parking lot. An OPA is required to permit "limited government offices" as a permitted use.

6. Please describe all proposed buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application:

A ZBLA is required to bring the existing use into conformity with Norfolk County ZBL by permitting a government office and associated parking lot. An OPA is required to permit "limited government offices" as a permitted use.



7.	Are any existing buildings on the subject lands designated under the <i>Ontario Heritage Act</i> as being architecturally and/or historically significant? Yes No If yes, identify and provide details of the building:
9	 If known, the length of time the existing uses have continued on the subject lands: +/- 20 years Existing use of abutting properties: Service Commercial (CS) Are there any existing easements or restrictive covenants affecting the subject lands? Yes No If yes, describe the easement or restrictive covenant and its effect:
	Dite: Please complete all that apply. Please explain what you propose to do on the subject lands/premises which makes this development application necessary: The purpose of this ZBLA application is to increase the maximum allowable floor area allotted to a government office. Should the County of Norfolk purchase the trucking warehouse building (MURPAC) in the future, the approval of this zoning-by-law amendment application will provide the County flexibility in using the building for a long-term period.
	Please explain why it is not possible to comply with the provision(s) of the Zoning By-law/and or Official Plan: The current zoning of the property with special provision 14.653 only permits a government office with a maximum useable floor area of approximately 1,913 meters squared. The useable floor areas of both the existing buildings on the site currently exceed this permitted value with useable floor areas of 2507.6sqm (MURPAC) and 3272.7sqm Does the requested amendment alter all or any part of the boundary of an area of settlement in the municipality or implement a new area of settlement in the municipality? Yes No If yes, describe its effect:
4.	Does the requested amendment remove the subject land from an area of employment? Yes No If yes, describe its effect:



	Yes No If y policy amendment	ed amendment alter, replace, or delete a policy of the Official Plan? es, identify the policy, and also include a proposed text of the t (if additional space is required, please attach a separate sheet): ent is to alter the following policy: Special Provisions 14.653. Notwithstanding Special llowing shall apply: "A government office with a maximum useable floor area of 5,781 sqm
6.	Description of lan Frontage:	d intended to be severed in metric units:
	Depth:	
	Width:	
	Lot Area:	
	Present Use:	
	Proposed Use:	
	Proposed final lot	size (if boundary adjustment):
	If a boundary adju	stment, identify the assessment roll number and property owner of
	the lands to which the parcel will be added:	
	Description of land Frontage:	d intended to be retained in metric units: +/-70.3m
	Depth:	+/-190.6m
	Width:	+/-70.3m
	Lot Area:	19,424.1sqm (1.9ha)
	Present Use:	General Industrial - Limited Government Offices
	Proposed Use:	General Industrial - Limited Government Offices
	Buildings on retain	ned land: one building
7.		posed right-of-way/easement:
	Depth:	
	Width:	
	Area:	
	Proposed use:	
8.	Name of person(s leased or charged County of Norfolk	` '



9. Site Information	Existing	Proposed
Please indicate unit of measurem	ent, for example: m, m ²	or %
Lot frontage	70.3m	
Lot depth	190.0m	
Lot width	70.3m	
Lot area	19424.1m²	
Lot coverage	29.8%	
Front yard	73.4m	
Rear yard	20.8m	
Left Interior side yard	10.0m	
Right Interior side yard	12.6m	
Exterior side yard (corner lot)		
Landscaped open space	5,501m ²	
Entrance access width	9.8m	
Exit access width	9.8m	
Size of fencing or screening	±1.2m - 1.5m	
Type of fencing	Chainlink	
10. Building Size		
Number of storeys	1-storey	
Building height		
Total ground floor area	5,780.6m²	
Total gross floor area		
Total useable floor area		
11. Off Street Parking and Loading	, Facilities	
Number of off street parking space	_{es}	
Number of visitor parking spaces		
Number of accessible parking spa	ces <u>6</u>	
Number of off street loading facilities	es	



12. Residential (if applicable	9)	
Number of buildings existin		
Number of buildings propos	sed: N/A	
Is this a conversion or addit	ion to an existing building?	Yes No
If yes, describe:		
Туре	Number of Units	Floor Area per Unit in m ²
Single Detached	N/A	N/A
Semi-Detached	N/A	N/A
Duplex	N/A	N/A
Triplex	N/A	N/A
Four-plex	N/A	N/A
Street Townhouse	N/A	N/A
Stacked Townhouse	N/A	N/A
Apartment - Bachelor	N/A	N/A
Apartment - One bedroom	N/A	N/A
Apartment - Two bedroom	N/A	N/A
Apartment - Three bedroom	N/A	N/A
Other facilities provided (for or swimming pool): N/A	example: play facilities, und	lerground parking, games room,
13. Commercial/Industrial U	ses (if applicable)	
Number of buildings existing	g: <u>1</u>	
Number of buildings propos	ed: 1	
Is this a conversion or addit	ion to an existing building? (Yes ● No
If yes, describe:		
Indicate the gross floor area	by the type of use (for exan	nple: office, retail, storage):



Seating Capacity (for assembly halls or similar	nr): N/A
Total number of fixed seats:	N/A
Describe the type of business(es) proposed:	N/A
Total number of staff proposed initially:	N/A
Total number of staff proposed in five years:	N/A
Maximum number of staff on the largest shift:	N/A
Is open storage required: OYes ONo	
Is a residential use proposed as part of, or acc	cessory to commercial/industrial use?
Yes No If yes please describe:	
14.Institutional (if applicable)	
Describe the type of use proposed:	N/A
Seating capacity (if applicable):	N/A
Number of beds (if applicable):	N/A
Total number of staff proposed initially:	N/A
Total number of staff proposed in five years:	N/A
Maximum number of staff on the largest shift:	N/A
Indicate the gross floor area by the type of use	e (for example: office, retail, or storage):

15. Describe Recreational or Other Use(s) (if applicable)



D.	Previous Use of the Property
1.	Has there been an industrial or commercial use on the subject lands or adjacent lands? One of the subject lands or adjacent lands? One of the subject lands or adjacent lands?
	If yes, specify the uses (for example: gas station or petroleum storage):
	Murpac Trucking Warehouse & County Health & Social Services
2.	Is there reason to believe the subject lands may have been contaminated by former uses on the site or adjacent sites? Yes No Unknown
3.	Provide the information you used to determine the answers to the above questions:
	Correspondence with County
4.	If you answered yes to any of the above questions in Section D, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached? Yes No
E.	Provincial Policy
1.	Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the <i>Planning Act, R.S.O. 1990, c. P. 13</i> ? Yes No
	If no, please explain:
	*See Planning Justification Report
2.	It is owner's responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals, including the Endangered Species Act, 2007. Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7? Yes No
	If no, please explain:
	No, modifications or redevelopment of the subject lands are proposed at the time of this application, therefore; the above studies have not been completed at this time.



3.	Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? Yes No
	If no, please explain: No modifications or redevelopment of the subject lands are proposed at the time of this application, therefore; the above studies have not been completed at this time.
	Note: If in an area of source water Wellhead Protection Area (WHPA) A, B or C please attach relevant information and approved mitigation measures from the Risk Manager Official.
4.	Are any of the following uses or features on the subject lands or within 500 metres of the subject lands, unless otherwise specified? Please check boxes, if applicable.
	Livestock facility or stockyard (submit MDS Calculation with application)
	On the subject lands or within 500 meters – distance Wooded area ✓ On the subject lands or within 500 meters – distance Municipal Landfill On the subject lands or within 500 meters – distance Sewage treatment plant or waste stabilization plant On the subject lands or within 500 meters – distance Provincially significant wetland (class 1, 2 or 3) or other environmental feature On the subject lands or within 500 meters – distance Floodplain On the subject lands or within 500 meters – distance Rehabilitated mine site On the subject lands or within 500 meters – distance Non-operating mine site within one kilometre
	On the subject lands or within 500 meters – distance
	Active mine site within one kilometre
	On the subject lands orwithin 500 meters – distance
	Industrial or commercial use (specify the use(s))
	✓ On the subject lands orwithin 500 meters – distance Active railway line
	On the subject lands or within 500 meters – distance
	Seasonal wetness of lands
	On the subject lands or within 500 meters – distance
	Erosion
	On the subject lands or within 500 meters – distance
	Abandoned gas wells
	On the subject lands orwithin 500 meters – distance



F.	Servicing and Access
1.	Indicate what services are available or proposed:
	Water Supply
	✓ Municipal piped water
	Communal wells
	Individual wells
	Other (please describe):
	Sewage Treatment
	✓ Municipal sewers
	Communal system
	Septic tank and tile bed
	Other (please describe):
	Storm Drainage
	✓ Storm sewers
	Open ditches
	Other (please describe):
2.	Existing or proposed access to subject lands:
	✓ Municipal road Provincial highway
	Unopened road Other (describe below)
	Name of road/street: Gilbertson Drive
G.	Other Information
1	Does the application involve a local business? Yes No
	If yes, how many people are employed on the subject lands?

2. Is there any other information that you think may be useful in the review of this

application? If so, explain below or attach on a separate page.

*See Planning Justification Report



H. Supporting Material to be submitted by Applicant

In order for your application to be considered complete, **folded** hard copies (number of paper copies as directed by the planner) and an **electronic version (PDF) of the properly named site plan drawings, additional plans, studies and reports** will be required, including but not limited to the following details:

- 1. Concept/Layout Plan
- 2. All measurements in metric
- 3. Key map
- 4. Scale, legend and north arrow
- 5. Legal description and municipal address
- 6. Development name
- 7. Drawing title, number, original date and revision dates
- 8. Owner's name, address and telephone number
- 9. Engineer's name, address and telephone number
- 10. Professional engineer's stamp
- 11. Existing and proposed easements and right of ways
- 12. Zoning compliance table required versus proposed
- 13. Parking space totals required and proposed
- 14. All entrances to parking areas marked with directional arrows
- 15. Loading spaces, facilities and routes (for commercial developments)
- 16. All dimensions of the subject lands
- 17. Dimensions and setbacks of all buildings and structures
- 18. Gross, ground and useable floor area
- 19. Lot coverage
- 20. Floor area ratio
- 21. Building entrances, building type, height, grades and extent of overhangs
- 22. Names, dimensions and location of adjacent streets including daylighting triangles
- Driveways, curbs, drop curbs, pavement markings, widths, radii and traffic directional signs
- 24. All exterior stairways and ramps with dimensions and setbacks
- 25. Retaining walls including materials proposed
- 26. Fire access and routes
- 27. Location, dimensions and number of parking spaces (including visitor and accessible) and drive aisles
- 28. Location of mechanical room, and other building services (e.g. A/C, HRV)
- 29. Refuse disposal and storage areas including any related screening (if indoors, need notation on site plan)
- 30. Winter snow storage location
- 31. Landscape areas with dimensions
- 32. Natural features, watercourses and trees



- 33. Fire hydrants and utilities location
- 34. Fencing, screening and buffering size, type and location
- 35. All hard surface materials
- 36. Light standards and wall mounted lights (plus a note on the site plan that all outdoor lighting is to be dark sky compliant)
- 37. Business signs (make sure they are not in sight lines)
- 38. Sidewalks and walkways with dimensions
- 39. Pedestrian access routes into site and around site
- 40. Bicycle parking
- 41. Architectural elevations of all building sides
- 42. All other requirements as per the pre-consultation meeting

addition, the following additional plans, studies and reports, including but not limited may also be required as part of the complete application submission:
Zoning Deficiency Form
On-Site Sewage Disposal System Evaluation Form
Architectural Plan
Buildings Elevation Plan
Cut and Fill Plan
Erosion and Sediment Control Plan
Grading and Drainage Control Plan (around perimeter and within site) (existing and proposed)
Landscape Plan
Photometric (Lighting) Plan
Plan and Profile Drawings
Site Servicing Plan
Storm water Management Plan
Street Sign and Traffic Plan
Street Tree Planting Plan
Tree Preservation Plan
Archaeological Assessment
Environmental Impact Study
Functional Servicing Report



	Geotechnical Study / Hydrogeological Review	
	Minimum Distance Separation Schedule	
	Noise or Vibration Study	
	Record of Site Condition	
	Storm water Management Report	
	Traffic Impact Study – please contact the Planner to verify the scope required	
Site Plan applications will require the following supporting materials:		
	 Two (2) complete sets of the site plan drawings folded to 8½ x 11 and an electronic version in PDF format Letter requesting that the Holding be removed (if applicable) A cost estimate prepared by the applicant's engineer 	
	 4. An estimate for Parkland dedication by a certified land appraiser 5. Property Identification Number (PIN) printout 	
Standard condominium exemptions will require the following supporting materials:		
	Plan of standard condominium (2 paper copies and 1 electronic copy)	
	Draft condominium declaration	
	Property Identification Number (PIN) printout	

Your development approval might also be dependent on Ministry of Environment and Climate Change, Ministry of Transportation or other relevant federal or provincial legislation, municipal by-laws or other agency approvals.

All final plans must include the owner's signature as well as the engineer's signature and seal.

I. Development Agreements

A development agreement may be required prior to approval for site plan, subdivision and condominium applications. Should this be necessary for your development, you will be contacted by the agreement administrator with further details of the requirements including but not limited to insurance coverage, professional liability for your engineer, additional fees and securities.



J. Transfers, Easements and Postponement of Interest

The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.

K. Permission to Enter Subject Lands

Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.

L. Freedom of Information

For the purposes of the Municipal Freedom of Information and Protection of Privacy Act,			
I authorize and consent to the use by or the disclosure to any person or public body any			
information that is collected under the authority of the Planning Act, R.S.O. 1990, c. P.			
13 for the purposes of processing this applica			
Owner/Applicant Signature	/ Date		
M. Owner's Authorization			
If the applicant/agent is not the registered ow application, the owner(s) must complete the a live Nick Rizzo	•		
lands that is the subject of this application for site plan approval.			
I/We authorize IBI Group	to make this application on		
my/our behalf and to provide any of my/our personal information necessary for the			
processing of this application. Moreover, this shall be your good and sufficient			
authorization for so doing.			
Owner Owner	3 / S / 9 Date Date		



N. Declaration

Brianne Comley

of City of Hamilton

solemnly declare that:

all of the above statements and the statements contained in all of the exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of *The Canada Evidence Act*.

Declared before me at:

City of Hamilton

Owner/Applicant Signature

In Province of Ontario

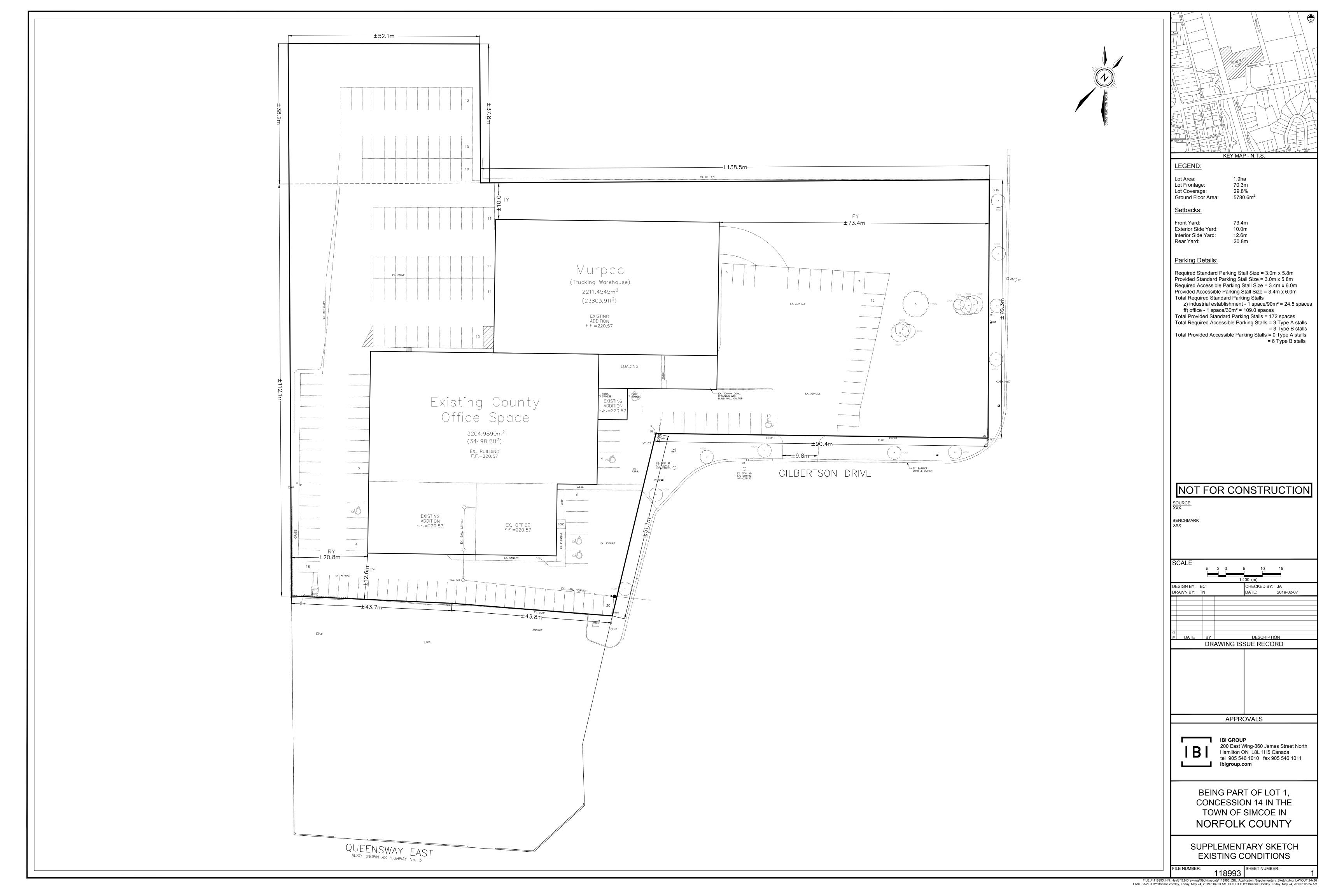
This 24 day of May

A.D., 20 19

A Commissioner, etc.

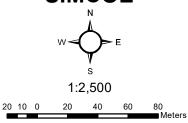
Jared Vail Marcus, a Commissioner, etc.,
Province of Ontario,
for IBI Group.
Expires December 5, 2020.

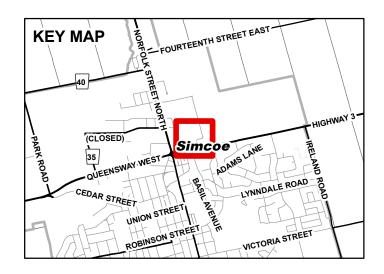


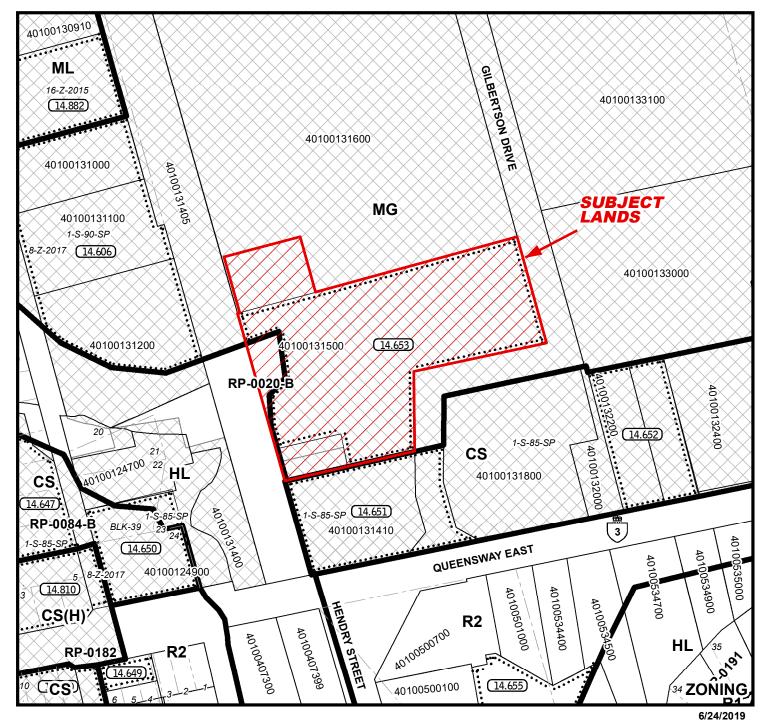


MAP 1 File Number: ZNPL2019222 & OPNPL2019221

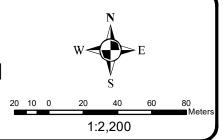
Urban Area of **SIMCOE**

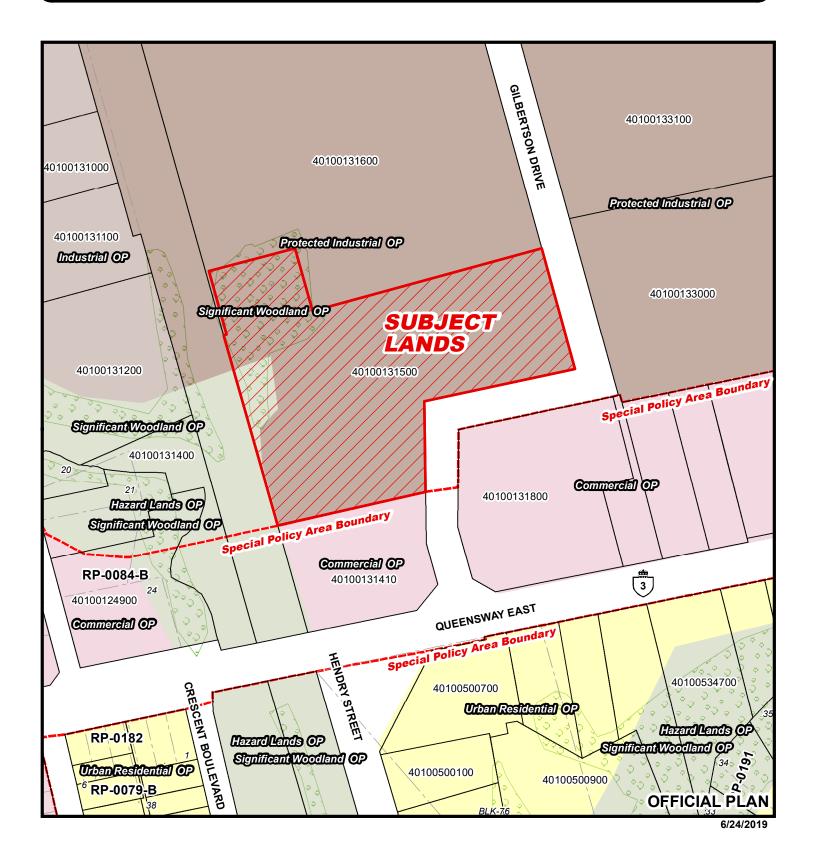




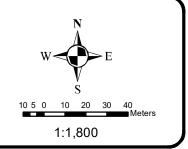


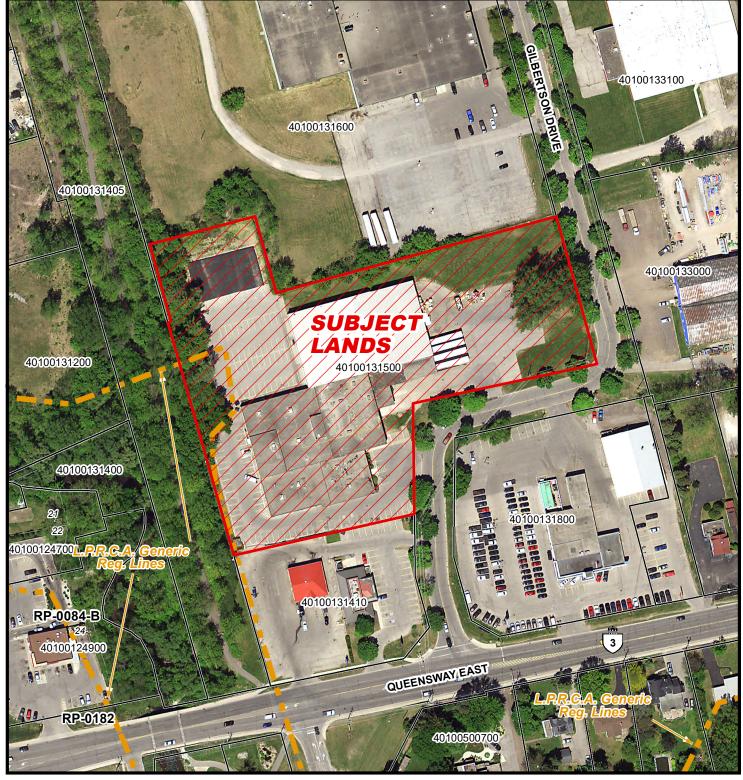
MAP 2
File Number: ZNPL2019222 & OPNPL2019221
Urban Area of SIMCOE





MAP 3
File Number: ZNPL2019222 & OPNPL2019221
Urban Area of SIMCOE





MAP 4
File Number: ZNPL2019222 & OPNPL2019221
Urban Area of SIMCOE

