For Office Use Only: File Number Related File Number Pre-consultation Meeting Application Submitted Complete Application		ZNPL2020210	Public Notice Sign Application Fee Conservation Authority Fee Well & Septic Info Provided Planner	
Che	ck the type of pl	anning application	n(s) you are submitting.	
	Official Plan Ar	mendment		
	Zoning By-Law	/ Amendment		
	Temporary Use	e By-law		
	Draft Plan of S	ubdivision/Vacant l	_and Condominium	
	Condominium	Exemption		
	Site Plan Appli	cation		
	Consent/Sever	rance		
	Minor Variance	e		
	Easement/Right	nt-of-Way		
	Extension of a	Temporary Use By	r-law	
	Part Lot Contro	ol		
	Cash-in-Lieu o	f Parking		
	Renewable En	ergy Project or Rac	dio Communication Tower	
prov	ision on the subje		this application (for example: a special z the zone and/or official plan designatior of lots, or similar)	•
Prop	perty Assessme	nt Roll Number:		



A. Applicant Information Name of Owner It is the responsibility of the owner or applicant to notify the planner of any changes in ownership within 30 days of such a change. Address Town and Postal Code Phone Number Cell Number **Email** Name of Applicant Address Town and Postal Code Phone Number Cell Number **Email** Name of Agent Address Town and Postal Code Phone Number Cell Number **Email** Please specify to whom all communications should be sent. Unless otherwise directed, all correspondence and notices in respect of this application will be forwarded to the agent noted above. ☐ Owner ☐ Agent ☐ Applicant Names and addresses of any holder of any mortgagees, charges or other



encumbrances on the subject lands:

B. Location, Legal Description and Property Information

1.	Legal Description (include Geographic Township, Concession Number, Lot Number, Block Number and Urban Area or Hamlet):
	Municipal Civic Address:
	Present Official Plan Designation(s):
	Present Zoning:
2.	Is there a special provision or site specific zone on the subject lands?
	☐ Yes ☐ No If yes, please specify:
3.	Present use of the subject lands:
4.	Please describe all existing buildings or structures on the subject lands and whether they are to be retained, demolished or removed. If retaining the buildings or structures, please describe the type of buildings or structures, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application:
5.	If an addition to an existing building is being proposed, please explain what it will be used for (for example: bedroom, kitchen, or bathroom). If new fixtures are proposed, please describe.
6.	Please describe all proposed buildings or structures/additions on the subject lands. Describe the type of buildings or structures/additions, and illustrate the setback, in metric units, from front, rear and side lot lines, ground floor area, gross floor area, lot coverage, number of storeys, width, length, and height on your attached sketch which must be included with your application:



7.	Are any existing buildings on the subject lands designated under the <i>Ontario</i> Heritage Act as being architecturally and/or historically significant? Yes \square No \square
	If yes, identify and provide details of the building:
8.	If known, the length of time the existing uses have continued on the subject lands:
9.	Existing use of abutting properties:
10	O. Are there any existing easements or restrictive covenants affecting the subject lands? Yes No If yes, describe the easement or restrictive covenant and its effect:
Nc	ote: Please complete all that apply.
1.	Please explain what you propose to do on the subject lands/premises which makes this development application necessary:
2.	Please explain why it is not possible to comply with the provision(s) of the Zoning By-law/and or Official Plan:
3.	Does the requested amendment alter all or any part of the boundary of an area of settlement in the municipality or implement a new area of settlement in the municipality? \square Yes \square No If yes, describe its effect:
4.	Does the requested amendment remove the subject land from an area of employment? \square Yes \square No If yes, describe its effect:



5.	☐ Yes ☐ No If yes, ide	endment alter, replace, or delete a policy of the Official Plan? ntify the policy, and also include a proposed text of the ditional space is required, please attach a separate sheet):
6.	6. Description of land inten Frontage:	ded to be severed in metric units:
	Depth:	
	Width:	
	Lot Area:	
	Present Use:	
	Proposed Use:	
	Proposed final lot size (i	f boundary adjustment):
	If a boundary adjustmen	t, identify the assessment roll number and property owner of
	the lands to which the pa	arcel will be added:
	Description of land inten Frontage:	ded to be retained in metric units:
	Depth:	
	Width:	
	Lot Area:	
	Present Use:	
	Proposed Use:	
	Buildings on retained lar	nd:
7.	 Description of proposed Frontage: 	right-of-way/easement:
	Depth:	
	Width:	
	Area:	
	Proposed use:	
8.	B. Name of person(s), if kn leased or charged (if known	own, to whom lands or interest in lands to be transferred, own):



9.	Site Information	Existing	Proposed
Ρle	ease indicate unit of measureme	ent, for example: m, m ² or %	
Lo	t frontage		
Lo	t depth		
Lo	t width		
Lo	t area		
Lo	t coverage		
Fro	ont yard		
Re	ear yard		
Le	ft Interior side yard		
Ri	ght Interior side yard		
Ex	terior side yard (corner lot)		
La	ndscaped open space		
En	trance access width		
Ex	it access width		
Siz	ze of fencing or screening		
Ту	pe of fencing		
10	.Building Size		
Νu	ımber of storeys		
Bu	ilding height		
То	tal ground floor area		
То	tal gross floor area		
То	tal useable floor area		
11	Off Street Parking and Loading	Facilities	
Νu	ımber of off street parking space	es	
Νu	ımber of visitor parking spaces		
Νu	ımber of accessible parking spa	ces	
Νu	ımber of off street loading faciliti	es	



12. Residential (if applicable)		
Number of buildings existing:		
Number of buildings propose	d:	
Is this a conversion or addition	on to an existing building?	□ Yes □ No
If yes, describe:		
Туре	Number of Units	Floor Area per Unit in m²
Single Detached	-	
Semi-Detached _	-	
Duplex _	-	
Triplex	-	
Four-plex _		
Street Townhouse		
Stacked Townhouse		
Apartment - Bachelor		
Apartment - One bedroom		
Apartment - Two bedroom		
Apartment - Three bedroom		
	example: play facilities, und	derground parking, games room,
13. Commercial/Industrial Us	es (if applicable)	
Number of buildings existing:		
Number of buildings propose	d:	
Is this a conversion or addition	on to an existing building?	□ Yes □ No
If yes, describe:		

Indicate the gross floor area by the type of use (for example: office, retail, storage):



Seating Capacity (for assembly halls or similar):
Total number of fixed seats:
Describe the type of business(es) proposed:
Total number of staff proposed initially:
Total number of staff proposed in five years:
Maximum number of staff on the largest shift:
Is open storage required: ☐ Yes ☐ No
Is a residential use proposed as part of, or accessory to commercial/industrial use?
☐ Yes ☐ No If yes please describe:
14. Institutional (if applicable)
Describe the type of use proposed:
Seating capacity (if applicable):
Number of beds (if applicable):
Total number of staff proposed initially:
Total number of staff proposed in five years:
Maximum number of staff on the largest shift:
Indicate the gross floor area by the type of use (for example: office, retail, or storage):
15. Describe Recreational or Other Use(s) (if applicable)



D.	Previous Use of the Property
1.	Has there been an industrial or commercial use on the subject lands or adjacent lands? \Box Yes \Box No \Box Unknown
	If yes, specify the uses (for example: gas station or petroleum storage):
2.	Is there reason to believe the subject lands may have been contaminated by former uses on the site or adjacent sites? \Box Yes \Box No \Box Unknown
3.	Provide the information you used to determine the answers to the above questions:
4.	If you answered yes to any of the above questions in Section D, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached? \square Yes \square No
E.	Provincial Policy
1.	Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the <i>Planning Act, R.S.O. 1990, c. P. 13</i> ? \square Yes \square No
	If no, please explain:
2.	It is owner's responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals, including the Endangered Species Act, 2007. Have the subject lands been screened to ensure that development or site alteration will not have any impact on the habitat for endangered or threatened species further to the provincial policy statement subsection 2.1.7? Yes No
	If no, please explain:



3.	Have the subject lands been screened to ensure that development or site alteration will not have any impact on source water protection? \square Yes \square No
	If no, please explain:
	Note: If in an area of source water Wellhead Protection Area (WHPA) A, B or C please attach relevant information and approved mitigation measures from the Risk Manager Official.
4.	Are any of the following uses or features on the subject lands or within 500 metres of the subject lands, unless otherwise specified? Please check boxes, if applicable.
	Livestock facility or stockyard (submit MDS Calculation with application)
	☐ On the subject lands or ☐ within 500 meters – distance Wooded area
	☐ On the subject lands or ☐ within 500 meters – distance Municipal Landfill
	☐ On the subject lands or ☐ within 500 meters – distance
	Sewage treatment plant or waste stabilization plant
	☐ On the subject lands or ☐ within 500 meters – distance
	Provincially significant wetland (class 1, 2 or 3) or other environmental feature
	☐ On the subject lands or ☐ within 500 meters – distance
	Floodplain
	☐ On the subject lands or ☐ within 500 meters – distance
	Rehabilitated mine site
	☐ On the subject lands or ☐ within 500 meters – distance
	Non-operating mine site within one kilometre ☐ On the subject lands or ☐ within 500 meters – distance
	Active mine site within one kilometre
	☐ On the subject lands or ☐ within 500 meters – distance
	Industrial or commercial use (specify the use(s))
	☐ On the subject lands or ☐ within 500 meters – distance
	Active railway line
	☐ On the subject lands or ☐ within 500 meters – distance
	Seasonal wetness of lands
	☐ On the subject lands or ☐ within 500 meters – distance
	Erosion
	☐ On the subject lands or ☐ within 500 meters – distance
	Abandoned gas wells
	☐ On the subject lands or ☐ within 500 meters – distance



F. Servicing and Access 1. Indicate what services are available or proposed: Water Supply ☐ Municipal piped water □ Communal wells □ Individual wells ☐ Other (describe below) Sewage Treatment ☐ Municipal sewers ☐ Communal system ☐ Septic tank and tile bed in good working order ☐ Other (describe below) Storm Drainage ☐ Storm sewers □ Open ditches ☐ Other (describe below) 2. Existing or proposed access to subject lands: ☐ Municipal road ☐ Provincial highway ☐ Unopened road ☐ Other (describe below) Name of road/street: _____

G. Other Information

- 1. Does the application involve a local business? \square Yes \square No If yes, how many people are employed on the subject lands?
- 2. Is there any other information that you think may be useful in the review of this application? If so, explain below or attach on a separate page.



H. Supporting Material to be submitted by Applicant

In order for your application to be considered complete, **folded** hard copies (number of paper copies as directed by the planner) and an **electronic version (PDF) of the properly named site plan drawings, additional plans, studies and reports** will be required, including but not limited to the following details:

- 1. Concept/Layout Plan
- 2. All measurements in metric
- 3. Key map
- 4. Scale, legend and north arrow
- 5. Legal description and municipal address
- 6. Development name
- 7. Drawing title, number, original date and revision dates
- 8. Owner's name, address and telephone number
- 9. Engineer's name, address and telephone number
- 10. Professional engineer's stamp
- 11. Existing and proposed easements and right of ways
- 12. Zoning compliance table required versus proposed
- 13. Parking space totals required and proposed
- 14. All entrances to parking areas marked with directional arrows
- 15. Loading spaces, facilities and routes (for commercial developments)
- 16. All dimensions of the subject lands
- 17. Dimensions and setbacks of all buildings and structures
- 18. Location and setbacks of septic system and well from all existing and proposed lot lines, and all existing and proposed structures
- 19. Gross, ground and useable floor area
- 20. Lot coverage
- 21. Floor area ratio
- 22. Building entrances, building type, height, grades and extent of overhangs
- 23. Names, dimensions and location of adjacent streets including daylighting triangles
- 24. Driveways, curbs, drop curbs, pavement markings, widths, radii and traffic directional signs
- 25. All exterior stairways and ramps with dimensions and setbacks
- 26. Retaining walls including materials proposed
- 27. Fire access and routes
- 28. Location, dimensions and number of parking spaces (including visitor and accessible) and drive aisles
- 29. Location of mechanical room, and other building services (e.g. A/C, HRV)
- 30. Refuse disposal and storage areas including any related screening (if indoors, need notation on site plan)
- 31. Winter snow storage location



- 32. Landscape areas with dimensions
- 33. Natural features, watercourses and trees
- 34. Fire hydrants and utilities location
- 35. Fencing, screening and buffering size, type and location
- 36. All hard surface materials
- 37. Light standards and wall mounted lights (plus a note on the site plan that all outdoor lighting is to be dark sky compliant)
- 38. Business signs (make sure they are not in sight lines)
- 39. Sidewalks and walkways with dimensions
- 40. Pedestrian access routes into site and around site
- 41. Bicycle parking
- 42. Architectural elevations of all building sides
- 43. All other requirements as per the pre-consultation meeting

may also be required as part of the complete application submission:
Zoning Deficiency Form
On-Site Sewage Disposal System Evaluation Form (to verify location and condition)
Architectural Plan
Buildings Elevation Plan
Cut and Fill Plan
Erosion and Sediment Control Plan
Grading and Drainage Control Plan (around perimeter and within site) (existing and proposed)
Landscape Plan
Photometric (Lighting) Plan
Plan and Profile Drawings
Site Servicing Plan
Storm water Management Plan
Street Sign and Traffic Plan
Street Tree Planting Plan
Tree Preservation Plan
Archaeological Assessment
Environmental Impact Study



	Geotechnical Study / Hydrogeological Review
	Minimum Distance Separation Schedule
	Noise or Vibration Study
	Record of Site Condition
	Storm water Management Report
	Traffic Impact Study – please contact the Planner to verify the scope required
Site	e Plan applications will require the following supporting materials:
	1. Two (2) complete sets of the site plan drawings folded to $8\frac{1}{2}$ x 11 and an electronic version in PDF format
	2. Letter requesting that the Holding be removed (if applicable)
	3. A cost estimate prepared by the applicant's engineer
	4. An estimate for Parkland dedication by a certified land appraiser
	Property Identification Number (PIN) printout
Sta	andard condominium exemptions will require the following supporting materials:
	Plan of standard condominium (2 paper copies and 1 electronic copy)
	Draft condominium declaration
	Property Identification Number (PIN) printout

Your development approval might also be dependent on Ministry of Environment and Climate Change, Ministry of Transportation or other relevant federal or provincial legislation, municipal by-laws or other agency approvals.

All final plans must include the owner's signature as well as the engineer's signature and seal.

I. Development Agreements

A development agreement may be required prior to approval for site plan, subdivision and condominium applications. Should this be necessary for your development, you will be contacted by the agreement administrator with further details of the requirements including but not limited to insurance coverage, professional liability for your engineer, additional fees and securities.



J. Transfers, Easements and Postponement of Interest

The owner acknowledges and agrees that if required it is their solicitor's responsibility on behalf of the owner for the registration of all transfer(s) of land to the County, and/or transfer(s) of easement in favour of the County and/or utilities. Also, the owner further acknowledges and agrees that it is their solicitor's responsibility on behalf of the owner for the registration of postponements of any charges in favour of the County.

K. Permission to Enter Subject Lands

Permission is hereby granted to Norfolk County officers, employees or agents, to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.

For the purposes of the Municipal Freedom of Information and Protection of Privacy Act,

L. Freedom of Information

I authorize and consent to the use by or the disclosure to any person or public body any information that is collected under the authority of the Planning Act, R.S.O. 1990, c. P. 13 for the purposes of processing this application. Owner/Applicant Signature Date M. Owner's Authorization If the applicant/agent is not the registered owner of the lands that is the subject of this application, the owner(s) must complete the authorization set out below. am/are the registered owner(s) of the I/We lands that is the subject of this application. I/We authorize to make this application on my/our behalf and to provide any of my/our personal information necessary for the processing of this application. Moreover, this shall be your good and sufficient authorization for so doing. Owner Date



Owner

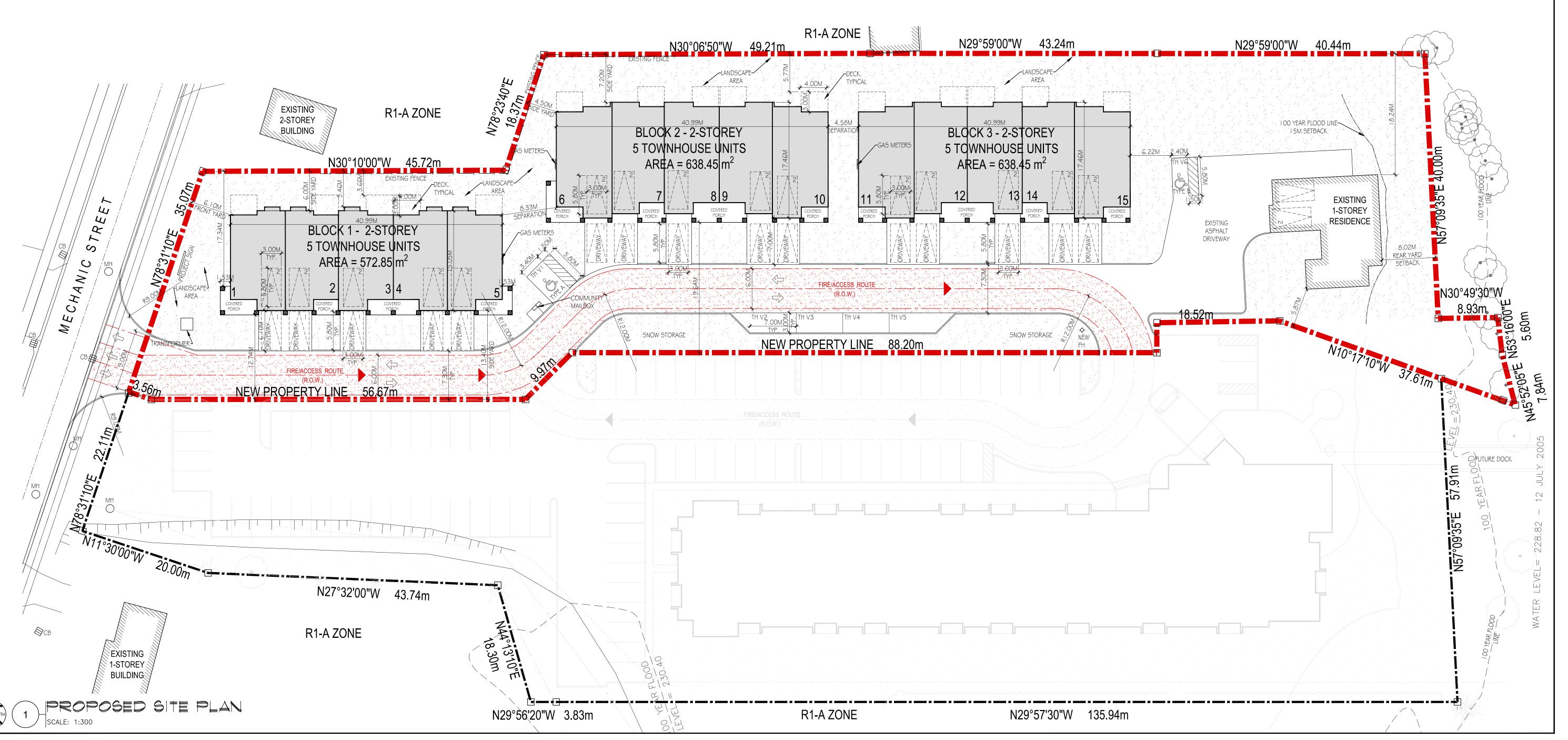
Date

N. Declaration		
Ι,	_of	
solemnly declare that:		
all of the above statements and the statements contained in all of the exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of <i>The Canada Evidence Act</i> .		
Declared before me at:		
	Owner/Applicant Signature	
In		
Thisday of		
A.D., 20		
A Commissioner, etc.		



DEVELOPMENT STATISTICS – PART 1 August 25, 2021					Parking			
Municipal Ad		136 Mechanic St, Waterford, ON			Number of parking spaces			
Legal Description		Part of Lot 5, Block 21, Registered Plan 19-B, Town of Waterford,				2 spaces	2 spaces (garage)	✓
		Norfolk County			dwelling	0	15 anggas (autaida)	
Existing Zoning		Urban Residential R1			Number of Spaces Required	2 spaces per unit x 15 units	15 spaces (outside)	✓
Proposed Zoning		Urban Residential R4			per Unit (Town Houses) Number of Spaces Required	= 30 spaces 1 space for every 3 dwelling	15 spaces (garage)	
Existing Use		Vacant Land			(Visitors)	units	6 spaces	√
Proposed Use		Residential Group Townhouses			(Violitoro)	16/3 = 6 spaces	o spasos	
ZONING REGULATIONS				Compliance	Total Number of Spaces	38 spaces	38 spaces	✓
		R4	Proposed	√or ×	Parking Space Size	3.0 m x 5.8 m	3.0 m x 5.8 m	✓
Site Data					Parking Space Size (Parallel)	3.0 m x 7.0 m	3.0 m x 7.0 m	✓
Lot Area		$(15x195m^2) = 2925 \text{ m}^2 \text{ min.}$	8077 m ² (0.8077 ha)	✓	Parking Location (Visitors)	3.0 m min. from dwelling unit	3.0 m from dwelling unit	✓
Lot Frontage		30.0 m min.	34.39 m	✓	Number of Barrier Free	Parking spaces (26-50):	2 spaces	√
Yards & Setbacks to Townhouses					Parking Spaces	1 Type A + 1 Type B	•	Ť
Front Yard (North)(Mechanic		6.0 m min.	6.10 m	✓	Types of Barrier Free	Type $- A = 1$ space min.	Type A = 1 space	✓
Street)			40.40		Parking Spaces	Type – B = 1 space min.	Type B = 1 space	
Side Yard (West)		3.0 m min.	13.40 m	✓	Sizes of Barrier Free Parking	Type A = $3.4 \text{ m x } 5.8 \text{ m}$	Type A = 3.4 m x 5.8 m	✓
Side Yard (East)		3.0 m min.	4.50 m	✓ ✓	Spaces	Type B = 2.4 m x 5.8 m	Type B = 2.4 m x 5.8 m	
Rear Yard (South)		7.5 m min.	8.02 m	V	Barrier Free Access Aisle	1.5 m x 5.8 m	1.5 m x 5.8 m	✓
Separation Between Townhouse Dwellings		2.0 m min.	4.58 m	✓	Drive Aisle Townhouse Unit Floor Areas	Two-way traffic = 7.3 m	Two-way traffic = 7.3 m	Y
	cks to Covered	Davoh			Block 1			
				Ground Floor		90.28 m ²	N/A	
Front Yard (North)(Mechanic Street)		1.5 m max projection into front vard	0.00 m	✓	Second Floor		58.68 m ²	N/A
Side Yard (West)		1.2 m min. from interior lot line	12.74 m	✓	Attached Garage		26.24 m ²	N/A
Side Yard (West)		1.2 m min. from interior lot line	5.46 m	· ·	Total		175.20 m ²	N/A
Rear Yard (South)		3.0 m min. from rear lot line	8.02 m	√	Basement		89.72 m ²	N/A
Building Size		C.O III IIIIII. II OIII I CAI ICE IIIIC	0.02 111	·	Small Covered Porch		9.56 m ²	N/A
		NI/A	579.40 m²		Large Covered Porch		19.978 m ²	N/A
Building Area	Block 1 Block 2	N/A N/A	578.49 m ² 638.45 m ²	N/A N/A	Block 2 and 3			
	Block 3	N/A N/A	638.45 m ²	N/A N/A	Ground Floor		102.97 m ²	N/A
	Total	N/A	1855.39 m ²	N/A	Second Floor		65.61 m ²	N/A
	Single		.000.00 111					
	detached	N/A	213.70 m2	N/A				
	Dwelling							
Building Height		11.00 m max.	10.15 m	✓				
Number of Units in a Townhouse Dwelling		8 units max.	5 units	✓				
Density		N/A	19.8 u/ha					
Lot Coverage		N/A	25.6%	N/A				









1.THE CONTRACTOR OR PROJECT MANAGER WILL
CHECK AND VERIFY ALL DIMENSIONS AND JOB
CONDITIONS ON THE JOB AND REPORT ANY
DISCREPANCIES TO THE ARCHITECT PRIOR TO THE
COMMENCEMENT OF CONSTRUCTION.
COORDINATION OF WORK IS THE RESPONSIBILITY
OF THE CONTRACTOR OR OWNER/CONTRACTOR OF THE CONTRACTOR OR OWNER/CONTRACTOR 2.THIS DRAWING MUST NOT BE USED FOR CONSTRUCTION PURPOSES UNTIL SIGNED BY THE ARCHITECT.

3.ALL DRAWINGS ARE THE PROPERTY OF THE ARCHITECT AND MAY NOT BE COPIED, REPRODUCED OR ALTERED WITHOUT WRITTEN PERMISSION FROM THE ARCHITECT. 4.DO NOT SCALE THE DRAWINGS.

DD/MM/YY REVISION 16/09/2020 ISSUED FOR SPA REVIEW 24/08/2021 ISSUED FOR SPA REVIEW 25/08/2021 ISSUED FOR SPA REVIEW

PRINT DATE: 25/08/2021

TOWNHOUSES STREET

MECHANIC S PROPOSED

OVERALL SITE PLAN AND DEVELOPMENT STATISTICS

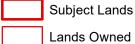
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CONTEXT MAP

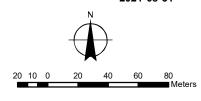
Urban Area of WATERFORD





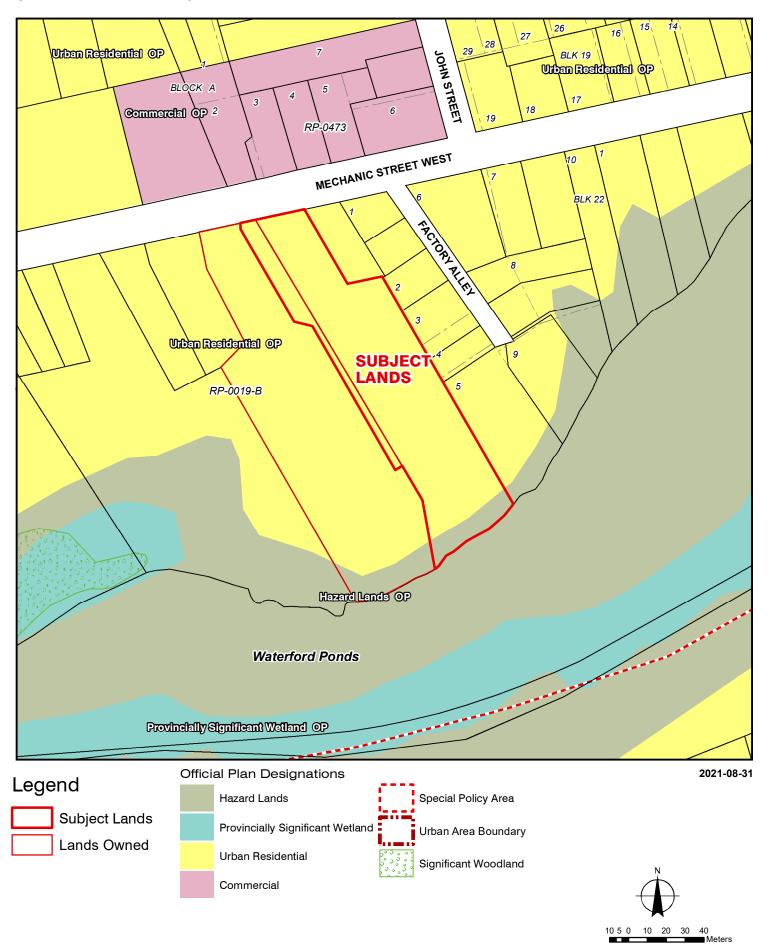






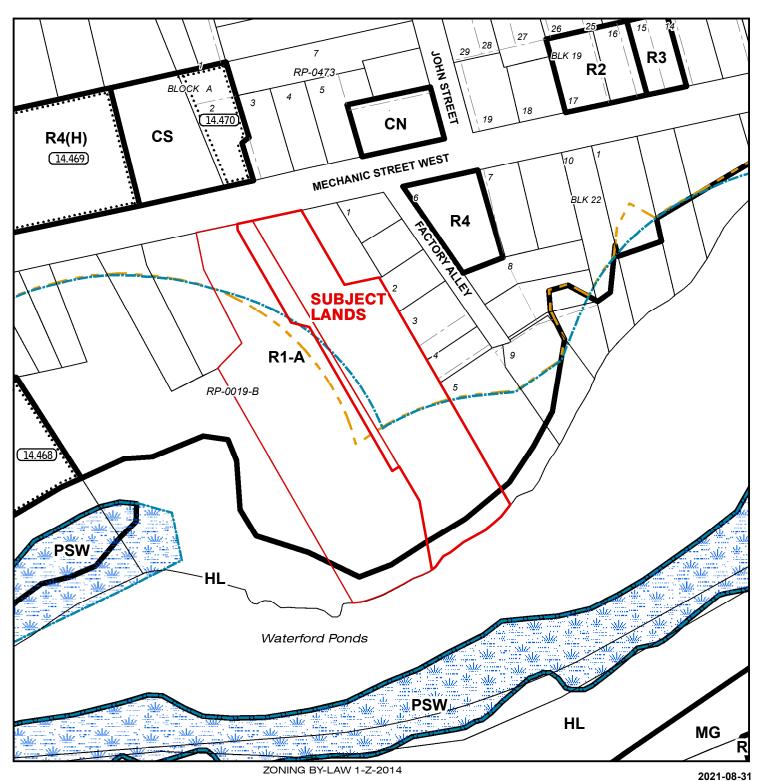
MAP BOFFICIAL PLAN MAP

Urban Area of WATERFORD



PROPOSED ZONING BY-LAW AMENDMENT MAP

Urban Area of WATERFORD



LEGEND

Subject Lands

Lands Owned

Adjacent Lands

₩ ₩ Wetland

LPRCA Generic RegLines

(H) - Holding

CS - Service Commercial Zone

CN - Neighbourhood Commercial Zone

MG - General Industrial Zone

HL - Hazard Land Zone

PSW - Provincially Significant Wetland Zone

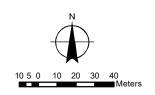
R1-A - Residential R1-A Zone

R2 - Residential R2 Zone

R3 - Residential R3 Zone

R4 - Residential R4 Zone R5 - Residential R5 Zone From: R1-A To: R4(H) with

Special Provision 14.1004



CONCEPTUAL PLAN

Urban Area of WATERFORD

