

Name of Agent	<u>Michael Higgins c/o G. Douglas Vallee Limited</u>
Address	<u>2 Talbot Street North</u>
Town and Postal Code	<u>Simcoe, ON N3Y 3W4</u>
Phone Number	<u>(519) 426-6270</u>
Cell Number	<u></u>
Email	<u>michaelhiggins@gdvallee.ca</u>

Please specify to whom all communications should be sent. Unless otherwise directed, all correspondence, notices, etc., in respect of this application will be forwarded to the agent noted above.

☐ Owner ☒ Agent

Names and addresses of any holder of any mortgages, charges or other encumbrances on the subject lands:

B. Location, Legal Description and Property Information

1. Legal Description (include Geographic Township, Concession Number, Lot Number, Block Number and Urban Area or Hamlet):

Municipal Civic Address: 294 Main Street South Waterford

Present Official Plan Designation(s): Commercial

Present Zoning: Service Commercial CS zone

2. Is there a special provision or site specific zone on the subject lands?

☐ Yes ☒ No If yes, please specify:

3. The date the subject lands was acquired by the current owner: not known

4. Present use of the subject lands:

The site presently contains a fire hall and parking.

5. Please describe **all existing** buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings or structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, height, etc. on your attached sketch which must be included with your application:

Site contains a fire hall with a floor area of 597 sq m.

6. If known, the date existing buildings or structures were constructed on the subject lands: Not known
7. If an addition to an existing building is being proposed, please explain what will it be used for (e.g. bedroom, kitchen, bathroom, etc.). If new fixtures are proposed, please describe.

Proposing the addition of an EMS hall.

8. Please describe **all proposed** buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, height, etc. on your attached sketch which must be included with your application:

EMS hall 225.7 sq m in floor area. The addition will be located in accordance with the CS zone provisions. It should be noted that there is a concurrent MV app.

9. If known, the date the proposed buildings or structures will be constructed on the subject lands:

Not Known

10. Are any existing buildings on the subject lands designated under the *Ontario Heritage Act* as being architecturally and/or historically significant? Yes ☐ No ☒

If yes, identify and provide details of the building:

11. If known, the length of time the existing uses have continued on the subject lands:

Not known

12. Existing use of abutting properties:

Commercial and residential

13. Are there any easements or restrictive covenants affecting the subject lands?

☐ Yes ☒ No If yes, describe the easement or restrictive covenant and its effect:

C. Purpose of Development Application

Note: Please complete all that apply.

1. Please explain what you propose to do on the subject lands/premises which makes this development application necessary:

Propose to add an EMS hall to an existing fire hall.

2. Please explain why it is not possible to comply with the provision(s) of the Zoning By-law/and or Official Plan:

The site isn't large enough to accommodate the addition. Need relief of by-law.

3. Does the requested amendment alter all or any part of the boundary of an area of settlement in the municipality or implement a new area of settlement in the municipality? ☐ Yes ☒ No If yes, describe its effect:

4. Does the requested amendment remove the subject land from an area of employment? ☐ Yes ☒ No If yes, describe its effect:

5. Does the requested amendment alter, replace, or delete a policy of the Official Plan? ☐ Yes ☒ No If yes, identify the policy, and also include a proposed text of the policy amendment (if additional space is required, please attach a separate sheet):

6. Description of land intended to be severed in metric units:

Frontage: _____

Depth: _____

Width: _____

Lot Area: _____

Present Use: _____

Proposed Use: _____

Proposed final lot size (if boundary adjustment): _____

Description of land intended to be retained in metric units:

Frontage: _____

Depth: _____

Width: _____

Lot Area: _____

Present Use: _____

Proposed Use: _____

7. Description of proposed right-of-way/easement:

Frontage: _____

Depth: _____

Width: _____

Area: _____

Proposed use: _____

8. Name of person(s), if known, to whom lands or interest in lands to be transferred, leased or charged (if known):

9. Site Information**Existing****Proposed**

Please indicate unit of measurement, i.e. m, m² or %, etc.

Lot frontage	55 m	
Lot depth	45 m	
Lot width	irregular	
Lot area	2588.8 sq m	
Lot coverage		31.8%
Front yard	7m	7m
Rear yard		7.9 m accessory bld
Left Interior side yard		2 m accessory bld
Right Interior side yard		15.60 m
Exterior side yard (corner lot)		
Landscaped open space		Nil
Entrance access width		6m entrance
Exit access width		
Size of fencing or screening		
Type of fencing		

10. Building Size

Number of storeys		one storey
Building height		
Total ground floor area		
Total gross floor area		225.7 sq m
Total useable floor area		

11. Off Street Parking and Loading Facilities

Number of off street parking spaces req'd 24	22
Number of visitor parking spaces	
Number of accessible parking spaces	2
Number of off street loading facilities	

12. Multiple Family Residential (if applicable)

Number of buildings existing: _____

Number of buildings proposed: _____

Is this a conversion or addition to an existing building? ☐ Yes ☐ No

If yes, describe: _____

Type

Number of Units

Floor Area per Unit in m²

Bachelor _____

One bedroom _____

Two bedroom _____

Three bedroom _____

Townhouse _____

Other facilities provided (e.g. play facilities, underground parking, games room, swimming pool etc.):

13. Commercial/Industrial Uses (if applicable)

Number of buildings existing: _____

Number of buildings proposed: _____

Is this a conversion or addition to an existing building? ☐ Yes ☐ No

If yes, describe:

Indicate the gross floor area by the type of use (e.g. office, retail, storage, etc.):

Seating Capacity (for assembly halls, etc.): _____

Total number of fixed seats: _____

Describe the type of business(es) proposed: _____

Total number of staff proposed initially: _____

Total number of staff proposed in five years: _____

Maximum number of staff on the largest shift: _____

Is open storage required: ☐ Yes ☐ No

Is a residential use proposed as part of, or accessory to commercial/industrial use?

☐ Yes ☐ No If yes please describe:

14. Institutional (if applicable)

Describe the type of use proposed: _____

Seating capacity (if applicable): _____

Number of beds (if applicable): _____

Total number of staff proposed initially: _____

Total number of staff proposed in five years: _____

Maximum number of staff on the largest shift: _____

Indicate the gross floor area by the type of use (e.g. office, retail, storage, etc.):

15. Describe Recreational or Other Use(s) (if applicable)

D. Previous Use of the Property

1. Has there been an industrial or commercial use on the subject lands or adjacent lands? ☒ Yes ☐ No ☐ Unknown

If yes, specify the uses (example: gas station, petroleum storage, etc.):

Existing fire hall

2. Has the grading of the subject lands been changed through excavation or the addition of earth or other material? ☐ Yes ☒ No ☐ Unknown
3. Is there reason to believe the subject lands may have been contaminated by former uses on the site or adjacent sites? ☐ Yes ☒ No ☐ Unknown
4. Provide the information you used to determine the answers to the above questions:

Owner

5. If you answered yes to any of the above questions in Section D, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached? ☐ Yes ☐ No

E. Provincial Policy

1. Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the *Planning Act*, R.S.O. 1990, c. P. 13? ☒ Yes ☐ No

If no, please explain:

2. It is owner's responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals, including the Endangered Species Act, 2007. Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7? ☐ Yes ☒ No

If no, please explain:

Existing use in an urban area.

3. Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? ☒ Yes ☐ No

If no, please explain:

The use isn't near any source water protection area.

Note: If in an area of source water WHPA A, B or C please attach relevant information and approved mitigation measures from the Risk Manager Official.

4. Are any of the following uses or features on the subject lands or within 500 metres of the subject lands, unless otherwise specified? Please check boxes, if applicable.

Livestock facility or stockyard (submit MDS Calculation with application)

☐ On the subject lands or ☐ within 500 meters – distance _____

Wooded area

☐ On the subject lands or ☐ within 500 meters – distance _____

Municipal Landfill

☐ On the subject lands or ☐ within 500 meters – distance _____

Sewage treatment plant or waste stabilization plant

☐ On the subject lands or ☐ within 500 meters – distance _____

Provincially significant wetland (class 1, 2 or 3) or other environmental feature

☐ On the subject lands or ☐ within 500 meters – distance _____

Floodplain

☐ On the subject lands or ☐ within 500 meters – distance _____

Rehabilitated mine site

☐ On the subject lands or ☐ within 500 meters – distance _____

Non-operating mine site within one kilometre

☐ On the subject lands or ☐ within 500 meters – distance _____

Active mine site within one kilometre

☐ On the subject lands or ☐ within 500 meters – distance _____

Industrial or commercial use (specify the use(s))

☐ On the subject lands or ☐ within 500 meters – distance _____

Active railway line

☐ On the subject lands or ☐ within 500 meters – distance _____

Seasonal wetness of lands

☐ On the subject lands or ☐ within 500 meters – distance _____

Erosion

☐ On the subject lands or ☐ within 500 meters – distance _____

Abandoned gas wells

☐ On the subject lands or ☐ within 500 meters – distance _____

F. Servicing and Access

1. Indicate what services are available or proposed:

Water Supply

- ☒ Municipal piped water
☐ Communal wells
☐ Individual wells
☐ Other (describe below)
-

Sewage Treatment

- ☒ Municipal sewers
☐ Communal system
☐ Septic tank and tile bed
☐ Other (describe below)
-

Storm Drainage

- ☒ Storm sewers
☐ Open ditches
☐ Other (describe below)
-

2. Have you consulted with Public Works & Environmental Services concerning storm water management?

☒ Yes ☐ No

3. Has the existing drainage on the subject lands been altered?

☐ Yes ☒ No

4. Does a legal and adequate outlet for storm drainage exist?

☒ Yes ☐ No

5. How many water meters are required? _____

6. Existing or proposed access to subject lands:

☒ Municipal road

☐ Provincial highway

☐ Unopened road

☐ Other (describe below)

Name of road/street:

Main Street

G. Other Information

1. Does the application involve a local business? ☐ Yes ☒ No
If yes, how many people are employed on the subject lands?
-

2. Is there any other information that you think may be useful in the review of this application? If so, explain below or attach on a separate page.

In order to accommodate the movement of the accessory building we need relief of section 3.1 and 6.3.2 e),f) side yard relief .40 m. section 4.1.5 driveway width 7.3m proposed 6 m. section 6.3.5 landscape strip from 3 m to 0 m. location of a parking lot from 4.5 m to 1.90 m. Proposed parking required 24 propose 22. The zoning deficiency form is attached.

H. Supporting Material to be submitted by Applicant

In order for your application to be considered complete, folded hard copies (number of paper copies as directed by the planner) and an **electronic version (PDF) of the site plan drawings, additional plans, studies and reports** will be required, including but not limited to the following details:

1. Concept/Layout Plan
2. All measurements in metric
3. Key map
4. Scale, legend and north arrow
5. Legal description and municipal address
6. Development name
7. Drawing title, number, original date and revision dates
8. Owner's name, address and telephone number
9. Engineer's name, address and telephone number
10. Existing and proposed easements and right of ways
11. Zoning compliance table – required versus proposed
12. Parking space totals – required and proposed
13. Loading spaces, facilities and routes
14. All dimensions of the subject lands
15. Dimensions and setbacks of all buildings and structures
16. Gross, ground and useable floor area
17. Lot coverage
18. Floor area ratio
19. Building entrances and grades
20. Names of adjacent streets
21. Driveways, curbs, drop curbs, pavement markings, widths, radii and traffic directional signs
22. Fire access and routes
23. Location, dimensions and number of parking spaces (including visitor and accessible) and aisles
24. Location of mechanical room
25. Refuse disposal and storage areas including any related screening
26. Winter snow storage location
27. Landscape areas with dimensions
28. Natural features, watercourses and trees
29. Fire hydrants and utilities location
30. Fencing, screening and buffering – size, type and location
31. All hard surface materials
32. Light standards and wall mounted lights

33. Signs
34. Sidewalks and walkways with dimensions
35. Pedestrian access routes into site and around site
36. Bicycle parking
37. Professional engineer's stamp

In addition, the following additional plans, studies and reports, including but not limited to, **may** also be required as part of the complete application submission:

- ☐ Zoning Deficiency Form
- ☐ On-Site Sewage Disposal System Evaluation Form
- ☐ Architectural Plan
- ☐ Buildings Elevation Plan
- ☐ Cut and Fill Plan
- ☐ Erosion and Sediment Control Plan
- ☐ Grading and Drainage Control Plan (around perimeter and within site) (existing and proposed)
- ☐ Landscape Plan
- ☐ Photometric (Lighting) Plan
- ☐ Plan and Profile Drawings
- ☐ Site Servicing Plan
- ☐ Storm water Management Plan
- ☐ Street Sign and Traffic Plan
- ☐ Street Tree Planting Plan
- ☐ Tree Preservation Plan
- ☐ Archaeological Assessment
- ☐ Environmental Impact Study
- ☐ Functional Servicing Report
- ☐ Geotechnical Study / Hydrogeological Review
- ☐ Minimum Distance Separation Schedule
- ☐ Noise or Vibration Study
- ☐ Record of Site Condition
- ☐ Storm water Management Report

- ☐ Traffic Impact Study – please contact the Planner to verify the scope of the study required

Standard condominium exemptions will require the following supporting materials:

- ☐ Plan of standard condominium (2 paper copies and 1 electronic copy)
☐ Draft condominium declaration

Your development approval might also be dependent on Ministry of Environment and Climate Change, Ministry of Transportation or other relevant federal or provincial legislation, municipal by-laws or other agency approvals.


All final plans must include the owner's signature as well as the engineer's signature and seal.

I. Development Agreements

A development agreement may be required prior to approval for site plan, subdivision and condominium applications. Should this be necessary for your development, you will be contacted by the agreement administrator with further details of the requirements including but not limited to insurance coverage, professional liability for your engineer, additional fees and securities.

J. Transfers, Easements and Postponement of Interest

The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.



Owner/Applicant Signature

MAY 31 2017

Date

K. Permission to Enter Subject Lands

Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.



Owner/Applicant Signature

MAY 31 2017

Date

L. Freedom of Information

For the purposes of the *Municipal Freedom of Information and Protection of Privacy Act*, I authorize and consent to the use by or the disclosure to any person or public body any information that is collected under the authority of the *Planning Act, R.S.O. 1990, c. P. 13* for the purposes of processing this application.



Owner/Applicant Signature

MAY 31 2017

Date

M. Owner's Authorization

If the applicant/agent is not the registered owner of the lands that is the subject of this application, the owner must complete the authorization set out below.

I/We MARLENE WATSON am/are the registered owner(s) of the lands that is the subject of this application for site plan approval.

I/We authorize G. Douglas Vallee Limited to make this application on my/our behalf and to provide any of my/our personal information necessary for the processing of this application. Moreover, this shall be your good and sufficient authorization for so doing.



Owner

May 30, 2017

Date

Owner

Date

N. Declaration of Applicant and Agent

I hereby apply for development approval and declare that all of the above statements and the statements contained in all of the exhibits transmitted herewith are accurate and true. I understand that site plan approval is required before a building permit can be issued.



Applicant Signature

MAY 31 2017

Date

Agent Signature

Date



O. Declaration

I, JOHN VALLEE of THE TOWN OF SIMCOE

solemnly declare that:

all of the above statements and the statements contained in all of the exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of *The Canada Evidence Act*.

Declared before me at:

THE TOWN OF SIMCOE


Owner/Applicant Signature

In NORFOLK COUNTY

This 31 day of MAY

A.D., 20 17



A Commissioner, etc.

**MICHAEL JOHN HIGGINS, a Commissioner, etc.,
Norfolk County, for G. Douglas Vallee Limited.
Expires June 15, 2018.**



Zoning Deficiency

Simcoe: 185 Robinson St.
Simcoe, ON
N3Y 5L6
519-426-5870
Langton: 22 Albert St.
Langton, On.
N0E 1G0
519-875-4485

PROPERTY INFORMATION

Address: 294 Main Street Waterford

Legal Description: WAT PLAN 268 lot 1-3

Roll Number: 331033502017300

Application #:

Information Origins: Addition to Waterford EMS building (Norfolk County)

Service Commercial Zone (CS)

6.1.2 Main Building

Main Building	REQUIRED	PROPOSED	DEFICIENCY	UNITS	
a) minimum lot area					
i) interior lot	450.00		N/A	m.sq	
ii) corner lot	495.00		N/A	m.sq	
b) minimum lot frontage					
i) interior lot	15.00		N/A	m	
ii) corner lot	16.50		N/A	m	
c) minimum front yard	3.00		N/A	m	
d) minimum exterior side yard	3.00		N/A	m	
e) minimum interior side yard	3.00				
	left	3.00	2.00	1.00	m
	right	3.00	3.00		m
f) minimum rear yard	9.00		N/A	m	
g) minimum usable floor area: for a dwelling unit in a non-residential building	40.00		N/A	m.sq	
h) maximum building height	11.00		N/A	m	
i) maximum lot coverage					
Note proposed area:	35.00		N/A	%	
j) maximum usable floor area of a fruit and vegetable outlet	200.00		N/A	m.sq	
k) outdoor storage: prohibited in a front yard and within 3m of any lot line adjoining a residential zone	3.00		N/A	m	

Comments

moved existing storage building to side of existing EMS building

6.3.6 Zoning Provision for Landscaped Strip

All buildings, parking lots and parking spaces and display areas shall be setback 3 metres from the front lot line. This area shall be landscaped which may include patio pavers.

REQUIRED	PROPOSED	DEFICIENCY	UNITS
3.00	0.00	3.00	m

6.3.6 Zone Provision for Convenience Store

Maximum usable floor area of a convenience store

280.00	N/A	m.sq
--------	-----	------

Comments

proposing no landscape buffer



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PROPERTY INFORMATION

Address: 294 Main Street Waterford

Legal Description: WAT PLAN 268 lot 1-3

Roll Number: 331033502017300

Application #:

Information Origins: Addition to Waterford EMS building (Norfolk County)

Accessory Use to Non-Residential Uses

REQUIRED

PROPOSED

DEFICIENCY

UNITS

3.1 No building or structure, excluding a sign, which is accessory to any non-residential use in any Zone shall:

a) contravene any Zone provisions for the Zone in which the building or structure is located except;

i) a building or structure used as a gatehouse or kiosk for parking attendants or security personnel which may be erected in any required setback from a street provided such building or structure is located no nearer than:

to a *street line*

3.00

N/A

m

maximum *building area*

20.00

N/A

m.sq

Comments

4.0 Parking

REQUIRED

PROPOSED

DEFICIENCY

UNITS

4.9 number of parking spaces

24

22.00

2

4.3.3 number of accessible parking spaces

i) Type A

1

1.00

N/A

ii) Type B

N/A

4.1.5 Minimum Driveway Width

a) one-way traffic

6.00

N/A

m

b) two-way traffic

7.30

6.00

1.30

m

4.2 e) interior lot line *abutting a residential*

4.50

1.90

2.60

m

Zone

Comments

using 4.9 (tt) to calculate parking spaces based on 1 parking space per 35sqm of area

The proposed information and any supporting documents have been provided by the owner/applicant. The above information is only in respect to the associated planning application and does not relieve the owner/applicant from obtaining all other permits/approvals required. The owner/applicant hereby accepts full responsibility for the accuracy of the proposed information provided on this form.

Prepared By:

Roxanne Koot

I have read and understand the above.

Signature of owner or authorized agent

Signature of Zoning Administrator

date

Jan 11 - 2018

date

AS PER: Fritz R. Enzlin. CBCO, CRBO -
Chief Building Official Manager,
Building & Bylaw Division, Norfolk
County



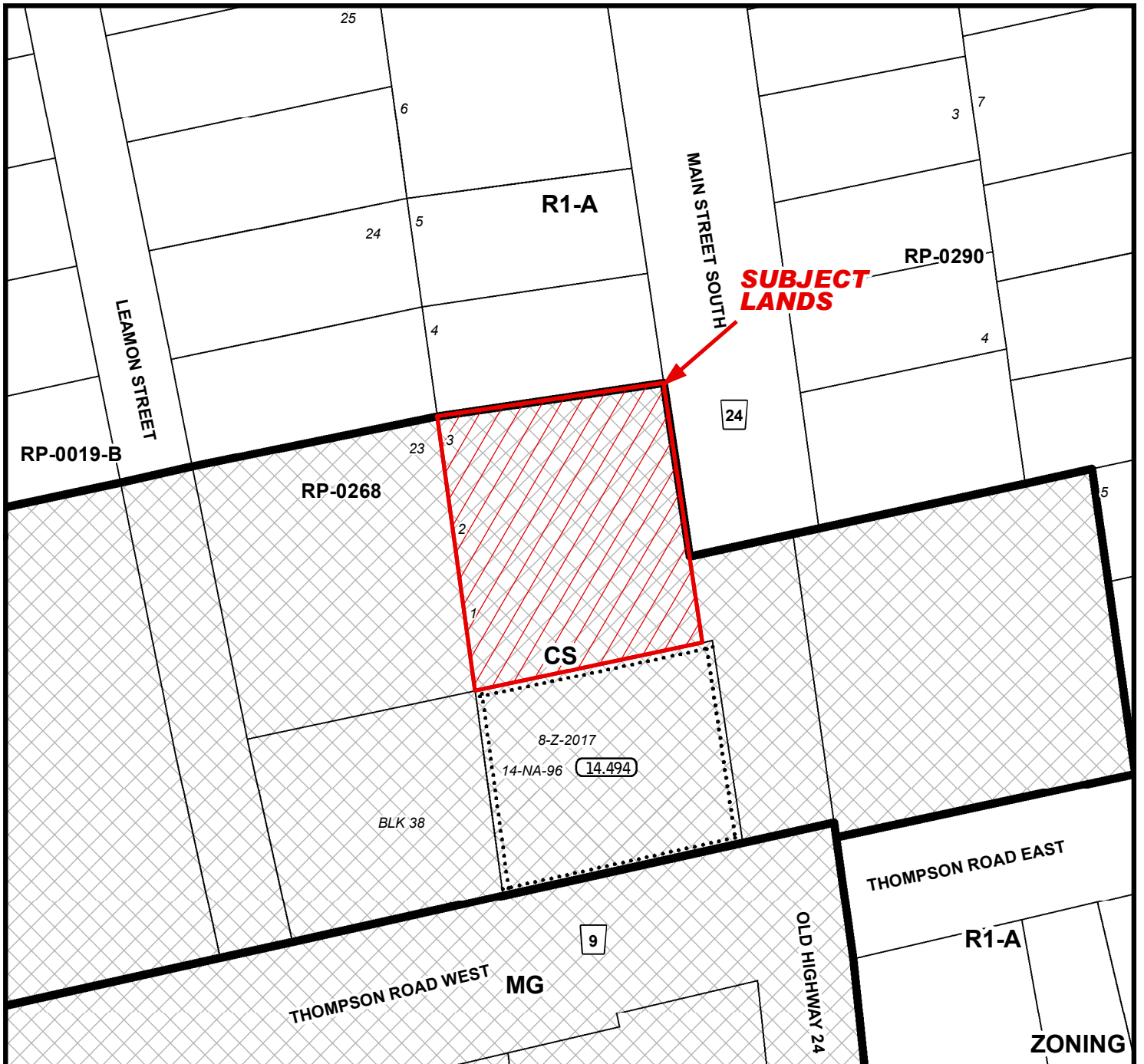
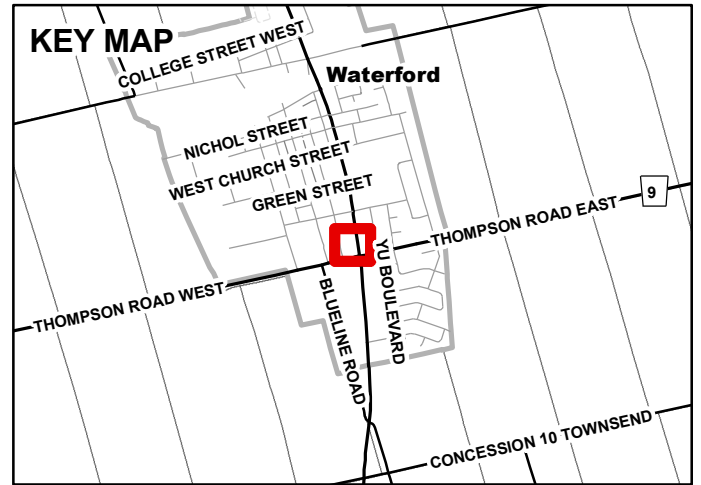
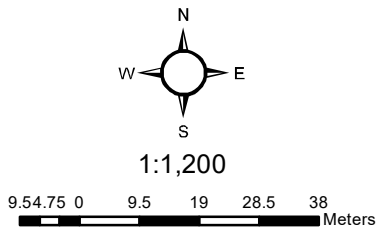
--- 2.64.2 --- EXISTING CONTOUR ELEVATION

Designed by :	GAP	Drawn By :	TJC
Checked by :	TGS	Date Started :	January 12, 2018
Drawing Scale :	1:200	Drawing No.	C102
Project No.	17-042		

MAP 1

File Number: ANPL2018006 & SPPL2018007

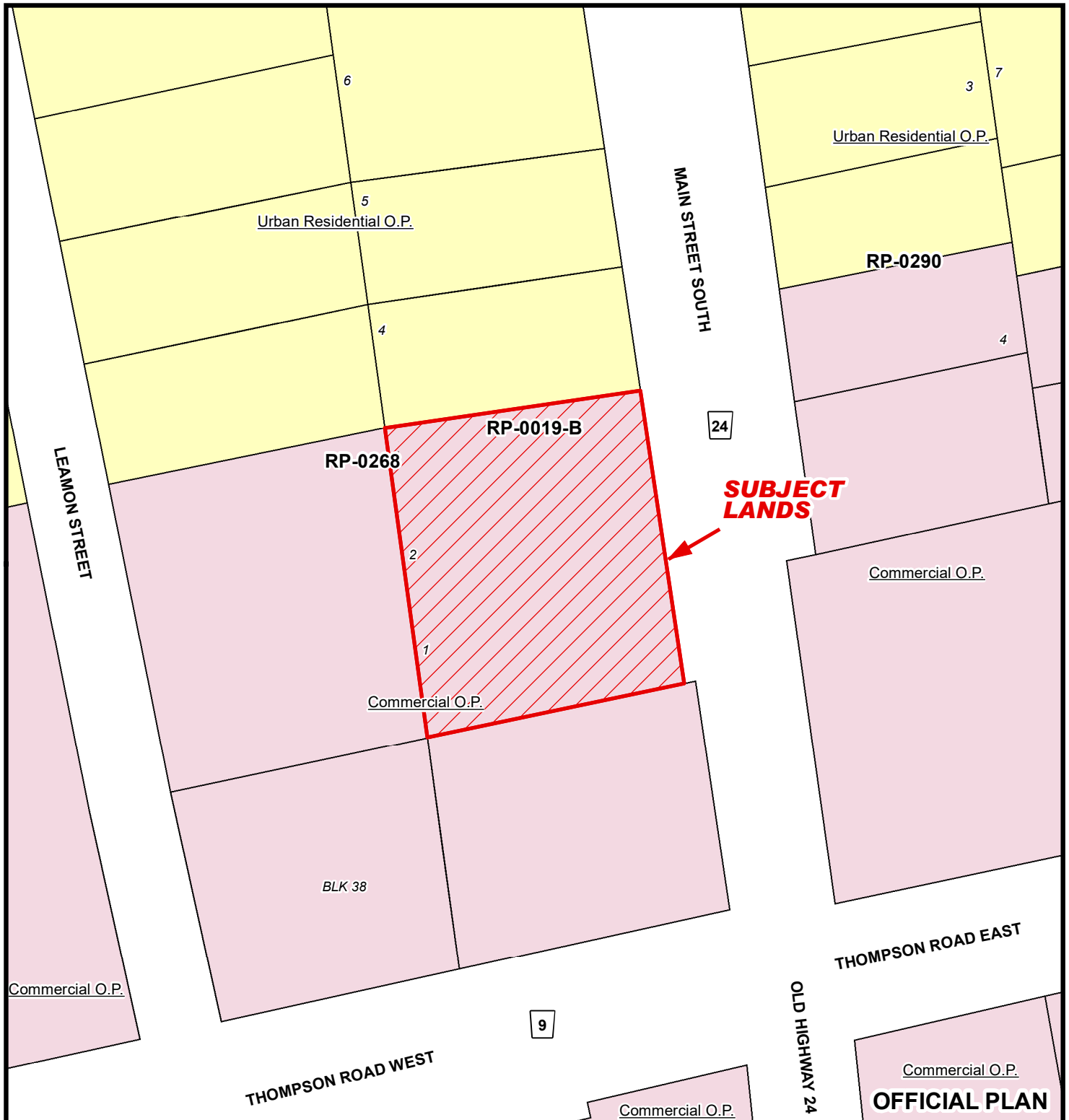
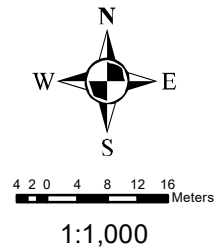
Urban Area of WATERFORD



MAP 2

File Number: ANPL2018006 & SPPL2018007

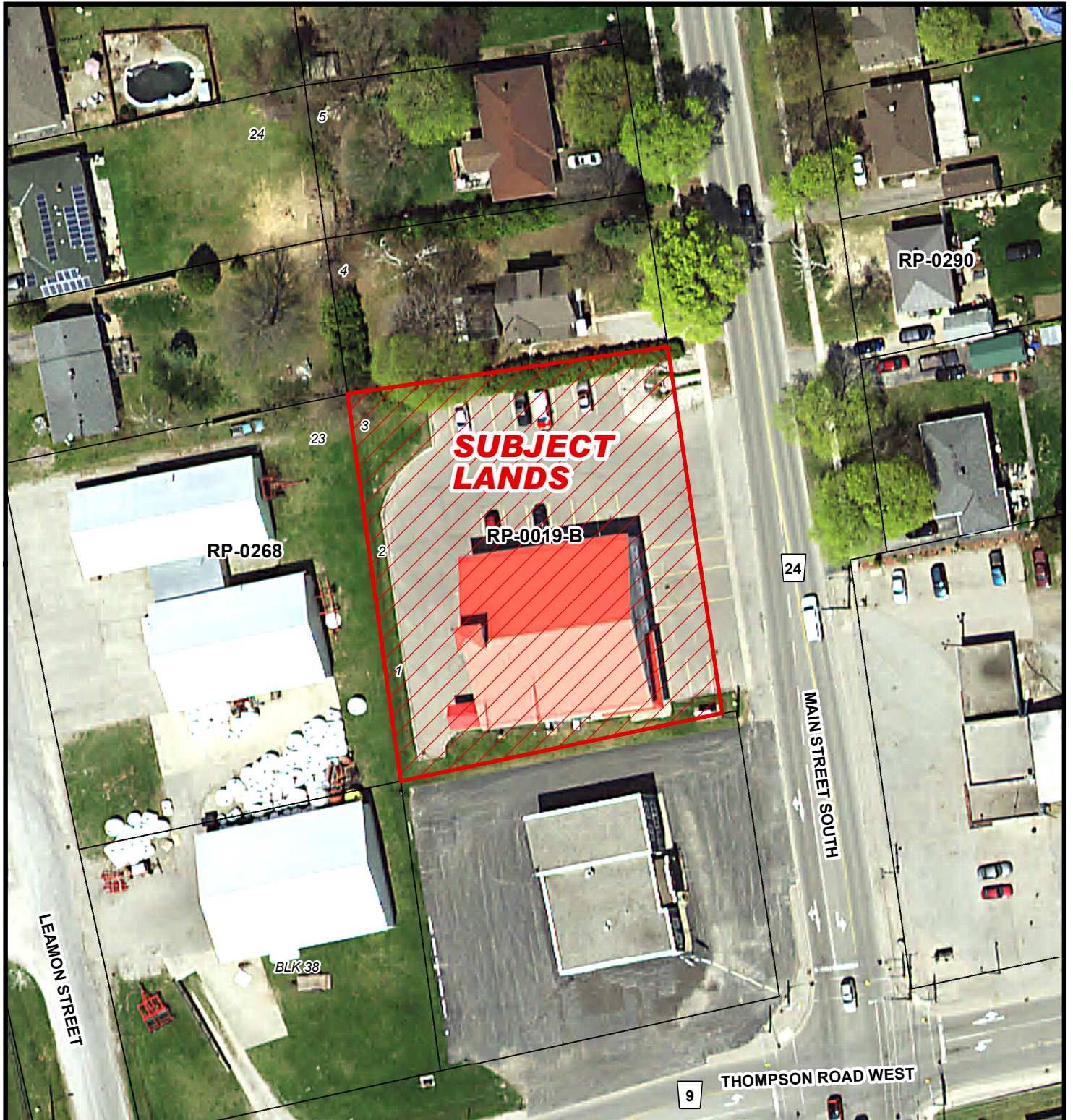
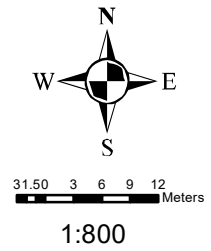
Urban Area of WATERFORD



MAP 3

File Number: ANPL2018006 & SPPL2018007

Urban Area of WATERFORD



MAP 4

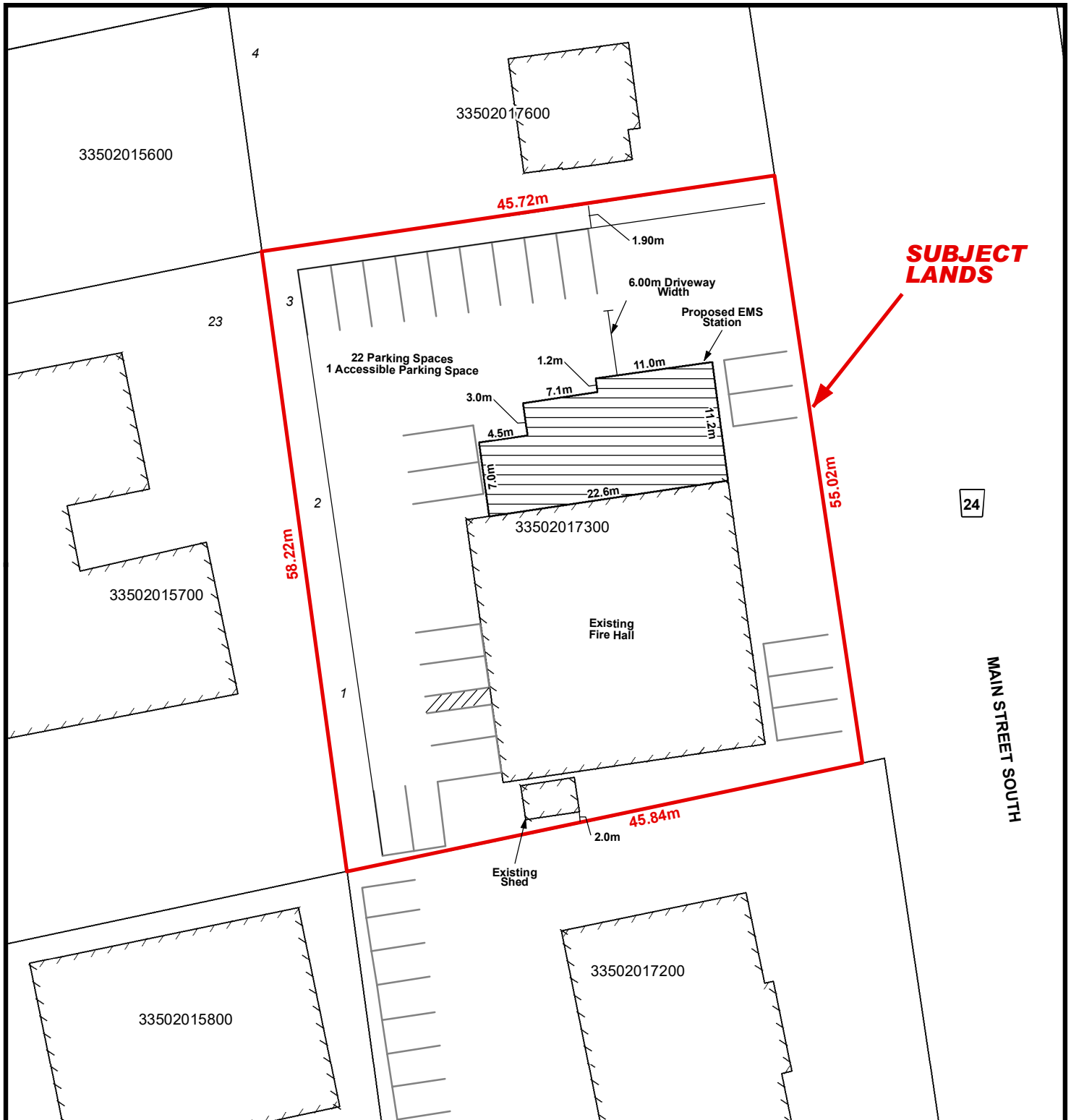
File Number: ANPL2018006 & SPPL2018007

Urban Area of WATERFORD



2 1 0 2 4 6 8 Meters

1:500



LOCATION OF LANDS AFFECTED

File Number: ANPL2018006 & SPPL2018007

Urban Area of WATERFORD



2 1 0 2 4 6 8 Meters

1:500

