Related File Number	PPL2018160		
Check the type of plann	ning application(s)	you are	e submitting.
Official Plan Amer	idment		
Zoning By-Law An	nendment		
Temporary Use By	/-law		
Draft Plan of Subd	livision/Vacant Land	d Condo	minium
Condominium Exe	mption		
Site Plan Applicati	on		
	Consent/Severance		
	Minor Variance		
	Easement/Right-of-Way		
$\boldsymbol{\vdash}$	Extension of a Temporary Use By-law		
-	Part Lot Control		
	Cash-in-Lieu of Parking		
Renewable Energy	Renewable Energy Project or Radio Communication Tower		
Property Assessment R	oll Number: 40302	504815	
A. Applicant Information	on		
Name of Owner	Karen Turkstra J	en Turks	tra
It is the responsibility of the owner or applicant to notify the planner of any changes in ownership within 30 days of such a change.			
Address	2 Webster's Falls R	oad 4	4036 Harvard Avenue
Town and Postal Code	Dundas, ON L9H 4\	W2	Montreal, Quebec H4A 2W7
Phone Number	905-979-3456		514-229-4959
Cell Number			
Email	mitchturk@symaptic	co.ca	jenturkstra@gmail.com



Name of Applicant	Karen Turkstra
Address	2 Webster's Falls Road
Town and Postal Code	Dundas, ON L9H 4W2
Phone Number	905-979-3456
Cell Number	
Email	mitchturk@sympatico.ca
Name of Agent	G. Douglas Vallee Limited
Address	2 Talbot Street N
Town and Postal Code	Simcoe, ON N3Y 3W4
Phone Number	519-426-6270
Cell Number	
Email	michaelhiggins@gdvallee.ca
• •	Il communications should be sent. Unless otherwise directed, es, etc., in respect of this application will be forwarded to the
Owner	
Names and addresses of encumbrances on the sub	any holder of any mortgagees, charges or other oject lands:
	•
B. Location, Legal Des	cription and Property Information
Legal Description (incl Block Number and Urk	ude Geographic Township, Concession Number, Lot Number, oan Area or Hamlet):
Part of Lot 4 Concessio of Windham Simcoe No	n 14 Plan 280 and part lots 16 and 17 RP37R8959 Geographic Township rfolk County
Municipal Civic Addres	ss:
Present Official Plan D	
Present Zoning: Urb	an Residential Type 4 (R4)



3.	Present use of the subject lands:
	Vacant land
4.	Please describe all existing buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings of structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, height, etc. on your attached sketch which must be included with your application: Vacant Land
5.	If an addition to an existing building is being proposed, please explain what will it be used for (e.g. bedroom, kitchen, bathroom, etc.). If new fixtures are proposed, please describe.
6.	Please describe all proposed buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, height, etc. on your attached sketch which must be included with your application: 56 group townhouse units
7.	Are any existing buildings on the subject lands designated under the <i>Ontario Heritage Act</i> as being architecturally and/or historically significant? Yes No large No large No large identify and provide details of the building:
8.	If known, the length of time the existing uses have continued on the subject lands: Not known

2. Is there a special provision or site specific zone on the subject lands?

Yes No If yes, please specify:



9.	Existing use of abutting properties:
	Residential, Institutional, Commercail and vacant industrial
10	.Are there any easements or restrictive covenants affecting the subject lands?
	Yes No If yes, describe the easement or restrictive covenant and its effect:
c.	Purpose of Development Application
Nc	ote: Please complete all that apply.
1.	Please explain what you propose to do on the subject lands/premises which makes this development application necessary:
	Require site plan approval to permit the construction of 56 townhouse units as a plan of Condominium.
2.	Please explain why it is not possible to comply with the provision(s) of the Zoning By-law/and or Official Plan:
3.	Does the requested amendment alter all or any part of the boundary of an area of settlement in the municipality or implement a new area of settlement in the municipality? Yes No If yes, describe its effect:
1.	Does the requested amendment remove the subject land from an area of employment? Yes No If yes, describe its effect:
5.	Does the requested amendment alter, replace, or delete a policy of the Official Plan? Ores Ono If yes, identify the policy, and also include a proposed text of the policy amendment (if additional space is required, please attach a separate sheet):



6.	Description of land intended to be severed in metric units: Frontage:		
	Depth:		
	Width:		
	Lot Area:		
	Present Use:		
	Proposed Use:		
	•	size (if boundary adjustment):	
	If a boundary adjustment, identify the assessment roll number and property owner of		
	the lands to which the parcel will be added:		
	Description of lan Frontage:	d intended to be retained in metric units:	
	Depth:		
	Width:		
	Lot Area:		
	Present Use:		
	Proposed Use:		
7.	Description of pro Frontage:	posed right-of-way/easement:	
	Depth:		
	Width:		
	Area:		
	Proposed use:		
8.	Name of person(s leased or charged), if known, to whom lands or interest in lands to be transferred, (if known):	



9. Site Information	Existing	Proposed	
Please indicate unit of measureme	nt, i.e. m, m² or %, e	etc.	
Lot frontage	144m	144m	
Lot depth	156m	156m	
Lot width	144m	144m	
Lot area	2.2 ha	2.2 ha	
Lot coverage			
Front yard	·····	6m	
Rear yard		7.5m	
Left Interior side yard		3m	
Right Interior side yard		3m	
Exterior side yard (corner lot)		6m	
Landscaped open space			
Entrance access width			
Exit access width		· · · · · · · · · · · · · · · · · · ·	
Size of fencing or screening	· 		
Type of fencing			
10. Building Size			
Number of storeys		1	
Building height		·	
Total ground floor area			
Total gross floor area		120 sq m	
Total useable floor area	· · · · · · · · · · · · · · · · · · ·	·	
11. Off Street Parking and Loading Facilities			
Number of off street parking spaces	5	112	
Number of visitor parking spaces			
Number of accessible parking space	es	2	
Number of off street loading facilities	es		
12.Multiple Family Residential (if applicable)			
Number of buildings existing:			



Number of buildings proposed: 56	
Is this a conversion or addition to an existing building? OYes ONo	
If yes, describe:	
Туре	
Number of Units	
Floor Area per Unit in m ²	
Bachelor	
One bedroom	
Two bedroom	
Three bedroom	
Townhouse	
Other facilities provided (e.g. play facilities, underground parking, games room, swimming pool etc.):	
13. Commercial/Industrial Uses (if applicable)	
Number of buildings existing:	
Number of buildings proposed:	
Is this a conversion or addition to an existing building? OYes No	
If yes, describe:	
Indicate the gross floor area by the type of use (e.g. office, retail, storage, etc.):	
Seating Capacity (for assembly halls, etc.):	
Total number of fixed seats:	
Describe the type of business(es) proposed:	
Revised March 2	118



Total number of staff proposed initially:
Total number of staff proposed in five years:
Maximum number of staff on the largest shift:
Is open storage required: OYes ONo
Is a residential use proposed as part of, or accessory to commercial/industrial use?
Yes No If yes please describe:
14. Institutional (if applicable)
Describe the type of use proposed:
Seating capacity (if applicable):
Number of beds (if applicable):
Total number of staff proposed initially:
Total number of staff proposed in five years:
Maximum number of staff on the largest shift:
Indicate the gross floor area by the type of use (e.g. office, retail, storage, etc.):

15. Describe Recreational or Other Use(s) (if applicable)



1.	Has there been an industrial or commercial use on the subject lands or adjacent lands? Yes No Unknown If yes, specify the uses (example: gas station, petroleum storage, etc.):
	if yes, speerly the uses (example: gas station, petroleum storage, etc.).
2.	Is there reason to believe the subject lands may have been contaminated by former uses on the site or adjacent sites? Yes No Unknown
3.	Provide the information you used to determine the answers to the above questions:
	Qwner
4.	If you answered yes to any of the above questions in Section D, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached? Yes No
E.	Provincial Policy
1.	Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the <i>Planning Act, R.S.O. 1990, c. P. 13?</i> Yes No
	If no, please explain:
2.	It is owner's responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals, including the Endangered Species Act, 2007. Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7? Yes No



D. Previous Use of the Property

3.	Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? Yes No
	If no, please explain:
	Note: If in an area of source water WHPA A, B or C please attach relevant information and approved mitigation measures from the Risk Manager Official.
4.	Are any of the following uses or features on the subject lands or within 500 metres of the subject lands, unless otherwise specified? Please check boxes, if applicable.
	Livestock facility or stockyard (submit MDS Calculation with application)
	On the subject lands or within 500 meters – distance
	Wooded area
	On the subject lands orwithin 500 meters – distance
	Municipal Landfill
	On the subject lands orwithin 500 meters – distance
	Sewage treatment plant o <u>r w</u> aste stabilization plant
	On the subject lands or within 500 meters – distance
	Provincially significant wetland (class 1, 2 or 3) or other environmental feature On the subject lands orwithin 500 meters – distance
	Floodplain
	On the subject lands orwithin 500 meters – distance
	Rehabilitated mine site
	On the subject lands or within 500 meters – distance
	Non-operating mine site <u>wit</u> hin one kilometre
	On the subject lands orwithin 500 meters – distance
	Active mine site within one kilometre
	On the subject lands orwithin 500 meters – distance
	Industrial or commercial use (specify the use(s))
	On the subject lands or within 500 meters – distance



On the subject lands or within 500 meters – distance	e
Seasonal wetness of lands On the subject lands or within 500 meters – distance	e
Erosion On the subject lands or within 500 meters – distance	e
Abandoned gas wells On the subject lands orwithin 500 meters – distance	e
F. Servicing and Access	
Indicate what services are available or proposed:	
Water Supply	
Municipal piped water	
Communal wells	
ndividual wells	
Other (describe below)	
Sewage Treatment	<u> </u>
Municipal sewers	
Communal system	
Septic tank and tile bed	
Other (describe below)	
Storm Drainage	
Storm sewers	
Open ditches	
Other (describe below)	



2.	Existing or proposed access to subject lands:		
	Municipal road	Provincial highway	
	Unopened road	Other (describe below)	
	Name of road/street:		
	Luscombe Drive		
G.	Other Information	_	
1.	Does the application involve a local business? OYes No If yes, how many people are employed on the subject lands?		
2.	Is there any other information that you application? If so, explain below or att	think may be useful in the review of this ach on a separate page.	

H. Supporting Material to be submitted by Applicant

All digital files must be received in the following naming format:

Developmentname Planname Engineersplannumber yr.m.da [date received or stamped]

For example: DairyQueenPD Site 11979-1 17.12.21

Reports and studies can be renamed in the following format:

Developmentname Reportname Reportpreparer yr.m.da [date received or created]

For example: DairyQueenPD Traffic WSP 17.12.15

In order for your application to be considered complete, **folded** hard copies (number of paper copies as directed by the planner) and an **electronic version (PDF) of the properly named site plan drawings, additional plans, studies and reports** will be required, including but not limited to the following details:

- 1. Concept/Layout Plan
- 2. All measurements in metric
- 3. Key map
- 4. Scale, legend and north arrow
- 5. Legal description and municipal address
- 6. Development name
- 7. Drawing title, number, original date and revision dates
- 8. Owner's name, address and telephone number



- 9. Engineer's name, address and telephone number
- 10. Professional engineer's stamp
- 11. Existing and proposed easements and right of ways
- 12. Zoning compliance table required versus proposed
- 13. Parking space totals required and proposed
- 14. All entrances to parking areas marked with directional arrows
- 15. Loading spaces, facilities and routes (for commercial developments)
- 16. All dimensions of the subject lands
- 17. Dimensions and setbacks of all buildings and structures
- 18. Gross, ground and useable floor area
- 19. Lot coverage
- 20. Floor area ratio
- 21. Building entrances, building type, height, grades and extent of overhangs
- 22. Names, dimensions and location of adjacent streets including daylighting triangles
- 23. Driveways, curbs, drop curbs, pavement markings, widths, radii and traffic directional signs
- 24. All exterior stairways and ramps with dimensions and setbacks
- 25. Retaining walls including materials proposed
- 26. Fire access and routes
- 27. Location, dimensions and number of parking spaces (including visitor and accessible) and drive aisles
- 28. Location of mechanical room, and other building services (e.g. A/C, HRV)
- 29. Refuse disposal and storage areas including any related screening (if indoors, need notation on site plan)
- 30. Winter snow storage location
- 31. Landscape areas with dimensions
- 32. Natural features, watercourses and trees
- 33. Fire hydrants and utilities location
- 34. Fencing, screening and buffering size, type and location
- 35. All hard surface materials
- 36. Light standards and wall mounted lights (plus a note on the site plan that all outdoor lighting is to be dark sky compliant)
- 37. Business signs (make sure they are not in sight lines)
- 38. Sidewalks and walkways with dimensions
- 39. Pedestrian access routes into site and around site
- 40. Bicycle parking
- 41. Architectural elevations of all building sides
- 42. All other requirements as per the pre-consultation meeting

In addition, the following additional plans, studies and reports, including but not limited to, may also be required as part of the complete application submission:



Ш	Zoning Deticiency Form
	On-Site Sewage Disposal System Evaluation Form
	Architectural Plan
	Buildings Elevation Plan
	Cut and Fill Plan
	Erosion and Sediment Control Plan
	Grading and Drainage Control Plan (around perimeter and within site) (existing and oposed)
	Landscape Plan
	Photometric (Lighting) Plan
	Plan and Profile Drawings
	Site Servicing Plan
	Storm water Management Plan
	Street Sign and Traffic Plan
	Street Tree Planting Plan
	Tree Preservation Plan
	Archaeological Assessment
	Environmental Impact Study
	Functional Servicing Report
	Geotechnical Study / Hydrogeological Review
]	Minimum Distance Separation Schedule
	Noise or Vibration Study
Í	Record of Site Condition
	Storm water Management Report
	Traffic Impact Study – please contact the Planner to verify the scope required Site
Pla	n applications will require the following supporting materials:
	 Three (3) complete sets of the site plan drawings folded to 8½ x 11 and an electronic version in PDF format Letter requesting that the Holding be removed (if applicable) A cost estimate prepared by the applicant's engineer An estimate for Parkland dedication by a certified land appraiser



5. Proof that property taxes to be paid up to date

6. Proof of insurance:

- a. Commercial General Liability satisfactory to the County must include:
 - i. A limit of liability not less than two million dollars (\$2,000,000) per occurrence
 - ii. The Corporation of Norfolk County shall be named as an additional insurer
 - iii. The policy shall contain a provision for cross liability in respect of the name insurer
 - iv. Non-owned automobile coverage with a limit of at least two million dollars (\$2,000,000) including contractual non-owned coverage
 - v. Errors and omissions liability with a limit of at least two million dollars (\$2,000,000)
 - vi. Products and completed operations coverage
 - vii. Certificate of Insurance must be in the same name as that on the PIN and site plan agreement
 - b. Certificate of Insurance for Professional
 - c. Certificate of Insurance for Owner
- 7. Written Legal Description of the Property and the Property Identification Number (PIN)
- 8. Postponement (if there are mortgagees)
- 9. Transfers/easements or agreements related to the subject lands

Standard condominium exemptions will red	quire the following supporting materials
--	--

Plan of standard condominium (2 paper copies and 1 electronic copy)
Draft condominium declaration

Your development approval might also be dependent on Ministry of Environment and Climate Change, Ministry of Transportation or other relevant federal or provincial legislation, municipal by-laws or other agency approvals.

All final plans must include the owner's signature as well as the engineer's signature and seal.

I. Development Agreements

A development agreement may be required prior to approval for site plan, subdivision and condominium applications. Should this be necessary for your development, you will be contacted by the agreement administrator with further details of the requirements including but not limited to insurance coverage, professional liability for your engineer, additional fees and securities.



J. Transfers, Easements and Postponement of Interest

The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.

K. Permission to Enter Subject Lands

Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.

L. Freedom of Information				
For the purposes of the Municipal Freedom of authorize and consent to the use by or the dinformation that is collected under the authority for the purposes of plocessing this application of the following states of places and the supplication of the following states of t	isclosure to any person or public body any by of the <i>Planning Act, R.S.O. 1990, c. P.</i>			
M. Owner's Authorization				
If the applicant/agent is not the registered owner of the lands that is the subject of this application, the owner(s) must complete the authorization set out below. I/WeKAREN TURKSTRA / JENNIFER TURKSTRA I/WeKAREN TURKSTRA / JENNIFER TURKSTRA / JENNIFER TURKSTRA I/WeKAREN TURKSTRA / JENNIFER TURK				
I/We authorize <u>G. Douglas Vallee Limited</u> my/our behalf and to provide any of my/our pe processing/of this application. Moreover, this				
authorization for so doing.	June 27th 2018			
Owner	Date 27, 2018			
Owner	Date			



solemnly declare that: all of the above statements and the statements contained in all of the exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of *The Canada Evidence Act*. Declared before me at: Owner/Applicant Signature A.D., 20 17 ALISHA KATHLEEN CULL, a Commissioner, etc., Province of Ontario. for the Corporation of Norfolk County. Expires April 28, 2019

A Commissioner, etc.

N. Declaration

